



JOB DESCRIPTION – Teacher / Building Construction Technology

JOB GOAL:

To provide an educational atmosphere in young adult students will move toward the fulfillment of their intellectual and vocational potential in accordance with LCSB philosophy, goals, and objectives. To develop competencies essential to the construction industry.

QUALIFICATIONS:

1. A Bachelor’s Degree in “a specific field of study” or a related field of study determined by the course(s) taught with corresponding State of Florida teacher certification in the field of study. If needed, the district will allow up to 2 years to meet certification requirements ;OR
2. A valid certificate, or registration, or license issued by a recognized state or national credential agency in the area of study for the course/program to be taught; OR
3. A certificate of satisfactory completion of an apprenticeship as established by the United States Department of Labor in the area of study for the course/program to be taught; OR
4. Documented minimum 6 years with at least 2 reference letters reflecting last 5 years of “successful” occupational experiences in the area of study for the course/program to be taught; AND
5. Must provide written references upon request from the Superintendent; AND
6. Must pass a pre-employment drug screen and submit to random drug screenings.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Knowledge of the prescribed curriculum and Florida Department of Education student performance standards for the assigned course.
2. Knowledge of learning styles and skill in using varied teaching methods to address student needs.
3. Ability to plan and implement activities for maximum effectiveness.
4. Ability to effectively assess levels of student achievement, analyze test results and ascertain mastery of skills and/or prescribe actions for improvement.
5. Ability to maintain appropriate supervision so that students have a safe orderly environment to learn.
6. Ability to work effectively with peers, administrative and others.
7. Basic understanding and knowledge regarding use of current technology.
8. Skill in oral and written communication with students, parents, and others.

REPORTS TO:

School Administration (Principal and/or Assistant Principal)

SUPERVISES:

Students as assigned.

PERFORMANCE RESPONSIBILITIES:

1. Define goals and objectives for the course.
2. Create plans based on a review of district and state curriculum, student profiles, instructional priorities, and student needs.
3. Identify specific intended learning outcomes which are challenging, meaningful, and measurable.
4. Plan and prepare a variety of learning activities consistent with the course objectives.
5. Develop or select instructional activities which foster active involvement of students in the learning process.
6. Plan and prepare lessons and instructional strategies.
7. Select, develop, modify, and/or adapt materials and resources which support learning objectives and address students' varying learning styles, backgrounds, and special needs.
8. Establish and maintain a positive, organized, clean, and safe learning environment.
9. Provide a positive environment in which students are encouraged to be actively engaged in the learning process.
10. Maintain a clean attractive learning environment.
11. Maintain academic focus by using a variety of motivational techniques.
12. Manage time, materials, and equipment effectively.
13. Establish and use behavior management techniques which are appropriate and effective.
14. Establish routines and procedures consistent with the course objectives and length.
15. Maintain instructional momentum with smooth and efficient transitions from one activity to another.
16. Establish appropriate testing environment and ensure test security.
17. Assist in enforcement of school rules, administrative regulations, and Board Policy.
18. Evaluate the effectiveness of instructional units and teaching strategies.
19. Assist students in accessing, interpreting, and evaluating information from multiple sources.
20. Demonstrate knowledge and understanding of curriculum content.
21. Communicate high expectations for learning for all students.
22. Apply principles of learning and effective teaching in instructional delivery.
23. Monitor learning activities, providing feedback and reinforcement to students.
24. Provide quality work for students which are focused on meaningful, relevant, and engaging learning experiences.
25. Provide instruction on safety procedures and proper handling of materials and equipment.
26. Perform other incidental tasks consistent with the goals and objectives of this position.
27. Use technology to establish an atmosphere of active learning.
28. Provide students with opportunities to use technology to gather and share information.
29. Communicate effectively, orally and in writing, with other professionals, students, and community.
30. Collaborate with students, school staff, and other appropriate persons to assist in meeting student needs.
31. Act in a professional and ethical manner and adhere at all times in the Code of Ethics and perform assigned duties.
32. Demonstrate attention to punctuality, attendance, records, and reports.

33. Maintain confidentiality of students and other professional information.
34. Comply with policies, procedures, and programs.
35. Ensure that students are prepared for and work to attain state approved industry certification.
36. Establish and use behavior management techniques which are appropriate and effective.
37. Demonstrate knowledge of curriculum the adopted curriculum, and/or a willingness to learn with a growth mindset.
38. Apply principles of learning and effective teaching in instructional delivery.
39. Responsible for all aspects of CTE industry certification, including being up to date with current law, training, and information from the state by entering data, tracking certifications while also providing training to others as needed.
40. Implement and improves district procedures to increase earned certifications.

Other Duties and Responsibilities:

1. Be clean, neat, and professionally dressed
2. Be consistently responsible-maintaining regular punctual attendance and timely completion of assigned duties, working assigned contract and extended days and using sick and personal leave appropriately.
3. Maintain proper care and safe use of district equipment and property.
4. Participate in required professional development and trainings as assigned or approved for professional job growth, to remain abreast of program requirements/responsibilities and to improve student educational services.
5. Is familiar with and incorporates the use of technology as job responsibilities require.
6. Perform any duties and responsibilities that are within the scope of employment, as assigned by the supervisor or Superintendent of Schools, and are not prohibited by law or regulations.

PHYSICAL REQUIREMENTS:

Medium to Heavy Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

ENVIRONMENTAL DEMANDS:

1. Exposure to a variety of childhood and adult illnesses.
2. Occasional exposure to a variety of weather conditions, including wet and/or humid ones; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock and vibration.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to buildings in which a variety of chemicals are used for cleaning, instruction and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

TERMS OF EMPLOYMENT:

1. Salary and benefits shall be consistent with the Instructional Staff Contract between the Liberty County School Board and the Liberty Education Association.
2. Length of the work year and hours of employment shall be those established by the Instructional Staff Contract between the Liberty County School Board and the Liberty Education Association.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of personnel in compliance with the negotiated Instructional Staff Contract between the Liberty County School Board and the Liberty Education Association.

ACKNOWLEDGMENT:

My signature below acknowledges receipt of my job description. It has been discussed with me, and I agree to fulfill the performance and behavior/conduct expectations contained herein. However, terms, wages, and conditions of employment shall be consistent with the approved Instructional Staff Contract between the Liberty County School Board and the Liberty Education Association.

Employee’s Name (Print)

Employee’s Signature

Date

Supervisor’s Name (Print)

Supervisor’s Signature

Date

SCHOOL BOARD APPROVED: **7/12/21**