

PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING
PAULSBORO, NEW JERSEY

AGENDA

WEDNESDAY, AUGUST 23, 2023

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022 and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on March 27, 2023.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Michelle Baylor, Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo.

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

1. *Life Worth Living* presented by John W. Fuqua, Executive Director

RESOLUTIONS: - None at this time.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

CORRESPONDENCE: None at this time.

NEW BUSINESS:

**SAVE THE DATE – NJSBA 2023 CONFERENCE
TODAY’S STUDENTS... TOMORROW’S SUPERHEROES
Monday, October 23, 2023, to Thursday, October 26, 2023**

BOARD BUSINESS:

A. COMMITTEE OF THE WHOLE:

POLICY:

Chairperson: Mr. Joseph Lisa
Members: Frank Damminger, Markee Robinson, Danielle Scott

The Committee met Thursday, June 22, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

HUMAN RESOURCES AND NEGOTIATION:

Chairperson: Joseph Lisa
Members: Michelle Baylor, Kyana Evans, Lawrence Haynes, Sr.

The Committee met Tuesday, June 20, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

BUDGET:

Chairperson: Joseph Lisa
Members: Frank Damminger, Lawrence Haynes, Sr., Roseanne Lombardo

The Committee met Monday, July 24, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

FACILITIES:

Chairperson: Joseph Lisa
Members: Lawrence Haynes, Sr., Markee Robinson

The Committee met Monday, July 20, 2023.
5:00 p.m. Building Walk Through Paulsboro High School
No updates provided.

CURRICULUM:

Chairperson: Joseph Lisa
Members: Michelle Baylor, Theresa Cooper, Roseanne Lombardo

Curriculum Meeting was held on Thursday, June 15, 2023

PENDING ITEMS: – None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, September 25, 2023, at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MOTION TO ADJOURN

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – E: The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

- | | |
|---|---------------|
| A. Approval of Minutes (Attachments) | |
| Regular Meeting | July 26, 2023 |
| Executive Meeting | July 26, 2023 |

- B. Approval of the June 30, 2023, Board Secretary’s Report and Board Certification.
(**Attachment**)

Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, that we, the members of the Paulsboro Board of Education, certify that as of June 30, 2023, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

	
_____	August 17, 2023
School Business Administrator	Date

- C. Reconciliation Report In accordance with 18A:17-9, the Reconciliation report and Board Secretary’s report are in agreement for the month of June 30, 2023

- D. Approval of the July 2023 transfers. (**Attachment**)

It is recommended that the 2023-2024 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

- E. Approval for payment of the August bills that are duly signed and authorized. (**Attachment**)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - M: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the

- C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Monday, September 25, 2023, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval for Shirley Jenkins to voluntarily transfer from a Night Custodian at Paulsboro High School to Night Custodian at Loudenslager Elementary School for the 2023-2024 School Year beginning August 28, 2023.

- E. Recommend approval for Elena Baker to voluntarily transfer from a Night Custodian at Loudenslager Elementary School to Night Custodian at Paulsboro High School for the 2023-2024 School Year beginning August 28, 2023.

- F. Recommend approval for Josh Farley to voluntarily transfer from a Night Custodian at Paulsboro High School to Night Custodian at Billingsport Early Childhood Center for the 2023-2024 School Year beginning August 28, 2023.

- G. Recommend approval to reappoint Rozetta Baylor to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Ms. Baylor will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits.

Informational: Ms. Baylor held this position for the 2022-2023 school year. This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II).

- H. Recommend approval to reappoint Seneca Cooper to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Mr. Cooper will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits.

Informational: Mr. Cooper held this position for the 2022-2023 school year. This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II).

- I. Recommend approval to appoint Linda Shinn to the position of Paulsboro High School Business Teacher. Ms. Shinn will earn Step A – BA - \$50,037.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted and references were checked by Paulsboro Junior High School Principal Monica Moore-Cook, Paulsboro Senior High School Principal Paul Morina and Paulsboro Senior High School Assistant Principal James Pandolfo.

- J. Recommend approval to appoint Lauren Abbott to the position of Junior-Senior High School Homeless Lead for the 2023-2024 school year. Ms. Abbott will earn a grant funded \$5,000.00 stipend for this work.

Informational: Ms. Abbott has been employed by the Paulsboro Public School district since 2012. During her time as the Child Study Team (CST) secretary, Ms. Abbott learned many skills critical to this position and has built a substantial repertoire of resources helpful for McKinney Vento eligible families. Ms. Abbott served in this capacity for the 2022-2023 school year. This stipend is funded through the American Rescue Plan Homeless II grant.

- K. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach including substitute teachers in New Jersey for the following services on an as needed basis for the 2023-2024 school year. The pay rate for these positions is \$40.00 an hour per the agreement with the Paulsboro Education Association (PEA).

Morning Monitors	After School Detention	Tutoring / Homebound Instruction
Saturday School	Credit Completion	Afternoon Monitors

Informational: From time to time buses are delayed, or some other circumstance exists that requires a student to be supervised after regularly contracted hours for the staff. The change recommended clarifies that instructional aides and other employees who hold valid certificates as Substitute Teachers may perform these duties. It also adds afternoon monitors to the list.

- L. Recommend approval for all Paulsboro Public School Administrators who hold a valid certificate to work Saturday School for the 2023-24 school year at the pay rate of \$40.00 per hour.

Informational: Administrators will only work Saturday School.

- M. Recommend approval for Paulsboro Junior / Senior High School Art Teacher Kimberly Reger for completing a project-based learning task with a group of 5 students. The Paulsboro Junior/Senior High School Summer Enrichment art students completed a student-based project, painting a couple of murals in the Junior High stairwell. The extended summer enrichment time/compensation for Mrs. Reger is 5 hours/day for 5 days at \$40.00 per hour - \$1,000.00.

Informational: Director of Facilities John Swanson and Paulsboro Junior High School Principal Monica Moore-Cook looked into wall wrappings to enhance the look of the school. Painting murals was more economical. The estimated cost of wall wrappings was \$6,000.00.

PERSONNEL N -TT: The Greenwich Township Representative may not vote on items in this section of the agenda.

- N. Recommend approval of Family and Medical Leave Act (FMLA) for Staff #2213 DOH 11/29/2021, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Wednesday, July 5, 2023 - Friday, August 11, 2023	Paid with benefits use of sick time FMLA (28 days)
Monday, August 14, 2023 – Friday, September 15, 2023	Unpaid Family Leave (24 days)

- O. Recommend approval of Family and Medical Leave Act (FMLA) for Staff #2230 DOH 08/30/2022, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Tuesday, August 29, 2023 - Friday, September 8, 2023	Paid with benefits use of sick time FMLA (7 days)
Monday, September 11, 2023 – Friday, December 1, 2023	Unpaid Family Leave (60 days)

- P. Recommend approval of Family and Medical Leave Act (FMLA) for Staff #316 DOH 12/19/1996, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Intermittent Basis	Paid with benefits - use of sick time FMLA

- Q. Recommend approval for Rowan University Clinical Student, Ms. Gianna Lombardo to complete her Full Year Clinical Practice I & II with Loudenslager Elementary School Grade 3 Teacher Bonnie McHale during the 2023-2024 school year.

Placements will be the following:

Clinical Practice I Secondary, Fall 2023, September 5, 2023 through December 13, 2023.
Clinical Practice II Elementary, Spring 2024, January 2, 2024 through May 3, 2024.

Informational: During Clinical Practice, also known as Student Teaching, the college students will observe in the classroom then gradually assume all of the duties of the cooperating teacher. A university supervisor will make a number of formal visits to the classroom in order to evaluate the student teacher and consult with the cooperating teacher.

- R. Recommend approval for Rowan University Clinical Student, Ms. Sarah Herkert to complete her Full Year Clinical Practice I & II with Loudenslager Elementary School Grade 4 Teacher Krista Lange during the 2023-2024 school year.

Placements will be the following:

Clinical Practice I Secondary, Fall 2023, September 5, 2023 through December 13, 2023.
Clinical Practice II Elementary, Spring 2024, January 2, 2024 through May 3, 2024.

Informational: During Clinical Practice, also known as Student Teaching, the college students will observe in the classroom then gradually assume all of the duties of the cooperating teacher. A university supervisor will make a number of formal visits to the classroom in order to evaluate the student teacher and consult with the cooperating teacher.

- S. Recommend approval for professional development *Handle with Care* training on August 28, 2023, from 10:00am-2:30pm for the following Billingsport Early Childhood Center certificated staff; Diana Roche, Lisa Kuhnle and Kayla Kushner. The training will be 4 hours long at \$40.00 an hour per the agreement with the Paulsboro Education Association (PEA). Funds will be available through an ESSER grant, 20-488-100-100-00.

Informational: Handle with Care is a practical easy-to-learn program which involves de-escalation and restraining techniques and methods that have been tested and proven to work with students. The focus is on de-escalation to limit the possibility of any physical situations. Stacey DiMeo and Kayla Kushner have completed the coursework to be able to train our staff.

- T. Recommend approval for professional development *Handle with Care* training on August 28, 2023, from 10:00am-2:30pm for the following Billingsport Early Childhood Center Instructional Aides; Lisa Latch, Dottie Palmisano, Melissa Lexa, Nicole Kuehnepfel, Mary Ann Costa, and Mary Morris. The training will be 4 hours long at \$20.00 an hour per the agreement with the Paulsboro Education Association (PEA). Funds will be available through an ESSER grant, 20-488-100-100-00.

Informational: *Handle with Care* is a practical easy-to-learn program which involves de-escalation and restraining techniques and methods that have been tested and proven to work with students. The focus is on de-escalation to limit the possibility of any physical situations. Stacey DiMeo and Kayla Kushner have completed the coursework to be able to train our staff.

- U. Recommend approval to reappoint Bridget Golembiewski to the position of Part-Time Hall Monitor at Billingsport Early Childhood Center. Ms. Golembiewski will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits.

Informational: Ms. Golembiewski held this position for the 2022-2023 school year. This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II).

- V. Recommend approval to appoint the following people to the position of Playground / Cafeteria Aide at Billingsport Early Childhood Center for the 2023-2024 School Year at a rate of \$15.00 per hour for 2 hours per day on those days that lunch is served. This recommendation is contingent on the successful completion of a criminal history background review.

<u>Aide</u>	<u>Position</u>	<u>Hours/Day</u>	<u>Salary/Hour 2023 - 2024</u>
Kimberly Ritter	Playground/Cafeteria	2.0	\$15.00
Ross Buenzle	Playground/Cafeteria	2.0	\$15.00

- W. Recommend approval to pay each of the following Billingsport Early Childhood Center Part-Time Playground Aides up to six hours at their contracted rate in order to provide time for them to complete the online Safe School Training mandated by the State of New Jersey.

<u>Staff Member</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Kimberly Ritter	Playground Aide	6.0	\$15.00	\$90.00
Ross Buenzle	Playground Aide	6.0	\$15.00	\$90.00

- X. Recommended appointment of the following staff members to Extra-Curricular Positions at Loudenslager Elementary School for the 2023-2024 School Year. Each of these extra-curricular positions are as per agreement with the Paulsboro Education Association.

<u>Position</u>	<u>Staff Member</u>	<u>2023 - 2024</u>	<u>Account #</u>
School Store Co-Advisor	Toni Howard	\$894.00	11-401-100-100-00-997
School Store Co-Advisor	Danielle Relation	\$894.00	11-401-100-100-00-997
Student Council Co-Advisor	Gianna Verrecchio	\$940.00	11-401-100-100-00-997
Student Council Co-Advisor	Aprilanne Young	\$940.00	11-401-100-100-00-997
NEHS Advisor	Jennifer Hoffman	\$1,926.00	11-401-100-100-00-997
Elementary Science Club Advisor	Rebecca Richardson	\$868.00	11-401-100-100-00-997

- Y. Recommended appointment of the following staff members to serve as Lunch Detention Monitors at Loudenslager Elementary School for 2023-2024 School Year.

<u>Position</u>	<u>Staff Member</u>	<u>2023 - 2024</u>	<u>Account #</u>
Lunch Detention Monitor	Heather Parks	\$18.80/Hr.	11-000-262-107-03-012
Lunch Detention Monitor	Erica Scott	\$18.80/Hr.	11-000-262-107-03-012

Informational: Heather Parks and Erica Scott are both instructional aides at Loudenslager Elementary School.

- Z. Recommend approval to appoint Janet Sharper as a substitute for the Part-Time Hall Monitor position at Loudenslager Elementary School for the 2023-2024 School Year. Mrs. Sharper would be utilized on an as-needed basis in the case that one of the regular part-time monitors is absent and her hours would not exceed the 29 hours per week at \$20.00 per hour as stipulated by this grant-funded position.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). This position is part-time for 10 months and does not include benefits. Mrs. Sharper currently serves as a part-time playground aide at Loudenslager Elementary School.

AA. Recommend approval to appoint the following people to the position of Playground / Cafeteria Aide at Loudenslager Elementary School for the 2023-2024 School Year at a rate of \$15.00 per hour for 2 hours per day on those days that lunch is served. This recommendation is contingent on the successful completion of a criminal history background review.

<u>Aide</u>	<u>Position</u>	<u>Hours/Day</u>	<u>Salary/Hour 2023 - 2024</u>
Ashley Harvey	Playground/Cafeteria	2.0	\$15.00
Zoya Norman	Playground/Cafeteria	2.0	\$15.00
Patrice Wright	Playground/Cafeteria	2.0	\$15.00
Ana Ortiz	Playground/Cafeteria	2.0	\$15.00

BB. Recommend approval to accept the resignation of Loudenslager Elementary School Part-Time Playground/Cafeteria Aide Tiarra Louden effective August 7, 2023.

CC. Recommend approval to pay each of the following Loudenslager Elementary School Part-Time Playground Aides up to six hours at their contracted rate in order to provide time for them to complete the online Safe School Training mandated by the State of New Jersey.

<u>Staff Member</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Janet Sharper	Playground Aide	6.0	\$15.00	\$90.00
Ana Ortiz	Playground Aide	6.0	\$15.00	\$90.00
Ashley Harvey	Playground Aide	6.0	\$15.00	\$90.00
Patrice Wright	Playground Aide	6.0	\$15.00	\$90.00
Zoya Norman	Playground Aide	6.0	\$15.00	\$90.00

DD. Recommend approval to pay the following Loudenslager Elementary School Part-Time Staff members for the teacher in-service program dates of August 29, 2022, August 30, 2023, and August 31, 2023.

<u>Staff Member</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Marietta Relation	Inclusion Aide	19	\$24.49	\$465.31
Samantha Strube	Intervention Aide	21	\$20.00	\$420.00

Informational: Part-Time staff members are required to participate in specific state-mandated professional development programs in addition to the school-based workshops on security, instruction, and supervision. Each of these positions are not contracted to work until September 5, 2023.

EE. Recommend approval to accept the resignation of Loudenslager Elementary School Non-Instructional Aide June Lord effective September 29, 2023.

Informational: Ms. Lord has served the Paulsboro Public School District for 10 years.

FF. Recommend approval to accept the resignation of Billingsport Early Childhood Center Second Grade Teacher Kiesha Jenkins effective October 26, 2023, or when this position is filled.

Informational: Ms. Jenkins has served the Paulsboro Public Schools for 7 months. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate. Ms. Jenkins gave her notice on August 7, 2023.

GG. Recommend approval to accept the resignation of Billingsport Early Childhood Center Preschool Teacher Candell Maxie effective August 24, 2023.

Informational: Ms. Maxie has served the Paulsboro Public Schools for 23 years. Ms. Maxie gave her notice on August 8, 2023, that she has accepted a teaching position at Greenwich Township School District. Per conversations with the Greenwich Township School District Superintendent Dr. Jennifer Foley, it was agreed to release one of their teachers, Cara Goggin from her 60 days' notice, in order to start the 2023-2024 School Year with the Paulsboro Public Schools. In the interest of the start of the school year, and the students, we have agreed to release Ms. Maxie from her contracted sixty-day clause.

HH. Recommend approval for Suzanne Tuttle to transfer from Billingsport Early Childhood Center Special Education Learning Disability Grade 1 Teacher to an English Language Arts (ELA) Inclusion Special Education Teacher at Paulsboro Junior High School for the 2023-2024 School Year.

II. Recommend approval to appoint Peter DiPol III to the position of Paulsboro Junior High School Behavioral Disability Special Education Teacher. Mr. DiPol will earn Step O – MA+30 - \$89,494.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mr. DiPol has 23 years of experience and is a 1994 Paulsboro High School graduate. Interviews were conducted and references were checked by Paulsboro Junior High School Principal Monica Moore-Cook, Paulsboro Senior High School Principal Paul Morina and Paulsboro Senior High School Assistant Principal James Pandolfo.

JJ. Recommend approval to appoint Nicole Severino to the position of Kindergarten Teacher position at the Billingsport Early Childhood Center for the 2023-2024 school year. Ms. Severino will earn Step A – BA - \$50,037.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interview were conducted by Billingsport Early Childhood Center Principal Tina Morris, Director of Special Services Stacey DiMeo and Assistant Principal/Athletic Director John Giovannitti.

KK. Recommend approval to appoint Nicolette Kuehnafel to the position of Classroom Instructional Aide at Billingsport Early Childhood Center. Ms. Kuehnafel will earn Step 3 - \$27,857.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Kuehnafel has 10 years of experience. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey DiMeo.

LL. Recommend approval to appoint Gerald Hodges, Jr. to the position of full-time Special Education Aide at Loudenslager Elementary School. Mr. Hodges will earn Step 1 - \$27,736.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Hodges is a graduate of Paulsboro High School and currently serves as an Assistant Coach for the Paulsboro High School Football Team. Mr. Hodges will filling the position vacated by Mrs. June Lord, whose resignation is up for approval at the August 2023 Meeting. Interviews and reference checks were conducted by Loudenslager Elementary School Principal Matthew Browne.

MM. Recommend approval to appoint Catherine Murphy to the position of Grade 2 Learning Disability Special Education Teacher position at the Billingsport Early Childhood Center for the 2023-2024 school year. Ms. Murphy will earn Step I – BA - \$54,637.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Murphy has 9 years of experience and will be replacing Lisa Kuhnel-Morrison who has transferred to Billingsport Early Childhood Center Pre-School Intervention and Referral Team (PIRT) member position. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey DiMeo.

NN. Recommend approval to appoint Loudenslager Elementary School Social Worker Charisse Generette to the position of Loudenslager Homeless Lead for the 2023-2024 school year. Mrs. Generette will earn a grant funded \$5,000.00 stipend for this work.

Informational: Mrs. Generette has been employed by the Paulsboro Public School district since 2007 as a school social worker. The experience, knowledge, and relationships Mrs. Generette has gained in this capacity is invaluable in identifying, tracking, counseling and supporting McKinney- Vento eligible families. Ms. Generette served in this capacity for the 2022-2023 school year. This stipend is funded through the American Rescue Plan Homeless II grant.

OO. Recommend approval to appoint Billingsport Early Childhood Center Community and Parent Involvement Specialist Yvonne Still-Maddred to the position of School Homeless Lead for the 2023-2024 school year. Mrs. Maddred will earn a grant funded \$5,000.00 stipend for this work.

Informational: Mrs. Maddred has been employed by the Paulsboro Public School district since 2019. During her time as the Pre-School Community and Parent Involvement Specialist Ms. Maddred has coordinated family services not just for pre-school aged children but all the students of Billingsport Early Childhood Center. Mrs. Maddred served in this capacity for the 2022-2023 school year. This stipend is funded through the American Rescue Plan Homeless II grant.

PP. Recommended appointment of the following staff members to Extra-Curricular Positions at Loudenslager Elementary for the 2023-2024 School Year. Each of these extra-curricular positions are as per the agreement with the Paulsboro Education Association.

<u>Position</u>	<u>Staff Member</u>	<u>2023-2024</u>	<u>Account #</u>
School Store Co-Advisor	Toni Howard	\$894.00	11-401-100-100-00-997
School Store Co-Advisor	Danielle Relation	\$894.00	11-401-100-100-00-997
Student Council Co-Advisor	Gianna Verrecchio	\$940.00	11-401-100-100-00-997
Student Council Co-Advisor	Aprilanne Young	\$940.00	11-401-100-100-00-997
NEHS Advisor	Jennifer Hoffman	\$1,926.00	11-401-100-100-00-997
Elementary Science Club Advisor	Rebecca Richardson	\$868.00	11-401-100-100-00-997
Yearbook Advisor	Vacant		11-401-100-100-00-997

QQ. Recommended appointment of the following staff members to serve as Lunch Detention Monitors at Loudenslager Elementary School for 2023-2024 School Year.

<u>Position</u>	<u>Staff Member</u>	<u>2023-2024</u>	<u>Account #</u>
Lunch Detention Monitor	Heather Parks	\$18.80/Hr.	11-000-262-107-03-012
Lunch Detention Monitor	Erica Scott	\$18.80/Hr.	11-000-262-107-03-012

Informational: Heather Parks and Erica Scott are both Instructional Aides at Loudenslager Elementary School.

RR. Recommended appointment of the following staff members to ASP Team Lead Extra-Service Positions at Loudenslager Elementary for the 2023-2024 School Year. Each of these extra-service positions are funded through School Improvement Funds (SIA) and are approved by the State of New Jersey.

<u>Position</u>	<u>Staff Member</u>	<u>2023-2024</u>	<u>Account #</u>
ASP Team Lead - 3rd/4th Grade ELA	Krista Lange	\$1,500.00	20-233-100-101-03
ASP Team Lead - 3rd/4th Grade Math	Tara Stahl	\$1,500.00	20-233-100-101-03
ASP Team Lead - 5th/6th Grade ELA	Christina Myers	\$1,500.00	20-233-100-101-03
ASP Team Lead - 5th/6th Grade Math	Lou McCall	\$1,500.00	20-233-100-101-03

SS. Recommended approval for the following staff members to School-Based Mentor & School-Based Mentor Program Lead Extra-Service Positions at Loudenslager Elementary for the 2023-2024 School Year. Each of these extra-service positions are funded through School Improvement Funds (SIA) and are approved by the State of New Jersey.

<u>Position</u>	<u>Staff Member</u>	<u>2023-2024</u>	<u>Account #</u>
School-Based Mentor Lead	Louis McCall	\$2,000.00	20-233-100-101-03
School-Based Mentor	Tom Richardson	\$1,500.00	20-233-100-101-03
School-Based Mentor	Danielle Relation	\$1,500.00	20-233-100-101-03
School-Based Mentor	Aprilanne Young	\$1,500.00	20-233-100-101-03
School-Based Mentor	Kaitlyn Silvia	\$1,500.00	20-233-100-101-03
School-Based Mentor	Bonnie McHale	\$1,500.00	20-233-100-101-03
School-Based Mentor	Shaun Darby	\$1,500.00	20-233-100-101-03
School-Based Mentor	Krista Lange	\$1,500.00	20-233-100-101-03
School-Based Mentor	Gianna Verrecchio	\$1,500.00	20-233-100-101-03
School-Based Mentor	Cheryl Serpiello	\$1,500.00	20-233-100-101-03
School-Based Mentor	Laura Pettit	\$1,500.00	20-233-100-101-03

TT. Recommended appointment of the following staff members to After-School Intervention Tutoring Positions at Loudenslager Elementary for the 2023-2024 School Year. Each of these extra-service positions are funded through School Improvement Funds (SIA) and are approved by the State of New Jersey.

<u>Position</u>	<u>Staff Member</u>	<u>2023 - 2024</u>	<u>Account #</u>
Intervention Tutor	Laura Pettit	\$1,500.00	20-233-100-101-03
Intervention Tutor	Donna Keane	\$1,500.00	20-233-100-101-03
Intervention Tutor	Jillian Garren	\$1,500.00	20-233-100-101-03
Intervention Tutor	Mary Ann Giannotti	\$1,500.00	20-233-100-101-03

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may not vote on items in this section of the agenda.

- A. Recommend approval for the Loudenslager JOY After-School Program to operate an in-person after school program starting on September 18, 2023 to May 31, 2024 from 3:00pm - 6:00pm, Monday thru Friday.

Informational: The JOY After-School Program is a 21st Century Learning Grant partnership, which can serve up to 90 students in grades three through six. This program is coordinated by Loudenslager Technology Teacher Shaun Darby and Loudenslager Principal Matthew Browne.

STAFF AND CURRICULUM DEVELOPMENT A-O: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend adoption of the Paulsboro Public Schools Emergency Remote Instruction Plan for the 2023-2024 School Year. (**Attachment**)

Informational: In April 2020, Governor Murphy issued signed P.L.2020, c.27. This law provides districts with the ability to utilize virtual or remote instruction to satisfy the 180-day requirement in the event of a public-health related district closure. Each school district must annually submit its proposed program for virtual instruction to the Commissioner of Education with approvals from the local board of education and county office of education. The plan has been approved by the county office of education. This is a State of New Jersey Department of Education requirement.

- B. Recommend approval to participate in cooperation with The Southwest Council to implement a school based mental health program located at Paulsboro Senior High School during the 2023-2024 school year.

Informational: There is no cost to the Board of Education. This program will provide a series of in school programs that will focus on mental health education, substance abuse prevention activities and social skills/ life skills. There is no cost to the Board of Education for the implementation of this program.

- C. Recommend approval for the following teachers to fill the position of Department Chairperson at Paulsboro Junior / Senior High School for the 2023-2024 School Year.

History - Michael Calabrese	Fine/Practical Arts – Brian Betz
Science – Shane Kovalesky	Special Education – Monica Garner
Business – Noreen DeMarco	Physical/Health – Tony Chila
English – Holly Klein	Guidance – Melba Moore Suggs
Math – Tom Damminger	Junior High – Doug Foglein

Informational: These teachers will order equipment, assist in curriculum development, order textbooks and/or educational programming and supplies, assist principal with the department budget, keep accurate records for subject assigned, and other related duties as determined by the high school principal. The salaries for these staff will align with the PEA contract agreement for Department Chairpersons.

PEA Contract

Each department chairperson with duty-free designation will receive \$260.00 for each staff member in the department excluding the chairperson.

History - Michael Calabrese	\$260 x 4 teachers = \$ 1,040.00
Science – Shane Kovalesky	\$260 x 3 teachers = \$ 780.00
Business – Noreen DeMarco	\$260 x 2 teachers = \$ 520.00
English – Holly Klein	\$260 x 6 teachers = \$ 1,560.00
Math – Tom Damminger	\$260 x 4 teachers = \$ 1,040.00
Fine/Practical Arts – Brian Betz	\$260 x 6 teachers = \$ 1,560.00
Special Education – Monica Garner	\$260 x 4 teachers = \$ 1,040.00
Physical/Health – Tony Chila	\$260 x 4 teachers = \$ 1,040.00
Guidance – Melba Moore Suggs	\$260 x 4 teachers = \$ 1,040.00
Junior High – Doug Foglein	\$260 x 10 teachers = \$ 2,600.00

- D. Recommend approval for the following Paulsboro Junior / Senior High School teachers to serve as *Lead Teachers for the Annual School Plan (ASP) Committee*. Each teacher will earn a stipend of \$1,500.00 for the 2023-2024 school year. The stipends will be paid via Title I / School Improvement Part A funds.

Erica Haase: Special Education Teacher	Kelly Moncrief: Science Teacher
Holly Klein: English Teacher	Rachel Wulk: History Teacher
Thomas Damminger: Math Teacher	Christina Skanes – Data Manager

Informational: The New Jersey Department of Education placed Paulsboro High School in Targeted Status and Paulsboro Junior High School in Comprehensive Status. As a result, the schools must create an Annual School Plan as well as SMART Goals to guide improvement.

The staff members above are the leads for the ASP Committee. They serve in a manner similar to Department Chairpersons. The ASP meets two times per month. The Lead Teachers also coordinate the work of the departmental Professional Learning Communities (PLCs). The overall goal is to improve student achievement.

- E. Recommended approval for the following people to serve on the *School Safety Team* for Paulsboro Junior / Senior High School during the 2023-2024 School Year.

Trevon Brooks	Melba Moore-Suggs	Scott Campbell
Monica Moore-Cook	Michael Robinson	Rozetta Baylor
Christina Lord	Shelby Brown	Rick Eli
Carrie Dowdy	Mary Porter	Monica Garner
Matthew Browne	Dr. Donna Backus	John Giovannitti
James Pandolfo	Paul Morina	

Informational: The school safety team is mandated by the State of New Jersey (N.J.A.C 18A:37-21) and serves to develop, foster, and maintain a positive school climate by focusing on the on-going, systemic process and practices in the school and to address school safety concerns.

- F. Recommended approval for the following people to serve on the *School Improvement Panel (ScIP)* for Paulsboro Junior / Senior High School during the 2023-2024 School Year.

Frank Damminger – parent	Monica Moore-Cook: PJHS principal
Paul Morina: PHS principal	Christine Lindenmuth: District Curriculum Director
Kelly Moncrief: Science Teacher	Holly Klein: English Teacher
Rachel Wulk: History Teacher	Thomas Damminger: Math Teacher
Erica Haase: Special Education Teacher	
Carrie Dowdy: Community Member	

Informational: The school improvement committee is mandated by the State of New Jersey (N.J.A.C 18A:6-120) and serves to ensure, oversee, and support the implementation of the district’s evaluation, professional development, and mentoring policies at the school level.

- G. Recommended approval for the following people to serve on the *Medical Emergency Response Team* for Paulsboro Junior / Senior High School during the 2023-2024 School Year.

Paul Morina, High School Principal	
James Pandolfo, High School Assistant Principal	
Monica Moore-Cook, Junior High School Principal	
John Giovannitti, Junior High School Assistant Principal/Athletic Director	
Mary Porter, School Nurse	Danielle Richardson, Principal’s Secretary
Diana Gerace, Secretary	Jessicarose Johnson, School Psychologist
Trevon Brooks, School Counselor	Nicole Vitale, School Counselor
Melba Moore-Suggs, School Counselor	Rose Clark, Student Assistance Counselor
Thomas Damminger, Teacher	Thomas Hampel, Teacher
Douglas Foglein, Teacher	Antonio Chila, Teacher
Adina Giovannitti, Secretary	Rita Cucinotta, Secretary
Lauren Abbott, Secretary	Rachel Wulk, Teacher
Scott Campbell, Security	Steve Bajewicz, Security

- H. Recommend approval of *Intervention & Referral Services Team* for Paulsboro Senior High School during the 2023-2024 School Year.

Jessica Johnson	Brittney Toole *	Chris Costenbader *
Chelsea Brown *	Melba Moore-Suggs	Nicole Vitale
Rose Clark *	Paul Morina	James Pandolfo

*I&RS Training Needed - Stockton University SRI & ETTC - October 18, 2023, or December 6, 2023.

Informational: The I&RS Team is required by the State of NJ (N.J.A.C. 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together

throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

- I. Recommend approval to participate in cooperation with The Southwest Council to implement a school based mental health program located at Paulsboro Junior High School, Loudenslager Elementary School, and Billingsport Early Childhood Center (BECC) during the 2023-2024 school year.

Informational: This program will provide a series of in school programs that will focus on mental health education, substance abuse prevention activities and social skills/ life skills. There is no cost to the Board of Education for the implementation of this program.

- J. Recommend approval for the following administrators to attend the monthly meetings of professional groups for the 2023-2024 School Year:

Administrator	Professional Group
Director of Athletics John Giovannitti	Colonial Conference Athletic Directors monthly and various sportsmanship, team and awards meetings/banquets. NJSIAA Athletic Directors (Regular, Voting and Awards Meetings/Banquets)
Director of Child Study Team Stacey DiMeo	Gloucester County Directors of Special Education Special Education Medicaid Initiative (SEMI)
School Business Administrator Anisah Coppin	Gloucester County School Business Officials
Director of Curriculum, Instruction and Assessment Christine Lindenmuth	Gloucester County Curriculum Consortium McKinney-Vento Meetings for Homeless Students
Superintendent of Schools Dr. Roy Dawson	Gloucester County Chief School Administrators County Office of Education Meetings
Director, Facilities John Swanson	Gloucester/Camden County Buildings & Grounds Supervisors
Paulsboro Jr. High School Principal Monica Moore-Cook Loudenslager Elementary School Principal Matthew Brown	Gloucester County Association of Elementary and Middle School Administration (GCAEMSA)
Paulsboro High School Principal Paul Morina	Gloucester/Salem County Principals Meetings

- K. Recommend approval of the following Mentor / Buddy Teachers at Paulsboro High School for the 2023-2024 school year:

Location	Subject	New Staff Member	Buddy	Mentor
PHS	Paulsboro High School Student Assistance Coordinator	Rose Clark	NA	Christina Skanes
PHS	Paulsboro High School Culinary Arts Teacher	Stephen Villari	Brian Betz	NA
PHS	Paulsboro High School Physical Education Teacher	Ryan Surman	NA	Antonio Chila
PHS	Paulsboro High School History Teacher	Vito Mazzeo	NA	Rachel Wulk
PHS	Paulsboro High School Business Teacher	Maciana Mazzeo	NA	Noreen DeMarco

Location	Subject	New Staff Member	Buddy	Mentor
PHS	Paulsboro High School Business Teacher	Linda Shinn	NA	Noreen DeMarco
PJHS/PHS/ OOD	Child Study Team School Social Worker	Courtney Nutt	Jessicarose Johnson	

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

- L. Recommend approval for the continued use of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) process and observation instrument for Principals and Assistant Principal during the 2023-2024 school year.

Informational: NJPEPL has been used for several years. The assessment tool must be approved annually.

- M. Recommend approval for the continued use of the McREL evaluation tool for teachers during the 2023-2024 school year.

Informational: McREL has been used in Paulsboro for about 8 years. It is one of the research based instruments approved by the New Jersey Department of Education. The evaluation instrument must be approved annually.

- N. Recommend approval for Spanish I to be taught utilizing the district approved digital curriculum platform, Courseware by Imagine Edgenuity.

Informational: Successfully completing a full year of a World Language in high school is a NJ State graduation requirement. There is a great challenge for Paulsboro and schools across the nation in hiring certified language teachers. Courseware by Edgenuity is the standards based digital curriculum currently approved and utilized by the district for the Alternative Education Program and Summer Credit Recovery. For the 2023-2024 school year, Paulsboro High School would like to continue programming in Spanish by offering a full year course of Spanish I utilizing Courseware’s digital application. These classes will be facilitated by current instructional staff with some level of fluency and knowledge of the Spanish language and culture, where possible. This support teacher will be assigned to the same class throughout the year in lieu of a duty and until a certified Spanish teacher is hired.

This program provides the students lessons, monitors students’ daily and semester progress, and assesses students’ skill acquisition. There is no cost to the district or students for the program. If approved, parents will immediately be notified that their child is enrolled in this teaching model and format and will have the option to withdraw their student from the course.

- O. Recommend approval for Paulsboro Public School District Administrators Tina Morris, Matthew Browne, Monica Moore-Cook, Paul Morina, James Pandolfo, John Giovannitti, Christina Skanes, Christine Lindenmuth, Phillip Neff, Stacey DiMeo and Dr. Roy Dawson to attend the New Jersey Principals and Supervisors Association (NJPSA) Legal One workshop entitled Understanding Major Changes in NJ’s HIB Law and Related Statutes. This webinar is scheduled for August 31, 2023. The cost is for this live webinar is \$40.00 per person.

Informational: The State of New Jersey requires all administrators to attend at least one Legal One workshop per year. This webinar will review critical revisions to New Jersey’s Anti-Bullying Bill of Rights effective for the 2023-24 SY. Topics will include but are not limited

to liability for parents of students engaged in HIB, the use of local policy, requirements for responding to students who engage in multiple acts of HIB, laws addressing hazing, demographic disparities in student discipline, and implementing instructional requirements designed to promote diversity, equity and inclusion and reduce HIB over time.

STAFF AND CURRICULUM DEVELOPMENT P - CC: The Greenwich Township Representative may not vote on items in this section of the agenda.

- P. Recommend approval to continue participating in cooperation with the Child Connection Center to implement a Counseling Center at Billingsport Early Childhood Center (BECC) during the 2023-2024 school year. The district will provide a small group work area, Internet access and access to the student database. The district contribution will be approximately \$13,710.00 to maintain the program. (**Attachment**)

Informational: If approved by the Board, the staff of the Counseling Center will work cooperatively with the BECC staff to address the needs of at-risk students. Research on the Clayton Model Counseling Center found that participating students have increased test scores in Mathematics and English Language Arts, fewer behavior incidents with peers and a positive impact on the number of students classified with disabilities.

- Q. Recommend approval for the kindergarten through second grade teachers to participate in an i-Ready Program training. This training is scheduled for Thursday, August 31, 2023, from 8:30am-11:30am at the Billingsport Early Childhood Center.

Informational: The i-Ready Program is an online program for reading and/or mathematics that will help the teachers determine their student's needs, personalize their learning, and monitor progress throughout the school year. It will also identify students' strengths and weaknesses, while supporting data-driven differentiated instruction. I-Ready provides valid and reliable growth data, which helps teachers track both yearly and long-term student progress.

- R. Recommend approval for the preschool teachers and classroom aides to participate in a virtual Teaching Strategies training Supporting Children with Disabilities with The Creative Curriculum for Preschool. This training is scheduled for Thursday August 31st from 8:30am until 11:30am.

Informational: During this session, the teachers will learn how to facilitate inclusive high-quality instructional opportunities and engage in individualized teacher-child interactions. Grounded by the principles of Universal Design for Learning (UDL), participants will identify multiple ways children can acquire and demonstrate their knowledge, skills, and abilities. Participants will identify a variety of forms of instruction, learning, and assessment and identify ways that allow all children to communicate what they know and can do.

- S. Recommend the following Mentor/Buddy Teachers at Billingsport Early Childhood Center, Loudenslager Elementary School, and Paulsboro Junior High School for the 2023-2024 school year:

Location	Subject	New Staff Member	Buddy	Mentor
LES	3rd Grade General Education Teacher	Samantha Ard	NA	Bonnie McHale
PJHS	English Teacher	Christie Butler	Kelly Kovalesky	NA
LES	English as a Second Language (ESL) Teacher	Cristina DiSandro	NA	Christina Roberts
BECC	First Grade Teacher	Cara Goggin	NA	Linda Coleman
LES	Special Education 3 rd Grade Teacher	Donna Keane	NA	Jillian Garren
PJHS	Math Teacher	Cletus Mahoney	NA	Douglas Foglein
BECC	Second Grade Teacher	Viktoria Rockelmann	Mary Ann Lang	NA

Location	Subject	New Staff Member	Buddy	Mentor
LES	Multiple Disabilities Special Education Teacher	Karen Slavinski	Cheryl Serpiello	NA
BECC	Steam Teacher	Tahje Thomas	Daniel Condo	NA
BECC	Kindergarten Teacher	Nicole Severino	NA	Prudence Hanly
BECC	Grade 2 Learning Disability Special Education Teacher	Catherine Murphy	Cynthia Moultrie	NA
PJHS	Science Teacher	Michelle Tucci	Monica Garner	NA
PJHS	History Teacher	Edward DeStefano	Rachel Wulk	NA
PJHS	ELA Inclusion Teacher	Suzanne Tuttle	Holly Klein	NA
PJHS	Behavioral Disabilities Special Education Teacher	Peter DiPol	Erica Haase	NA

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

- T. Recommended approval for the following people to serve on the *School Safety Team* for Billingsport Early Childhood Center during the 2023-2024 School Year.

Tina Morris	Kristin Shute
Danielle Hertkorn	Linda Coleman
Tracey Scott	Christin Goss
Jacqueline Marcucci	Lisa Kuhnel-Morrison
Prudence Hanly	Keri Lyn Cooper
Mark Broadbelt	Devin Bellocchio
Lisa Latch	Michelle Relation
Brett Waller	

Informational: The school safety team is mandated by the State of New Jersey (N.J.A.C 18A:37-21) and serves to develop, foster, and maintain a positive school climate by focusing on the on-going, systemic process and practices in the school and to address school safety concerns.

- U. Recommended approval for the following people to serve on the *Intervention & Referral Services (I&RS) Team* for Billingsport Early Childhood Center during the 2023-2024 School Year.

Tina Morris	Jacqueline Marcucci
Tracey Scott	Kristin Shute
Danielle Hertkorn	Cynthia Moultrie
Kayla Kushner	Eric Koellner

Informational: The I&RS Team is required by the State of New Jersey (N.J.A.C 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

- V. Recommended approval for the following people to serve on the *School Improvement Panel (ScIP)* for Billingsport Early Childhood Center during the 2023-2024 School Year.

Tina Morris	Linda Coleman
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Brett Waller	Cynthia Moultrie
Devin Bellocchio	Danielle Hertkorn
Eric Koellner	Latisha Thomas
Michelle Relation	Christin Goss
Lisa Kuhnel-Morrison	Tracey Scott
Julianne Calce	Jacqueline Marcucci

Informational: The school improvement committee is mandated by the State of New Jersey (N.J.A.C 18A:6-120) and serves to ensure, oversee, and support the implementation of the district's evaluation, professional development, and mentoring policies at the school level.

- W. Recommended approval for the following people to serve on the *School Improvement Panel (ScIP)* for Loudenslager Elementary School during the 2023-2024 School Year.

Matthew Browne	Brian Betz
Lou McCall	Shirley Gill
Tamara Diodati	Jacqueline Breshock
Tara Stahl	Shaun Darby
Janice Esters	Krista Lange
Danielle Relation	Christina Roberts
Jessica Laborde	Marcelina Guzman
Corey Hoffman	Tom Richardson
Jillian Garren	Aprilanne Young

Informational: The school improvement committee is mandated by the State of New Jersey (N.J.A.C 18A:6-120) and serves to ensure, oversee, and support the implementation of the district's evaluation, professional development, and mentoring policies at the school level.

- X. Recommended approval for the following people to serve on the *School Safety Team* for Loudenslager Elementary School during the 2023-2024 School Year.

Matthew Browne	Lou McCall
Gianna Lombardi	Danielle Relation
Charisse Generette	Addie Shmuel
Aprilanne Young	Tara Stahl
Janice Esters	Danielle Relation
Brian Betz	Krista Lange
Elaine Andrus	Christina Roberts
Shaun Darby	Marcelina Guzman
Brett Waller	Dennis Weiss

Informational: The school safety team is mandated by the State of New Jersey (N.J.A.C 18A:37-21) and serves to develop, foster, and maintain a positive school climate by focusing on the on-going, systemic process and practices in the school and to address school safety concerns.

- Y. Recommended approval for the following people to serve on the *School Technology Committee* for Loudenslager Elementary School during the 2023-2024 School Year.

Matthew Browne	Gianna Lombardi
Thomas Richardson	Shaun Darby
Norman Scott	Louis McCall
Danielle Relation	

Informational: The school technology committee serves to identify school-based technology needs and to make recommendations to school building administration.

- Z. Recommended approval for the following people to serve on the *National Elementary Honor Society Faculty Council* for Loudenslager Elementary School during the 2023-2024 School Year.

Gianna Lombardi	Toni Howard
Corey Hoffman	Tamara Diodati
Marcelina Guzman	Christina Roberts
Louis McCall	Addie Shmuel
Gianna Lombardi	

Informational: The Faculty Council is required based on Loudenslager’s affiliation with the National Elementary Honor Society Program and serves to support the NEHS Program at Loudenslager Elementary School.

AA. Recommended approval for the following people to serve on the *Intervention & Referral Services (I&RS) Team* for Loudenslager Elementary School during the 2023-2024 School Year.

Corey Hoffman	Marcelina Guzman
Maria Phillips	Elaine Andrus
Janice Esters	Charisse Generette
Addie Shmuel	Shirley Gill
Cheryl Serpiello	Christina Roberts

Informational: The I&RS Team is required by the State of New Jersey (N.J.A.C 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

BB. Recommended approval for the following people to serve on the *School Wellness Committee* for Loudenslager Elementary School during the 2023-2024 School Year.

Gianna Lombardi	Rebecca Richardson
Janice Esters	Krista Lange
Louis McCall	Elaine Andrus
Matthew Browne	

Informational: The School Wellness Committee is required as part of the grant funds we receive through the Rutgers Cooperative Extension and is an action-oriented advisory group that focuses on the health and well-being of students, staff, and families in the school community.

CC. Recommend approval for the following people to serve on the *Intervention & Referral Services Team* for Paulsboro Junior High School during the 2023-2024 school year.

Douglas Foglein	Antonio Chila *	Trevon Brooks *
Mary Porter	Jessica Johnson	Rose Clark
Monica Moore-Cook	John Giovannitti	

**I&RS Training Needed - Stockton University SRI & ETTC - October 18, 2023 or December 6, 2023*

Informational: The I&RS Team is required by the State of NJ (N.J.A.C. 6A:16-8.1) and is an interdisciplinary team of professionals within a school environment who come together throughout the school year to formulate coordinated services to address a full range of student learning, behavior, social, and health related problems in the general education environment.

STUDENT ACTIVITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommend approval of the following coach for Paulsboro High School Fall Sports Teams for the 2023-2024 school year with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2023-2024 Salary	Step
Asst. Football Coach	Gerald Hodges Jr.	\$5,141.00	1

Informational: This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review.

- B. Recommended approval for the student-centered services of Life Worth Living. This student support agency conducts professional development workshops for youth-serving professionals aimed to increase understanding, improve communication skills, and foster positive relationships with youth. Topics available include - Positive youth development, Adverse and Positive Childhood Experiences, Engaging and Empowering Families, Racial/Ethnic Equity and Inclusion, Collaborating Across Systems, Creating Community, and Power Through Policy and Practice. (**Attachment**)

Informational: Credible Messenger Hallway Engagement: Credible Messengers (Life Worth Living Staff) engage Paulsboro High School and Junior High students during non-educational times, like arrival and departure and during classroom changes to provide additional support to school staff, along with encouragement and accountability for students. Credible Messengers will also, when necessary, act to de-escalate threats or acts of violence. During classroom instruction time, Credible Messengers will maintain a presence in the hallways, connect with staff on student concerns, and gain greater insight to the activities of in-school support and enrichment services to assist in directing students to resources and opportunities. When there are instances or immediate concerns related to violence, Credible Messengers on site will report these concerns to administration or security staff immediately following de-escalation activities. Program supervision and direction is included in the daily fee for services. Staff of Life Worth Living utilizes a web-based punch system which tracks attendance by activity. This punch system allows for geographic tagging of start and end times. Additionally, Staff are required to submit a daily activity report for the purpose of program monitoring and staff supervision and will engage in weekly supervision and planning meeting. This program cost is \$184,910.00 and is Grant Funded through ESSER Mental Health Acct.

STUDENT ACTIVITIES C - D: The Greenwich Township Representative may not vote on items in this section of the agenda.

- C. Recommended approval for the Boys & Girls Clubs of Gloucester County to utilize the Loudenslager Elementary School to host an after-school program from 3:00pm - 4:00pm, Monday through Friday during the 2023-2024 School Year.

Informational: The Boys & Girls Clubs of Gloucester County operates an after-school program for students in the community each afternoon. The Boys & Girls Club either provides transportation or a supervised walk from Loudenslager Elementary School to their off-site location each afternoon, however, requires a space to gather and account for students until transportation arrives. The Boys & Girls Club of Gloucester County provides staff to supervise these students each afternoon and provides them with snack and homework assistance until the bus arrives.

- D. Recommended approval for the Boys & Girls Clubs of Gloucester County to utilize the Billingsport Early Childhood Center to host an after-school program from 3:00pm - 4:00pm, Monday through Friday during the 2023-2024 School Year.

Informational: The Boys & Girls Clubs of Gloucester County operates an after-school program for students in the community each afternoon. The Boys & Girls Club will provide either transportation or a supervised walk from Billingsport Early Childhood Center to their off-site location each afternoon. The Boys & Girls Club of Gloucester County provides staff to supervise these students each afternoon and provides them with snack and homework assistance until the bus arrives.

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

August 2023 Update

No new information this month.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval for the Paulsboro High School to be open on September 9, 2023, for Paulsboro Day for use of facilities and to assist for the needs of the public. There will be a custodian on duty from 8:00 am to 5:00.

FACILITIES B: The Greenwich Township Representative may not vote on items in this section of the agenda.

- B. Recommend approval for the New Jersey Department of Education Waiver Application for Billingsport Early Childhood Center’s preschool classrooms.

Informational: This waiver is necessary because N.J.A.C. 6A:13A-7.1, Space Requirements, requires preschool classrooms to be a minimum of 950 sq. ft. The six (6) classrooms at Billingsport Early Childhood Center do not meet current space requirements. There are no other classrooms in the building that meet those requirements. These classrooms are equipped with learning and technology to provide preschool students with a high-quality learning environment. The classroom spacing for the six (6) classrooms is as follows:

Classroom 1: 713 sq. ft.	Classroom 10: 784 sq. ft.
Classroom 8: 784 sq. ft.	Classroom 11: 784 sq. ft.
Classroom 9: 784 sq. ft.	Classroom 12: 784 sq. ft.

FINANCE A-C: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval of the 2023-2024 joint venture agreement between Camden County Educational Services Commission to provide transportation services as specified in the Joint Venture Agreement to Pinelands Learning Academy. The cost of services will be based on actual cost and shall not exceed \$1,908.00 for extended school year and \$10,413.00 for the regular school year without additional board approval. (**Attachment**)

Informational: A transportation jointure agreement is a type of shared-service where one school district contracts with another school system or group of schools in order to provide transportation on an as needed basis. By illustration, Paulsboro might use the services of a jointure to transport a student to an out of district school for students with disabilities. Other examples are using a jointure is to provide transportation to a field trip or athletic event when all of the Paulsboro buses are already scheduled.

B. GCSSSD NURSING SERVICES FOR NONPUBLIC SCHOOLS

WHEREAS, P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192 -Compensatory Education, English as a Second Language, and Home Instruction, 2nd Chapter 193 -Examination and Classification by a basic Child Study Team, Supplementary Instruction and Corrective Speech services when indicated, and

WHEREAS, the Gloucester County Special Services School District proposes to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and

WHEREAS, the Gloucester County Special Services School District's proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and

WHEREAS, there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended,

NOW, THEREFORE, BE IT RESOLVED: the Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the Gloucester County Special Services School District to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the contract to this resolution. (**Attachment**)

C. PETTY CASH

BE IT RESOLVED, that as required by NJSA 18A:19-13, the Paulsboro Board of Education establish the following petty cash funds for the 2023 - 2024 school year.

LOCATION	PERSON RESPONSIBLE	MAXIMUM FUND BALANCE
Billingsport Early Childhood Center	Tina Morris	\$100.00
Loudenslager Elementary School	Matthew Browne	\$100.00
Central Offices	Anisah Coppin	\$1,000.00 Note 1

Informational: The petty cash fund will be maintained by the Business Administrator and funds will be held in a locked safe in the Business Administrator’s office. Funds are needed for things such as establishing a bank of small denominations to make change at ticketed events, and enable staff to purchase items with the Superintendent’s approval on an emergency basis. Funds will not be used to circumvent the purchasing process.

Note 1: This checking account is maintained in the Central Office in order to disperse funds on an emergency basis. Two original signatures are required on each check.

FINANCE D-G: The Greenwich Township Representative may not vote on items in this section of the agenda.

- D. Recommend approval for Loudenslager Elementary School to authorize submission of the New Jersey Learning Acceleration Program: High-Impact Tutoring Competitive Grant for the 2023 - 2024 School Year and accept the award of these funds if approved. If awarded, Loudenslager is eligible for up to \$97,000.00.

Informational: The New Jersey Learning Acceleration Program: High Impact Tutoring Grant is intended to support districts to provide high dosage, intensive tutoring by focusing on high-impact tutoring interventions for students. This grant opportunity prioritizes districts with elementary schools and their students in grades three and four, but will allow award recipients to serve additional students as needed to optimize funding for their targeted

tutoring through identified vendors or organizations that meet established, research-based criteria.

- E. Recommend approval to accept the donation of supplies for the educational project Poster Supplies through anonymous donors through donorschoose.org. The donated items include student scissors, markers, and pen sets. These items are worth approximately \$100.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher, Rebecca Richardson.

- F. Recommend approval to accept the donation of supplies for the educational project What's On File through anonymous donors through donorschoose.org. The donated items include a filing cabinet and letter/legal filing folders to manage student portfolios. These items are worth approximately \$150.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 4th Grade Teacher, Danielle Relation.

- G. Recommend approval to accept the donation of student supplies as part of the project Fill A Backpack through employee donors at Veranova Pharmaceutical Manufacturing. The donated supplies will include student backpacks filled with school supplies. These items are worth approximately \$500.00.

Informational: Veranova Pharmaceutical Manufacturing is a pharmaceutical company out of Wayne, Pennsylvania with a sub-unit located in West Deptford, New Jersey. The book back donated will be given to students at Loudenslager and Billingsport Early Childhood Center based on need.

SCHOOL SAFETY A: The Greenwich Township Representative may not vote on items in this section of the agenda.

- A. Recommend approval for the Paulsboro Police Department to conduct a tactical training session at Paulsboro Junior/Senior High School, Loudenslager Elementary School, and Billingsport Early Childhood Center during the 2023-2024 School Year. This tactical training session will be conducted under the supervision of Captain Kenneth Ridinger and Chief of Police Gary Kille.

Informational: This police tactical training session will allow the local police department to practice and refine their response to a school emergency at each of the district's schools. Additionally, providing the local police department the opportunity to conduct tactical training sessions in the school is a recommended practice from the New Jersey Office of School Security. It should be noted that this police training exercise will be completed after hours and will not include any students or staff from the Paulsboro Public Schools.

- B. Informational: Report of School Security Drills: None at this time.

PUBLIC COMMENTS

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.