

# Robert Lee Independent School District

"Students Today – Leaders Tomorrow"

*Koty Haynes*  
*Elementary Principal*

*Aaron Hood*  
*Superintendent*

*David O'Dell*  
*JH/HS Principal*

## MEMORANDUM

### TAX INFORMATION IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

To: All Employees

From: Robin Allen & Shanna Freeman

Date: February 3, 2026

Subject: Accessing Your 1095 Health Coverage Tax Form

Pursuant to the Paperwork Burden Reduction Act (H.R. 3797) enacted on December 23, 2024, your 1095 Form will no longer be automatically mailed or hand delivered to you. Instead, this Form will be available to Responsible Individuals upon request, and you have several options to request this Form.

Portal: WTXEBC.COM

Phone: Call RLISD Benefits office at 325/453-4555

Email: Send a request to [robin.allen@rlisd.net](mailto:robin.allen@rlisd.net) or [shanna.freeman@rlisd.net](mailto:shanna.freeman@rlisd.net). Be sure to include the last four of your SSN and last name.

Regular Mail: RLISD, 1323 W. Hamilton St., Robert Lee, TX 76945

If you choose to contact us directly, you will receive your 1095 Form within 30 days of the request ASSUMING the Forms have been prepared in accordance by the ACA deadline.

This Tax Document is significant as it indicates whether the plan offered to you and your dependents met the IRS "Minimum Value" standard and if the employee-only coverage was considered "Affordable" under IRS guidelines.

The IRS continues to use this information to determine the Responsible Individual's eligibility for premium assistance in the Marketplace.

