

SENIOR CLASS TRIP

The Senior class trip, which is funded through money raising projects, is a privilege which represents the culmination of four years of student participation toward a common goal.

The Board expects trips involving social, cultural, and educational experiences, which might otherwise be unavailable to our students.

Students should begin to plan during the freshman year as a goal to be attained as seniors. Class members, their parents, and the class advisors as a representative of the school, should be involved in the planning stages.

You do not need to have a fundraiser each year.

Class trips are financed through fund raising events based upon the following schedule:

Fundraisers

Freshmen	Two Fund Raisers
Sophomores	Three Fund Raisers
Juniors	Three Fund Raisers
Seniors	Two Fund Raisers

You must fulfill the Community Service Activities Schedule each year in order to go on a class trip. By the senior year, overall participation in community service must include at least 51% of the class per community service activity. The class advisors will present the Community Service Activities to the Administration for approval.

Community Service Activities

Freshman	Two Activities
Sophomores	Two Activities
Juniors	Two Activities
Seniors	Two Activities (must have a total of 8 by the end of senior year)

The following requirements must be met prior to the final approval by the Board of any class trip involving an overnight and/or long distance travel:

1. All Senior class trips will be scheduled to take place during non-school days.
2. Up to three options, one to be selected, for their senior trip must be presented to the Board at the first meeting in March of their junior year. Seniors will have all fund raising for their class trip completed by November 15th of their senior year.

3. Plans for consideration of a class trip must be submitted to the Board no later than 1st Board meeting in September of their senior year in question. The outline shall include:
 - a) Positive educational benefits to be derived.
 - b) List of chaperones for Board approval.
 - c) Preliminary itinerary of activities to be scheduled.
 - d) Policy JJE applies to all class trips.
4. A proposed itinerary must be submitted for approval by November 1st with no expenditures made prior to Board approval. Proposed itinerary shall include budgetary breakdown including all costs and an update of class fundraising and account balance.
5. Travel expenses for all chaperones will be paid out of class funds. Ratio of student to chaperones are as follows:

High School day trips - 10:1
High School overnight trips – 7:1
6. Any trip greater than 2 nights/3 days will require the use of a travel agency or travel group. There are many transportation/travel agencies that deal with senior class trips.
7. All travel must be within the continental U.S.
8. Every student's needs should be supported through class funds. Consideration for additional chaperones will be taken based on individual needs.

All requirements must be met before final approval is given. The Board will refuse permission for a class trip that has failed to meet the above requirements.

Each class is required to submit a written report to the Principal or listed designee by June 1st of each year. The report will outline the following:

1. Fund raising projects held during the year.
2. Community involvement projects.
3. Extent to which student involvement was encouraged and the total number of class participants.

A brief critique of the success of the projects undertaken and suggestions for their improvement will be included in the report.

First Reading:	September 28, 2016
Return to First Reading:	November 16, 2016
Return to First Reading:	April 19, 2017
Return to First Reading:	September 27, 2017
Second Reading:	October 11, 2017
Adopted	October 11, 2017