**Fixed Asset Inventory Attestation**

DATE INVENTORY COMPLETED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All Fixed Assets Located

Fixed Assets Not Located

(See Attached List – Missing Asset Form)

Fixed Assets Found in Building Not on List

(See Attached List – Item Found In building)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: Fixed Asset Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: Principal