

**Macomb Academy  
39092 Garfield  
Clinton Township, Mi. 48038**

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**BOARD MEETING  
MACOMB ACADEMY BOARD OF DIRECTORS**

**Date:** October 21<sup>st</sup>, 2025  
**Time:** 5:00 p.m.  
**Location:** Macomb Academy  
39092 Garfield  
Clinton Township, Michigan 48038

**MINUTES**

**MEETING TYPE:**       Regular       Special       Proposed       Approved

**I. CALL TO ORDER**

CALL TO ORDER AT 5:11 P.M.

**President Marilyn Wittstock**

PLEDGE OF ALLEGIANCE

**President Marilyn Wittstock**

ROLL CALL BY:

**Secretary Melina Cynoweth**

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Vacancy	Trustee			

**MOTION CARRIES**

**4/0 Unanimous Vote**

**MEMBERS PRESENT:**

Ms. Marilyn Wittstock	President
Ms. Felicia Westbrook-Hilton	Vice-President
Ms. Melina Chynoweth	Secretary
Ms. Denise Flinders-Victory	Treasurer

**ADMINISTRATION PRESENT:** Ms. Mikelle Hillewaere, Supervisor

**GUESTS PRESENT:**

**II. APPROVAL OF MINUTES**

**President Marilyn Wittstock**

The Board reviewed the meeting minutes from September's meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton** to approve the minutes of the Board Meeting held September 16<sup>th</sup>, 2025. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Vacancy	Trustee			

MOTION CARRIES

4/0 Unanimous Vote

**III. APPROVAL OF AGENDA**

**President Marilyn Wittstock**

The Board reviewed the agenda for the October meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to approve the October meeting agenda. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Vacancy	Trustee			

MOTION CARRIES

4/0 Unanimous Vote

**IV. INTRODUCTION OF GUESTS (if applicable)**

**Ms. Mikelle Hillewaere**

No guests in attendance

**V. CORRESPONDENCE RECEIVED (if applicable)**

**Ms. Mikelle Hillewaere**

Knights of Columbus Donation is coming in the mail

**VI. ADMINISTRATION UPDATES**

**President Marilyn Wittstock  
and Ms. Mikelle Hillewaere**

**OLD BUSINESS:**

Students are on track and adjusting well to new on-site jobsite rotations.

Microsoft 365 will be implemented in November 2025

New Staff introduced. Ms. Ciyera is doing well with the daily routine and new responsibilities. Discussed volunteers coming to speak on different topics and working with students.

**NEW BUSINESS:**

Count day was successful. Students enjoyed the activities of the day along with their nacho lunch.

We continue to register new students after count day. New students are adjusting well and making friends as well.

School received a donated refrigerator.

Knights of Columbus Donation is coming soon.

Student needs currently consist of uniforms. We continue to have some transportation needs that are being addressed by SMART. We are also working to secure additional off campus job sites for students.

Fundraising suggestions include a candle fundraiser, Double Good Popcorn fundraiser, and poinsettia fundraiser. There was also a discussion of creating a survey to canvass interest for various fundraisers.

**VII. FINANCIALS**

**Treasurer Flinders-Victory**

The Board reviewed the financial report for the month of September 2025. **Motion** made by **Treasurer Denise Flinders-Victory** supported by **President Marilyn Wittstock**, to approve the finances for September 2025. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Vacancy	Trustee	yes		

**MOTION CARRIES**

**4/0 Unanimous Vote**

**VIII. BOARD PROFESSIONAL GROWTH**

**President Marilyn Wittstock**

N/A

**IX. BOARD OF DIRECTORS COMMITTEES**

**All**

N/A

**X. PUBLIC COMMENTS**

**All**

N/A

**XI. CMU COMMENTARY**

**CMU Authorizer**

**XIII. BOARD COMMENTARY**

**President Marilyn Wittstock**

N/A

**XII. ADJOURNMENT**

**President Marilyn Wittstock**

**Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to adjourn the board meeting at 5:55p.m. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Vacancy	Trustee			

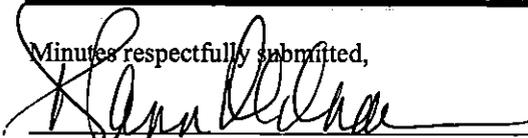
**MOTION CARRIES**

**4/0 Unanimous Vote**

*Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.*

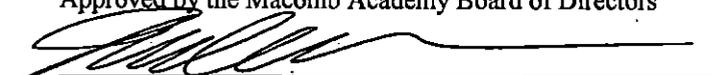
**MINUTES CERTIFICATION**

Minutes respectfully submitted,

  
Mrs. Ann Oldham, Recording Secretary

11/18/25  
Date

Approved by the Macomb Academy Board of Directors

  
Mrs. Melina Chynoweth, Board Secretary

11/18/2025  
Date