**Fixed Asset Inventory Attestation**

DATE INVENTORY COMPLETED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 All Fixed Assets Located

 Fixed Assets Not Located

 (See Attached List – Missing Asset Form)

 Fixed Assets Found in Building Not on List

 (See Attached List – Item Found In building)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: Fixed Asset Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: Principal