

Regular Session Minutes July 24, 2024

The meeting was called to order in the auditorium at 5:00 pm by Board President Doug Biagi. In Compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting has been provided. On May 17, 2024, written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

Roll call by Interim Business Administrator/Board Secretary Robert Delengowski indicated Board Members present were: Lori Abbott, Michael Advena, John C Baker, Michael Hagelgans, James Quinlan, Kim Bassford and Doug Biagi. Also present were Superintendent Dr. Carmela Somershoe and Solicitor Sanmathi Dev.

II. Michael Advena led the pledge of Allegiance.

III. PRESENTATION

1. Superintendent Update – Dr. Carmela Somershoe – Summer Program up and running.
2. Facility Update – Ron Fenton

Exhibit: III-2

IV. PUBLIC SESSION

Michele Masterman provided an update from the VCEA.

V. FINANCE

Motion by Kim Bassford seconded by Lori Abbott to approve items 1-9, as a consent agenda was affirmed by roll call vote with Michael Advena, Lori Abbott, John C Baker, Michael Hagelgans James Quinlan, Kim Bassford and Doug Biagi voting in favor:

1. To approve Regular and Executive Session Minutes of June 26, 2024 as presented in Exhibit: V-1.
2. No item.
3. To approve June and July, 2024 Bill Lists as presented in Exhibit: V-3.
4. To approve the Title 1 District-School Parent and Family Engagement Pact FY25 as presented in Exhibit: V-4.
5. To approve submission of the 2024-2025 ESEA Grant Application.

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| Title IA | \$427,641 |
| Title IIA | \$ 35,522 |
| Title III | \$ 2,715 |
| Title IV | \$ 29,267 |

6. To approve Memorandum of Agreement for 2024-2025 for Title III Consortium and as presented in Exhibit: V-6.
7. To approve submission of 2024-2025 IDEA Grant application as presented in Exhibit: V-7.

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| IDEA Basic | \$189,763 |
| IDEA Preschool | \$ 7,524 |

8. To approve group registration for NJSEA Workshop in Atlantic City, on October 22-25, 2024 at a cost of \$2,200 for up to 25 attendees.
9. To approve and accept the Food Service Management Company (FSMC) proposal, upon the recommendation of the Evaluation Committee, from Nutri-Serve Food Management, Inc.

| EVALUATION COMMITTEE MEMBER NAME | POSITION |
|-------------------------------------|--|
| Dr. Carmela Somershoe | Superintendent |
| Robert Delengowski | Interim SBA |
| Lisa Wilson | Administrative Asst. to Superintendent |
| | |

WHEREAS, proposals for the operation and management of the Ventnor City School District food service program were solicited and received in accordance with the public school contract law; and

WHEREAS, Nutri-Serve Management, Inc. was the only company that responded; and

WHEREAS, the committee of the Board reviewed the proposal submitted by Nutri-Serve for consistency with the specifications advertised;

NOW THEREFORE, be it resolved to award a contract to Nutri-Serve Food Management, Inc., for food service management services for the 2024-2025 school year with a management fee of \$40,000.00. A Guaranteed Return of \$10,000.00 and a total cost to the district of \$278,613.21.

VI. POLICIES - none

VII. PERSONNEL

ON THE RECOMMENDATION OF THE SUPERINTENDENT:

Motion by Kim Bassford seconded by Michael Advena to approve items 1-9 as a consent agenda was affirmed by roll call vote with Michael Advena, Lori Abbott, John C Baker, Michael Hagelgans, James Quinlan, Kim Bassford and Doug Biagi voting in favor:

1. To accept resignation of Ashley Eiler, Elementary Teacher, with regret effective June 30, 2024 and as presented in Exhibit: VII-1.

2. To approve Chenia Diaz at the hourly rate of \$15.13 per hour for ESY Summer School security, no more than 16 hours per week.
3. To approve FMLA request for employee number 4943 for 12 weeks beginning 9/1/24.
4. To approve Colette Ritzel as the Data Collection and Reporting Secretary at Step 6, \$48,583 per VSSA negotiated agreement, pending fingerprint and PL 2018, Chapter 5 clearance.

Colette has been working as a substitute here in Ventnor during this past school year. Her previous experience includes working as a financial analyst for The Federal Reserve and Harrah's as well as operating an online selling platform.

5. To approve FMLA for Holly Kennedy effective August 20, 2024 through November 19, 2024. Mrs. Kennedy will use all of her sick days, family sick days, 5 comp days and 8 vacation days and as presented in Exhibit: VII-5.
6. To approve Stockton University student Victoria Povall for 80 hour Fall 2024 Clinical Practice I from September 9- December 17, 2024 with Mrs. Winesickle.
7. To approve Ms. Anna Elmer for Anticipated Child Study Team secretary leave of absence beginning August 12, 2024 to on or about December 20, 2024. Step 1 secretary with benefits pending fingerprint and PL 2018, Chapter 5 clearance.
8. To approve 2024-2025 Substitute List as presented in Exhibit: VII-8.
9. To approve Rachel Roda as an elementary teacher on Step 1 at \$ 63,076 per VSSA negotiated agreement, pending fingerprint and PL 2018, Chapter 5 clearance. Ms. Roda graduated from Rowan University with a bachelor's degree in Inclusive Education. She has NJ Certificate of Eligibility with Advanced Standing in both Elementary Education K-6 and Teacher of Students with Disabilities K-6. Ms. Roda completed her student teaching at Folsom Elementary where she got experience in both special education and regular education classrooms for grade 2. Her references described her as enthusiastic, conscientious, organized and genuinely caring about student success. This is a resignation replacement.

VIII. CURRICULUM AND INSTRUCTION

Motion by Kim Bassford seconded by Michael Advena to approve items 1-5 as a consent agenda was affirmed by roll call vote with Michael Advena, Lori Abbott, John C Baker, Michael Hagelgans, James Quinlan, Kim Bassford and Doug Biagi voting in favor:

1. To approve the Ventnor Virtual or Remote Instruction Plan for the 24-25 school year as presented in Exhibit: VIII-1.
2. To approve use of the Danielson Framework for teachers (2022) in compliance with NJ Achieve.

3. To approve use of the Marshall evaluation rubric for administrative staff in compliance with NJ Achieve.
4. To approve the District/School Parent and Family Engagement Pact for FY 25 in compliance with ESEA, title 1.
5. To approve Middle School Falcon Code of Conduct as presented in Hand out.

IX. USE OF FACILITY

Motion by Kim Bassford seconded by Lori Abbott to approve items 1-2 as a consent agenda was affirmed by roll call vote with Michael Advena, Lori Abbott, John C Baker, Michael Hagelgans, James Quinlan, Kim Bassford and Doug Biagi voting in favor:

1. To approve use of facilities for Werner Bus Lines to use the parking lot for a coach bus on July 13, 2024 - \$100.00.
2. To approve use of facilities for Industry Standard Events, LLC for use of the parking - \$500.00

X. INFORMATION

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| 1. Drills: Fire Drill: 7/11/24; Security Drill: | |
| 2. VECC Monthly Enrollment | Item: X-2 |
| 3. Monthly Suspension Reports | Item: X-3 |
| 4. Middle School Individual Incident Reports | Item: X-4 |
| 5. Monthly School Cafeteria Report | Item: X-5 |
| 6. VECC Out of District Tuition Report for 2023/2024 | Item: X-6 |
| 7. Payroll Timesheet Report of July, 2024 | Item: X-7 |
| 8. Fire system detector replacement scheduled to be installed by Siemens | |

XI. COMMITTEE REPORTS

XII. NEW BUSINESS/OLD BUSINESS – None

XIII. EXECUTIVE SESSION – None

XIV. ADJOURNMENT

Motion by Kim Bassford seconded by Michael Advena and affirmed by all to adjourn the meeting at 5:31 pm.

Respectfully submitted,

Terri Nowotny
Board Secretary/School Business Administrator