

**YELLOWSTONE-WEST/CARBON COUNTY
SPECIAL SERVICES COOPERATIVE**

***Management Board Meeting
December 14, 2021 10:00 a.m.
Virtual Meeting via Zoom***

Join Zoom Meeting
<https://us02web.zoom.us/j/6096756087>
Meeting ID: 609 675 6087

CALL TO ORDER

ADJUSTMENTS TO AGENDA

CONSENT AGENDA:

Minutes from October 12, 2021 board meeting

Minutes from November 2, 2021 special board meeting

Claims

INFORMATION ITEMS:

Child count concluded. A total of 455 students throughout the cooperative were counted. Last year's count was 444.

As we worked to improve our Medicaid billing system, we learned that we are not maximizing our billing. Previously Medicaid was only billed for services rendered after parents signed consent to bill Medicaid. After reviewing the regulations and consulting with cooperative directors statewide, we learned that Medicaid can be billed for services and evaluations conducted before that consent was signed. This is particularly helpful in allowing the cooperative to bill for initial evaluations by all our staff.

We've asked the staff to adjust their billing going forward to include initial evaluations.

We have asked staff to look back to capture lost billing from the start of 2021 in the hopes of recouping some of the lost revenue.

The closing for our new building in Laurel is scheduled for today, December 14 at 1:00 PM

The inspection was conducted on November 17, 2021. See attached inspection report.

The appraisal was completed on December 8, 2021. See attached appraisal report.

The City of Laurel is considering our property use as "public school" rather than "public service installation." The distinction means that we do not need to go through the special review process to get an exemption or pay the \$750 fee since the property is zoned residential.

A cooperative employee, Shanna Herrick, was in an accident with her cooperative car on the morning of November 11th. She struck a deer on her way to serve schools in Carbon County. She was uninjured. The car had significant damage. It was repaired at American Auto at present. We made a copay for repairs of \$500.

Hearing screenings are scheduled. Elder Grove and Elysian are set for December. The rest will be scheduled soon after. I will work with Sherri Maxwell to get those dates out to member schools as soon as possible.

ACTION ITEMS:

New building repairs needed:

The windows in the new building are in need of replacement. The windows are single pane, one in the basement was replaced previously with plexiglass. All windows are inefficient and inoperable as they have been nailed and/or painted shut. Two bids were solicited for replacement of the windows, see attached. We recommend using Jerry Stank of JS Carpentry.

Minor electrical repairs

Other carpentry projects from the inspection:

Mold mitigation

East side roof replacement

Ramp repairs

Disposal of personal property for the old cars

After running the required ads, we propose to sell the vehicles through Craigslist, Marketplace and through word of mouth to get the best price.

ASSOCIATION ITEM(S):

Topic to be provided 48 hrs. in advance of the meeting

NEXT MTG.: January 11, 2022 at 11:00 at the new office building: 714 East 5th Street in Laurel, lunch provided