

GLEN ULLIN SCHOOL DISTRICT NO. 48  
SCHOOL BOARD MEETING MINUTES  
Wednesday, September 11, 2024  
Glen Ullin School Multi-Purpose Room  
UNOFFICIAL

**1. Call To Order:**

President Marie Bittner called the meeting to order at 7:05 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas , Kim Shafer, and Landon Hoff. Also present were Principal: Todd Hetler; Business Manager: Kayla Schumacher; and Facility/Transportation Manager: Preston Foss. Guests present were Brandt Dick, Jen Remboldt, Alice Fitterer, Amore Van Rensburg, Janessa Hoff, Nancy Bittner, and William Wheeler.

**2. Continuous Improvement | Student outcomes | Goals and Guardrails:**

Mr. Hetler and Sue Diagard met on September 11, 2024, they will also be meeting at the end of the month with a final draft of Goals, Guardrails and Progress Measures.

**3. Guest:** There were no guests at this time.

**4. Approval of the agenda :**

Travis Thomas made a motion, seconded by Landon Hoff, to approve the items on the Agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. Motion carried unanimously.

**5. Consent Agenda:**

Jill Feser made a motion, seconded by Andrew Jacobson, to approve the items on the Consent Agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

Items approved on the consent agenda include:

1. Approval of the Minutes for September 2024
2. Approval of Septe Financial Reports
3. Approval of the September 2024 Bills Jill Feser made a motion to move to the consent agenda and added to the discussion, Seconded by Andrew Jacobson.
4. Approval of Annual Compliance Report
5. Approve Agenda Calendar
6. Approval of ABC & JH Volleyball Coaching Salaries
7. Approval of High School Handbook "Keeping Children Home" section.
8. Approval of Pursuit of Esports for Bearcat Coop.

**6. Reports: ( Informational Only)**

**6-1) Principal**

**6-2) Facility Manager**

**6-3) Business Manager:**

GENERAL FUND 1	\$ 1,032,908.22
LUNCH FUND 5	\$ (122,607.51)
ACTIVITY FUND 6	\$ 62,217.65

**General Fund**

Business Name	Check Number	Amount
A & A Heating	3788	13,400.00
Margo Binstock	3734	315.01
BSN Sports	3735	1,373.82
Cash WA Distributing	3736	5,402.48
Cengage Learning	3737	1,100.40
Cengage Learning	3789	1,103.02
City of Glen Ullin	3738	495.27
Cole Papers	3739	561.87
Dakota Community Bank CC		4,705.38
DPI	3740	2,290.86
Elliot and Mchahon	3741	1,000
Elliot and Mchahon	3790	1,000
E Mathinstruction	3742	750.00
Farmers Union Oil	3743	1,601.33
Farmers Union Insurance	3776	154.00
Glen Ullin Ambulance	3745	233.41
Preston Foss	3744	21.53
Glen Ullin Super Valu	3746	533.27
Glen Ullin Times	3747	489.94
Guardian Lock	3748	27.50
HA Thompson	3749	3365.30
Todd Hetler	3773	710.00
Jacobson Memorial Hospital	3750	703.00
KC Custom Air	3751	450.00
Kims Appliance	3791	1,002.07
Myra Klein	3791	324.67
Zach Krein	3752	1421.27

Linde Gas	3753	244.80
Marco	3754	2572.50
Marshall Lumber	3755	80.23
McGraw Hill	3756	161.14
McGraw Hill	3777	225.30
MDU	3757	2960.42
Minn State Community	3758	60.00
Napa of New Salem	3759	1328.36
Napa of Glen Ullin	3760	141.55
NDCEL	3761	1539.00
NDESC ND Educators	3778	183.00
Petty Cash	3762	180.10
Petty Cash	3779	350.00
Power School	3792	2346.00
Quaver ED	3763	1200.00
Lisa Rowland	3764	176.98
Allyssa Schlatter	3765	206.00
Scholastic Book	3766	51.90
SW Grain	3767	316.98
Sheila Ticao	3768	150.00
Time for Kids	3769	46.80
Trafera Holdings	3793	8,850.00
WRT	3770	246.47

### **Activity Fund**

Braun Distributing	1694	880.56
Cocoa Cola Bottling Company	1699	1394.50
Crossroads Golf Course	1695	100.00
FBLA	1696	210.00
Petty Cash	1698	20.00

### **7. Items for Discussion | Possible Action Agenda:**

A. Discussion and possible action on 2024-2024 School Year Budget / Crea Leadership proposal. Mr Dick brought a proposal moving forward for the school year, budget wise. Jill Feser made a motion, seconded by Travis Thomas, to approve the proposal from CREA/ Brandt Dick. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

B. Discussion and possible Action on Phone Upgrade for the Building. The phones that we currently have are working, however the parts are obsolete, so with that there could be times where they will not be able to fix the phones. Business Manager Kayla Schumacher was able to

get a hold of WRT to get a quote on how much it would cost to replace the phones in the school. WRT came back with 2 proposals. One being we only replace 6 of the phones for \$1,600.00 and the other would be to replace all the phones in the building, which is 42 phones for the estimate of \$14,350.00 Landon Hoff who works for WRT answered any questions the board had about the phone systems. With much discussion Andrew Jacobson made a motion, seconded by Travis Thomas, to approve the proposal to replace all 42 phones. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff abstained. The motion unanimously carried.

C. Approval of Superintendent Hiring Timeline was next up. Marie Bittner mentioned that she would like to see the position open for Superintendent in October or November, with the interviews starting early February. Jill Feser made a motion, seconded by Kim Shafer, to open the position of the Superintendent in Oct/Nov. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

D. Discussion and possible action of North Dakota School Board Association Contract for Services to assist in hiring of Superintendent. Two options were presented one was Dakota Leadership and the other was NDSBA. Travis Thomas made a motion, seconded by Jill Feser, to go with the Dakota Leadership for the help in hiring a superintendent. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

E. Discussion and possible Action of North Dakota School Board Association Legal Direct Contract. Kris Ann Jahner has switched positions from Vogel Law Firm to NDSBA. Marie Bittner asked the board if they would consider moving to NDSBA. Andrew Jacobson made a motion, seconded by Kim Shafer, to follow Kris Ann Jahner to NDSBA. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

F. Discussion and possible action of additional Compensation for Mr. Hetler \$8,000.00 for his additional duties in the absence of a superintendent. Mr. Hetler asked for compensation Mrs. Christensen and Mrs. Voegel for helping with additional duties per the request of Mr. Hetler in the amount of \$750/each. Kim Shafer made a motion, seconded by Landon Hoff, to compensate Mrs. Christensen and Mrs. Voegele \$750.00 each. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

Landon Hoff made a motion, seconded by Kim Shafer, to compensate Mr. Hetler \$8,000 for his additional duties he has done. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

G. Jill Feser made a motion, seconded by Kim Shafer, to approve Josh Dakken for the head Girls Basketball Coach. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

H. Special Meeting will be the 25<sup>th</sup> of September for the approval of the 2024-2025 for Taxable Valuable.

I. Kim Shafer made a motion, seconded by Jill Feser, to approve the resignation of Larry Tibor for JH Track , and Bobbi Schneider for Track . A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

J. The approved agenda included the discussion of the bills, especially regarding printing and production costs. Kim Shafer made the motion to approve the bills. Landon Hoff seconded the motion. Roll call was taken Jill Feser-yea, Travis Thomas -yea, Landon Hoff – yea, Tanna Filibeck -yea, Andrew Jacobson – yea, Kim Shafer – yea. The motion unanimously carried.

8. Adjournment: When all business has been addressed to the satisfaction of the board, the meeting will be adjourned.

Travis Thomas motioned to adjourn the meeting at (8:44) pm, seconded by Kim Shafer. The motion carried.

The next Regular Board Meeting is scheduled for (October 9, 2024) at 7:00 pm.

The preceding minutes were approved the (DAY) day of [Click or tap to enter a date..](#)

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Marie Bittner, School Board President

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Kayla Schumacher, Business Manager