



Tsé Nitsaa Deez'áhi Diné Bi'ólta'

Rock Point Community School ♦ P.O. Box 560/Highway 191 ♦ Rock Point, Arizona 86545

Phone: (928) 659-4221 ♦ Fax: (928) 659-4235

"Business Department"

REQUEST FOR PROPOSALS AUDIT SERVICES ROCK POINT COMMUNITY SCHOOL P.O. BOX 560 ROCK POINT, AZ 86545

This is a request for proposals from Auditing Firms to provide audit services to Rock Point Community School for Fiscal Years 2021- 2022. Rock Point Community School is a contract school, tribally operated under the Navajo Nation, under a contract through PL 96-638. Rock Point Community School seeks proposals from CPA auditing firms to conduct a Single Audit. Interested applicants should provide the following information:

1. Name, Address, Telephone, Fax Numbers
2. State whether you are a Sole Practice or with a CPA Firm
3. Must Indicate clearance from Sam.Gov, Applicant should not be suspended or debarred.
4. Professional Resume of applicant including a copy of recent peer review, professional experience, education and other qualifications.
5. State whether you have been subjected to any disciplinary actions in any jurisdiction.
6. List three references of Schools you have worked with including addresses and telephone numbers.
7. Knowledge and Experience including but not limited to the following:
 - a. Navajo Non-Profit Organization Matters, by-laws, registrations and reporting requirements, and employment laws under Navajo Nation Laws.
 - b. Laws and Regulations pertaining to federal contracts and grant, including the Single Audit Act and OMB Super Circular A-133 and A-87.
 - c. Knowledge and Experience of the Indian Self- Determination and Education Assistance Act.
 - d. Knowledge and Experience of the Tribally Controlled Schools Act.
 - e. Knowledge and Experience of Federal Laws and Regulations pertaining to School Funded under the Bureau of Indian Education.
 - f. Knowledge and Experience of Title XI of PL 95-561, as amended.
 - g. Knowledge of Experience of Indian Child Protection and Family Violence Prevention Act.
 - h. Knowledge and Experience of Individuals with Disabilities Act.
 - i. Knowledge and Experience of CFR 25 and 34
 - j. Knowledge and Experience of Laws and Regulations of the Navajo Nation, and the Policies under the Navajo Nation Title 10 Education Code.
 - k. Knowledge and Experience of the Navajo Nation Navajo Preference Act.
8. Applicant will Submit a Cost Proposal including:
 - a. Hourly Rates for CPA, Managers and staff.



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- b. State the Type and Cost of Expenses the applicant will seek reimbursement for.
- c. State applicant's billing procedures and frequency of payment.
9. SELECTION CRITERIA FOR MOST QUALIFIED APPLICANT:
 - a. Experience and Qualifications
 - b. Cost Proposal
 - c. Favorable Reference
 - d. Navajo or Indian Preference
10. Contract will be required after successful negotiation of written contract between selected applicant and the Rock Point Community School Board.
11. SUBMISSION OF PROPOSALS:
 - a. Sealed Proposals are due no later than 5:00 p.m. on August 18, 2022 and must be signed by an authorized individual on behalf of the applicant.
 - b. Proposal will state "Response on Request for Proposal for Audit Services" on sealed envelope.
 - c. Please Submit five (5) copies of proposal.
 - d. Please reference "RFP 22-001" on proposal at the beginning.
 - e. Sealed proposals should be submitted, either mailed or hand delivered to: Darion Littleben, Business Manager, Rock Point Community School, and P.O. Box 560, Rock Point, Arizona 86545.
 - f. Responses submitted after the deadline date will be returned to applicant unopened.

Rock Point Community School reserves the right to reject and/or all Proposal(s) and to waive informalities or irregularities in the RFP whenever such rejection or waiver is in the best interest of the school.