

**REGULAR MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on December 14, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Reece, Tognazzini, Walsh, Garvin and Karamitsos. Absent: None

Open Session

Mr. Tognazzini called the meeting in order and Mr. Lee Davis led the flag salute.

Presentations

Citizens' Bond Oversight Committee Members

- Recognition of Arthur C. Scheithauer, Jr. and Shirleen Sladek
- Appointment of New Member – Dave Hickey (Approved in Personnel Actions)

Diane Bennett, Assistant Superintendent of Business, introduced retiring committee members, Mr. Arthur Scheithauer and Mrs. Shirleen Sladek. Ms. Bennett explained that committee members can only serve two 2 two-year terms. This is due to the statute of limitations established when Prop 39 developed the need for bond oversight committees. One of Mr. Scheithauer's responsibilities is to write the committee's annual report which he is in the process of completing. The final report will be submitted to the Board for approval in February. Mrs. Sladek served as secretary of the committee and was responsible for taking minutes and maintaining all documents for the committee. Ms. Bennett said Mr. Scheithauer and Mrs. Sladek have been a wonderful asset to the committee and their dedication is very much appreciated. There is a need for new committee members, preferably someone with a student in school or active in PTA or school site councils. Ms. Bennett announced that Dave Hickey (not present) is the newest committee member.

Closed Session Actions

Dr. Kimberly, Superintendent, reported the following closed session actions:

- Student Matters: Approved as presented.
- Certificated and Classified Personnel Actions: Approved as presented.
- Conference with Labor Negotiators (California Teachers Association) and the California School Employees Association (CSEA): There was discussion regarding possible trigger cuts to the state budget which looks better than originally anticipated.
- CSBA Delegate Assembly Election: Dr. Jack Garvin was elected to serve a two-year term beginning April 1, 2012 and ending March 31, 2014.
- Update on Possible Litigation: The Board was updated on two possible litigation cases. There was no action taken.

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Organization for Year December 14, 2011, to December 12, 2012

Approval of President

As outlined in Board Bylaw 9100, the current Clerk of the Board will be confirmed as President of the Board of Education.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to approve Jack Garvin as President of the Board of Education. The meeting was turned over to the new president, Dr. Jack Garvin.

Election of Clerk (The current Clerk is Jack Garvin)

A motion was made by Mr. Tognazzini, seconded by Dr. Reece to elect Dr. Karamitsos to serve as Clerk of the Board of Education. The motion carried with a 4-0 vote with Dr. Karamitsos abstaining.

Appointment of Secretary to the Board of Education (The current Secretary is Doug Kimberly.)

A motion was made by Dr. Reece, seconded by Mr. Tognazzini with a 5-0 vote to appoint Doug Kimberly as Secretary to the Board of Education.

County Committee on School District Organization

The Board of Education is required to designate the representative and alternate to elect members to the County Committee on School District Organization. (The current representative is Victor Tognazzini with no alternate.)

A motion was made by Dr. Karamitsos, seconded by Dr. Reece and carried with a 5-0 vote to appoint Jack Garvin to serve on the County Committee on School District Organization.

Selection of Meeting Dates, Time and Place

In order to facilitate payroll requirements and other reporting deadlines, the administration recommends the Board meet each month on the dates listed below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 18, 2012

February 8, 2012

March 14, 2012

April 4, 2012

May 16, 2012

June 20, 2012

July 11, 2012

August 8, 2012

September 12, 2012

October 10, 2012

November 14, 2012

December 12, 2012

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 5-0 vote to approve the proposed dates and times for meetings of the Board of Education.

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Items Scheduled for Information

Superintendent's Report

Budget Report & Tax Proposal

Dr. Kimberly provided a PowerPoint listing elementary and high school districts in Santa Barbara County. The chart showed the level of state funding that should have been received compared to what was actually received. He explained that our district's total loss due to revenue reductions beginning in 2008 is \$35,943,350.

Dr. Kimberly shared that Governor Brown's office released a letter which includes the Governor's tax proposal. The proposal consist of the following: 1) maintaining the sales tax and vehicle license fee reallocation; 2) increase the state sales tax by one half of a percent (beginning on January 2, 2013 through December 31, 2016); 3) Increase personal income tax for those with an annual earning of \$250,000 or more (the new rates would be retroactive to January 1, 2012, and last for five years before expiring on December 31, 2016).

Dr. Kimberly said Governor Brown's goal is to create an education protection account (estimates \$35 billion over a 5 year period). At this time it is not known if K14 would be a part of the protection account. The challenge will be to get the proposal on the November 2012 ballot as it still has a long way to go. It needs to be approved by the Secretary of State in order to begin collecting the 800,000 signatures needed. Dr. Kimberly noted that there may be some voter confusion due to some cities and counties also looking at sales tax increases in the June ballot.

Principal Reports – Recap of School Site Plans

Pioneer Valley High School – Assistant Principal, Lee Davis was pleased to report that despite funding reductions, Pioneer Valley has increased proficiency percentages in some areas. The most significant increase was in CST ELA (13.3 % in proficient and advanced) and in CAHSEE ELA (13% in proficient of 380). In addition, all subgroups with the exception of students with disabilities in the area of math, showed an increase in proficiency percentages. Mr. Davis explained that although Pioneer Valley did not meet all proficiency targets, there was improvement in most areas.

Santa Maria High School – Joe Domingues provided a recap of Santa Maria's goals and explained how these goals are being addressed: Goal 1: Proficient in Reading/Language Arts and Mathematics; Goal 2: School Reform Practices; Goal 3: Increase test scores; Goal 4: Increase Parent Involvement; Goal 5: Student Individual Learning Plans; and Goal 6: Increase Graduation Rate.

The Reading 180 program has been added to the curriculum for those students not ready for English 9. Mr. Domingues reported that students are making progress faster than expected. This year SMHS did not qualify for Safe Harbor as they did not meet AYP in math. Staff is currently looking at what they are currently teaching and possible changes in order to meet Safe Harbor. Un Cafecito (Coffee with the Principal), has

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been very successful with Spanish speaking parents. Mr. Domingues also meets with English-only parents which has also been successful. The front office has been redesigned in order to provide students and parents better access to services. In addition, there is an office which provides parents access to student information. Counselors and guidance technicians are working with students on their four year plans. Mr. Domingues reported that last year SMHS increased their graduation rate by ten percent.

Righetti High School – Steve Molina provided a chart showing 2010 and 2011 CAHSEE results for ELA and Math. The Overall Proficiency and Overall Passage rate in both areas showed a significant improvement. Mr. Molina explained that last year Righetti took a different approach to increase CAHSEE scores. In October sophomore students (70 in English and 70 in math) were given practice tests. Students were then given a second practice test in those areas which needed improvement.

In addition, Righetti is using STAREnterprise, a Progress Monitoring program which allows for adjusting curriculum to meet student needs. He explained that in August every freshman was given an exam that measures their entry level and grade equivalent in math and English. The results of this exam help to place students in appropriate classes and intervention courses if needed. Mr. Molina is confident that students are being placed in appropriate classes.

Student Reports: Delta, John Ramos; Santa Maria, Lupe Garcia; Pioneer Valley, Stephany Rubio; and Righetti, Alex McKinney

Student Board Representatives provided highlights of student activities at their school.

Righetti High School: Football team finished second in the league, won the first round game in the CIF playoffs, then lost in the second round to Culver City; the water polo team placed first in the Pac-7 league; the Inter-Club Council program is a big success for ASB; and the King of Hearts dance is being planned for next semester. Congratulations to Alex – he is planning to enroll in the engineering program at Cal Poly.

Pioneer Valley: ASB and the ASTRA club decorated Christmas trees for the city; the Key club attended a state convention club at Magic Mountain; FFA held their annual get-together at SMHS; the Sadie Hawkins dance was held on December 10th; Powder Puff is scheduled for May 25th; ASB and PVHS band participated in the Parade of Lights; ASB is collecting coats, jackets, sweaters, etc. or the “Coat-a-Kid” drive; and rehearsals for the spring musical have started.

Stephany also provided an update on the traffic at Pioneer Valley. Her observation is that the traffic at Pioneer doesn’t flow well. Her suggestion is that traffic rules be made available to students and parents. Dr. Kimberly responded that the city and district staff has monitored the traffic in the past. He assured Stephany that the situation is being addressed.

Delta High School – Jonathan reported that Delta’s Dragon Battles continue to be a success; approximately 30 graduates by the end of Term 2; the Choir will perform for

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Patterson Elementary School on December 16th; Term 2 Academic Awards was held and numerous students were recognized for their hard work; the intramural basketball team lost against district office administrators; and the basketball team was in a tournament with other continuation schools and placed first. Guest speakers include representatives from the California Highway Patrol, the training director from the Santa Barbara County Electrical and a representative from Pipe /fitters Trades; and Financial Aid/EOPS representatives from Allan Hancock College.

Santa Maria High School: Performance by the international group, "Blush on November 14th and on November 18th twenty GSA members and teachers gave thanks for the support of equal treatment of people. December activities include: Guest speaker, former Chicago Bears football player, Michel Cobb spoke with students about positive choices; the PE department and ASB hosted the annual Powder Puff game; Winter Spirit Week; annual Winter Fair; the Saints Band hosted the annual Winter concert; FBLA members and advisors cleaned their two-mile stretch of Highway One; seven FBLA students participated in the Freedom Memorial Monument dedication held at the Abel Maldonado Youth Center; Saints Band and FFA members participated in the Parade of Lights; the Junior class hosted the Sadie's Dance; and Club CE'ENI distributed toys to children in the area know as "Tijuanita."

Reports from Employee Organizations

Krista Ballard, CSEA President, reported that the MOU to eliminate the custodian/grounds combo maintenance position has been completed.

Mark Goodman, Faculty Association President, and association executive members spoke on the following topics: 1) Independent Study Limits; 2) Autism Certificate Online; 3) Guidance Technician Office Safety; 4) Head Coach Football (Consistent & FA picks the reps who serve); 5) Freshman/Sophomore Prep Update; 6) School Site Council (in wait); and 7) Classroom temperature environment – best for students.

In response to the hiring of bilingual aides (\$40,000 approved at November 17th special School Site Council meeting), Dr. Kimberly explained that the district is currently working on the details such as beginning and ending dates, testing requirements, etc.

Mark Goodman, Faculty Association President, wanted to clarify that faculty members were involved but did not endorse the recommendation/decision to replace the former sub service. He also shared his concern regarding the number of units awarded to special education students earning units in ISP. Mr. Goodman thanked Dr. Kimberly for allowing teachers to take the autism certificate program online this year.

Susan Savins, SMHS teacher is interested in working with Dr. Kimberly concerning the process to hire head coaches and the potential representatives involved in that process.

Patty Peinado commented on the Freshman Opportunity program which has been eliminated. Freshman Prep and Sophomore Prep were created with the goal of improving academic performance. Her concern is that students at the Learning Center are at

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different academic levels, have low attendance and behavioral issues.

Eric Farnsworth, Santa Maria High School teacher, shared concerns regarding heating and air conditioning issues on all campuses. He noted that responses to complaints are inconsistent and he is concerned that current temperature conditions are not suitable for student learning. Mr. Farnsworth added it is not reasonable/practical that classroom thermostats be controlled from outside the classroom

Lisa Walters reported there will be one more meeting to discuss next year's calendar prior to it being presented to staff. It is anticipated the calendar will be completed by February. She thanked the district for finalizing the teacher list which includes probationary, temporary, transfers, etc.

Mr. Tognazzini asked how long teachers had been dealing with classroom thermostat issues. It was noted that the majority of the problems are with new classrooms at Pioneer Valley or classrooms that were part of modernization. Mr. Goodman reported similar issues with inappropriate heat and air conditioning at Righetti. Dr. Kimberly said he was aware of these issues and explained that some issues are on-going and some problems take more time to fix. Mr. Tognazzini noted it is the responsibility of the Board to ensure students have a good safe and learning environment.

Dr. Garvin asked if this issue was presented to the board because there was no resolution at the school level. Mr. Goodman responded that a RHS science teacher had been having thermostat problems with his classroom for more than a year.

Mr. Molina explained that at times thermostats aren't working properly because heating rods need to be replaced and may be on order. He noted that replacement cost is also a factor. Mr. Farnsworth stated that controlling the climate of classrooms from outside the classroom causes problems. Tammy Contreras shared that Delta High School has experienced problems with incorrect thermostat reading.

Dr. Karamitsos shared that her office has experienced similar problems which may be due to the outside temperature, number of bodies in office, etc. Ms. Diane Bennett, Assistant Superintendent of Business explained that there is a reasonable temperature range which has been adopted as a policy. Mr. Tognazzini is interested in looking for solutions to the temperature issues.

Board Member Reports

Dr. Garvin thanked Esther Prieto-Chavez for providing her report on student activities at Delta. He is glad to see that staff is very involved in activities. Dr. Garvin also reported on the some of the sessions he attended at this year's California School Board Association conference.

Dr. Karamitsos reported that she wasn't able to attend the conference this year as her daughter was performing with the RHS Chorus group. She appreciates all that teachers do for our students whether it's nurturing their creative side or encouraging academic performance. Dr. Garvin was glad to see that our students are participating in

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our city's parade. Mr. Tognazzini noted that here is a correlation between music and math and the importance of maintaining those programs.

Items Scheduled for Action

Instruction

Textbook Review

The following textbook was presented to the Board of Education for preview. It will be presented at the January 18, 2012 Board meeting for second reading and approval.

English /SMHS

The Norton Reader – 12 Edition (Basic); Peterson/Brevertton, Norton, © 2008 for Language & Composition AP

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 5-0 to preview the new textbook, which will be presented for second reading and approval at the January 18, 2012 Board meeting.

Business

Annual Accounting for School Facilities Fees

In accordance with California Government Code 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. Ms. Bennett explained that the district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings. In addition, the district shall list proposed projects for a period of five years. Ms. Bennett credited Gary Wuitschick and Krista Ballard for keeping track of how developer fees are spent.

Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year. Ms. Bennett referred to Exhibit A and B showing the beginning balances as of July 1, 2010 as well as fees collected and debt service payments. Ms. Bennett noted a dramatic reduction in the amount of developer fees collected. In past years, the district collected between \$1 to \$1.5 million per year, recently the district collected approximately \$150,000 per year. Resolution Number 5-2011-2012 was presented for Board approval.

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 5-0 vote to approve Resolution Number 5-2011-2012.

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A ROLL CALL VOTE IS REQUIRED:

Mr. Tognazzini	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Dr. Reece	Yes
Dr. Walsh	Yes

2011/2012 First Interim Report

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period. Ms. Bennett was happy to report that the District can file Positive Certification.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, was posted on the District website at www.smjuhsd.k12.ca.us.

Ms. Bennett was happy to report that the anticipated \$2.3 million in mid-year cuts has been reduced to approximately \$285,000. This is based on information recently received from the state. However, the district is still deficit spending by \$1.5 million which will need to be addressed as the ending fund balance reserves continue to decline.

Ms. Bennett explained that the net deficit for the revised budget is \$86,000 more in deficit spending than what was projected. She added that elementary schools are growing quicker than expected which is a positive for our district. Mr. Tognazzini recognized that our district is in good shape compared to other districts and he attributes that to Ms. Bennett's management of district dollars and the cooperation of all faculty and staff.

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini and carried with a 5-0 vote to adopt a Positive Certification for the First Interim report for fiscal year

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2011/2012, as shown in Appendix D.

Authorization to Make Budget Revisions

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2011/12 First Interim Report has been adjusted to reflect these changes. Ms. Bennett requested formal authorization to make budget changes to the adopted budget.

A motion was made by Dr. Reece, seconded by Dr. Walsh and carried with a 5-0 roll call vote to approve the Resolution Number 6-2011-2012 authorizing budget changes as identified in the 2011/12 First Interim Report.

A ROLL CALL VOTE IS REQUIRED:

Mr. Tognazzini	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Dr. Reece	Yes
Dr. Walsh	Yes

Delegation of Governing Board Powers and Duties

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. The Board has approved various resolutions and approved authorized signers for various duties in the past. Ms. Bennett explained that due to periodic changes of personnel, it is necessary to update those resolutions and authorizations.

Passage of the following resolution will authorize the Superintendent, Assistant Superintendent of Business Services, Associate Superintendent of Business Services, Director of Fiscal Services, Director of Facilities and Operations and Director of Support Services to act on behalf of the Board of Education with specific limitations or restrictions.

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 5-0 roll call vote to approve Resolution Number 7-2011-2012 delegating specific powers and duties of the Board of Education to employees of the district and notify the County Superintendent of Schools accordingly.

A ROLL CALL VOTE IS REQUIRED:

Mr. Tognazzini	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Dr. Reece	Yes
Dr. Walsh	Yes

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Authorized Signature Forms

Annually, the District is required to review and update the "Authorized Signature Forms" that are kept on file with the Assistant Superintendent of Business Services and the County Superintendent's offices. Ms. Bennett explained that due to the recent staff changes these forms need to be updated. The forms are used to verify information and validate signatures on District documents.

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 5-0 vote to approve the "Authorized Signature Forms" on file with the Assistant Superintendent of Business Services and for transmittal to the County Superintendent of Schools.

Public Disclosure of Collective Bargaining Agreement with Classified Unit

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District's financial status. The District reached tentative agreement with the Classified Bargaining Unit (California School Employees' Association Chapter #455) on November 3, 2011 and the unit ratified the agreement on November 28, 2011.

The District and CSEA have agreed to eliminate the classification of Custodian/Grounds Maintenance Worker I (combination position) and as a result negotiated revised job descriptions for the classification of Custodian and Grounds Maintenance Worker I positions to effectively complete required work within the separate classifications.

The Memorandum of Understanding (MOU) provides that the revised job descriptions for Custodian reflect an increase from Range 14 to Range 15 and for Grounds Maintenance Worker I reflect an increase from Range 15 to Range 16. Additionally, the MOU provides for an increase in the number of positions classified as Grounds Maintenance Worker I from six (6) to nine (9) positions and the remaining twenty-nine (29) employees in either the former combination position or the Custodian position will be in the Custodian classification from this date forward.

The effective date for this agreement is January 1, 2012, with a current year cost of \$18,336 and the on-going cost for future full year implementation will be \$36,672. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix E.

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 5-0 vote to approve the Memorandum of Understanding with the Classified Bargaining Unit to eliminate the position of Custodian/Grounds Maintenance Worker I and revise the job descriptions for the positions of Custodian and Grounds Maintenance Worker I effective January 1, 2012.

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Consent Items

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 5-0 vote to approve the following consent items as presented. *All items listed are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

A. Approval of Minutes

November 9, 2011 - Regular Meeting

B. Approval of Warrants for the Month of November 2011

Payroll	\$5,165,173.52
Warrants	<u>1,287,689.04</u>
Total	<u>\$6,452,862.56</u>

C. Pupil Personnel Matters

- Administrative Recommendation for Student Expulsion(s): Student #s 325853, 334295, 336446, 334333, 336349

D. Acceptance of Gifts

Santa Maria High School

Donor	Recipient	Amount
Larry Ofria	Auto Racing Team (value/dragster cylinder heads)	\$1,750.00
TOTAL SANTA MARIA SCHOOL		\$1,750.00

E. Single School Plans

Ernest Righetti High School, Pioneer Valley High School and Santa Maria High Schools presented their Single School Plans for approval. These plans were developed on tentative budgets; therefore, budget revisions will be made once the Consolidated Application is completed at the end of January. Plans will only be returned to the Board if major changes are made in the goals and strategies.

F. Textbook Discard

Santa Maria High School is requesting permission to discard the obsolete/damaged textbooks listed below:

Textbook Title	ISBN#	Copyright	# of Copies
Food for Today	0-07-861644-1	2006	64

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G. Approval/Ratification of Purchase Order

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
12-0884	Rachlin Architects	\$668,950.00	SMHS New Classroom Bldg, C2004 Bond Project

H. Authorization for Sale of Obsolete Equipment, Appendix C

Education Code §17545 allows the district to sell personal property that is no longer necessary or suitable for school use. The district administration is requesting authorization to conduct a public auction through the internet at *interschola.com* to sell equipment that is obsolete, surplus or damaged beyond repair to the highest responsible bidder.

The obsolete equipment is listed in Appendix C. Each school and program will have an opportunity to request surplus property from the list. Notices of items for sale are posted at all district sites, on the internet at www.interschola.com or www.publicsurplus.com and e-mailed to all staff.

I. Attendance Reports

Ms. Diane Bennett, Assistant Superintendent of Business Services, was available to answer questions regarding the third month attendance report presented on page 20.

J. Facilities Report, Appendix B

Open Session Public Comments

There were no public comments.

Items not on the Agenda

No items were addressed that were not on the agenda.

Next Meeting Date

Unless otherwise announced, the next regular meeting of the Board of Education will be held on January 18, 2012. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

Adjourn

The meeting was adjourned at 8:00 p.m.