

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
MONDAY, MAY 19, 2025  
7:00 P.M.  
BOARD ROOM**

**1. Call To Order**

**2. Pledge Of Allegiance**

**3. Roll Call**

Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter

**4. Approve Minutes**

\_\_\_\_\_made the motion to accept the minutes of the Regular Meeting held on April 28, 2025, of the Liberty Center Board of Education. \_\_\_\_\_seconded the motion. **(Exhibit A)**

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**5. Recognition Of Visitors/ Public Participation**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.

- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;

4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

## 6. CFO/Treasurer's Report/Recommendations

### Treasurer's Report-Mrs. Jenell Buenger

#### Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**

Monthly Bank Reconciliation  
Cash Summary Report  
Disbursement Summary Report  
Investment Report  
Budget vs Actual Report

- b. Approve the following donations:

Outlaw Smokehouse

Lunch for 7<sup>th</sup> Grade Students

#### After Prom

Accurate Equipment

American Freedom Fuel

Beauty by Jen

Ben DeWit

Cakewalk

Casey and Mandi Mohler

China Garden

Country Gourmet

CK Coating

Davis Farms

Dr. Carpenter

Dr. Lauf

Dr. Mitchell Dermatology

General Store

Holgate Metal Fab

KK Painting

KK Collision

Marcos – Delta

Ninja

Orr Family

Peg Zientek

Pisanello's – Liberty Center

Red Barn

Subway – Napoleon

Sue Wyrembek

Sonnenberg Trucking

Swanton Welding

Walmart – Napoleon

Wildcat Nutrition

- c. Approve the Five-Year Forecast as presented. **(Exhibit C)**
- d. Approve the transfer of \$200,000.00 from the General Fund to the Permanent Improvement Fund.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Carter\_\_\_

**7. Principals' Reports**

**8. Athletic Director's Report**

**9. Superintendent's Report/Recommendations**

**Superintendent's Report – Mr. Richie Peters**

Consent Items

- a. Approve an overnight trip for the girls basketball team and coaches to attend a camp at Cedar Point in Sandusky, Ohio from June 9–10, 2025.
- b. Approve an overnight trip for the boys basketball team and coaches to attend a camp at Cedar Point in Sandusky, Ohio from June 16–17, 2025.
- c. Approve an overnight trip for the boys basketball team and coaches to attend a camp at the University of Findlay from June 26–27, 2025.
- d. Approve an overnight trip for the cross country team and coaches to attend a camp in Hocking Hills, Ohio from June 12–15, 2025.
- e. Approve an overnight trip for the cross country team and coaches to attend a camp at Camp Glenn in Tiffin, Ohio from July 20–24, 2025.
- f. Approve an overnight trip for the girls soccer team and coaches to participate in a beach soccer tournament in Muskegon, Michigan from July 25–27, 2025.
- g. Approve the Liberty Center Public Library's 2025 Proposed Budget as presented. **(Exhibit D)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Carter\_\_\_

**10. Superintendent's Personnel Recommendations**

Consent Items

- a. Approve the NWOESC substitute teacher and paraprofessional list, as presented for the 2024-25 school year, to obtain substitute teachers and paraprofessionals. **(Exhibit E)**
- b. Retroactively approve Peyton Armev as an educational aide substitute for the 2024-25 school year.
- c. Approve Norene Keller as the Lead Cook beginning with the 2025-26 school year.
- d. Retroactively approve Brian Meyer as a substitute bus driver for the 2024-25 school year.
- e. Approve the following volunteer van drivers for the 2024-25 school year, pending completion of all necessary paperwork and training:

Trina Elieff  
Leslie Barnes

- f. Offer employment to the following individuals as part-time summer (2025) custodial employees at minimum wage, \$10.70 per hour, with no benefits, beginning approximately May 27, 2025 through approximately August 15, 2025:

Alan Blair  
Logan Estelle

- g. Accept the resignation of Susan Miller, Intervention Specialist, effective at the end of the 2024-25 school year.
- h. Offer Dustin Mays a three-year contract as the Network Assistant, beginning July 1, 2025 through June 30, 2028. All insurances, leaves of absence, vacation, and holidays will be per Board Policy.
- i. Approve the addition of Family Literacy Night Facilitator as a student activity.
- j. Approve the job description for the Family Literacy Night Facilitator. **(Exhibit F)**
- k. Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2025-26 school year, contingent upon the completion of all necessary paperwork. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Kathy Bailey – Senior Class Advisor  
Jessica Keller – Junior Class Advisor (50%)  
Stephanie Sager – Junior Class Advisor (50%)  
Heather Underwood – Sophomore Class Advisor  
Jeff Ressler – Freshman Class Advisor  
Patrick O'Dwyer – High School Student Council  
Andrea Panning – Middle School Student Council (50%)  
Alex Geahlen – Middle School Student Council (50%)  
Holly Weber – Elementary Student Council  
Diane Mott – National Honor Society  
Carrie Sines – National Junior Honor Society  
Jeff Ressler – SADD/Stand for the Silent  
Shelley Ahleman – High School Quiz Team  
Cassie Hartzell – Middle School Quiz Team  
Emily Hill – Elementary Art Show  
Holly Weber – Jr. Great Books  
Heather Underwood – District Mentor Coordinator  
Jeff Ressler – Yearbook Advisor  
Mary Chamberlin – Elementary Musical  
Amy Spieth – Art Club  
Kati Weeks – Future Business Leaders of America  
Chelsey Kester – Vocal Music Director  
Carrie Cowger – Spanish Club  
Nicole Carter – Drug Free Club  
Nicole Carter – Archery (50%)  
Luke Hutchinson – Archery (50%)  
Pam Righi – Amazing Shake

Stacy Bowers – Amazing Shake  
Stacy Bowers – District Publicist

1. Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2025-26 school year, contingent upon the completion of all necessary paperwork, with salary as stipulated per the LCCTA Negotiated Agreement:

Mallory Dockery – Head Volleyball Coach  
Ken Barnes – Head Cross Country Coach  
Chad Ball – Head Girls’ Soccer Coach  
Easton Delgado – Head Boys’ Soccer Coach  
Shelley Davis –Football Cheer Coach  
Brian Dotson – Head Golf Coach

- m. Offer Melanie Martin a one-year probationary contract as Elementary Secretary beginning with the 2025-26 school year. Her salary and benefits will be per the OAPSE Negotiated Agreement.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Carter\_\_\_

#### **11. Superintendent’s Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to offer the following certified individual a one-year supplemental contract for the positions indicated below for the 2025-26 school year. Their salary will be per the LCCTA Negotiated Agreement.

Casey Mohler – Head Varsity Football Coach  
Casey Mohler – Weight Room Coordinator

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

#### **12. Old Business**

#### **13. New Business**

- a. The LEC Graduation will take place on Thursday, May 22, 2025 at 10:30 a.m. at the LEC.
- b. The next board meeting is June 30, 2025 at 7:00 p.m. in the Board Room.
- c. The Retire/Rehire Public Hearing for Jeanette Strauss will be held on June 30, 2025 at 7:00 p.m. during the regular board meeting.

#### **14. Board Members’ Committee Reports**

**15. Executive Session**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion that the Board adjourn to executive session at \_\_\_\_\_ for the purpose of considering the employment of a public employee of the School District.

The Board returned from executive session at \_\_\_\_\_.

VOTE: Mr. Spangler\_\_\_\_ Mr. Weaver\_\_\_\_ Mrs. Zacharias\_\_\_\_ Mr. Zeiter\_\_\_\_ Mr. Carter\_\_\_\_

**16. Adjournment**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the May 19, 2025 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mr. Weaver\_\_\_\_ Mrs. Zacharias\_\_\_\_ Mr. Zeiter\_\_\_\_ Mr. Spangler\_\_\_\_ Mr. Carter\_\_\_\_