

**Parent Association Board Meeting Minutes**  
**Thursday November 18, 2021**  
**5:00 pm ZOOM meeting**

**Zoom Attendees (11): Pam Bourque, Janet Pellegrino, Jennifer Geist, Liz Butler, Dr. Russell, Melanie Sturgis, Sharon Patterson, Jen Marx, Stephanie Good, Colleen Caruso, Michelle Goebel**

1. Call to order: 5:01 pm
2. Welcome and Opening Prayer - Pam Bourque/Dr. Russell
3. Review of Past Minutes – Liz Butler
  - a. October 14 Meeting Minutes sent out for review. No changes needed.
4. Treasurer’s Report – Jennifer Geist
  - a. Balance: \$8263.38
  - b. Income: \$8839.83
    - i. Membership Income: \$3080.00 5 more memberships received. Total memberships: 154
    - ii. Other Income: \$5 donation
    - iii. Interest: \$5.93 from Jun - Oct 2021
  - c. Expenses: \$576.45
    - i. \$87.03 for 25th Anniversary Festival refreshments
    - ii. Upcoming expense: Turkey Bowl, Christmas Luncheon, Christmas Appreciation Gifts
5. JPPII Administration - Dr. Russell
  - a. 25th Anniversary fundraiser - \$5000 allocation to PA to be transferred to PA account soon.
  - b. Requested to switch Christmas Appreciation Gifts with End-Of-Year Appreciation Gifts.
  - c. Discussed Catholic Schools Week lunch.
  - d. Discussed combining State of School Address with last PA event.
  - e. Discussed ideas for next fall’s fundraising event.
6. PA Committee Reports
  - a. Hospitality Update- Melanie Sturgis
    - i. Nov 2 - 7th Grade Visit Day. Hospitality provided cookies and drinks. Appreciated the extra parents since there was more time to spend with prospective parents this time.
    - ii. Nov 26 - Alumni Turkey Tournament. Provided food donation.
    - iii. Upcoming: Dec 15 - Christmas Luncheon. Can return to potluck format. Will send signup genius for food request.
  - b. Parent Ambassador - Pam for Kim Murdzek
    - i. Up and running. Will reach out to the parents from the 7th grade visit.
  - c. 25<sup>th</sup> Anniversary Update - Sharon Patterson
    - i. Oct. 23 - Family Festival/Open House.
      1. Great time and well attended.
      2. KoC would love to help out and return for any future Fun Run event.
    - ii. Feb 19 - Dinner
      1. Little break taken to rest from festival but back to preliminary planning for event.
      2. PA is tasked to help with decor, setup and cleanup.
7. Class Liaison Reports

- a. 9<sup>th</sup> Grade – Jennifer Marx: None
- b. 10<sup>th</sup> Grade – Stephanie Good: None
- c. 11<sup>th</sup> Grade – Colleen Caruso: None
- d. 12<sup>th</sup> Grade – Michelle Goebel: None. Discussed upcoming 2-day Senior Retreat and ordering Senior Class invitations.

8. PA Calendar (X indicates hospitality needed)

**November**

- 2 7<sup>th</sup> Grade Visit Day X
- 18 PA Board Meeting
- 26 **Turkey Bowl 12-3 pm** X: Danny in charge. PA asked to provide food

**December**

- 5 Christmas Concert ?
- 15 **Faculty Christmas Luncheon 12 pm** X @Library
- 16 PA Board Meeting

**January**

- TBD PA Board Meeting

**February**

- 2 Junior Class Ring Blessing X
- ? Catholic Schools Week Luncheon X
- 19 25th Anniversary Dinner
- TBD PA Board Meeting

9. New Topics/Question

- a. Discussed the updated diocesan mask mandate.
- b. Next meeting: Thursday, December 16, 2021

10. Meeting Adjourned 5:40 pm