

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, October 22, 2024, 7:00 p.m.

AGENDA

Pledge of Allegiance

Communications Report

Approval of Minutes: Regular Meeting of September 24, 2024

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #19 submitting their meeting minutes of August 7, 2024.
2. West Side Career and Technology Center Joint Operating Committee submitting their minutes of August 26, 2024.
3. Lesley Ratchford and Jennifer Bonita, Wyoming Area Girls Basketball Parents Association, requesting permission to hold fundraisers.
4. Chuck Yarmey, Drama Club Advisor, requesting that the district cover the cost of transportation and driver housing for the Pennsylvania State Thespian Conference at West Chester University.
5. Employee #20615 requesting permission to take a maternity leave of absence.
6. Employee #20173 requesting permission to take a medical leave of absence.
7. Rebecca Rutkoski, School Board Member, submitting her letter of resignation.
8. Employee #20500 requesting permission to extend her maternity leave.
9. Joe Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletic Directors Association conference.
10. Employee #13529 requesting permission to extend a medical leave of absence.
- (11.) Employee #13250 requesting permission to take a medical leave of absence.**
- (12.) Kim Gittens, Wyoming Area Intermedite Center PTO, requesting to hold a fundraiser.**
- (13.) Right to Know submitted for policies.**
- (14.) Right to Know Request submitted for bids, invoices and documentation regarding the timming and the removal of trees in the faculty parking lot.**

Summary of Applications Received

School Nurse – 1

Title I Classroom Aide - 1

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Treasurer's Report

First National Community Bank	General Fund	5,497,117.17
First National Community Bank	Payroll Account	6,640.94
First National Community Bank	Cafeteria Account	14,621.11
First National Community Bank	Student Activities Account	159,168.59
First National Community Bank	Athletic Fund Account	7,578.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	146,506.89
First National Community Bank	Series 2022 GON Account	797,924.33
First National Community Bank	Money Market Account	4,582,405.52

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	43,789.52
Local Services Tax	68.75
Per Capita Tax	4,068.47
Delinquent Per Capita	<u>3,658.94</u>
Total:	51,585.68

<u>State & Federal Subsidy Payments</u>	
Retirement	838,377.46
Title I – Improving Basic Programs	61,810.23
School District Special Education	314,643.00
School District Transportation	416,102.00
ARP ESSER III	90,907.04
ARP ESSER 7%	<u>7,065.51</u>
Total:	1,728,905.24

<u>2024 Real Estate Taxes</u>	
George Miller – West Pittston Borough	2,696,763.22
George Miller – West Pittston Borough	28,931.29
Carol Bardzel – Exeter Twp., Wyoming County	325,506.70
Thomas Pizano – Exeter Borough	2,822,633.97
Paul Konopka – Wyoming Borough	1,461,513.85
Robert Connors – West Wyoming Borough	1,896,372.26
Wayman Smith – Exeter Twp., Luzerne County	1,235,126.83
Carol Bardzel – Exeter Twp., Wyoming County	<u>208,396.70</u>
Total:	10,675,244.82

<u>Delinquent Real Estate Taxes</u>	
Wyoming County	23,650.05

<u>Local Real Estate Transfer Taxes</u>	
Luzerne County	20,207.00

2. Approve the October payment of \$82,733.06 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2024-2025 school year.

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 Finance Report

3. Approve the October payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2024-2025 school year.
4. Approve to ratify the October payment of \$69,742.73 to the West Side Career & Technology Center for the 2024-2025 school year.
5. Approve the payment of \$253.43 to #16-E11SW1-002-008-000 for paid property taxes for the year 2024.
6. Approve the November 1, 2024 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligations Bonds Series 19A	Interest	17,256.25
	Principal	<u>0.00</u>
	Total:	17,256.25

General Obligations Bonds Series 19B	Interest	112,915.50
	Principal	<u>5,000.00</u>
	Total:	117,915.50

General Obligations Bonds Series 21A	Interest	116,050.00
	Principal	<u>1,120,000.00</u>
	Total:	1,236,050.00

General Obligations Bonds Series 21B	Interest	16,900.00
	Principal	<u>115,000.00</u>
	Total:	131,900.00

7. Approve the Resolution of the Board of School Directors of the Wyoming Area School District and the Redevelopment Authority of Luzerne County authorizing the sale of 2025 tax claims and anticipated 2026 tax claims.
- (8.) Approve the November 1, 2024 payment to Fidelity Bank in the amount of \$47,947.49 for the General Obligation Note, Series of 2022 of the Wyoming Area School District.**

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Finance Report

(9.) Approve the following payment to CM3 Building Solutions, Inc., invoice app#8, in the amount of \$425,863.35 for the HVAC at Secondary Center.

(10.) Approve the general ledger account:

Bill Listing: October 2024	1,650,415.41	
Prepays: September 2024	<u>135,470.94</u>	1,785,886.35
Cafeteria Account:	84,794.82	
Athletic Account:	<u>13,528.00</u>	<u>98,322.82</u>
		Total: 1,884,209.17

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2024-2025 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve an Educational Affiliation Agreement between Wyoming Area School District and King's College for clinical placement of students enrolled in the Master of Science in Athletic Training Program for supervised clinical practice within the district, pending necessary clearances prior to placement.
3. Approve the request of employee #20615 to take a maternity leave of absence tentatively on or about December 23, 2024 with an anticipated return date of March 31, 2025.
4. Accept, with regret, the resignation letter of Rebecca Rutkoski as a Wyoming Area School Board Member retroactive to October 6, 2024.
5. Approve the revised professional substitute list.
6. Approve the request of employee #13529 to extend a medical leave of absence through January 6, 2025.

(7.) Approve the appointment of the following Scholarship Committee Members:

Doug Womelsdorf	\$2,000.00
Ann Giglio	\$1,000.00

- (8.) Approve a grievance resolution and settlement related to classroom preparation and compensatory time subject to final written settlement agreement and approval by the District Solicitor.**
- (9.) Approve the request of employee #13250 to take a medical leave of absence retroactive to October 11, 2024 through November 11, 2024.**
- (10) Approve an MOU between the Wyoming Area School District and Wyoming Area Education Association regarding cyber professional staff and coordinator of guidance subject to final written approval by the District Solicitor and Union.**

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Education Report

Motion by _____, second by _____, to accept the Education Report.
Roll Call:

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Activities Report

1. Approve the request of Lesley Ratchford and Jennifer Bonita, Wyoming Area Girls Basketball Parents Association to hold the following fundraisers:
 - Lottery calendar (month of January)
 - 50/50 at home games for Little Eric Foundation game (1/2 to Foundation)
 - Pizza sale for Super Bowl (end of January)
 - Snapraise – Team fundraiser (November)
 - SBC – Parent fundraiser (March)
 - Gerrity’s Bagging (March)

2. Approve the request of Chuck Yarmey, Drama Club Advisor, for the district to cover the cost of transportation and driver housing for the Pennsylvania State Thespian Conference at West Chester University from January 2nd through January 4, 2025. The total cost for transportation and driver housing is \$5,804.60.

3. Approve the request of Joe Pizano, Athletic Director, to attend the Pennsylvania Athletic Directors Association Conference at the Hershey Lodge & Convention Center in Hershey March 18th through March 21, 2025, at a cost not to exceed \$800.00. Mileage reimbursement is also requested.

- (4.) Approve the request of Kim Gittens, Wyoming Area Intermediate Center PTO, to hold a Yankee Candle fundraiser for the month of November.**

Motion by _____, second by _____, to accept the activities report.
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Building Report

1. Approve the request of employee #20173 to take a medical leave of absence effective November 26, 2024 through January 3, 2025.
2. Approve the Wyoming Area School District authorizing the Intergovernmental Cooperation Agreement with the Borough of Wyoming, pending final written approval by the District Solicitor.
3. Approve the request of employee #20500 to extend her maternity leave of absence through the end of the 2024-2025 school year.
4. Approve the revised support personnel substitute list.
- (5.) Approve the appointment of _____ as Title I Classroom Aide.**

Motion by _____, second by _____, to accept the building report.
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 Police Report

**Wyoming Area Police Department
 Monthly Report for September 2024
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0690	Theft – Reports	1
1410	Criminal Mischief to Automobiles	1
1890	Narcotics - Reports	2
2400	Disorderly Conduct	5
2430	Fighting (Affray)	2
2450	Harassment	7
2480	Disorderly Conduct – All Others	2
2601	Use of Tobacco in Schools	1
3100	Motor Vehicle Accidents	3
3400	Mental Health	2
3610	Disturbances – Juvenile	2
3870	Medical Emergency	3
3900	Traffic & Parking Problems	7
4022	Non-Criminal – Suspicious Person	1
4090	Non-Criminal - Reports	3
5004	Lost & Found – Found Articles	1
7016	Follow Up Information	3
7504	Assist Other Agencies – Other Police	5
S2S	Safe-2-Say Reports	4
TRUA	Compulsory School Attendance	1
	Total	56