



Community Action Inc. of Central Texas
Board of Directors Meeting
November 13, 2025, 6:00 P.M.
San Marcos, Texas
Tentative Agenda-

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Insley**
Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”
- 2.0 Roll Call – Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –Insley
- 4.0 Minutes-Insley**
Board Minutes September 18, 2025 (for approval)
- 5.0 Correspondence, for review and discussion-Mudd**
 - 5.1 Health & Human Services Childcare Annual Inspection Letter-William Crook CDC
 - 5.2 Health & Human Services Childcare Investigation Letter- Luling CDC
 - 5.3 Health & Human Services Childcare Licensing- Hemphill CDC
 - 5.4 Health & Human Services Childcare Licensing Investigation Letter-Luling CDC
 - 5.5 CAP Plan & Budget Approval Letter TDHCA
 - 5.6 CAPCOG Monitoring Letter
 - 5.7 CSBG Organizational Standards Report Card
- 6.0 Leadership Programmatic Reports**
 - 6.1 Executive Director-Doug Mudd**
 - 6.2 Human Resources- Ruth Salinas
 - 6.3 Agency Financial-Keith Herington**
 - 6.3.1 Basic Financials
 - 6.3.2 Grant Financial Report
 - 6.3.3 Head Start Program Budget Reports
 - 6.3.4 Head Start In-Kind
 - 6.3.5 Head Start Program CACFP Report
 - 6.3.6 Credit Card Report
 - 6.3.7 Other Credit Card Purchases
 - 6.4 Adult Education- Mary Helen Martinez
 - 6.5 Community Services- Francesca Ramirez
 - 6.6 Health Services-Stacey Martinez
 - 6.7 Head Start – Danielle Engelke
 - 6.8 Home Visiting-Megan Campbell**
 - 6.8.1 Customer Satisfaction Survey Results & Analysis**
 - 6.9 Youth Services-Cristal Lopez
- 7.0 Action Items-Review, Discuss and Take Proper Action**
 - 7.1 Burdine Johnson grant of \$25k for Senior Citizen Center (for approval)
 - 7.2 St. David’s Foundation grant of \$34,726 in response to federal funding cuts (for approval)
 - 7.3 Title X Board Training (Stacey Martinez)
 - 7.4 Employee Handbook Edits (for approval)
- 8.0 Success Story- Head Start: Danielle Engelke**
- 9.0 Board Members’ Opportunity to Share**
- 10.0 Board President’s Report. -Insley**
Next Board of Directors Meeting: January 15, 2026
- 11.0 Adjournment – Insley**

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.