

INFORMATION REQUIRED FOR A FUNERAL AT ST. THERESE CHURCH

Name of Deceased: _____

Birth Date: _____ Death Date: _____

Requested Date/Time of Funeral/Memorial Mass: _____ / _____

_____ Casket - If there will be a casket, will there be a viewing before the Mass? _____

_____ Cremation – If cremation, will the urn be present at the Mass? _____
(You may bring flowers to put next to the urn on the table.)

Do you want to begin the Mass with the Rosary? __ YES __ NO (begins 30 minutes before Mass)

Do you have a preference for the priest? _____ If YES, his name? _____

BURIAL after Mass? _____ OR... if held later, what date and time? _____ / _____

Name and city of cemetery? _____

Mortuary (if applicable): _____ Agent: _____ Phone _____

Name of Family Contact: _____ Relationship to Deceased: _____

Phone () _____ Email: _____

Easel needed to display a **large photo**? _____ - Easel in the vestibule for photo collage? _____

Do you want to choose the Mass readings? _____ If YES, go to the link on our website (Sacraments > Funeral) that will take you to the suggested readings. Once there, click the link for either English or Spanish). There are separate links for Old Testament, New Testament, and Gospel readings.

Then click the link for the form to enter your choices ("**Readings for the Mass**"). If you entered NO (you don't want to pick readings), Father will choose the readings.

Do you want members of your family to bring up the gifts for Mass? If so, list names: _____

MUSIC

Would you like to have music at the service? _____

(Note: You MUST use our musicians (our organist's fee is \$250 and our cantor's (singer) fee is \$200, the full amount of which goes directly to each of them). The Music Director will be given the contact info above and will contact you to help you select the music.

PROGRAM

St. Therese Church offers an option to have us prepare the Funeral / Memorial Mass Program. It includes the *readings (the book name, chapter, and verses—not the actual reading), *hymn titles, a *color photo of the deceased for the cover, birth and death dates of the deceased, and a *bio of or *tribute to the deceased, etc., and *an optional photo with his/her family, etc., for the back. Are you interested in having St. Therese prepare such a program? _____

If YES, contact the secretary at denisekay@hotmail.com | (626) 282-2744, ext. 1 + 223) and send her the above info marked with *. The fee is \$75+ and includes 50 copies. If you require more than 50 copies, there is a fee of .20 cents per extra copy. If you'd like a program, how many total copies do you require? _____

LIVESTREAMING

If you would like to have the Mass livestreamed for those unable to attend, the standard fee is \$300 (extra fees apply if you request DVDs or digital copies). Our Livestream Coordinator will contact you. Are you interested in this service? _____

RECEPTION

If you would like to have a reception following the funeral or burial service, the usage fee for the Hall is \$500 (plus a \$500 refundable cleaning deposit), and the usage fee for the Guadalupe Courtyard (includes an indoor space and use of the kitchen) is \$300 (plus a \$300 refundable cleaning deposit). The Hall is not available during weekdays when our School is in session; both spaces are subject to availability for all other dates and times.

- Are you interested in having a reception in the Hall? _____
- Are you interested in having a reception in the Courtyard? _____