

Notice of Job Vacancy #24-133

Posting Date: June 7, 2024

Position: Interventionist Associate to serve Jefferson County Schools

Number of Positions: One (1)

Location: Ranson Elementary

Employment Term: part-time / "as needed" – NTE 20 hours per week beginning August 2024

Salary: \$45.00 per hour

Qualifications:

1. Professional Teaching Certification with Master's degree
2. Professional Teaching Certification in Elementary Education with Master's degree in Reading preferred
3. Have no fewer than five (5) years of successful elementary teaching experience
4. Have knowledge of the six (6) key elements of 21st Century Learning
5. Have knowledge of research-based assessments
6. Be proficient in technology

Responsibilities:

1. Select students for tiered instruction and schedule services.
2. Implement scientifically-based research reading practices to meet the needs of students as determined by balanced assessments.
3. Collaborate with other professionals to analyze student data and plan response to intervention.
4. Determine equipment/supplies/material needs for the reading program and the initiation of procurement activities.
5. Review scientifically-based reading research and communicate significant information to appropriate personnel and parents.
6. Assist and/or provide professional development programs and offer family/parent involvement sessions and activities.
7. Discuss students' performances, needs, and solutions with the parents, administrator, teacher and students.
8. Perform other related tasks as assigned by the building principal.

Physical Demands: The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to reach, stand, walk, lift, grasp, write, talk, hear, see, use technology such as computers and multimedia equipment, and use repetitive motions.
- While performing the duties of this job, the employee may frequently lift and/or move at least 10 pounds of materials.
- Specific vision abilities required by this job include close vision such as to read handwritten or typed material, the ability to adjust focus.
- The position requires the individual to meet multiple demands from several people and interact with the public and other staff members.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Most commonly, the educational setting is indoors with outdoor settings for recess and field trip activities. The noise level in the work environment is low to moderate (20-60 dB). Exceptions include gymnasiums as well as vocational/technical laboratories where noise levels may be moderate to loud (60-90 dB).

The information contained in the job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed by this position. Additional duties may be assigned by the Superintendent or his/her designee.

Reports To: Building Principal; EPIC Administrator

Evaluation: Performance in this position will be evaluated by the building principal in accordance with WV State Code §18A-2-12, WV State Board Policy 5310, JCBOE Evaluation Policy, and EPIC Evaluation Policy.

The employee shall remain free of any alcohol or non-prescribed drugs while in the workplace. Alcohol and controlled substances which affect employee productivity, safety or judgment in the workplace will not be tolerated.

Conditions of Employment: Recommended by the EPIC Administrator; Confirmed by the EPIC Regional Council

Anticipated Start Date: August 19, 2024

Application Process:

Online application can be made via Teach-In West Virginia Application System by clicking on the link below:

[Use this link to go to the online application system.](#)

Hard copy EPIC application can be found at www.epicresa8.org/workforus or by [using this link.](#)

Mail to 109 South College Street, Martinsburg, WV 25401 Attention: Human Resources

Email to Shannon Johnson at sdjohnson@wvesc.org

Fax to 304-267-3599 Attention: Human Resources

This posting will remain open until the position is filled or no longer needed.