

QUESTIONS AND ANSWERS

2/16/24

Question:

1. How many copies and/or USB's are required for submission?

Answer:

The original bid, five (5) copies and a USB in pdf. format are to be submitted.

Question:

2. Please confirm responder can submit a proof of insurance coverage with response (and submit a completed Certificate of Coverage if awarded)

Answer:

The bidder shall provide, at the company's own expense, insurance as described below. **A copy of your current insurance document must be submitted with your proposal.** Successful bidder(s) shall provide a copy of a Certificate of Insurance naming the school board as an additional insured and must be sent to the Purchasing Department, Attention: Julie Morgan. The policies of insurance shall be delivered upon request within seven workdays after notification of award. Minimums included shall be:

- A. Worker's Compensation – per Alabama Statutes
- B. Comprehensive General Liability

Bodily Injury (including death) Property Damage and Personal Injury \$1,000,000 per person \$3,000,000 per occurrence.

Commercial Automobile liability insurance of \$1 million per person, \$3 million per occurrence.

Question:

3. Only 1 page of State of Alabama Vendor Disclosure Statement form is in the RFP, but not listed on the checklist page. Is this form required?

Answer:

Yes, the State of Alabama Vendor Disclosure Statement is required. Please see Addendum #4 that is on our website for the complete document.

Question:

4. Regarding the bid bond. Our surety is asking if a final bond will be required (if awarded)? And if so, are there any required bond forms?

Answer:

No final bond is required. Only the \$10,000.00 bid bond or cashier's check as stated in the bid specifications.