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| Present: | Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith A. Swanhall Jr. |  RECEIVED TOWN CLERK 2022 MAR 17 A 8:55 |
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NEW MILFORD, CT

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| Also Present: | Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mr. Jeffrey Turner, Technology Director Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal Mr. Eric Williams, Hill and Plain Elementary School Principal Nicholas Carroccio, Student Representative Ishaani Pradeep, Student Representative |
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| 1. | Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed. | Call to Order A. Pledge of Allegiance |
| 2. | Recognition A. NMPS Retiree: Grace Rossell <ul style="list-style-type: none"> • Ms. DiCorpo thanked Mrs. Rossell for her dedicated service. B. NMPS Stars of the Month: Katelyn Cafarelli, Lori | Recognition A. NMPS Retiree: Grace Rossell B. NMPS Stars of the Month: |

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| | <p>Corsak, Peter Filippi, Ashley Wyka</p> <ul style="list-style-type: none"> Ms. DiCorpo congratulated the monthly “Stars” and read the comments submitted by the person who nominated them. Mrs. Faulenbach added congratulations on behalf of the Board. <p>C. Board of Education Appreciation for Service</p> <ul style="list-style-type: none"> Ms. DiCorpo said March is Board Recognition Month and she is pleased to have the opportunity to recognize all Board members for their tireless efforts and countless hours spent in support of the children of New Miford. | <p>Katelyn Cafarelli, Lori Corsak, Peter Filippi, Ashley Wyka</p> <p>C. Board of Education Appreciation for Service</p> |
| <p>3.</p> | <p>Public Comment</p> <ul style="list-style-type: none"> There was none. | <p>Public Comment</p> |
| <p>4.</p> | <p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Pelletier reported for the PTO. Townwide - Our Summer Expo took place on Saturday, 3/5 from 10AM to 2PM. Families were able to stop in and see all the various camps and activities that are available for their children this summer in New Milford and surrounding towns. All proceeds benefited the NMPTO Senior Scholarship Fund. Scholarship applications are due 4/22. Winners will be announced at the Senior Awards Night on 5/26. NMHS – The NMHS PTO received a generous donation from Helping Hands for Heroes for the Senior Wave Fundraiser that was held the month of February. The NMHS PTO hosted a hot chocolate event for the senior class on 3/12. SMS - The SMS PTO sold Scrumdiddlyumptious Bags from 2/18-2/25. Over 130 were sold. Bags were delivered to students in homerooms on or before March 4. Several bags were randomly chosen and had | <p>PTO Report</p> |

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| | <p>“Golden Tickets” for a \$5 book fair gift certificate. The book fair was held March 4-10, in person and online.</p> <ul style="list-style-type: none"> ● SNIS - The SNIS PTO held their book fair 2/27-3/10. They will also be selling Flowergrams this month and the students will receive them on 4/1. ● HPS - The HPS PTO held their book fair 3/2-3/11. They were open during teacher conferences. The PTO also provided snacks for the teachers. ● NES - The NES PTO held their book fair in conjunction with the teacher conferences. They will be hosting their March Madness online auction from 3/21 to 3/26. Winners will pick up their items at their Spring Fling event on 4/1. ● Grad Party - Grad Party is having a Chipotle fundraiser on Saturday, 3/19 from 5-9 PM. If you order online, use the code ZYH2NN9 or if in person, mention that it is for the Grad Party when placing your order. Some local businesses have allowed the Grad Party to place collection jars at their registers to help with raising funds. | |
| <p>5.</p> | <p>Student Representatives’ Report</p> <ul style="list-style-type: none"> ● Ishaani Pradeep and Nicholas Carroccio, student representatives, reported on happenings in the schools this month. ● NES celebrated Read Across America Day on Wednesday, March 2nd with volunteer readers. Students enjoyed the town-wide Spirit Day: Career Day. PTO ran the Spring Book Fair. Finally, parent conferences last week were successful. Kindergarten registration for the 2022 - 2023 school year is ongoing. ● HPS PTO hosted numerous events the past few weeks related to reading that included a Family Reading Night, Read-A-Thon and a Book Fair. Hill and Plain also celebrated National Read Across America Day. Thank you to parents who took part in parent conferences. | <p>Student Representatives’ Report</p> |

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| | <ul style="list-style-type: none"> ● On March 2nd, SNIS celebrated Dr. Seuss' birthday by doing a grade wide 'read in'. SNIS also completed the Jump Rope for Heart and SNIS students collected more than \$14,000 in donations. ● All SMS students had the opportunity to visit the book fair with their ELA classes. The SMS Drama Club will be presenting "The Claw" this Spring. Auditions and sign ups for the crew were held recently. The show has been cast and rehearsals have begun. Performances will be on May 19th and 20th. Students at SMS enjoyed a "mathemagical" Monday today learning more about and celebrating Pi Day in math classes. ● At NMHS, the All-School Musical : Chicago will take place on 3/18, 3/19, 3/20, 3/25, 3/26. ● SAT Day will be held 3/23 and 3/24. Spring Spirit Week will take place from 3/28-4/1 with the Winter Semi-Formal on 4/2. | |
| <p>6.</p> <p>A.</p> | <p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes January 19, 2022</p> <p>Mr. Hansell moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 19, 2022, seconded by Mrs. Rella.</p> <p>The motion passed unanimously.</p> <p>2. Special Meeting Minutes February 15, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 15, 2022, seconded by Mr. McCauley.</p> | <p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes January 19, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 19, 2022.</p> <p>2. Special Meeting Minutes February 15, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 15, 2022.</p> |

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| | <p>The motion passed unanimously.</p> <p>3. Regular Meeting Minutes February 15, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 15, 2022, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>4. Special Meeting Minutes March 3, 2022</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 3, 2022, seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p> | <p>3. Regular Meeting Minutes February 15, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 15, 2022.</p> <p>4. Special Meeting Minutes March 3, 2022</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 3, 2022.</p> |
| <p>7.</p> | <p>Superintendent's Report</p> <ul style="list-style-type: none"> ● Ms. DiCorpo gave the monthly fundraising report. There were 14 - all at the high school ● Kindergarten Registration has been open for about a month and numbers as of 3/7/22 are: HPS - 58 and NES - 49. ● A copier agreement has been reached in collaboration with the Town of New Milford and will be discussed this evening. ● Climate and culture committees are meeting at each school monthly with faculty to review expectations for behavior, best practices, as well as plan for next steps in each building. ● We continue to have transportation issues and are working with All-Star. Currently we are offering late runs AM and PM as well as early drop off times for parents. I recognize that these vendor issues continue to put a strain on families. ● SBHCs Update: The clinician who will be servicing students at SMS and NMHS will be in | <p>Superintendent's Report</p> |

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| | <p>the buildings on Mondays and Wednesdays starting this week. A parent information session has been scheduled for SMS on Tuesday, March 22nd, at 6:30 p.m. The date for the parent meeting for NMHS is Wednesday, March 23rd at 6:00 p.m.</p> <ul style="list-style-type: none"> • Last year, the district’s Teacher of the Year Committee piloted a revised and expanded process for selecting the district’s Teacher of the Year. The new program included naming a Teacher of the Year at each of the district’s five schools, then selecting the district Teacher of the Year from those candidates. The program was an overwhelming success, with the committee receiving 174 nomination forms from students, parents, and staff. Eighty-nine educators were nominated! Five school-based Teachers of the Year were announced at each school in June, and the district Teacher of the Year, Lisa Montemurro, was announced during convocation in August. The Committee has decided that it will again follow this format for the current school year, and the nomination process will begin on March 28th. Five Teachers of the Year, one at each school, will be announced in May, and the district Teacher of the Year will be named, as has been the case in the past, in August during convocation. | |
| <p>8.</p> | <p>Board Chairman’s Report</p> <ul style="list-style-type: none"> • In honor of Board Recognition Month, Mrs. Faulenbach added her personal thanks to the Board members for all their time and participation. • The Board budget was presented to the Town Council and Board of Finance jointly and was moved forward by the Town Council as presented. The next step is a review by the Board of Finance, date to be determined. The referendum will follow on either the second or third Tuesday of May per Town Charter. | <p>Board Chairman’s Report</p> |

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| | <ul style="list-style-type: none"> Mrs. Faulenbach said they continue to have weekly meetings with the Town regarding possible collaborations. She will continue to update Board members through the pertinent subcommittees. | |
| <p>9.</p> <p>A.</p> | <p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022 (Revised)</p> <p>Mrs. Rella moved to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> Ms. DiCorpo welcomed Ms. Rebecca Adams, the new Human Resources Director. Mrs. Rella said she hopes that exit interviews will resume now that Ms. Adams is on board. <p>The motion passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated February 28, 2022 Purchase Resolution: D-756 Request for Budget Transfers <p>Mr. McCauley moved to approve Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756, and Request for Budget Transfers, seconded by Mr. Hansell.</p> <ul style="list-style-type: none"> Mr. Giovannone said there were lengthy discussions about the reports at Operations. He will start to project out the end of year balance beginning next month and begin discussion regarding possible year end projects. | <p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022 (Revised)</p> <p>Motion made and passed unanimously to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated February 28, 2022 Purchase Resolution: D-756 Request for Budget Transfers <p>Motion made and passed unanimously to approve Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756, and Request for Budget Transfers.</p> |

- A question was asked about capturing replacement cost and timeline for the turf fields. In reviewing past minutes from 2012-2016, there were many variables discussed. In 2016 it was estimated the life span is 12 years and the cost would be \$500,000 each. The Board received “the keys” to the fields in the summer of 2016 and there have been 5 school years since then.
- Mrs. Faulenbach said she was on the original Turf Field Committee at the time with Mayor Bass and it was an evolving process. Originally they were only considering one field, then added a second field, then lighting. She said it would be good to get an updated assessment and target at this point.
- Ms. DiCorpo said she would have the Facilities Director follow up.
- Mrs. Faulenbach said that since this is a joint entity with the Town, we should include them in any updates received.
- Mrs. McNerney said she was happy to see a healthy balance in the capital reserve finally.
- Mrs. Faulenbach said it is good to see since the capital plan shows many large ticket items to come. All funds will be reinvested in our buildings and facilities.
- Mr. Giovannone said the capital reserve is approximately \$2,300,000 right now and the capital plan requests for 2022-23 and 2023-24 are both over \$1,000,000, without consideration for larger ticket items such as roofs and paving projects.
- Mrs. Faulenbach noted that any Board requests to pull funds from capital reserve follow a lengthy process. Discussion starts in Operations, moves to the full Board for approval then on to the Town Council and Board of Finance.
- Mr. Giovannone said the set aside for the matching funding for the school security grant can be released for other use because we were not awarded the grant. The state ran out of funding. There is a need for camera upgrades that will be brought forward to the Board.

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| <ul style="list-style-type: none">● Mrs. McInerney noted the O’Neill Center graduation rental on the purchase resolution and she asked if that is final or whether students will be given a choice to have it outside at the high school.● Ms. DiCorpo said they were clear last year that it would not be a choice. There were medical issues due to heat last year. The plan is to move forward with the O’Neill Center.● Mrs. Faulenbach noted the inclusion of HVAC data collection on the purchase resolution.● Mr. Giovannone said there is a corresponding budget transfer request. <p>The motion passed unanimously.</p> <p>C. Policies/Regulations for Second Review:</p> <ol style="list-style-type: none">1. 3321 Requesting Goods and Services (Requisitions)2. 3324.1 Contracts - Regulation3. 3432/3433 Budget & Expense Report/Annual Financial Statement <ul style="list-style-type: none">● Mrs. Faulenbach said these are back for second review by the full Board.● Ms. DiCorpo said the Policy subcommittee is recommending that 3321 and 3324.1 be deleted and that 3432 be revised further as noted in green. <p>D. Policy for First Review:</p> <ol style="list-style-type: none">1. 5121.2 Eligibility for Honor Rolls <ul style="list-style-type: none">● Ms. DiCorpo said they have completed the manual correction for this year’s SMS highest honors and honor roll will be added to report cards. She is working with the Mayor’s office on a joint congratulatory letter.● Mrs. Rella said when the Policy subcommittee discussed suggested revisions they agreed that it is important to bring consistency between the two schools. | <p>C. Policies/Regulations for Second Review:</p> <ol style="list-style-type: none">1. 3321 Requesting Goods and Services (Requisitions)2. 3324.1 Contracts - Regulation3. 3432/3433 Budget & Expense Report/Annual Financial Statement <p>D. Policy for First Review:</p> <ol style="list-style-type: none">1. 5121.2 Eligibility for Honor Rolls |
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| <p>E.</p> | <p>Approval of Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 1216. Practical Math - Applications of Probability17. Practical Math - Applications of Statistics <p>Mrs. McInerney moved to approve the following Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 12 | <p>E. Approval of Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 0913. Physical Education 1014. Physical Education 1115. Physical Education 1216. Practical Math - Applications of Probability17. Practical Math - Applications of Statistics <p>Motion made and passed unanimously to approve the following Curricula:</p> <ol style="list-style-type: none">1. Advanced Video Production2. French IV CP3. French IV Honors4. Graphic Novel Studies5. Math 76. Modern World History7. Pre-AP World History8. World History9. Physical Education - 3rd Grade10. Physical Education - 4th Grade11. Physical Education - 5th Grade12. Physical Education 09 |
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| | <p>16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics</p> <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mrs. McNerney said these curriculums represent a tremendous amount of work and she is thankful to the teachers who wrote them and to Ms. Hollander for her review. As Ms. DiCorpo said at Committee on Learning, this is the backbone of what we do. <p>The motion passed unanimously.</p> <p>F. Bid Award 1. Copiers</p> <p>Mrs. Rella moved to award the Managed Print Services bid to BASE Technologies in the amount of \$381,462.40 for the 5-year lease of copiers, seconded by Mr. Hansell.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said there is a memo provided. This was a lengthy process in conjunction with the Town to try to capture additional savings.• Mrs. McNerney said the copiers are sorely needed.• Mr. Helmus asked if there were additional savings in the end to justify the time spent in collaboration versus just bidding separately.• Mr. Turner said there were no savings per se. The bids were sent out separately at the same time by the Town.• Ms. DiCorpo said the district wanted to choose what is best for us long term. It happens to be the same vendor the Town chose.• Mr. Helmus said collaboration and consolidation are discussed a lot. He said it is important to have specific data to look at to see if it is worth it or whether the needs are different enough that collaboration does not create a benefit.• Mrs. Faulenbach said, if nothing else, conversations at least increase understanding. | <p>13. Physical Education 10 14. Physical Education 11 15. Physical Education 12 16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics</p> <p>F. Bid Award 1. Copiers</p> <p>Motion made and passed unanimously to award the Managed Print Services bid to BASE Technologies in the amount of \$381,462.40 for the 5-year lease of copiers.</p> |
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| | <ul style="list-style-type: none"> Mrs. Rella asked if the contract includes ink cartridges and staples. Mr. Turner said it does. <p>The motion passed unanimously.</p> | |
| <p>10.</p> <p>A.</p> <p>B.</p> <p>C.</p> <p>D.</p> | <p>Items for Information and Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> Ms. DiCorpo said transportation issues have impacted field trips and athletics this year. Of the 64 runs anticipated for spring sports, only 14 are able to be covered by the current vendor, creating additional costs. The field trips on this report all have transportation confirmed. Mrs. McInerney asked if the \$445 cost for the CMEA festival is higher than previous years. Mrs. Faulenbach said they could look up past years. <p>Excess Cost</p> <ul style="list-style-type: none"> Mr. Giovannone said there was a memo on this at Operations. He said this item is expected to be on target for budget. <p>NMPS 2022-2023 School Calendar</p> <ul style="list-style-type: none"> Mrs. Faulenbach said the Board does not approve the calendar so this is for information only. Ms. DiCorpo said additional revisions have been made since the calendar was presented at Operations. Election day was corrected, snow days added for parent conferences and a typo on the March 8 parent conference times corrected. <p>BOE 2022-2023 Budget Update</p> <ul style="list-style-type: none"> Mrs. Faulenbach said she covered this topic in her Board Chair report. We are on track so far. | <p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <p>B. Excess Cost</p> <p>C. NMPS 2022-2023 School Calendar</p> <p>D. BOE 2022-2023 Budget Update</p> |

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| <p>11.</p> <p>A.</p> | <p>Discussion and Possible Action</p> <p>Discussion and possible action regarding CEA-New Milford request in connection with retention and COVID-19 issues. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Mr. O'Brien moved that the Board enter into executive session for discussion and possible action regarding a CEA-New Milford request in connection with retention and COVID-19 issues and to invite Superintendent Alisha DiCorpo into the session, seconded by Mrs. Rella.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 7:55 p.m.</p> <p>The Board returned to public session at 8:18 p.m.</p> | <p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding CEA-New Milford request in connection with retention and COVID-19 issues. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously that the Board enter into executive session for discussion and possible action regarding a CEA-New Milford request in connection with retention and COVID-19 issues and to invite Superintendent Alisha DiCorpo into the session.</p> |
| <p>12.</p> | <p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 8:19 p.m., seconded by Mr. O'Brien.</p> <p>The motion passed unanimously.</p> | <p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:19 p.m.</p> |

Respectfully submitted:



Olga I. Rella, Secretary
 New Milford Board of Education