

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

RECEIVED
TOWN CLERK
2022 APR 25 P 2:35
NEW MILFORD, CT

DATE: April 26, 2022
TIME: 7:00 P.M.
PLACE: Sarah Noble Intermediate School Cafeteria

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER
 - A. Pledge of Allegiance
2. RECOGNITION
 - A. NMPS Retiree: Nancy Schindelar
 - B. NMPS Stars of the Month: Cara Abraham, Robin Barboza-Josephson, Maura Jabbonsky, Scott McKay, Connie Williams
3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

 - A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
 - B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.
4. PTO REPORT
5. STUDENT REPRESENTATIVES' REPORT
6. APPROVAL OF MINUTES
 - A. Approval of the following Board of Education Meeting Minutes
 1. Regular Meeting Minutes March 15, 2022
 2. Special Meeting Minutes April 5, 2022
7. SUPERINTENDENT'S REPORT
8. BOARD CHAIRMAN'S REPORT
9. DISCUSSION AND POSSIBLE ACTION
 - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 26, 2022- Revised
 - B. Monthly Reports
 1. Budget Position dated March 31, 2022
 2. Purchase Resolution: D-757
 3. Request for Budget Transfers

- C. Policies/Regulations for Deletion/Approval
 - 1. 3321 Requesting Goods and Services (Requisitions)
 - 2. 3324.1 Contracts - Regulation
 - 3. 3432/3433 Budget & Expense Report/Annual Financial Statement
 - D. Policy for Second Review
 - 1. 5121.2 Eligibility for Honor Rolls
 - E. Policies for First Review
 - 1. 3440 Inventories
 - 2. 3450 Monies in School Buildings
 - 3. 3451 Petty Cash Funds
 - F. Approval of Curricula
 - 1. Sports Literature
 - 2. AP Language and Composition
 - 3. Art - Kindergarten
 - 4. Art - Grade 1
 - 5. Art - Grade 2
 - 6. Art - Grade 3
 - 7. Art - Grade 4
 - 8. Art - Grade 5
 - 9. Art - Grade 7
 - 10. Art - Grade 8
 - G. Grant Approval
 - 1. ED 244
 - H. Bid Award
 - 1. Special Transportation Services
 - I. End of Year Balance/Projects
- 10. ITEMS FOR INFORMATION AND DISCUSSION**
- A. Field Trip Report
- 11. DISCUSSION AND POSSIBLE ACTION**
- A. Discussion of Superintendent's request for approval of employment contract's carryover provision.
Executive session anticipated. The Board may take action when it returns to public session.
- 12. ADJOURN**


ITEMS OF INFORMATION

Policy Subcommittee Meeting Minutes - April 5, 2022

Committee on Learning Minutes - April 5, 2022

Facilities Subcommittee Meeting Minutes - April 19, 2022

Operations Subcommittee Meeting Minutes - April 19, 2022

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith A. Swanhall Jr.	 RECEIVED TOWN CLERK 2022 MAR 17 A 8:55
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NEW MILFORD, CT

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mr. Jeffrey Turner, Technology Director Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal Mr. Eric Williams, Hill and Plain Elementary School Principal Nicholas Carroccio, Student Representative Ishaani Pradeep, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	Call to Order A. Pledge of Allegiance
2.	Recognition A. NMPS Retiree: Grace Rossell <ul style="list-style-type: none"> • Ms. DiCorpo thanked Mrs. Rossell for her dedicated service. B. NMPS Stars of the Month: Katelyn Cafarelli, Lori	Recognition A. NMPS Retiree: Grace Rossell B. NMPS Stars of the Month:

	<p>Corsak, Peter Filippi, Ashley Wyka</p> <ul style="list-style-type: none"> ● Ms. DiCorpo congratulated the monthly “Stars” and read the comments submitted by the person who nominated them. ● Mrs. Faulenbach added congratulations on behalf of the Board. <p>C. Board of Education Appreciation for Service</p> <ul style="list-style-type: none"> ● Ms. DiCorpo said March is Board Recognition Month and she is pleased to have the opportunity to recognize all Board members for their tireless efforts and countless hours spent in support of the children of New Miford. 	<p>Katelyn Cafarelli, Lori Corsak, Peter Filippi, Ashley Wyka</p> <p>C. Board of Education Appreciation for Service</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> ● There was none. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> ● Mrs. Pelletier reported for the PTO. ● Townwide - Our Summer Expo took place on Saturday, 3/5 from 10AM to 2PM. Families were able to stop in and see all the various camps and activities that are available for their children this summer in New Milford and surrounding towns. All proceeds benefited the NMPTO Senior Scholarship Fund. Scholarship applications are due 4/22. Winners will be announced at the Senior Awards Night on 5/26. ● NMHS – The NMHS PTO received a generous donation from Helping Hands for Heroes for the Senior Wave Fundraiser that was held the month of February. The NMHS PTO hosted a hot chocolate event for the senior class on 3/12. ● SMS - The SMS PTO sold Scrumdiddlyumptious Bags from 2/18-2/25. Over 130 were sold. Bags were delivered to students in homerooms on or before March 4. Several bags were randomly chosen and had 	<p>PTO Report</p>

	<p>“Golden Tickets” for a \$5 book fair gift certificate. The book fair was held March 4-10, in person and online.</p> <ul style="list-style-type: none"> ● SNIS - The SNIS PTO held their book fair 2/27-3/10. They will also be selling Flowergrams this month and the students will receive them on 4/1. ● HPS - The HPS PTO held their book fair 3/2-3/11. They were open during teacher conferences. The PTO also provided snacks for the teachers. ● NES - The NES PTO held their book fair in conjunction with the teacher conferences. They will be hosting their March Madness online auction from 3/21 to 3/26. Winners will pick up their items at their Spring Fling event on 4/1. ● Grad Party - Grad Party is having a Chipotle fundraiser on Saturday, 3/19 from 5-9 PM. If you order online, use the code ZYH2NN9 or if in person, mention that it is for the Grad Party when placing your order. Some local businesses have allowed the Grad Party to place collection jars at their registers to help with raising funds. 	
<p>5.</p>	<p>Student Representatives’ Report</p> <ul style="list-style-type: none"> ● Ishaani Pradeep and Nicholas Carroccio, student representatives, reported on happenings in the schools this month. ● NES celebrated Read Across America Day on Wednesday, March 2nd with volunteer readers. Students enjoyed the town-wide Spirit Day: Career Day. PTO ran the Spring Book Fair. Finally, parent conferences last week were successful. Kindergarten registration for the 2022 - 2023 school year is ongoing. ● HPS PTO hosted numerous events the past few weeks related to reading that included a Family Reading Night, Read-A-Thon and a Book Fair. Hill and Plain also celebrated National Read Across America Day. Thank you to parents who took part in parent conferences. 	<p>Student Representatives’ Report</p>

	<ul style="list-style-type: none"> ● On March 2nd, SNIS celebrated Dr. Seuss' birthday by doing a grade wide 'read in'. SNIS also completed the Jump Rope for Heart and SNIS students collected more than \$14,000 in donations. ● All SMS students had the opportunity to visit the book fair with their ELA classes. The SMS Drama Club will be presenting "The Claw" this Spring. Auditions and sign ups for the crew were held recently. The show has been cast and rehearsals have begun. Performances will be on May 19th and 20th. Students at SMS enjoyed a "mathemagical" Monday today learning more about and celebrating Pi Day in math classes. ● At NMHS, the All-School Musical : Chicago will take place on 3/18, 3/19, 3/20, 3/25, 3/26. ● SAT Day will be held 3/23 and 3/24. Spring Spirit Week will take place from 3/28-4/1 with the Winter Semi-Formal on 4/2. 	
<p>6.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes January 19, 2022</p> <p>Mr. Hansell moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 19, 2022, seconded by Mrs. Rella.</p> <p>The motion passed unanimously.</p> <p>2. Special Meeting Minutes February 15, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 15, 2022, seconded by Mr. McCauley.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes January 19, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 19, 2022.</p> <p>2. Special Meeting Minutes February 15, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 15, 2022.</p>

	<p>The motion passed unanimously.</p> <p>3. Regular Meeting Minutes February 15, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 15, 2022, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>4. Special Meeting Minutes March 3, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 3, 2022, seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p>	<p>3. Regular Meeting Minutes February 15, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 15, 2022.</p> <p>4. Special Meeting Minutes March 3, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 3, 2022.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> ● Ms. DiCorpo gave the monthly fundraising report. There were 14 - all at the high school ● Kindergarten Registration has been open for about a month and numbers as of 3/7/22 are: HPS - 58 and NES - 49. ● A copier agreement has been reached in collaboration with the Town of New Milford and will be discussed this evening. ● Climate and culture committees are meeting at each school monthly with faculty to review expectations for behavior, best practices, as well as plan for next steps in each building. ● We continue to have transportation issues and are working with All-Star. Currently we are offering late runs AM and PM as well as early drop off times for parents. I recognize that these vendor issues continue to put a strain on families. ● SBHCs Update: The clinician who will be servicing students at SMS and NMHS will be in 	<p>Superintendent's Report</p>

	<p>the buildings on Mondays and Wednesdays starting this week. A parent information session has been scheduled for SMS on Tuesday, March 22nd, at 6:30 p.m. The date for the parent meeting for NMHS is Wednesday, March 23rd at 6:00 p.m.</p> <ul style="list-style-type: none"> • Last year, the district’s Teacher of the Year Committee piloted a revised and expanded process for selecting the district’s Teacher of the Year. The new program included naming a Teacher of the Year at each of the district’s five schools, then selecting the district Teacher of the Year from those candidates. The program was an overwhelming success, with the committee receiving 174 nomination forms from students, parents, and staff. Eighty-nine educators were nominated! Five school-based Teachers of the Year were announced at each school in June, and the district Teacher of the Year, Lisa Montemurro, was announced during convocation in August. The Committee has decided that it will again follow this format for the current school year, and the nomination process will begin on March 28th. Five Teachers of the Year, one at each school, will be announced in May, and the district Teacher of the Year will be named, as has been the case in the past, in August during convocation. 	
<p>8.</p>	<p>Board Chairman’s Report</p> <ul style="list-style-type: none"> • In honor of Board Recognition Month, Mrs. Faulenbach added her personal thanks to the Board members for all their time and participation. • The Board budget was presented to the Town Council and Board of Finance jointly and was moved forward by the Town Council as presented. The next step is a review by the Board of Finance, date to be determined. The referendum will follow on either the second or third Tuesday of May per Town Charter. 	<p>Board Chairman’s Report</p>

	<ul style="list-style-type: none"> Mrs. Faulenbach said they continue to have weekly meetings with the Town regarding possible collaborations. She will continue to update Board members through the pertinent subcommittees. 	
<p>9.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022 (Revised)</p> <p>Mrs. Rella moved to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> Ms. DiCorpo welcomed Ms. Rebecca Adams, the new Human Resources Director. Mrs. Rella said she hopes that exit interviews will resume now that Ms. Adams is on board. <p>The motion passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated February 28, 2022 Purchase Resolution: D-756 Request for Budget Transfers <p>Mr. McCauley moved to approve Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756, and Request for Budget Transfers, seconded by Mr. Hansell.</p> <ul style="list-style-type: none"> Mr. Giovannone said there were lengthy discussions about the reports at Operations. He will start to project out the end of year balance beginning next month and begin discussion regarding possible year end projects. 	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022 (Revised)</p> <p>Motion made and passed unanimously to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated February 28, 2022 Purchase Resolution: D-756 Request for Budget Transfers <p>Motion made and passed unanimously to approve Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756, and Request for Budget Transfers.</p>

- A question was asked about capturing replacement cost and timeline for the turf fields. In reviewing past minutes from 2012-2016, there were many variables discussed. In 2016 it was estimated the life span is 12 years and the cost would be \$500,000 each. The Board received “the keys” to the fields in the summer of 2016 and there have been 5 school years since then.
- Mrs. Faulenbach said she was on the original Turf Field Committee at the time with Mayor Bass and it was an evolving process. Originally they were only considering one field, then added a second field, then lighting. She said it would be good to get an updated assessment and target at this point.
- Ms. DiCorpo said she would have the Facilities Director follow up.
- Mrs. Faulenbach said that since this is a joint entity with the Town, we should include them in any updates received.
- Mrs. McNerney said she was happy to see a healthy balance in the capital reserve finally.
- Mrs. Faulenbach said it is good to see since the capital plan shows many large ticket items to come. All funds will be reinvested in our buildings and facilities.
- Mr. Giovannone said the capital reserve is approximately \$2,300,000 right now and the capital plan requests for 2022-23 and 2023-24 are both over \$1,000,000, without consideration for larger ticket items such as roofs and paving projects.
- Mrs. Faulenbach noted that any Board requests to pull funds from capital reserve follow a lengthy process. Discussion starts in Operations, moves to the full Board for approval then on to the Town Council and Board of Finance.
- Mr. Giovannone said the set aside for the matching funding for the school security grant can be released for other use because we were not awarded the grant. The state ran out of funding. There is a need for camera upgrades that will be brought forward to the Board.

<ul style="list-style-type: none"> ● Mrs. McInerney noted the O’Neill Center graduation rental on the purchase resolution and she asked if that is final or whether students will be given a choice to have it outside at the high school. ● Ms. DiCorpo said they were clear last year that it would not be a choice. There were medical issues due to heat last year. The plan is to move forward with the O’Neill Center. ● Mrs. Faulenbach noted the inclusion of HVAC data collection on the purchase resolution. ● Mr. Giovannone said there is a corresponding budget transfer request. <p>The motion passed unanimously.</p> <p>C. Policies/Regulations for Second Review:</p> <ol style="list-style-type: none"> 1. 3321 Requesting Goods and Services (Requisitions) 2. 3324.1 Contracts - Regulation 3. 3432/3433 Budget & Expense Report/Annual Financial Statement <ul style="list-style-type: none"> ● Mrs. Faulenbach said these are back for second review by the full Board. ● Ms. DiCorpo said the Policy subcommittee is recommending that 3321 and 3324.1 be deleted and that 3432 be revised further as noted in green. <p>D. Policy for First Review:</p> <ol style="list-style-type: none"> 1. 5121.2 Eligibility for Honor Rolls <ul style="list-style-type: none"> ● Ms. DiCorpo said they have completed the manual correction for this year’s SMS highest honors and honor roll will be added to report cards. She is working with the Mayor’s office on a joint congratulatory letter. ● Mrs. Rella said when the Policy subcommittee discussed suggested revisions they agreed that it is important to bring consistency between the two schools. 	<p>C. Policies/Regulations for Second Review:</p> <ol style="list-style-type: none"> 1. 3321 Requesting Goods and Services (Requisitions) 2. 3324.1 Contracts - Regulation 3. 3432/3433 Budget & Expense Report/Annual Financial Statement <p>D. Policy for First Review:</p> <ol style="list-style-type: none"> 1. 5121.2 Eligibility for Honor Rolls
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<p>E.</p>	<p>Approval of Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 1216. Practical Math - Applications of Probability17. Practical Math - Applications of Statistics <p>Mrs. McInerney moved to approve the following Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 12	<p>E. Approval of Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 1216. Practical Math - Applications of Probability17. Practical Math - Applications of Statistics <p>Motion made and passed unanimously to approve the following Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 09
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	<p>16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics</p> <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mrs. McNerney said these curriculums represent a tremendous amount of work and she is thankful to the teachers who wrote them and to Ms. Hollander for her review. As Ms. DiCorpo said at Committee on Learning, this is the backbone of what we do. <p>The motion passed unanimously.</p> <p>F. Bid Award 1. Copiers</p> <p>Mrs. Rella moved to award the Managed Print Services bid to BASE Technologies in the amount of \$381,462.40 for the 5-year lease of copiers, seconded by Mr. Hansell.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said there is a memo provided. This was a lengthy process in conjunction with the Town to try to capture additional savings.• Mrs. McNerney said the copiers are sorely needed.• Mr. Helmus asked if there were additional savings in the end to justify the time spent in collaboration versus just bidding separately.• Mr. Turner said there were no savings per se. The bids were sent out separately at the same time by the Town.• Ms. DiCorpo said the district wanted to choose what is best for us long term. It happens to be the same vendor the Town chose.• Mr. Helmus said collaboration and consolidation are discussed a lot. He said it is important to have specific data to look at to see if it is worth it or whether the needs are different enough that collaboration does not create a benefit.• Mrs. Faulenbach said, if nothing else, conversations at least increase understanding.	<p>13. Physical Education 10 14. Physical Education 11 15. Physical Education 12 16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics</p> <p>F. Bid Award 1. Copiers</p> <p>Motion made and passed unanimously to award the Managed Print Services bid to BASE Technologies in the amount of \$381,462.40 for the 5-year lease of copiers.</p>
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	<ul style="list-style-type: none"> Mrs. Rella asked if the contract includes ink cartridges and staples. Mr. Turner said it does. <p>The motion passed unanimously.</p>	
<p>10.</p> <p>A.</p> <p>B.</p> <p>C.</p> <p>D.</p>	<p>Items for Information and Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> Ms. DiCorpo said transportation issues have impacted field trips and athletics this year. Of the 64 runs anticipated for spring sports, only 14 are able to be covered by the current vendor, creating additional costs. The field trips on this report all have transportation confirmed. Mrs. McInerney asked if the \$445 cost for the CMEA festival is higher than previous years. Mrs. Faulenbach said they could look up past years. <p>Excess Cost</p> <ul style="list-style-type: none"> Mr. Giovannone said there was a memo on this at Operations. He said this item is expected to be on target for budget. <p>NMPS 2022-2023 School Calendar</p> <ul style="list-style-type: none"> Mrs. Faulenbach said the Board does not approve the calendar so this is for information only. Ms. DiCorpo said additional revisions have been made since the calendar was presented at Operations. Election day was corrected, snow days added for parent conferences and a typo on the March 8 parent conference times corrected. <p>BOE 2022-2023 Budget Update</p> <ul style="list-style-type: none"> Mrs. Faulenbach said she covered this topic in her Board Chair report. We are on track so far. 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <p>B. Excess Cost</p> <p>C. NMPS 2022-2023 School Calendar</p> <p>D. BOE 2022-2023 Budget Update</p>

<p>11.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Discussion and possible action regarding CEA-New Milford request in connection with retention and COVID-19 issues. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Mr. O'Brien moved that the Board enter into executive session for discussion and possible action regarding a CEA-New Milford request in connection with retention and COVID-19 issues and to invite Superintendent Alisha DiCorpo into the session, seconded by Mrs. Rella.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 7:55 p.m.</p> <p>The Board returned to public session at 8:18 p.m.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding CEA-New Milford request in connection with retention and COVID-19 issues. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously that the Board enter into executive session for discussion and possible action regarding a CEA-New Milford request in connection with retention and COVID-19 issues and to invite Superintendent Alisha DiCorpo into the session.</p>
<p>12.</p>	<p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 8:19 p.m., seconded by Mr. O'Brien.</p> <p>The motion passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:19 p.m.</p>

Respectfully submitted:



Olga I. Rella, Secretary
 New Milford Board of Education

**New Milford Board of Education
 Special Meeting Minutes
 April 5, 2022
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK
 2022 APR -7 A 8:21
 NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella
Absent:	Mrs. Leslie Sarich Mr. Keith A. Swanhall, Jr.

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Gwen Gallagher, Northville Elementary School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal
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1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 5:35 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3. A.	Discussion and Possible Action Interview and discuss possible appointment of candidate for the position of 0.6 NES Interim Assistant Principal. Executive session anticipated. The Board may take action when it returns to public session.	Discussion and Possible Action A. Interview and discuss possible appointment of candidate for the position of 0.6 NES Interim Assistant Principal. Executive session anticipated. The Board may take action when it returns

	<p>Mrs. McInerney moved that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of 0.6 NES Interim Assistant Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources Director Rebecca Adams and the candidate, seconded by Mrs. Rella.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 5:36 p.m.</p> <p>The candidate left executive session at 5:52 p.m.</p> <p>The Board returned to Public Session at 6:02 p.m.</p> <p>Mrs. Rella moved that the Board of Education approve the appointment of: Ms. Patricia Colello as 0.6 NES Interim Assistant Principal effective on or about April 6, 2022; daily per diem rate \$600, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>B. Interview and discuss possible appointment of candidate for the position of SMS Principal. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Mrs. McInerney moved that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of SMS Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources Director Rebecca Adams and the candidate, seconded by Mr. McCauley.</p>	<p>to public session.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of 0.6 NES Interim Assistant Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources Director Rebecca Adams and the candidate.</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of: Ms. Patricia Colello as 0.6 NES Interim Assistant Principal effective on or about April 6, 2022; daily per diem rate \$600.</p> <p>B. Interview and discuss possible appointment of candidate for the position of SMS Principal. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of SMS Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources</p>
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NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
New Milford, Connecticut
April 26, 2022
**as of April 22, 2022

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Susan Brofford**, Science Enrichment Teacher, Sarah Noble Intermediate School effective June 30, 2022.
2. **Mr. Nathan Hatfield**, English Teacher, Schaghticoke Middle School effective April 19, 2022.
3. ****Mr. Raymond Manka**, Principal, New Milford High School effective June 30, 2022.

Retirement

Took position elsewhere

Personal Reasons

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None

3. CERTIFIED STAFF

c. APPOINTMENTS

1. None

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

1. None

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

1. None

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. **Mrs. Carol Couch**, Head Cook for Food and Nutrition Services, Sarah Noble Intermediate School effective June 30, 2022.

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Ms. Theresa Allen**, Administrative Secretary to the Director of Food and Nutrition Services effective May 23, 2022.

\$21.57 per hour, Step 3, Class I
School Year Secretary

Rep. C. Kirkwood

- | | |
|--|---|
| <p>2. Ms. Ana Camacho, General Worker, Schaghticoke Middle School effective May 2, 2022.</p> | <p>\$13.11 per hour - Hire Rate
5 hours per day/5 days per week</p> <p>Rep. D. Brabec</p> |
| <p>3. Ms. Stephanie Delaurentiis, Part time EXCEL Tutor, Hill and Plain School effective April 18, 2022.</p> | <p>\$16.00 per hour, 3 ½ hrs./day
4 days a week (no Wednesdays)</p> |
| <p>4. Mrs. Belinda Diaz-Aiken, Receptionist/Attendance Clerk at Sarah Noble Intermediate School effective May 2, 2022.</p> | <p>\$19.47 per hour, Step 3, Class III
School Year Secretary</p> <p>Rep. K. Lewis</p> |
| <p>5. Ms. Dawne Gosselin, Paraeducator, Litchfield Hills Transition Center effective April 27, 2022.</p> | <p>\$16.97 per hour – Job Rate
7 hours per day</p> <p>Rep. D. Gosselin</p> |
| <p>6. **Mr. Jeffrey Solomon, Paraeducator, Schaghticoke Middle School effective May 10, 2022, pending passing of para pro assessment.</p> | <p>\$15.36 per hour – Hire Rate
\$16.97 per hour – Job Rate
(after completion of probationary period)
7 hours per day/5 days per week</p> <p>Rep. A. Wiltshire</p> |
-
8. **ADULT EDUCATION STAFF**
a. **RESIGNATIONS**
1. **None**
9. **ADULT EDUCATION STAFF**
b. **APPOINTMENTS**
1. **None**
10. **BAND STAFF**
a. **RESIGNATIONS**
1. **None**
11. **BAND STAFF**
b. **APPOINTMENTS**
1. **None**
12. **COACHING STAFF**
a. **RESIGNATIONS**
1. **None**

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Morgan Moore**, JV Girls' Lacrosse Coach, New Milford High School effective April 27, 2022.

2021-2022 stipend: \$3151

2. **Ms. Morgan Rosentreter**, Volunteer Boys' Tennis Coach, New Milford High School effective April 27, 2022.

Volunteer

14. LEAVES OF ABSENCE

1. **Mrs. Vilma Alonso**, Secretary, Schaghticoke Middle School requests a personal unpaid leave of absence from April 18, 2022 tentatively to May 27, 2022.

Unpaid LOA

2. **Mrs. Noelle Fanas**, Elementary Teacher, Northville Elementary School requests an unpaid leave of absence for the 2022-2023 school year.

Unpaid LOA



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,341,363	75,500	30,416,863	19,898,013	9,655,420	863,430	97.16%
100'S	SALARIES - NON CERTIFIED	9,589,390	-14,860	9,574,530	6,536,753	1,927,309	1,110,469	88.40%
200'S	BENEFITS	10,810,557	8,500	10,819,057	8,492,673	1,937,275	389,109	96.40%
300'S	PROFESSIONAL SERVICES	3,948,255	-84,300	3,863,955	2,874,407	791,201	198,347	94.87%
400'S	PROPERTY SERVICES	925,069	16,160	941,229	590,367	235,620	115,241	87.76%
500'S	OTHER SERVICES	9,082,593	0	9,082,593	6,207,228	1,989,567	885,798	90.25%
600'S	SUPPLIES	2,588,172	-1,000	2,587,172	1,402,333	850,916	333,923	87.09%
700'S	CAPITAL	14,404	0	14,404	2,707	0	11,697	18.79%
800'S	DUES AND FEES	95,928	0	95,928	75,385	3,874	16,669	82.62%
900'S	REVENUE	-1,549,707	0	-1,549,707	-1,067,226	0	-482,481	68.87%
GRAND TOTAL		65,846,024	0	65,846,024	45,012,640	17,391,182	3,442,202	94.77%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	518,875	0	518,875	290,645	0	228,230	56.01%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,099,881	0	2,099,881	1,377,907	530,504	191,469	90.88%
51202	SALARIES - NON CERT - SUBSTITUTUES	925,202	0	925,202	700,112	7,650	217,440	76.50%
51210	SALARIES - NON CERT - SECRETARY	1,919,636	0	1,919,636	1,456,034	379,371	84,231	95.61%
51225	SALARIES - NON CERT - TUTORS	275,695	0	275,695	66,890	0	208,805	24.26%
51240	SALARIES - NON CERT - CUSTODIAL	1,939,639	0	1,939,639	1,367,857	495,937	75,844	96.09%
51250	SALARIES - NON CERT - MAINTENANCE	936,257	-14,860	921,397	629,513	187,435	104,449	88.66%
51285	SALARIES - NON CERT - TECHNOLOGY	493,540	0	493,540	297,595	195,945	0	100.00%
51336	SALARIES - NON CERT - NURSES	480,665	0	480,665	350,199	130,466	0	100.00%
TOTAL		9,589,390	-14,860	9,574,530	6,536,753	1,927,309	1,110,469	88.40%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	618,237	0	618,237	394,957	0	223,280	63.88%
52201	BENEFITS - MEDICARE	528,854	0	528,854	368,025	0	160,829	69.59%
52300	BENEFITS - PENSION	918,524	0	918,524	918,524	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	30,532	2,468	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,050,300	8,500	8,058,800	6,325,860	1,732,940	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	76,834	48,166	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	79,188	41,812	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	410,642	0	410,642	298,752	111,890	0	100.00%
TOTAL		10,810,557	8,500	10,819,057	8,492,673	1,937,275	389,109	96.40%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,341,363	75,500	30,416,863	19,898,013	9,655,420	863,430	97.16%
51200	NON-CERTIFIED SALARIES	9,589,390	-14,860	9,574,530	6,536,753	1,927,309	1,110,469	88.40%
52000	BENEFITS	10,810,557	8,500	10,819,057	8,492,673	1,937,275	389,109	96.40%
53010	LEGAL SERVICES	224,553	0	224,553	281,608	0	-57,055	125.41%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	44,120	5,085	25,795	65.61%
53200	PROFESSIONAL SERVICES	2,201,248	-84,700	2,116,548	1,514,142	555,048	47,357	97.76%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	19,130	0	11,370	62.72%
53210	TIME & ATTENDANCE SOFTWARE	11,800	0	11,800	7,775	1,187	2,837	75.95%
53220	IN SERVICE	117,150	0	117,150	52,082	19,307	45,761	60.94%
53230	PUPIL SERVICES	622,224	0	622,224	391,695	157,771	72,758	88.31%
53300	OTHER PROF/ TECH SERVICES	59,800	400	60,200	24,430	5,478	30,292	49.68%
53310	AUDIT/ACCOUNTING	40,500	0	40,500	40,500	0	0	100.00%
53500	TECHNICAL SERVICES	233,708	0	233,708	212,835	11,172	9,702	95.85%
53530	SECURITY SERVICES	218,672	0	218,672	182,520	36,152	0	100.00%
53540	SPORTS OFFICIALS SERVICES	113,100	0	113,100	103,571	0	9,529	91.57%
54101	CONTRACTUAL TRASH PICK UP	96,748	0	96,748	63,083	28,900	4,765	95.07%
54301	REPAIRS & MAINTENANCE	475,487	14,860	490,347	281,917	149,325	59,105	87.95%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,494	0	1,006	59.77%
54303	GROUNDS MAINTENANCE	12,700	0	12,700	6,640	1,625	4,435	65.08%
54310	GENERAL REPAIRS	43,970	0	43,970	6,436	6,552	30,982	29.54%
54320	TECHNOLOGY RELATED REPAIRS	29,847	0	29,847	16,754	541	12,552	57.95%
54411	WATER	68,195	0	68,195	42,722	25,473	0	100.00%
54412	SEWER	15,559	0	15,559	13,162	0	2,397	84.60%
54420	LEASE/RENTAL EQUIP/VEH	180,063	1,300	181,363	158,160	23,203	0	100.00%
55100	PUPIL TRANSPORTATION - OTHER	116,250	0	116,250	108,675	7,575	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	7,970	0	14,780	35.03%
55110	STUDENT TRANSPORTATION	4,996,291	0	4,996,291	3,785,850	1,007,652	202,789	95.94%
55200	GENERAL INSURANCE	296,763	0	296,763	296,763	0	0	100.00%
55300	COMMUNICATIONS	50,240	0	50,240	36,330	13,910	0	100.00%
55301	POSTAGE	32,750	0	32,750	12,366	20,384	0	100.00%
55302	TELEPHONE	80,069	0	80,069	68,713	11,356	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	1,849	0	6,151	23.11%
55505	PRINTING	33,010	0	33,010	12,475	3,073	17,462	47.10%
55600	TUITION - TRAINING	35,000	0	35,000	0	3,000	32,000	8.57%
55610	TUITION - PUBLIC PLACEMENTS	1,002,397	0	1,002,397	592,311	78,612	331,474	66.93%
55630	TUITION - PRIVATE PLACEMENTS	2,362,209	0	2,362,209	1,271,412	843,372	247,425	89.53%
55800	TRAVEL	46,864	0	46,864	12,513	634	33,717	28.05%
56100	GENERAL INSTRUCTIONAL SUPPLIES	167,207	-1,700	165,507	91,605	19,749	54,153	67.28%
56110	INSTRUCTIONAL SUPPLIES	430,051	700	430,751	257,982	36,563	136,206	68.38%
56120	ADMIN SUPPLIES	32,678	0	32,678	15,741	3,510	13,427	58.91%
56210	NATURAL GAS	188,000	0	188,000	68,140	119,860	0	100.00%
56220	ELECTRICITY	990,569	0	990,569	579,026	411,543	0	100.00%
56230	PROPANE	3,900	0	3,900	1,260	2,640	0	100.00%
56240	OIL	211,068	0	211,068	138,549	72,519	0	100.00%
56260	GASOLINE	27,186	0	27,186	5,246	21,940	0	100.00%
56290	FACILITIES SUPPLIES	317,042	0	317,042	136,382	129,873	50,787	83.98%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	7,463	2,833	6,179	62.49%
56292	UNIFORMS/ CONTRACTUAL	13,100	0	13,100	9,090	3,500	510	96.11%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	6,068	8,432	8,085	64.20%
56410	TEXTBOOKS	26,127	0	26,127	7,458	767	17,903	31.48%
56411	CONSUMABLE TEXTS	32,455	0	32,455	21,430	1,700	9,325	71.27%
56420	LIBRARY BOOKS	51,928	0	51,928	20,702	10,154	21,072	59.42%
56430	PERIODICALS	16,162	0	16,162	9,292	4,330	2,540	84.29%
56460	WORKBOOKS	2,535	0	2,535	743	0	1,793	29.29%
56500	SUPPLIES - TECH RELATED	39,104	0	39,104	26,156	1,003	11,944	69.45%
57345	INSTRUCTIONAL EQUIPMENT	4,500	0	4,500	0	0	4,500	0.00%
57400	GENERAL EQUIPMENT	6,127	0	6,127	641	0	5,486	10.46%
57500	FURNITURE & FIXTURES	3,777	0	3,777	2,066	0	1,711	54.69%
58100	DUES & FEES	95,928	0	95,928	75,385	3,874	16,669	82.62%
EXPENDITURE TOTAL		67,395,731	0	67,395,731	46,079,866	17,391,182	3,924,683	94.18%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,089,825	0	-1,089,825	-846,923	0	-242,902	77.71%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-16,375	0	-44,132	27.06%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-12,914	0	-42,086	23.48%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-15,526	0	-12,425	55.55%
44800	REGULAR ED TUITION	-114,400	0	-114,400	-50,000	0	-64,400	43.71%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	-45,488	0	-39,512	53.52%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-26,000	0	600	102.36%
44861	PARKING PERMIT FEES	-59,824	0	-59,824	-54,000	0	-5,824	90.26%
REVENUE TOTAL		-1,549,707	0	-1,549,707	-1,067,226	0	-482,481	68.87%

GRAND TOTAL	65,846,024	0	65,846,024	45,012,640	17,391,182	3,442,202	94.77%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 3/31/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Projected Total	2,589,825

Turf Field Replacement Acct #43020000-10130	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
Total as of 3/31/22	315,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	BOYS & GIRLS VILLAGE	STUDENT PLACED AT CHARLES F HAYDEN SCHOOL - 109 DAYS	\$ 53,955.00	55630
GENERAL	NMHS	MA RICHEY MFG	POLE VAULT PIT, PADS & STORAGE EQUIPMENT	\$ 18,985.00	54320
GENERAL	DOI	PANORAMA EDUCATION INC	2021-22 ADMIN SURVEY, ANALYSIS & REPORTING	\$ 16,962.50	53220
GRANT	DOI	BRAIN POP	DISTRICT YEARLY RENEWAL FOR HPS, NES, SNIS & SMS	\$ 9,097.00	53300
GENERAL	SPED	LAW OFFICES OF JENNIFER LAVIANO	SETTLEMENT AGREEMENT	\$ 8,000.00	55630
GENERAL	NMHS	PROACTIVE SPORTS MEDICINE	ATHLETIC TRAINING SERVICES - NOV., DEC. & JAN.	\$ 7,350.00	53201
GRANT	SPED	EDUCATIONAL & PSYCHOTHERAPY SERVICES	STUDENT EVALUATION	\$ 6,300.00	55500
GENERAL	NMHS	GOPHER SPORT	ATHLETIC EQUIPMENT FOR SEVERAL SPORTS	\$ 5,095.28	56110

GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
APRIL 2022 MEETING

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval Across MOC

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Informational Within Major Object Code

FOR DELETION

COMMENTARY: This policy is not legally mandated and can be deleted since the District has an established budgetary process and the Superintendent has the authority to direct District staff in connection with that process.

3321

Business/Non-Instructional Operations

Requesting Goods and Services (Requisitions)

Requisitions for budgeted items shall originate from the personnel directly responsible for their use. The Superintendent of Schools or designee shall arrange appropriate administrative review channels in which all requisitions will be examined and approved prior to purchase.

The Superintendent or designee shall receive and process requisitions in a manner most beneficial to the overall purposes of the school.

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Business/Non-Instructional Operations

Contracts

COMMENTARY: This document is listed as a regulation rather than a policy although it takes the form of a policy so the designation as a regulation may be incorrect. In any event, whether as a policy or regulation the document is not legally mandated. The Board may want to consider adopting the document as a policy with the suggested changes below simply as a useful reminder that all contracts that the District enters into with other entities must comply with legal requirements.

The suggested revisions in the first section are for clarity. In the second section, the reference to affirmative action contracting obligations has been replaced by a Non-Discrimination section. This change is recommended because Connecticut General Statutes § 4a-60 and 4a-60a only directly apply to “municipal works projects” and the Board ordinarily would not enter into such contracts since items like school construction and remediation projects are typically governed by school construction committees which are deemed town rather than board of education bodies. The added section on Non-Discrimination achieves the same objective and reflects state and federal non-discrimination statutes.

Follow up from Legal re question asked at full BOE meeting of February 15, 2022 regarding word “alienage”: The term “alien” means any person not a citizen or national of the United States. “Alienage” is a protected-class under Connecticut law along with the other statuses listed in the policy such as religion, national origin, color, race, etc. Since the policy lists these other protected-classes Legal decided to add it although there is no legal mandate to do so in connection with this policy so if the Board did not want to list alienage in this policy it would be free to do so and also does not need to have the policy at all if it chooses not to.

More specifically, discrimination on the basis of “alienage” is generally understood as discrimination targeting citizenship or immigration status, and arises when there are restrictions or requirements that result in a preference for citizens over non-citizens. Alienage discrimination has been interpreted to encompass discrimination based on:

- how (birth, marriage, death, etc.) or when citizenship was obtained,*
- immigration status (legal residents, refugees, DACA recipients, asylum seekers, undocumented immigrants, those eligible for citizenship but have not applied, etc.)*
- naturalization status*
- sponsorship, or lack thereof*
- and duration or permanency of residency.*

At the federal level, discrimination based on alienage is illegal when it has “the purpose or effect of discriminating against a national origin group.” Under the Immigration Reform and Control Act (IRCA), asking a job applicant if they are a United States citizen or questions about immigration status before making an employment offer may raise the inference that the employer is discriminating on the basis of immigration status. Employers are also prohibited

Business/Non-Instructional Operations

Contracts

from discriminating against refugees, individuals granted asylum, individuals with temporary visas, or undocumented workers. Employers may not refuse to accept lawful documentation that establishes the employment eligibility of an employee, or demand additional documentation beyond what is legally required based on the employee's national origin or citizenship status.

All contracts between the district and outside agencies parties including private entities, non-profit organizations and governmental bodies and organizations shall conform to prescribed standards as required by law.

All contracts between the district and outside agencies parties shall be prepared under the supervision of the Superintendent or designee, and where appropriate, be reviewed by the legal adviser to the district.

Affirmative Action

Non-Discrimination

The District shall not contract with any vendor that it knows or has reason to believe discriminates against any person on account of such person's religion, national origin, alienage, color, race, sex, gender identity or expression, sexual orientation, blindness, mental disability, physical disability or status as a veteran.

~~The school district shall require contractors to agree and warrant that they will not unlawfully discriminate on the basis of race, color, national origin, ancestry, sex, marital status, age, disability, religion, sexual orientation, gender identity or expression, veteran status, or genetic information either in employment practices or in the provision of benefits or services to students or employees.~~

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e et seq. as amended by Title IX, Equal Employment Opportunity Act

Title IX of the Education Amendments of 1972; 42 U.S.C. 1134n et seq. (Higher Education Act)

Connecticut General Statutes

~~4a-60 Nondiscrimination and affirmative action provisions in contracts of the state and political subdivisions other than municipalities~~

3324.1(c)

Business/Non-Instructional Operations

Contracts

~~4a-60a Contracts of the state and political subdivisions, other than municipalities, to contain provisions re nondiscrimination on the basis of sexual orientation~~

Regulation approved: June 11, 2002
Regulation revised: June 10, 2008
Regulation revised: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

COMMENTARY: This policy is not legally mandated however the Board may wish to maintain such policy to clearly define the District's internal monthly budget reporting process. If the Board wishes to change its internal accounting/reporting practices it could do so via changes to the policy. FOLLOW UP to February 1, 2022 Policy discussion: Legal states that it is fine to delete 3433, since dual numbering is when the same policy applies to multiple series and that is not the case here. Legal also approved Board suggested language added in green since it reflects current practice and the intent of the Board going forward. The change is also in line with Bylaw 9132 with respect to the responsibilities of the Operations subcommittee.

3432
3433

Business/Non-Instructional Operations

Budget & Expense Report/Annual Financial Statement

The Superintendent of Schools shall submit to the Board of Education a monthly report of disbursements and budget balances at the regular meeting each month, **and at any scheduled Operations subcommittee meeting**, and shall submit an annual report covering the preceding school year.

Legal Reference: Connecticut General Statutes
10-222 Appropriations and budget.

Policy adopted: June 11, 2002
Policy reviewed: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY: The PowerSchool conversion requires adjustments to how the SMS Highest Honors are determined. After discussion at the March 1, 2022 Policy subcommittee meeting, the Committee suggests the revisions below to bring consistency between the two schools.

5121.2

Students

Eligibility For Honor Rolls

To recognize outstanding scholastic achievement, motivate students to do well in their studies, and teach students the importance of meeting all their responsibilities, the Board of Education hereby establishes the following categories of honors and the criteria for eligibility for said honors.

High School (9-12)

Highest Honors with Distinction: All grades 90 or better in all subjects.

High Honors: An average of 90 or better in all subjects. ~~No grade below 70.~~

Honors: An average of 85 or better in all subjects. ~~No grade below 70.~~

Middle School (6-8)

Highest Honors with Distinction: All grades 90 or better in all ~~major~~ subjects.

High Honors: An average of 90 or better in all ~~major~~ subjects. ~~No grade below 70 in minor subjects.~~

Honors: An average of 85 or better in all ~~major~~ subjects. ~~No grade below 70 in minor subjects.~~

~~A middle school “major subject” includes English, mathematics, science, social studies, and world language. All other subjects are considered minor subjects.~~

Policy adopted: June 12, 2001
Policy revised: June 11, 2002
Policy revised: June 12, 2007
Policy revised: June 14, 2011
Policy revised: June 9, 2015

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR FIRST REVIEW

COMMENTARY: This policy is not legally mandated although it may be advisable for the Board and Administration to address this topic through policy and regulations. Legal has not been able to locate any SDE form or guidance addressing State Board of Education requirements for inventories so that reference may be outdated, although the Administration may be aware of reporting or other requirements. Finally, the Board may wish to consult with Town auditors to see if they have any recommendations for inventories that could be incorporated into this policy.

The added legal reference is to Conn. Gen. Stat. § 7-392 which requires municipalities to provide for the auditing of the financial statements of the school district.

3440

Business/Non-Instructional Operations

Inventories

Equipment

An inventory of equipment shall be maintained in a manner authorized by the State Board of Education and consistent with any recommendations of Town auditors. All items whose current value exceeds \$300 shall be included in the inventory, with the exception of equipment permanently fixed in a building such as heaters or lockers. The equipment inventory shall serve both the functions of control and conservation. The inventory shall include at least the description, name, date of acquisition, identification numbers, original cost, and location of use of all items. A record of the date and mode of disposal of all equipment removed from the inventory shall also be kept.

Unless otherwise required by the State Board of Education, the Superintendent or his or her designee shall conduct a physical inventory every seven years.

The inventory system shall be under the supervision of the Superintendent or designee.

Legal Reference: Connecticut General Statutes

7-392 Making of audits and filing of statements

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR FIRST REVIEW

COMMENTARY: This policy is not legally mandated although it may be advisable for the Board and Administration to address this topic through policy and regulations. The Board may wish to consult with Town auditors to see if they have any recommendations for cash handling protocols that could be incorporated into this policy.

The added legal references are to Conn. Gen. Stat. § 7-392 which requires municipalities to provide for the auditing of the financial statements of the school district and to Conn. Gen. Stat. § 10-237 which generally addresses school activity funds. That statute does not specifically address cash handling procedures in connection to school activity funds.

3450

Business/Non-Instructional Operations

Monies in School Buildings

Monies collected by school district employees and by student treasurers shall be handled with good and prudent business procedures **and consistent with any recommendations of Town auditors. Such practices shall be utilized** both to demonstrate the ability of school system employees to operate in that fashion, and to teach such procedures to students.

All monies collected shall be receipted and accounted for and directed without delay to the proper person or location for deposit.

In no case shall monies be left overnight in schools except in safes provided for safekeeping of valuables, and even then no more than a few dollars should be kept, except for petty cash authorized under Board of Education Policy #3451. All school banks shall provide for making bank deposits after regular banking hours to avoid leaving money in school overnight.

Legal Reference: Connecticut General Statutes

7-392 Making of audits and filing of statements
10-237 School activity funds

(cf. 3451 – Petty Cash Funds)

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR FIRST REVIEW

COMMENTARY: This policy is not legally mandated although it may be advisable for the Board and Administration to address this topic through policy and regulations. The Board may wish to consult with Town auditors to see if they have any recommendations for petty cash protocols that could be incorporated into this policy.

The added legal references are to Conn. Gen. Stat. § 7-392 which requires municipalities to provide for the auditing of the financial statements of the school district and to Conn. Gen. Stat. § 10-237 which generally addresses school activity funds. That statute does not specifically address petty cash protocols in connection to school activity funds.

3451

Business and Non-Instructional Operations

Petty Cash Funds

In order to facilitate minor purchases, the Superintendent shall establish a small, petty cash fund not to exceed \$250.00 in each school as well as for the central administrative office. Expenditures against the fund must be carefully itemized by the Principals. After a budget item is exhausted, no expenditures against this item may be made even from the petty cash fund, unless a line-item transfer is authorized under Board of Education policy #3160.

Legal Reference: Connecticut General Statutes

7-392 Making of audits and filing of statements

10-237 School activity funds

(cf. 3160 – Budget and Transfer of Funds)

(cf. 3451 – Petty Cash Funds)

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy revised: March 8, 2011
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

Ms. Holly Hollander
Assistant Superintendent of Schools

TO: Alisha DiCorpo
FROM: Christine Martin, Holly Hollander
DATE: April 2022
RE: Adult Education ED-244 Grant

The Adult Education ED-244 Grant is reflective of what New Milford is required by law to provide to the community.

Grant ED-244 covers the basic cost of running a minimal Adult Education program serving High School Completion (through High School Diploma Classes or GED Prep Classes), English as a Second Language and Citizenship Classes.

The ED-244 Grant is the combination of State and local funds for Adult Ed for the 22-23 school year. Our service area includes all of New Milford and Region 12. New Milford's population has changed over the past several years and with it the needs of its adult population. An increase in ESL and ESL transitioning to High School diploma with huge gaps in basic skills requiring more educational support is one major change. The requirements of State and Federal guidelines for Adult Education is another component that drives this budget. As New Milford follows the College and Career readiness standards and prepares all our students for the future as productive employees, parents and community members we continually need to be offering relevant, challenging programming that moves our students forward.

The figures are based on:

1. What our local BOE budgets: \$116,673
2. What our cooperating district (Region 12) pays us: \$2,400
3. The percentage of this amount that the State contributes (varies year to year), usually \$24,000-\$30,000
4. Supplements from the Enrichment funds

This grant is used to pay for direct instruction, Guidance, Program Manager, Facilitator Office staff, Security, materials and textbooks.

Our budget for the 22-23 school year is \$145,422. This reflects the fact that the Federal grants which we have utilized to enhance our programs have changed in availability and the increasing needs of our community.

The received amount fluctuates each year depending on BOE funding, which affects the state dollar amount as it is based on a percentage of local funding.

NEW MILFORD PUBLIC SCHOOLS
Office for Student Affairs
25 Sunny Valley Road
NEW MILFORD, CONNECTICUT 06776
(860) 354-2654 FAX (860) 210-2682
MEMORANDUM

To: Alisha DiCorpo
From: Laura Olson
Date: 4/20/22
RE: Out of District Transportation Bid Awards

Ms. DiCorpo,
Out-of-district transportation bids were opened by Mrs. Laurie Thornton, Transportation Secretary, and Mrs. Laura Olson, Pupil Personnel Director at 1:00 pm on Friday, April 8, 2022. In total, 42 Proposals were sent to the New Milford Public School District by 6 potential contractors who provided bids for the 2022-23, 2023-24, and 2024-25 school years. The bids were reviewed in detail. Listed below is a summary of the recommended awarded transportation contracts, along with the dollar amounts for both a van aide and no aide costs for three consecutive school years.

	2022-2023 Daily Rate		2023-2024 Daily Rate		2024-2025 Daily Rate	
	With aide	Without aide	With aide	Without aide	With aide	Without aide
ACCESS SOUTH						
<i>103 Miry Brook Rd. Danbury</i>	With	Without	With	Without	With	Without
Edadvance	\$235.00	\$200.00	\$245.00	\$210.00	\$260.00	\$220.00
The American School for the Deaf						
<i>139 N Main St., West Harford</i>	With	Without	With	Without	With	Without
Connect Kids	\$400.00	\$315.00	\$425.00	\$325.00	\$450.00	\$350.00
CES						
<i>25 Oakview Dr., Trumbull</i>	With	Without	With	Without	With	Without
CT Transportation Solutions	\$431.00	\$300.00	\$444.00	\$309.00	\$457.00	\$319.00
Connecticut Junior Republic						
<i>550 Goshen Rd. Litchfield</i>	With	Without	With	Without	With	Without
Edadvance	\$235.00	\$200.00	\$245.00	\$210.00	\$260.00	\$220.00
Gengras						
<i>1678 Asylum Ave. West Harford</i>	With	Without	With	Without	With	Without
Coordinated Trans. Solutions	\$465.00	\$360.00	\$465.00	\$360.00	\$475.00	\$370.00
High Road - Norwalk						
<i>17 North Ave., Norwalk</i>	With	Without	With	Without	With	Without
Coordinated Trans. Solutions	\$297.00	\$192.00	\$320.00	\$215.00	\$345.00	\$240.00
Northwest Village						

<i>91 Northwest Dr., Plainville</i>	With	Without	With	Without	With	Without
Coordinated Trans. Solutions	\$375.00	\$270.00	\$405.00	\$300.00	\$435.00	\$330.00
Oak Hill						
<i>47 Upson Street, Bristol</i>	With	Without	With	Without	With	Without
CT Transportation Solutions	\$466.00	\$335.00	\$480.00	\$345.00	\$494.00	\$355.00
Raymond Hill						
<i>345 Linwood St., New Britain</i>	With	Without	With	Without	With	Without
Coordinated Trans. Solutions	\$465.00	\$360.00	\$465.00	\$360.00	\$475.00	\$370.00
Solterra Academy						
<i>300 John Downey Dr., New Britain</i>	With	Without	With	Without	With	Without
Coordinated Trans. Solutions	\$465.00	\$360.00	\$465.00	\$360.00	\$475.00	\$370.00
St. Vincent's						
<i>95 Merritt Blvd., Trumbull</i>	With	Without	With	Without	With	Without
CT Transportation Solutions	\$525.00	\$371.00	\$541.00	\$382.00	\$557.00	\$393.00
Workspace						
<i>16 Trowbridge Dr., Bethel</i>	With	Without	With	Without	With	Without
Edadvance	\$235.00	\$200.00	\$245.00	\$220.00	\$260.00	\$235.00
Milestone						
<i>339 Boston Post Rd., Orange</i>	With	Without	With	Without	With	Without
Edadvance	\$240.00	\$225.00	\$245.00	\$235.00	\$255.00	\$245.00
STEPS						
<i>215 Hogan Dr., Torrington</i>	With	Without	With	Without	With	Without
Edadvance	\$235.00	\$200.00	\$245.00	\$210.00	\$255.00	\$220.00



Office of Fiscal Services & Operations
 50 East Street
 New Milford, Connecticut 06776

Item of Information 4A
Operations Sub-Committee
April 2022

TO: Alisha DiCorpo, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: April 5, 2022
RE: End of Year Balance

The chart below states the Budget Position as of 3/31/22 and then projects what we believe to be the Fiscal Year End balance that we will end the 2021-22 year with taking into consideration all known variables **but not including any year end projects that the Administration may bring forward for consideration next month**. The amounts shown constitute a projection only and are certain to change as we move closer to the fiscal year end. It is the best attempt at this time, with present data, to project where the 2021-22 Operating Fiscal Year End Balance may land.

MAJOR OBJECT CODE	AVAILABLE BALANCE 3/31/22	PROJECTION FOR 6/30/22
SALARIES	\$1,973,899	\$1,273,899
BENEFITS	\$389,109	\$85,604
PROFESSIONAL SERVICES	\$198,347	\$49,587
PROPERTY SERVICES	\$115,241	\$28,810
OTHER SERVICES	\$885,798	\$203,733
SUPPLIES	\$333,923	\$93,498
CAPITAL	\$11,697	\$0
DUES AND FEES	\$16,669	\$4,167
REVENUE	(\$482,481)	\$0
TOTAL AMOUNT	\$3,442,202	\$1,739,299
PERCENTAGE UNSPENT	5.26%	2.66%

Historically, any amount unspent at the end of the fiscal year is at the Board's discretion to request of the Town Council and Board of Finance, that such funds be put into one of the following pending the final audit:

- **The already established, local COVID account.** There is not an anticipated recommendation from Administration at this time to earmark any potential year end funds towards this account.
- **Capital Reserve account for projects.** A revised and updated 5 year capital plan will be presented at next month's meeting to show the needs across the district to fund needed improvements and maintain existing systems.
- **Contribution towards Turf Field Replacement.** Both the Town and the Board of Education have been working together by funding the eventual replacement of this asset when needed.

Next month, Administration, with your approval, will bring forward a listing of items/projects for the Board of Education to consider using a portion of the projected 2021-22 Operating Fiscal Year End Balance to complete. It is important to note that any approved purchases of goods or authorized projects would need to be received and completed along with proper billing before June 30, 2022. The 2nd page of this memo contains the 10 year history of fiscal year end balances for the Board of Education.



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

Item of Information 4A
Operations Sub-Committee
April 2022

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES

Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2020/2021	\$64,464,776	\$3,098,775	4.81%	1.44%
2019/2020	\$64,040,692	\$2,910,100	4.54%	
2018/2019	\$63,010,586	\$365,213	0.58%	
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	
2013/2014	\$59,634,148	\$680,562	1.14%	
2012/2013	\$57,557,533	\$770,807	1.34%	
2011/2012	\$57,194,266	\$181,209	0.32%	

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

Approved Field Trips April 2022

	A	B	C	D	E	F	G	H	I
1	<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
2	NMHS	9-12	4/2/22	Saturday	29	3	Winter Percussion Competition Shelton HS	0	\$0.00
3	NMHS	9-12	4/4/22	Monday	20	2	FBLA Leadership: (virtual field trip)	2	\$0.00
4	NMHS	11-12	4/5/22	Tuesday	30	3	Total Mortgage Arena: Sports Marketing	2	\$20.00
5	SMS/SNIS	3-8	04/21/22	Thursday	40	3	NMHS Jazz Fest	0	\$0.00
6	NMHS	11-12	4/26/22	Tuesday	30	2	Universal Technical Institute to Penske Porsche, Benz, Audi Service Center	2	\$0.00
7	NMHS	9-12	4/26/22	Tuesday	15	3	Prospector Theater	0	\$30.00
8	NMHS	9-12	4/8, 4/22, 5/20	Friday	50	2	Carpenters Union Local 326 Training Center	2	\$0.00
9	NMHS	12	5/27/22	Friday	90	5	Lake Compounce	4	\$65.00
10	NES	2	6/1/22	Wednesday	71	4	Transition Students Grades 2 to 3 (SNIS)	0	\$0.00
11	HPS	2	6/1/22	Wednesday	55	6	Transition Students Grades 2 to 3 (SNIS)	0	\$0.00
12	NES	2	6/2/22	Thursday	66	4	Transition Students Grades 2 to 3 (SNIS)	0	\$0.00
13	HPS	2	6/2/22	Thursday	55	6	Transition Students Grades 2 to 3 (SNIS)	0	\$0.00
14	SMS	7	6/2/22	Thursday	280	20	Quassy Amusement Park	0	\$54.64
15	SNIS	5	6/7/22	Tuesday	45	10	SMS: Transition from 5th to 6th	0	\$0.00

**New Milford Board of Education
 Policy Sub-Committee Meeting Minutes
 April 5, 2022
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK
 2022 APR - 7 A 8:27
MRP

NEW MILFORD, CT

Present:	Mrs. Olga I. Rella, Chairperson Mrs. Tammy McInerney Mrs. Leslie Sarich Mr. Brian McCauley, Alternate
Absent:	Mr. Keith A. Swanhall Jr.
Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:50 p.m. by Mrs. Rella. Mr. McCauley was seated as an alternate in the absence of Mr. Swanhall.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Nicole Andrews, parent, read a letter she wrote to high school administrators in September about her concerns over how a dress code issue with her daughter was handled. She asked that dress code enforcement be clear, concise and consistent and at all times avoid contributing to body anxiety issues. 	Public Comment
3.	Discussion and Possible Action A. Policies/Regulations for Deletion/Approval: 1. 3321 Requesting Goods and Services (Requisitions) <ul style="list-style-type: none"> Mrs. Rella said these are back for final review before going back to the full Board. The policy is recommended for deletion. 	Discussion and Possible Action A. Policies/Regulations for Deletion/Approval: 1. 3321 Requesting Goods and Services (Requisitions) 2. 3324.1 Contracts - Regulation

	<p>2. 3324.1 Contracts - Regulation</p> <ul style="list-style-type: none"> • Mrs. Rella said this regulation is recommended for deletion. • Mrs. McInerney agrees, saying it is not needed since it is already covered by law. <p>3. 3432/3433 Budget & Expense Report/Annual Financial Statement</p> <ul style="list-style-type: none"> • Mrs. Rella said this policy will go to the full Board for final approval. <p>B. Policy for Second Review:</p> <p>1. 5121.2 Eligibility for Honor Rolls</p> <ul style="list-style-type: none"> • Mrs. Rella said this policy is back for second review. The revision provides consistency between the middle school and high school. • Mrs. McInerney said she thinks this is a good move. She likes the consistency in expectations from school to school. She thanked the Technology and SMS staff who performed the manual work needed in order to recognize students this year under the current system. She said it is much appreciated. • Ms. DiCorpo said a joint congratulatory letter from her and the Mayor went to all honor roll students for the first time as well. In the future, they are discussing recognition and measurements for students who show tremendous growth even if they do not qualify for honor roll. <p>C. Policies for First Review:</p> <ul style="list-style-type: none"> • Ms. DiCorpo said legal suggested consultation with town auditors to see if they had any recommendations for revisions. • Mr. Giovannone spoke to the auditors who said the Board is responsible for policies but they would be happy to review and make suggestions regarding procedures. 	<p>3. 3432/3433 Budget & Expense Report/Annual Financial Statement</p> <p>B. Policy for Second Review:</p> <p>1. 5121.2 Eligibility for Honor Rolls</p> <p>C. Policies for First Review:</p> <ol style="list-style-type: none"> 1. 3440 Inventories 2. 3450 Monies in School Buildings 3. 3451 Petty Cash Funds
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	<p>1. 3440 Inventories</p> <ul style="list-style-type: none"> Mr. Giovannone said the auditors suggested the “current value exceeds \$300” threshold could be raised if the Board wishes. He will go back to them for a recommended amount. <p>2. 3450 Monies in School Buildings</p> <ul style="list-style-type: none"> Mr. Giovannone said the auditors suggested removing the phrase “and even then no more than a few dollars should be kept”. Mrs. McInerney asked who is responsible for money collected by clubs. Ms. DiCorpo said the club advisor. All advisors for any activity follow a well defined process set by the Business Office which includes use of a lockbox in the school office. <p>3. 3451 Petty Cash Funds</p> <ul style="list-style-type: none"> Mr. Giovannone said the auditors had no suggestions for revisions. Mrs. Rella asked if the \$250 total is sufficient and what types of expenses the money is used for. Mr. Giovannone said it is sufficient, and examples of use are for priority postage and refreshments for small meetings. <p>Mr. McCauley moved to bring policies 3440 Inventories, 3450 Monies in School Buildings, and 3451 Petty Cash Funds to the full Board for first review.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring policies 3440 Inventories, 3450 Monies in School Buildings, and 3451 Petty Cash Funds to the full Board for first review.</p>
<p>4.</p> <p>A.</p>	<p>Discussion</p> <p>Policy Review Update:</p> <p>1. 5132 Dress and Grooming</p>	<p>Discussion</p> <p>A. Policy Review Update:</p> <p>1. 5132 Dress and Grooming</p>

- Ms. Hollander said that Ms. Scoralick and Mr. Manka have been gathering information with a small group and now will look to expand to a larger group for feedback, with more specifics brought to the committee in May for consideration by the Board.
- Mrs. Rella asked how this affects handbooks.
- Ms. DiCorpo said the handbooks will be online so that helps and an addendum can be used if needed. She said she thinks that it is more important to make sure that any recommendations have a thorough review followed by consistent implementation with fidelity.
- Mrs. McInerney agreed that proper communication of any changes and consistent roll out will be critical. Student shaming should never be accepted.

B. Policies for Discussion:

- Mrs. Rella said these policies are brought forward for discussion as a result of public comment regarding hate speech at the last meeting.

- 1. 5114 Removal/Suspension/Expulsion**
- 2. 5131 Student Conduct**

- Ms. DiCorpo said legal was consulted to see if any districts have a separate policy regarding hate speech and the answer was none of which they are aware. Legal states that the general topic is covered under the current discipline policies. Policy 5114 has references on 5114(a), 5114(d), and 5114(e).
- Mrs. Rella said the parent expressed concerns about student consequences following incidents.
- Ms. DiCorpo said individual consequences cannot be shared but the district looks at both counseling and discipline and is doing significant work on climate and culture. We are also working to bring clarity to internal reporting documents.

B. Policies for Discussion:

- 1. 5114 Removal / Suspension / Expulsion**
- 2. 5131 Student Conduct**

	<ul style="list-style-type: none"> • Mrs. McInerney asked Ms. DiCorpo if she was recommending any changes to the policies, perhaps adding a reference to hate speech specifically. • Ms. DiCorpo said the policies already reference definitions that mirror law. 	
5.	<p>Public Comment</p> <ul style="list-style-type: none"> • Nicole Andrews said she was concerned with the use of student chromebooks for possible bullying since students are able to use them to email any other student in the school. She asked if any blocks are considered. • Mrs. Rella asked Mr. Turner to comment. • Mr. Turner said he would need to look into the google rules. He said there are some filters already in place. • Ms. DiCorpo said the district already monitors for key words. 	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 7:30 p.m. seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.</p>

Respectfully submitted:



Olga I. Rella, Chairperson
 Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Meeting Minutes
 April 5, 2022
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK
 2022 APR - 7 A 8:27

NEW MILFORD, CT

Present:	Mrs. Tammy McInerney, Chairperson Mr. Brian McCauley Mrs. Leslie Sarich
Absent:	Mr. Keith A. Swanhall Jr.
Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:32 p.m. by Mrs. McInerney.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Review and Approval of Curricula <ol style="list-style-type: none"> 1. Sports Literature 2. AP Language and Composition 3. Art - Kindergarten 4. Art - Grade 1 5. Art - Grade 2 6. Art - Grade 3 7. Art - Grade 4 8. Art - Grade 5 9. Art - Grade 6 10. Art - Grade 7 11. Art - Grade 8 <ul style="list-style-type: none"> • Ms. Hollander said these are all revisions with the exception of Sports Literature. That is a 	Discussion and Possible Action A. Review and Approval of Curricula <ol style="list-style-type: none"> 1. Sports Literature 2. AP Language and Composition 3. Art - Kindergarten 4. Art - Grade 1 5. Art - Grade 2 6. Art - Grade 3 7. Art - Grade 4 8. Art - Grade 5 9. Art - Grade 6 10. Art - Grade 7 11. Art - Grade 8

	<p>new course which the Board approved in June 2021.</p> <ul style="list-style-type: none">● Ms. Hollander said Sports Literature is a half year English elective for grade 12 students. It is a high interest subject reviewed through the lens of literacy.● Mrs. McInerney said she is happy to see this course. She asked if it is being offered as part of course selection for next year. She also noted that the curriculum says it is offered to grades 11 and 12.● Ms. Hollander said she will check on the answers to those questions.● Ms. Hollander said the revisions to AP Language and Composition are in line with changes from the College Board.● Ms. Hollander said the revisions to the Art curriculums are designed to bring them into alignment with the national core standards and include additional units at each level.● Mrs. McInerney said she had reached out to Ms. Hollander earlier today because the grade 6 curriculum appears to be for the entire year and it is her understanding that it is currently set up for half year for students.● Ms. Hollander said it is a half year presently and she believes that is tied into scheduling. She needs to follow up to see how the historical change occurred and report back.● Ms. DiCorpo said it will be important to check with the state to see what their requirements are as well. The effect on the curriculum will also need to be reviewed to ensure that any adjustments still answer the essential questions of the standards.● Mrs. McInerney suggested that Art - Grade 6 come back to the committee next month with answers to the questions raised, before moving it forward to the full Board for approval.	<p>Motion made and passed unanimously to bring the following</p>
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	<ol style="list-style-type: none"> 1. Sports Literature 2. AP Language and Composition 3. Art - Kindergarten 4. Art - Grade 1 5. Art - Grade 2 6. Art - Grade 3 7. Art - Grade 4 8. Art - Grade 5 9. Art - Grade 7 10. Art - Grade 8 <p>Motion seconded by Mrs. Sarich.</p> <p>Motion passed unanimously.</p>	<p>curricula to the full Board for approval:</p> <ol style="list-style-type: none"> 1. Sports Literature 2. AP Language and Composition 3. Art - Kindergarten 4. Art - Grade 1 5. Art - Grade 2 6. Art - Grade 3 7. Art - Grade 4 8. Art - Grade 5 9. Art - Grade 7 10. Art - Grade 8
<p>4.</p> <p>A.</p>	<p>Item for Information and Discussion</p> <p>Update on Woods Programming at NMHS</p> <ul style="list-style-type: none"> ● Ms. Hollander said they have worked closely with the program teacher and administrators to ensure continuity of the program while the wood shop space is not available. They are incorporating collaboration with the library makerspace and community field trips with field experts. Introduction to Woods is being rewritten to make it more current. ● Ms. DiCorpo said they are focused on creating a seamless transition from hand tools to larger equipment when the shop is available for use again. She said the state is also providing kits for use currently. ● Mr. McCauley said the roof fire exposed a ventilation issue with the shop not being up to code when originally built. He said ultimately this is providing an opportunity for additional community connections, which is a good thing. ● Ms. DiCorpo said the Board has approved a study to see what is required to bring the shop up to code and they will continue to report on progress at subcommittees as appropriate. 	<p>Item for Information and Discussion</p> <p>A. Update on Woods Programming at NMHS</p>

	<ul style="list-style-type: none"> • Mrs. McInerney said she is glad to see these courses continue, as they provide an important niche for student interest. <p>B. Aperture Assessment</p> <ul style="list-style-type: none"> • Mrs. Olson said the district already focuses on students’ social emotional well being. She said the state is mandating an assessment next fall and the district will be using the Aperture assessment. It is a short online assessment with high efficacy that teachers take regarding their students. Teachers then do a follow up assessment for identified students. The assessment provides data, followed up with strategics and programming for identified high needs students. There will be district and school based teams trained for Fall. <p>C. Sharing Our Plan - Reviewing K-5 Math Programs for the 2023-24 school year</p> <ul style="list-style-type: none"> • Ms. Hollander said conversations started in January among K-5 math coaches and the K-8 coordinator regarding the future of the district’s K-5 math program. They are looking at how what we have currently works and articulation going forward. As the conversation progresses, they will bring updates to the committee. • Mrs. McInerney said she thinks it will be important to connect to the SMS teachers too to ensure that students are prepared for middle school math. • Ms. Hollander said they are definitely taking sequencing and coherence into consideration. • Ms. DiCorpo said any changes will need to focus on how programs will fulfill standards in practice. 	<p>B. Aperture Assessment</p> <p>C. Sharing Our Plan - Reviewing K-5 Math Programs for the 2023-24 school year</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>

6.	Adjourn Mr. McCauley moved to adjourn the meeting at 8:05 p.m., seconded by Mrs. Sarich, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:05 p.m.
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Respectfully submitted:



Tammy McInerney, Chairperson
Committee on Learning

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 April 19, 2022
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK
 2022 APR 21 A 7:46

NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
Also Present:	Ms. Holly Hollander, Assistant Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Items for Information and Discussion A. NMHS Roof Project Update <ul style="list-style-type: none"> Mr. Cunningham said that additional roofing material was delivered on April 8 for the gym, south side, of the building. Over spring break the rear canopy, both gyms, and cafeteria roof were stripped of old shingles and water and ice shields were applied. Over half of the large gym roof has been covered in the metal roofing. The theater still has some flashing work and snow guards are being attached. Plans are submitted nightly for the following day and PE and Athletic departments are 	Items for Information and Discussion A. NMHS Roof Project Update

	<p>contacted to coordinate on cold mornings or rainy days.</p> <ul style="list-style-type: none">● Mr. Helmus asked when the full project will be done.● Mr. Cunningham said the goal is 400 days from the start; it should be complete this fall.● Mr. O'Brien asked if there is an incentive penalty built in if the date is not met. Mr. Cunningham said that is typical, but they are hopeful it won't come to that.● Mr. McCauley asked if parking has been affected. Mr. Cunningham said yes, but it has been minimal and is to staff parking, not students. <p>B. Woodshop HVAC Update</p> <ul style="list-style-type: none">● Mr. Cunningham said the engineering contract is being reviewed by the Board attorney. He spoke with the Fire Marshal to confirm that all components and infrastructure must be brought to code, not just HVAC equipment. The area affected by the fire has been thoroughly cleaned beneath and several feet above the ceiling grid, including HVAC equipment. Ceiling tiles have been replaced. We are waiting for a final round of air quality testing and then we will move furniture back into the affected classrooms.● Mr. Helmus asked what caused the code to be examined in the first place. Mr. Cunningham said it was noticed when inspecting the area affected by the roof fire.● Mr. Helmus asked if there was any insurance coverage. Mr. Cunningham said no, as it was not caused by the fire. The building received a certificate of occupancy twenty years ago as built. He said the engineering study will determine the specifics needed to bring it up to current code and then the Board will determine forward action.	<p>B. Woodshop HVAC Update</p>
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Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none">• Mr. Helmus said he doesn't understand how there is not some liability to the roofing contractor since it was their malfeasance in causing the fire that is now resulting in a significant expense to the Board.• Mr. Hansell asked if the original architects were still in business. Mr. Cunningham said he does not believe so. <p>C. School Based Health Centers Update</p> <ul style="list-style-type: none">• Mr. Cunningham said the behavioral centers at NMHS and SMS are complete from a Facilities standpoint. He has walked the areas at NES and SMS with Silver Petrucelli and provided them with drawings to allow them to create plans for the medical clinic spaces.• Mr. Helmus asked if the behavioral clinics are officially open.• Ms. Hollander said they are and students are being funneled appropriately to resources.• Mr. McCauley said he is very pleased to see these school resources. <p>D. SNIS Oil Tank Update</p> <ul style="list-style-type: none">• Mr. Cunningham said the grant application was re-submitted the first week of March. He spoke with a representative from DAS to confirm that it is being reviewed and they have accepted proof of our local funding source. <p>E. NV5/ESG Update</p> <ul style="list-style-type: none">• Mr. Cunningham said over spring break, thirty transformers were replaced across the district. This project went very smoothly. Air handler units in NMHS have been upgraded to higher filtration MERV-13 filters. They added two exterior pole lights to the East parking lot at HPS. They completed the exterior parking lot lights at NMHS. They are finishing the interior	<p>C. School Based Health Centers Update</p> <p>D. SNIS Oil Tank Update</p> <p>E. NV5/ESG Update</p>
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	<p>lighting at the high school. Next month they will begin dismantling boilers at the high school and SNIS in anticipation of replacing them with new ones.</p> <ul style="list-style-type: none"> ● Mr. Helmus asked when the Board will see a report on the measurement of savings. Mr. Cunningham said that will be discussed at Operations. <p>F. Lillis Building</p> <ul style="list-style-type: none"> ● Mr. Cunningham said they are reviewing the original engineering plan for the possible move to SNIS from Lillis to try to modify it to reduce the overall cost of the project while still allowing departments to function. ● Mr. O'Brien asked what is the largest cost in the plan. ● Mr. Cunningham said it is holistic, and not so much space as the delineation of use of that space. For example, repositioning to use existing bathrooms versus building new ones. <p>G. Wastewater Management Plan</p> <ul style="list-style-type: none"> ● Mr. Cunningham said Town engineer Jack Healy was kind enough to offer his services in helping us create a wastewater management plan for the SMS septic system. This plan will be submitted to the Department of Energy and Environmental Protection and allow us to renew our General Permit to Discharge for that location. This takes place every ten years. <p>H. Summer Projects and Planning/Building Use</p> <ul style="list-style-type: none"> ● Mr. Cunningham said that due to the ESG project which involves crane work and lack of a/c at SNIS this summer, no programs will be allowed to operate at that location. The Youth Agency will be at HPS. ESY, Robotics, Credit Recovery, and Summer Bridge will take place 	<p>F. Lillis Building</p> <p>G. Wastewater Management Plan</p> <p>H. Summer Projects and Planning/Building Use</p>
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Sarah Noble Intermediate School Library Media Center

	<p>at NMHS, with nothing on the 3rd floor to allow the roof project to safely continue. Park and Rec will conduct programs at NES and SMS.</p> <ul style="list-style-type: none"> As for the summer projects themselves, Mr. Cunningham said roof replacement will continue at NMHS, there will be new boilers at NMHS and SNIS, a new air cooled chiller at SMS, 8 new rooftop units at SNIS along with a new roof mounted air cooled chiller, and a new Cogen system at NMHS. This Combined Heat and Power unit will use one fuel source (natural gas) to create two forms of energy (hot water & electricity). <p>I. Clay Field Application and Field Use</p> <ul style="list-style-type: none"> Mr. Cunningham said that during the pandemic, the softball and baseball fields at SNIS were not used. Since interest has grown again we will be restoring these three fields. In addition, we are planning on revisiting our Facilities use form to do several new things: speak to specific fields that will be numbered and referenced on aerial photo maps accessible on the Facilities page on the NMPS website including 10 diamonds, 12 fields, 2 turf fields and 6 tennis courts. We are looking to mirror the Town Park & Rec department with requirements for large groups to provide portable restrooms, and discuss a maximum of hours per week per field. This will help with field sustainability and upkeep. 	<p>I. Clay Field Application and Field Use</p>
<p>4.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>5.</p>	<p>Adjourn</p>	<p>Adjourn</p>

Sarah Noble Intermediate School Library Media Center

	Mr. Helmus moved to adjourn the meeting at 7:16 p.m., seconded by Mr. Hansell, and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 7:16 p.m.
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Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
 Operations Sub-Committee Minutes
 April 19, 2022
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK
 7:48
 APR 21 A 12 2022
 NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien (arrived at 7:32 p.m.)
Also Present:	Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Ms. Rebecca Adams, Human Resources Director Mr. Jeffrey Turner, Technology Director

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if there would be a revision of the exhibit for the full Board. • Ms. Adams said yes. Regarding tonight's exhibit, Ms. Adams said that Mr. Solomon will not be taking the paraeducator position after all and will remain as a sub. <p>Mr. Helmus moved to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>

<p>B.</p> <p>C.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated March 31, 2022 2. Purchase Resolution D-757 3. Request for Budget Transfers <ul style="list-style-type: none"> ● Mrs. Fulenbach asked when the final excess cost payment would be received. ● Mr. Giovannone said the first week of May. It is projected to cover the budgeted amount. Any overage could offset other lower revenues. ● Mrs. Faulenbach asked about the DCF tuition amount. Mr. Giovannone said that represents half for the year and the account is expected to hit the mark. ● Mr. Giovannone said some revenue lines will be less than expected, but others will be over. In general, revenue is expected to hit the overall budget target. ● Mrs. Faulenbach asked if deposits to the capital reserve were complete. Mr. Giovannone said they are. ● Mrs. Faulenbach asked if we will be looking to make motions in June for projects and capital reserve as we have in the past with end of year balance and Mr. Giovannone said that is the plan. <p>Mr. Helmus moved to bring Monthly Reports: Budget Position dated March 31, 2022, Purchase Resolution D-757 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p> <p>Grant Approval</p> <ol style="list-style-type: none"> 1. ED 244 <ul style="list-style-type: none"> ● Ms.Hollander said this grant covers the basic costs of running the Adult Education program. 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated March 31, 2022 2. Purchase Resolution D-757 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring Monthly Reports: Budget Position dated March 31, 2022, Purchase Resolution D-757 and Request for Budget Transfers to the full Board for approval.</p> <p>C. Grant Approval</p> <ol style="list-style-type: none"> 1. ED 244
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	<p>Mr. O'Brien moved to bring Grant ED 244 to the full Board for approval.</p> <p>Motion seconded by Mr. Helmus.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Grant ED 244 to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>End of Year Balance</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the memo projects fiscal year end balance totals, taking into consideration all known variables, but not including any year end projects that the Administration may bring forward for consideration next month. Any projects for consideration must be completed before June 30, 2022. ● Mrs. Faulenbach noted that this is a fluid number with transportation figures still in flux. She asked about possible transfers. ● Mr. Giovannone said there are still some to come, e.g. with the legal line, but that any transfers are already baked into the total presented in the memo. ● Mrs. Faulenbach said she thought it was important to note the June 30 deadline for projects, since any projects beyond that using this year's balance would need to be requested from capital reserve. <p>B. Transportation Update</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the memo summarizes where we are now and the issues that have occurred. This week, with Henry Abbott Tech in recess, all buses are running so far. ● Mrs. Faulenbach said they recognize the strain on district staff to manage these ongoing issues, as well as the financial component. They continue to work towards a final solution financially and contractually. 	<p>Items of Information</p> <p>A. End of Year Balance</p> <p>B. Transportation Update</p>

	<ul style="list-style-type: none"> ● Mr. Helmus asked if the situation has stabilized and if communication is better. ● Mr. Giovannone said it varies from day to day and communication has improved in some areas. The most difficult circumstance is the last minute notifications, as they create the most difficulties for families. ● Mrs. Faulenbach said central office administration has had many internal meetings with All Star. The Board and legal have been involved as well. <p>C. ESG/NV5</p> <ul style="list-style-type: none"> ● Mr. Giovannone said the first Energy Program Update meeting was held virtually on April 1 to discuss the finance piece of this project. The memo outlines the discussion. The attachments are based on ESG’s projections. Mr. Giovannone said they have requested access to the portal used for financial tracking by school/project and expect to see that next month. ● Mr. Helmus said he thought this was a good first step and said he will be very interested in the specifics since we are basically fronting the money for the project. ● Mr. Giovannone said ESG is on the hook for any overage. <p>D. Special Transportation Services Bid Update</p> <ul style="list-style-type: none"> ● Mrs. Faulenbach asked if the bids had been received. Mr. Giovannone said yes and they are compiling their recommendation for a memo to the full Board for the April meeting next week. 	<p>C. ESG/NV5</p> <p>D. Special Transportation Services Bid Update</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> ● There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p>	<p>Adjourn</p>

New Milford Board of Education
Operations Sub-Committee Minutes
April 19, 2022
Sarah Noble Intermediate School Library Media Center

	Mr. O'Brien moved to adjourn the meeting at 8:11 p.m. seconded by Mr. Hansell, and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 8:11 p.m.
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Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee