

**Southwest Georgia STEM Charter Board of Directors Meeting
September 15, 2022 5:30 P.M. - Media Center at SGSC**

Minutes

Meeting also offered through Teleconference Option due to COVID-19:

Dial-in Number 978-990-5080: Access Code : 6521665

advertised on the School Website as well.

Call to Order - @ 5:30pm by Chris Weathersby, Vice Chairman.

Recognition of All Members in Attendance/Note Those Not Present - Members Present are Chris Weathersby - Vice-Chair, Board Members - Patricia Goodman, Russell Nuti, Erwin Thomas. CFO - Lori Wilson, School Leader- Ginger Almon, and Instructional Coach - Kim Crowdis. Not Present were Chairman - Tony Lee, and board member Grant Ward.

Approval of August Minutes - Motion to approve by Erwin Thomas, 2nd by Russell Nuti, all Approved

Approval of September Agenda - Motion to approve by Patricia Goodman, 2nd by Russell Nuti, all Approved

Recite the current SGSC Mission Statement

- SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning.

Public Comment School Liaison (Ms. Fincher) - no comments

School Leader's Report - Information Items

Recent Successes and Celebrations - Information Item

The first success since our last meeting was the Leadership meeting that went well. We also had our first round of PLC's turn out successful. We had a successful field trip to Chattahoochee Community Valley College for a Journalism workshop for the yearbook. The 5th graders will be attending a play, The Story of Ruby Bridges, at the Springer Opera House in Columbus at the end of this month. This past week has been very busy with Monday hosting Grandparents Day Breakfast for our Parent Engagement Program, Tuesday was the first ever JUNIOR Class Ring ceremony and the students along with the parents did a very good job. Dance and Tumbling now happens every Tuesday through an outside source. We received confirmation of the 4 year agreement for dual enrollment to begin. Counselor, Candace McBride, has been working so very hard on this and we are so proud of her accomplishing the huge goal for the school so quickly!!

Athletics Information (Ben Crowdis) - Information Item

Thankful for Tony Lee for Scoreboard poles in the ground and the board will be up before the first game. The first home football game will be next Thursday at 5 pm. The girls softball team will also be playing a double header game at home during the same time.

Upcoming Events - Information Item

Fall Festival is coming up and this will be October 27th from 5-8 pm on the football field. Final details are coming together and will be sent home to the parents soon. The school will be beginning several different clubs for the students to join for extra likes and interest. These will be headed by teachers and staff members. The students and staff are really excited about working in different ways to focus on staff and student interests.

Monitoring Information - Information Item

All requested information has been submitted ahead of the deadline. Copy not printed for the board due to the length of it being over 2000 pages.

Enrollment Summary - Information Item - 491 students at this time. The first few weeks of school the numbers always seem to vary but we think this is going to remain a very good average.

Academic - Information Items

Collaborative Planning (Kim Crowdis) - Information Item - School leader Almon requested that Instructional Coach, Kim Crowdis, come and speak with the board about her position at the school. Mrs. Crowdis started out with an explanation of duties. Mrs. Crowdis meets with 28 teachers during their planning time for 45 minutes. Student achievement is the goal for all meetings. We have a focus this year for the standards of excellence and the aligning of the programs that our teachers work with daily. Weekly lesson plans make sure that they are scoring 85% or higher on this. Student data is analyzed, 70 % students must score over 70% on unit tests. This is analyzed and seeing what students need more help. 100% of teachers implement differentiated small groups daily k-5th, and once a week for 6-11th grades. Mrs. Crowdis keeps Mrs. Almon informed of all cases and Mrs. Almon will support Kim in the meetings if needed. For the advanced students, we also push the students in different ways based on the data..

Assessment Update - Information Item

MAP was given for the first time this year at our school. This was a replacement for STAR testing. Progressive data workbook was created and overall scores were shared with the Board. The 2nd round of testing will be in January where we can study the amount of growth from students. The numbers are off from enrollment due to high school being on a block schedule. CCRPI will be analyzed this year as well.

Finance - Action Items and Information Items

Approval of August Financial Report - Action Item

Motion to approve by Erwin Thomas, 2nd by Russell Nuti, all Approved- The General fund was reviewed. The school is 16.66% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues total at 16.68%. Expenditure total at 15.66%. The total fund equity for August is \$2,481,139.29. Board members reviewed all of the financials for the General Fund. Improvement of instructional services is elevated due to workshop and conference dues paid. Maintenance and operation is also elevated because of the facility grant being used. The school has completed many repairs in preparation for the school year that is included in this percentage.

Cash Flow - The monthly cash flow for August compares the revenue and expenditures for only July and August. It shows that our variance in cash flow is \$113,493.60. We have closed out grants by performing completion reports. We will continue to use grant money for FY23, however, we will not be completing draw downs until the grants are approved. We will be using general fund money for these expenses without receiving prompt reimbursement.

Approval of the August School Food Report - Action Item

Motion to approve by Patricia Goodman, 2nd by Russell Nuti, all Approved- The school nutrition fund was reviewed. The revenues total to 28.25%. The expenditures total at 15.29%. We anticipate August expenditures to be higher because of the start up cost for the first of the school year. The expenditure total also included a piece of equipment for the kitchen that cost almost \$5K. Including the extra expenditures in August, the fund equity still increased by \$10K. The fund equity total is \$192,337.60.

CPF Point Calculation at this time - Information Item

The Comprehensive Performance Frameworks Score Prediction was reviewed. The score remains at "100," with no drastic changes in any of the score determination areas.

ARP ESSER III Update - Information Item

We currently have our new modular unit approved to be budgeted out of this grant. We are working towards budgeting the remaining amount to have a budget ready for approval in October.

Audit Update - Information Item

The Board was updated on the audit progress. 97.22% has been submitted for approval. 62.50% has been accepted. The School is on target with a timely completion of the FY 22 audit.

Bid for Custodial Services - Information Item- The Board reviewed a bid advertisement for custodial services and made suggestions for changes. Once these changes are made, the board agrees to advertise for bids.

Governance - Action and Information Items

Expansion of school grounds (update) - Information Item

We are currently waiting on the proposal for an environmental assessment. Once this is complete, we will be able to send the required information to governmental agencies around

Georgia. At that point, we will wait 60 days for a response. Then, we will apply for financing through USDA.

Signing of the Conflict of Interest Statement - Action Item

This will be done at another date Bi-laws will be amended for the including of allowing community leaders to be allowed to hold a board position or seat.

Discuss the school leader's performance related to LKES - Information Item

Performance Standard 4: Organizational Management

Organizational Management - The leader fosters the success of all students by supporting organization, operation, and use of resources.

The board agrees that this is done daily by our school leader. There is not one thing that is done at the school that all factors in this meaning do not pass through her thoughts and it is very evident in all actions that she takes.

Adjourn Meeting - Motion to approve by Patricia Goodman, 2nd by Russell Nuti, all Approved.
Meeting adjourned at 6:14 p.m.