

FY 2023 MONTHLY PAYROLL CUTOFF SCHEDULE

PAY PERIODS				
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FROM	THROUGH			PAYDAY
7/1/2022	7/3/2022			7/29/2022
7/4/2022	8/7/2022			8/31/2022
8/8/2022	9/4/2022			9/30/2022
9/5/2022	10/2/2022			10/31/2022
10/3/2022	11/6/2022			11/30/2022
11/7/2022	12/4/2022			12/16/2022
12/5/2022	1/8/2023			1/31/2023
1/9/2023	2/5/2023			2/28/2023
2/6/2023	3/5/2023			3/31/2023
3/6/2023	4/2/2023			4/28/2023
4/3/2023	5/7/2023			5/31/2023
5/8/2023	6/4/2023			6/30/2023
6/5/2023	6/30/2023			7/31/2023
7/1/2023	7/2/2023			7/31/2023
			FINAL POSTING/END OF YEAR	

DATES SUBJECT TO CHANGE: Notification will be sent by email when this is necessary.

*****ALL TIMESHEETS AND/OR ANY DOCUMENTATION ARE DUE TO THE PAYROLL DEPARTMENT (Location 8004) THE NEXT BUSINESS DAY AFTER CUTOFF.**

ALL EDL PAPERWORK SHOULD BE SUBMITTED BY CLOSE OF BUSINESS ON THE DAY OF OCCURRENCE (6TH DAY OUT AND 1ST DAY OF RETURN).

*****INTEROFFICE: Please forward changes and time records to Payroll as they are processed. Do not wait until the deadline date to send time records to be entered. If you have any concerns or questions, please do not hesitate to call Cathy Solomon at extension 1233.**