



Clarksdale Collegiate Board of Directors April 2019 Meeting Minutes

Date/Time: April 29, 2019 • 5:30 – 6:30 pm

Location: 1012 W 2nd Street, Clarksdale, MS 38614

Directors Present: Billy Crews, Chuck Rutledge, Soenda Howell, Harland Webster, Barbara Logan Smith, Zedric Clayton, and Clifton Johnson

Directors Absent: Aurelia Jones-Taylor

Staff Present: Amanda Johnson, Nikki Hall, and Latasha Capers

Minutes

I. Call to Order

- a. B. Crews called the meeting to order at 5:36 pm.

II. Approval of Minutes

- a. The minutes from the February and March board meetings were presented. C. Rutledge moved to approve the February minutes; H. Webster seconded. B. Crews called for a vote which resulted in unanimous approval. C. Rutledge moved to approve the March minutes; Z. Clayton seconded. B. Crews called for a vote which resulted in unanimous approval.

III. Executive Director's Report

- a. A. Johnson gave the Executive Director's report and dashboard. She gave an update on staffing, enrollment, attendance, attrition, and suspension numbers. An update was given on the school's compliance reports. Scholars will test May 13-17. End of year testing will be discussed during the May board meeting.
- b. A. Johnson gave an update on staffing and scholar enrollment for the 2019-2020 school year. The teacher residency program was explained to the board in detail. No formal employment offers will be extended until the board approves the budget for the 2019-2020 school year.
- c. A. Johnson presented her idea for a Tinkering Lab to be funded by the CSP (Charter School Program) grant.

IV. Finance Committee Report

- a. Jonathan Bach from 4th Sector Solutions presented and answered questions regarding the March financial report. He answered questions regarding a surplus at the end of the year and prepaid expenses. A. Johnson indicated that an effort would be made to spend grant funds before the end of this fiscal year. The chair entertained a motion to approve the February financial report that was reviewed at last month's board meeting. C. Rutledge moved, B. Smith seconded. B. Crews called for a vote which resulted in unanimous approval. The chair then entertained a motion to approve the March financial report. C. Rutledge moved, Z. Clayton seconded. B. Crews called for a vote which resulted in unanimous approval.
- b. A. Johnson discussed the purchase of a new bus. She informed the board of the bus specifications and the need for an additional bus for the 2019-2020 school year. The chair entertained a motion to purchase an additional school bus from our existing school year



budget. C. Rutledge moved to approve the bus purchase; Z. Clayton seconded. B. Crews called for a vote which resulted in unanimous approval.

- c. A. Johnson discussed kitchen renovations. She discussed why the renovations would be needed for the upcoming year and equipment that would be purchased for the kitchen. She informed the board where the money would be pulled from in the budget to finance the kitchen renovation.
- d. Jonathan Bach from 4th Sector Solutions presented and answered questions regarding the FY 20 budget. C. Rutledge requested that amendments to the budget concerning capital items be presented to the board between now and June to include major facility improvements and preparing for a permanent facility. The board declined to approve the FY 20 budget due to a deficit being forecasted for the FY 20 fiscal year and the lack of a budget narrative.
- e. The chair entertained a motion to authorize the finance committee to approve the purchase of both classroom furniture in the amount of \$64,383 and kitchen renovations which total \$59,626 subject to a review of the FY 19 and FY 20 budget by the finance committee to determine the availability of the necessary funds for those purchases. C. Rutledge moved, S. Howell seconded. B. Crews called for a vote which resulted in unanimous approval. The board also requested that the finance policy manual be present at future board meetings.
- f. A. Johnson presented the organizational chart and salary schedule for the 2019-2020 school year. She discussed teacher salary raises mandated by the state. She attributed the deficit in the budget to the number of positions required for the next year. She maintained the positions were needed due to third grade being a high stakes and explained there would not be as much growth during the 2020-2021 school year. The chair then entertained a motion to approve the organizational chart and salary schedule. B. Logan Smith moved, C. Rutledge seconded. B. Crews called for a vote which resulted in unanimous approval.

V. Facility Committee Report

- a. C. Rutledge updated the board on the status of the modular units which are to be used as classrooms for scholars. Due to time restraints he requested that the finance committee be given authority to finalize leasing the mods or a special board should be called. The chair entertained a motion to authorize the finance committee to move forward financially in preparation of our facility using modular units. C. Johnson moved, B. Logan-Smith seconded. During the discussion C. Rutledge requested 4th Sector to check the finance policy and determine if the board can waive its authority in this matter to the Finance Committee. B. Crews called for a vote which resulted in unanimous approval.

VI. Executive Session

- a. The chair entertained a motion to enter executive session. C. Rutledge moved, C. Johnson seconded. B. Crews called for a vote which resulted in unanimous approval. No action made in executive session. The chair entertained a motion to exit executive session. C. Rutledge moved, H. Webster seconded. B. Crews called for a vote which resulted in unanimous approval.

VII. Board Next Meeting & Announcements

- a. The next meeting will be May 28th. A. Johnson announced that the school's next Open House is May 1st.



VIII. Public Comment

- a. No public comments were made.

IX. Adjournment

- a. The chair entertained a motion to adjourn the board meeting. C. Rutledge moved, B. Logan-Smith seconded. Meeting was adjourned at 7:38pm.