

STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois

Regular Meeting – May 20, 2024

The Stark County Community Unit School District #100 Board of Education met Monday, May 20, 2024, at the Stark County Elementary School cafeteria. Members present were Emily Leezer, Ann Orwig, Erin Price, Joseph Rediger, Brian Rewerts, Dane Richards, and Bruce West. No members were absent. Also present were Brett Elliott, Superintendent; Jenna Bibb, Elementary Principal; Megan McGann, Jr./Sr. High School Principal; Mike McGovern, Jr./Sr. High School Assistant Principal; Rebecca Lane, Unit Clerical/Payroll Clerk; Mike Bunch, IT; Greg Wertheim, Henry-Stark Counties Special Education Director; John Leezer, Leezer Insurance Agency; a member of the press; teachers, coaches, students, and members of the community.

President Orwig called the meeting to order at 6:00 p.m.

The Pledge of Allegiance, and the Mission and Vision statements were recited.

Motion was made by Mr. West, seconded by Mr. Richards, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the April 15, 2024 Board Minutes;
- Approval of the April Elementary Activity Funds, April JH/HS Activity Funds; April Self-Insurance Fund, April Imprest Fund, and April Treasurer's Report;
- Approval of the April LEA checks as follows: City of Wyoming \$533.53, Guardian \$344.75, Guardian \$3,098.28, Guardian \$576.06, Guardian \$454.31, Stark County CUSD #100 \$151,285.54, Unland Insurance & Benefits \$203.00, Michelle Loeffler \$437.50, Stark County CUSD #100 \$172,948.88, IESA \$1,440.00, U.S. Postal Service \$500.00, Angela Roark \$1,350.00, VISA \$76.77, VISA \$773.92, VISA \$712.21, VISA \$969.76, Imprest Fund \$7,724.84.

Motion was approved by a 7-0 vote.

Next on the agenda was the approval of May bills. Mrs. Orwig asked if the check to the City of Toulon was the last payment for the rock for the parking lot, Mr. Elliott confirmed that it was. A motion was made by Mrs. Leezer, seconded by Mr. Rediger, to approve the May bills for the total of \$323,569.22. Motion was approved 7-0.

President Orwig presented Pride and Excellence Recognition to our SCES Pre-K Helpers, including Kyndall Lindley, Rhea Joos, Chelby Gentle, and Hailey Lane. These four SCES learners have regularly volunteered to help Mrs. Winans with preschoolers after they get off the bus in the mornings. These ladies read, play, and visit with our preschoolers to help them start their day off strong. We appreciate Chelby, Hailey, Kyndall, and Rhea for their enthusiasm, patience, and kindness in helping our preschoolers! Mrs. Bibb added that even with Mrs. Winans absent the last few weeks, these students have continued to assist with the preschoolers to give them a positive start to their day.

The next Pride and Excellence Recognition was presented to the SCES BIST Vision Team. This team of educators including Andrea Terwilliger, Mary Jo Groter, Lynne Paxson, Leslie Rennick, and Lexi Davis, have served as building leaders in launching BIST at SCES. Throughout the year, they have worked to create processes and materials to help support their colleagues, students, and families. They have individually and collectively coached and mentored colleagues and have led the vision of grace and accountability at SCES. Due to their leadership, we have had a successful first full year of BIST implementation and we look forward to continued future success. Mrs. Bibb added that it was hard to believe BIST has only been in place for one year, it has been a successful first year thanks to this team's leadership.

President Orwig the presented Pride and Excellence Recognition to the 2024 Spring Musical Tech Support Team. On behalf of the Board of Education and Musical Director, Kari Bush, we would like to take this opportunity to formally recognize Mr. Mike Bunch and Mr. Owen Mercer for their vital assistance during this year's Spring Musical, *Mean Girls*. The amount of knowledge, time, and dedication to ensuring our show had the best lighting and sound we could possibly have, was what made our work from a play to a production. Their problem-solving skills when the sound mixer went down between the 1st and 2nd show was more than we ever expected was possible. These two dedicated a lot of time to this important piece of supporting the arts. You were both truly "So Fetch" and so appreciated! Ms. McGann added that Mr. Bunch participated in the 7-hour rehearsals and Mr. Mercer came through in the crunch with the tech needed to keep the show going. Both voluntarily stepped up to be the musical tech support.

The next Pride and Excellence Recognition was presented to the Stark County Junior High Track State Finalists. Mrs. Orwig first congratulated our IESA Boys and Girls 2024 Track Sectional Champions. This success led to a trip to the IESA State Meet this past weekend. We are proud to honor our 2024 IESA Track State Finalists including the following individual qualifiers: Gia Swearingen (7GG 100m - 12th Place), Braxxten Gibson (8GB 100m - 9th Place, 8GB 200m - 3rd Place medalist, 8GB 400m - 1st Place medalist), Norah Rorem (7GG 800m - 9th Place, 7GG 1600m - 6th Place medalist), Hallie Newton (8GG 100m Hurdles H - 10th Place), Jackson Knoblauch (8GB 110m Hurdles - 22nd Place), Coley Johnston (8GG Shot Put - 9th Place, 8GG High Jump - 10th Place); as well as the following relay qualifiers: 8GG 4x100m - 11th Place (Gia Swearingen, Taylor Price, Coley Johnston, Hallie Newton with alternate: Gracie Rowell), 8GB 4x100m - 12th Place (Bently Gibson, Louis Bryant, Jackson Knoblauch, Braxxten Gibson with alternates: David Cortes, Conner Woith). Two school records were broken at the state meet, including Norah Rorem in the 7GG 800m (2:34.34), the previous school record was 2:34.4 by Elizabeth Groter in 2006; Braxxten Gibson in the 8GB 200m (24.57), he lowered his own record set 1 week ago at the Sectional of 24.88. Congratulations to Head Coach Seth King and assistant coaches, Gary Frail and John England. Ms. McGann added that it was a successful first year for Coach King, with the help of two veteran assistant coaches. It says a lot to see so many student athletes successful and we are excited to see them run at home next year on the new track. Coach King commended the student athletes for their dedication and ability to transition from practicing on concrete and gravel to competing on an actual track.

Each year the Stark County JFL purchases an item for the High School football program in appreciation for use of the facilities. After great success with fundraising, the JFL board decided to get a larger item this year. Lance Gentle worked with Coach Noard on the decision to purchase play clocks for the Gary Johnson Field. Lance and Robyn Gentle made the proposal to the JFL board to purchase new play clocks and provide additional support for installation, which was approved unanimously for the donation totaling nearly \$6,000. In addition to Directors Lance and Robyn Gentle, board members on the project include Tyler and Leah Leezer, Dustin and Janelle Down, Bruce West, and Daniel Steelman. We also want to provide a special recognition to Lance and Robyn Gentle, who for nine years were committed to our JFL program. This past fall they stepped down, after spending their last six years as directors. On behalf of the board of education, we thank the JFL board for their generous support and leadership of our students, from our youth through high school. Mrs. Orwig presented the JFL Leadership with Pride and Excellence Recognition. Mr. Lance Gentle spoke briefly, stating that it has been a lot of work but that he has enjoyed that last 9 years serving on the JFL board. Mr. Elliott commented that the community continues to give and volunteer; these play clocks will serve our student athletes for many years to come. We appreciate the JFL board's generous donation.

Visitor Comments:

Greg Wertheim, Director of the Henry-Stark Special Education Cooperative, had his annual visit and provided an overview of the year and data, including student counts. There were no questions for Mr. Wertheim.

No other visitor comments.

Policy Committee:

Board Secretary Emily Leezer presented a brief overview of the PRESS policies up for approval later in tonight's meeting.

Education Committee:

President Orwig presented an overview of the 2024-25 handbooks and extracurricular code that the principals presented at the committee meeting tonight. Both are up for a first reading tonight. Updates include BIST language changes, a cell phone policy change, and minor curriculum changes.

Administrative Reports:

Stark County Elementary School Principal, Jenna Bibb, shared that our early childhood team worked to develop our annual ECERS-CQIP compliance report, reflecting on annual progress and setting goals for next year. Our Spring Benchmarking has been completed and we are finalizing data to be shared in June. We have held our spring data review day and Tier 3 parent meetings to have plans ready for August. Preschool acceptance letters have been sent home. We currently have 47 students on our roster and will continue to advertise and screen students. Our capacity is 55 students. Ms. Swope is finalizing plans for our Field Days which are scheduled for May 21st and May 22nd. We would like to thank SCES Parents' Club for their wonderful treats during Teacher Appreciation week. Parents' Club also funded many of our field trips. 5th graders visited SCJH last week for a transition visit. Ms. McGann and her team had a

great, structured visit for the 5th graders with great feedback and enthusiasm! Upcoming events at SCES include the 4th Grade Field Trip to Wildlife Prairie Park on May 20th and the Celebration Assembly on May 24th at 9:00 am. We are excited to celebrate all of the learning done this year. There were no questions for Mrs. Bibb.

Stark County Junior High/High School Principal, Megan McGann, shared that the Class of 2024 graduated all 53 active seniors last week! We are proud of their accomplishments and look forward to watching them succeed in their next steps. Senior Honors Day was a first-class event and great success – we honored several seniors and awarded over \$85,000 in scholarships including a few new scholarships this year. 8th Grade Promotion sent 50 8th graders into high school as the future Class of 2028! Junior High Honors was put together by our amazing staff and recognized our students and their PHEARCE attributes. JH Honors was followed by the 1st Annual JH End of Year Dodgeball Celebration. Preliminary SAT scores were released by College Board last week. Reports are showing that both ELA and Math scores doubled in the meets/exceeds areas for SCHS! We continue to celebrate our JH and HS Track Program, with several State appearances and medalists honored. We are excited for the development and growth of this program! Other events this past month included Senior Signing Day and Principal of the Day. There were no questions for Ms. McGann.

Mrs. Orwig added that she heard great feedback from the changes made regarding Senior Signing Day this year, including moving the time to during the school day. The only complaint she heard was that other students were sent back to class and not allowed to attend. Ms. McGann concurred and responded that they were discussing inviting the entire school to attend Senior Signing Day next year.

Stark County Superintendent, Mr. Elliott, congratulated the Senior Class of 2024 and wished them well in their future endeavors. He then thanked our teachers, support staff, clerical, transportation, kitchen and custodial/maintenance staff for their continued passion, support and love for our students. As we finish our last week of the school year, we cannot overstate how valuable they are to our success and the positive culture that they help create for our students. We look forward to the completion of our all-weather track in early June. The track surface is in the process of curing with the final painting coming soon. We will host our annual health insurance committee meeting with two competing companies presenting plan options on Thursday, May 23, 2024 beginning at 3:30 pm. Our gym project is well underway with foundation work in progress with the anticipation of precast-work coming next week. With our Tentative Budget Amendment presented tonight, we will need to host a Special Board Meeting on Thursday, June 20, 2024 at 6:00 pm to meet the state requirement of having the tentative budget amendment posted for 30 days. We are proud to announce that Stark County CUSD #100 has been awarded a new four-year CEP Grant for 2024-28 that will continue to provide free breakfast and free lunch for all students. A special thanks to Ashlie Hamilton and Michelle Morrissey for their work behind the scenes making this a reality. Superintendent Elliott concluded his report with a budget update on expenditures through 83.3% of fiscal year 2024, stating that we are in good shape and keeping an eye on Tort which should end the year at 100%. There were no questions for Mr. Elliott.

Unfinished Business:

Superintendent Elliott presented the latest draft of the three year strategic plan. This work began in March of 2023. All SIP and Institute days this year, along with 2023 summer committee sessions, were dedicated to this work. The results of the March parent/community survey were reviewed, shared and adjustments to the plan have been made. After receiving feedback tonight from the board, a parent forum will be held before our July board meeting. The final Strategic Plan will be up for approval in July for the 2024-25 school year. No action taken.

Superintendent Elliott shared an overview of the March 2024 PRESS Policy Issue #114. Updates impacted policies, administrative procedures and exhibits on Bullying, Racism-Free Schools, Title IX, and Violence Prevention in regards to policy, administrative procedures and exhibits. These updates were presented in April, reviewed by our Policy Committee earlier this evening, and are up for approval. Mrs. Leezer made a motion to approve the PRESS Policy Issue #114 as presented. Seconded by Mr. Rewerts. 7-0.

Superintendent reviewed the 2024 Summer Project List created by Director Bohm and shared it for a first reading by the board in April. Mr. Richards made a motion to approve the 2024 Maintenance Summer Project List as presented, and Mr. Rewerts seconded. Motion passed with a 7-0 vote.

Next was an annual approval of the final 2023-24 School Calendar with all e-learning and emergency days from this winter updated and our last day of school being moved to May 24, 2024. Mr. West made a motion to approve the final school calendar for the 2023-24 school year as presented. Mrs. Leezer seconded, approved 7-0.

President Orwig discussed with the board the use of the SuperEval tool utilized this year for the superintendent evaluation process, which did not streamline the process as anticipated. The board will complete this year's superintendent evaluation by the end of the subscription for the fiscal year. In respect of the taxpayers, she recommends not renewing the SuperEval Subscription. Mr. West made a motion to approve the nonrenewal of the SuperEval subscription as presented. Mr. Richards seconded and motion passed with a 7-0 vote.

New Business:

John Leezer presented the premiums for FY25 for Property, Casualty and Workman's Compensation coverage. This includes a recent review of all properties with some small adjustments. There were no questions for Mr. Leezer. Mr. Rewerts made a motion to approve the Property, Casualty and Workers Compensation Insurance Renewal for FY25, Mr. Rediger seconded. Motion passed with a 6-0 vote, Mrs. Leezer abstained.

Superintendent Elliott presented the FY24 budget amendment items that include adding the revenues and expenditures into FUND 60 as a result of receiving our 2024 Series Bonds in February for the new gym and track projects. Bond money was not included in the original budget. This amendment will be posted for 30 days and we will host a special board meeting and public hearing on Thursday, June 20, 2024 to meet the state guideline. Adjustments to Fund 60 (Capital Projects) Revenues includes \$5,365,903.65 in Principal on Bonds Sold and \$636,896.35 in Premium on Bonds Sold. Adjustments to

Fund 60 (Capital Projects) Expenditures Budgeted includes \$1,500,000 for Capital Projects Service and \$4,502,800 for Capital Projects Outlay. Mr. West made a motion to approve the tentative amended budget for FY24 as presented and place the tentative amended budget on display for the next 30 days, hold a public hearing on the FY24 tentative amended budget and approve the final budget at the June 20, 2024 special board meeting. Seconded by Mr. Richards and approved 7-0.

Ms. McGann and Mrs. Bibb presented the proposed SCES and SCJSH Handbook edits for the upcoming 2024-25 school year at the Education Committee meeting earlier this evening. The final proposals will be up for board approval in June. No action taken. President Orwig recommended that the board review the handbooks and ask the principals any questions they may have.

Also at the Education Committee meeting earlier, Mr. McGovern presented a brief overview of changes to the extracurricular code in conjunction with Athletic Director Roland Brown and Principal McGann. This will also be up for approval at the June meeting. No action taken.

Approval of the consolidated district plan is an annual approval for our Title I, II and IV funding for the upcoming school year. Mrs. Bibb provided an overview. Mrs. Leezer made a motion to approve the 2024-25 Consolidated District Plan as presented. Mr. West seconded and the motion passed with a 7-0 vote.

Mr. Elliott proposed the following 2024-25 Board Meeting Dates: Monday, July 15, 2024 with the Annual Board Retreat at 8:00 a.m. and reconvening at 1:30 p.m. for Regular Session; Monday, August 19, 2024; Monday, September 23, 2024; Monday, October 21, 2024; Monday, November 18, 2024; Monday, December 16, 2024; Tuesday, January 21, 2025; Tuesday, February 18, 2025; Monday, March 17, 2025; Monday, April 21, 2025; Monday, May 19, 2025; and Monday, June 16, 2025. Mrs. Price made a motion to approve the 2024-25 Board Meeting Dates as presented. Seconded by Mr. West. Motion passed 7-0.

Superintendent Elliott surveyed numerous area school districts regarding their projected FY25 daily substitute teacher rate, results showed a range of \$120 - \$150 per day. In order to remain competitive, Mr. Elliott recommended to increase our daily substitute teacher rate from \$115 to \$135 for the 2024-25 school year. Mrs. Price asked if the rate was a flat rate regardless of grade level. Mr. Elliott confirmed that the daily rate is a flat rate. Mr. Richards made a motion to approve the FY25 daily substitute teacher rate at \$135 as proposed. Mr. Rewerts seconded. Approved 7-0.

Superintendent Elliott made a proposal for an off-site administrative team summer retreat. With a new administrative team coming for the 2024-25 school year, this would be beneficial for connecting as a team; building relationships and trust; it would provide time off-site without disruptions to plan for the upcoming year; contribute towards connecting the campuses and building team morale. This is also an off year for the entire board and administration to attend the Chicago Triple I, Joint Conference. The Summer Retreat is tentatively proposed for St. Louis on July 9 and 10, 2024. Mrs. Orwig made a motion to approve an off-site summer administrative retreat for the new fiscal

year as presented. Mrs. Leezer seconded and motion passed 7-0.

As discussed throughout this year, we are in need of an additional vehicle to transport 10-15 passengers to various extracurricular events. With numerous events going on throughout the year, a passenger vehicle will make transportation more efficient, reduce scheduling conflicts, and increase the number of coaches/sponsors as drivers compared to a mini-bus. Superintendent Elliott recommended the purchase of a 10-15 passenger vehicle pending available funds remaining in the FY24 budget. Mrs. Orwig added that track is often dropped off at their meets early, waiting around for the meet to start so that the bus and bus driver can get back to the school for their normal route. Mrs. Leezer added that there are times that FFA takes a mini bus when a large van would be sufficient for the number of students. Mr. Elliott mentioned that we also added two new transportation routes this year, that took away two of our vans for transporting extracurriculars since the vans are now driving to Peoria or Jacksonville. Mr. Rewerts commented that we are also in need of more drivers. There was discussion regarding the difference between a mini bus and a 10-15 passenger vehicle. Sponsors and coaches may feel more comfortable driving the passenger vehicle instead of a mini bus. Mr. Rediger made a motion to approve the purchase of a 10-15 passenger vehicle up to \$40,000 pending available funds remaining in the FY24 budget as presented. Seconded by Mrs. Leezer. Motion passed with a 7-0 vote.

Per the recommendation of Facilities Director, Bob Bohm, Mr. Elliott recommended the approval of 4 summer student workers as district employees. If a new Career Link Grant becomes available and approved, we would shift the students to the grant and provide the option to continue working throughout the 2024-25 school year. Possible action to be taken following the executive session.

Mrs. Leezer stepped out for a quick break.

Superintendent Elliott presented the annual agreement with Gorenz and Associates, Ltd. for Fiscal Year 2024 audit services. Mr. Rediger made a motion to approve the contract agreement with Gorenz and Associates, Ltd. for the FY24 audit as presented. Motion was seconded by Mrs. Price and approved 6-0.

Mr. Elliott stated that next was an annual request for approval to let bids for the next school year's bread, milk, trash pickup, and publishing of the Rebel Reporter. Mrs. Orwig made a motion to approve the superintendent to let bids for the 2024-25 school year for bread, milk, trash pickup, and Rebel Reporter. Seconded by Mr. West. Approved 6-0.

Mrs. Leezer returned to the meeting.

Mrs. Bibb explained that as of March 31, 2024, the FY24 Kids Care expenses totaled \$4,694.74 and revenue totaled \$3,560.00. Kids Care is supposed to be a self-funded program, but it is currently costing the district some money since its expenses have outweighed its revenues. She does not anticipate this changing for the remainder of the year as Kids Care is prepaid. In a random time survey, the average daily attendance was 6.8. During the week of April 15, 2024, the maximum attendance was 7. The minimum was 1. The average daily attendance was 5. We need 6 students to attend

every day in order to break even on the minimum hourly rate of pay for staff, which will increase in the new fiscal year. Other expenses for Kids Care include the employer's share of FICA and snacks for the kids. Since this year's Kids Care supervisors also hold other jobs within the district, we were required to contribute to IMRF as well. Discussions included whether or not to continue offering Kids Care next school year, strengths and weaknesses of the program, and brainstorming on how to improve participation and revenue brought in, if the program were to continue. In conclusion, the board will continue to offer Kids Care for FY25 with increased advertising, pending the ability to fill the supervisor position and sufficient enrollment. No action taken.

Superintendent Elliott explained that the new 2024-25 Annual Chromebook Lease is a 3-year lease with the State Bank of Toulon at \$16,997 with a \$1 buyout at the end of the lease. This is for the 4th, 7th and 10th grade Chromebook rotation. A copy of the quote was provided to the board members. It is for 200 Acer Chromebooks and Google Licenses from STS Education. Mr. West made a motion to approve the 2024-25 Annual Chromebook Lease as presented through State Bank of Toulon and authorize Superintendent Brett Elliott to sign all lease documents. Motion was seconded by Mrs. Leezer and approved by a 7-0 vote.

Mr. Elliott communicated that our current trailer for facilities and maintenance is on its last leg. We have received a quote from Tucker Equipment for a new tandem trailer (3500LB) for \$4,000. We may be eligible for around \$1,000 in trade in. Superintendent Elliott recommended the purchase of the new trailer which would be an expenditure from Fund 20. Mrs. Price made a motion to approve the purchase of a new maintenance trailer at \$4,000 less trade in from Tucker Equipment as presented. Seconded by Mr. Richards and passed 7-0.

Last was an annual discussion for a board retreat to be held on July 15, 2024. Mrs. Orwig made a motion to approve the date of July 15, 2024 for our Annual Summer Board Retreat beginning at 8:00 a.m. followed by our regular board meeting at 1:30 p.m. Seconded by Mrs. Leezer. Approved 7-0

Items for Next Meeting:

Approval of FY24 Budget Amendment; Approval of Student Handbooks; Approval of the 2024-25 Extracurricular Code; Approval of Support Staff and Transportation Handbooks; Approval of FY25 Support Staff Rate Increase; Possible Approval of Solar Grant Bids; Junior High Curriculum Presentation; Possible Insurance Committee Recommendation.

Executive Session:

Motion was made by Mrs. Leezer, seconded by Mrs. Price, to adjourn to Executive Session for the purpose of discussing employee compensation, non-renewals, employee performance, employment of personnel and resignations at 7:51 p.m. Motion was approved 7-0.

Motion was made by Mrs. Leezer, seconded by Mr. West, to reconvene from Executive Session at 8:23 p.m. and to hold the Executive Session minutes, Not for Release. Motion was approved by a 7-0 vote.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to approve the Executive Session Minutes of April 15, 2024, Not for Release. Motion was approved 7-0.

Motion was made by Mrs. Leezer to approve Cole Hartley as Junior High Electives/Appex Instructor for the 2024-25 school year. Mrs. Price seconded and the motion passed 7-0.

Mrs. Leezer made a motion to approve Kasey Juskevich as SCES Custodian for the summer of 2024. Mrs. Orwig seconded; motion passed 7-0.

Motion was made by Mrs. Leezer to approve Alisha Lee as Assistant Junior High Girls Basketball Coach for the 2024-25 season. Mr. Rediger seconded. Passed 7-0.

Mrs. Leezer made a motion to approve Lance Gentle as Head Bass Fishing Coach for the 2024-25 school year. Mr. Richards seconded; motion passed 7-0.

Motion was made by Mrs. Leezer to approve Dustin Down as Bass Fishing Volunteer Coach for the 2024-25 school year. Mrs. Orwig seconded and the motion passed 7-0.

Mrs. Leezer made a motion to approve Bill McNutt as Bass Fishing Volunteer Coach for the 2024-25 school year. Mr. Rediger seconded; motion passed 7-0.

Mrs. Leezer announced the resignation of Ann Knoblauch, SCES Kitchen Staff effective April 24, 2024.

Mrs. Leezer announced the resignation of Dylan Miller as Assistant High School Football Coach effective immediately.

Mrs. Leezer announced the resignation of James Brown as Head Bass Fishing Coach effective immediately.

Motion was made by Mrs. Leezer to approve maternity leave for Megan McGann, Jr./Sr. High School Principal, for approximately September 16 – December 19, 2024. Mrs. Orwig seconded and the motion passed 7-0.

Mrs. Leezer made a motion to approve Jack Colgan as a custodial worker for the summer of 2024. Mr. West seconded; motion passed 7-0.

Motion was made by Mrs. Leezer to approve the following 2024 summer student workers: Emily Demetreon, Jocelynn Bush, Kenna Newton, and Johnathan Becker. Seconded by Mrs. Price. Passed 7-0.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to adjourn at 8:26 p.m. Motion was approved 7-0.

Ann Orwig
President

Emily Leezer
Secretary