

CONNECT SUITE

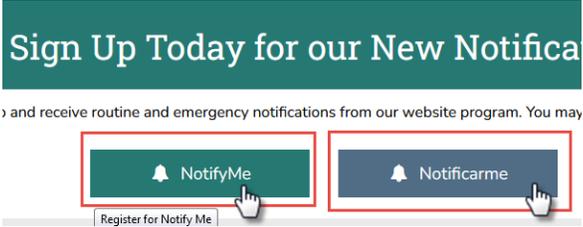
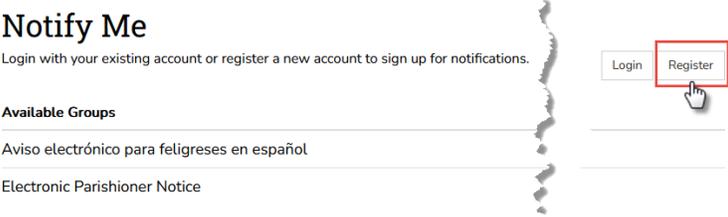
Connect Suite: Notify Me (new subscribers)

NotifyMe is a message alert system that allows you to receive messages via email and text messaging notification.

Anyone can sign up for these notifications and you can subscribe to your specific group or groups of interest.

New Feature: In addition to Notify Me messages (normally sent out with important information during the week or your weekend reminders), you may also receive news or announcements that have been posted on the website as soon as they are published. This feature is a wonderful way to stay connected to news and announcements as they happen.

Subscribing to Notify Me – Logging in to the Website Program

Navigate to the church website	<p>https://www.stceciliajasper.com</p>
Scroll below the video slideshow and click on the button labeled Notify Me .	
Click the REGISTER button.	

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- Complete the form as indicated.
- Note the format for your cell number and select your provider from the drop-down list.
- Passwords **MUST** be alphanumeric.
- Click the **Register** button.

Alphanumeric refers to the type of Latin and Arabic **characters** representing the numbers 0 - 9, the letters A - Z (both uppercase and lowercase), and some common symbols such as @ # * and &.

Register

The screenshot shows a registration form with the following fields and annotations:

- Username:** A text input field with a green box around it and the text "Create a unique username".
- Email:** A text input field with a green box around it and the text "Enter your full email address".
- First Name:** A text input field with a green box around it and the text "Enter your first name".
- Last Name:** A text input field with a green box around it and the text "Enter your last name".
- Phone Number:** A text input field containing "000-000-0000" with a green box around it and the text "Enter cell number including area code".
- Wireless Provider:** A dropdown menu with "Select" and a red arrow pointing to a scrollable list of providers. A red box highlights the list with the text "Scroll down for more providers and choose yours".
- Password:** A text input field with a green box around it and the text "Create password".
- Confirm password:** A text input field with a green box around it and the text "Confirm password".
- Verification:** An "I'm not a robot" checkbox and a reCAPTCHA logo.
- Register Button:** A red button at the bottom.

- A screen will display to confirm your registration.

Registration Confirmation

Please **check your email** for a link to verify your account.

- Navigate to your email inbox. You should receive an email with a link to facilitate confirming your email address.
- Take note of the username in this field (should reflect what you entered when completing your registration form above).

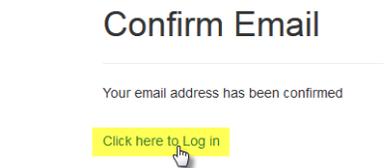
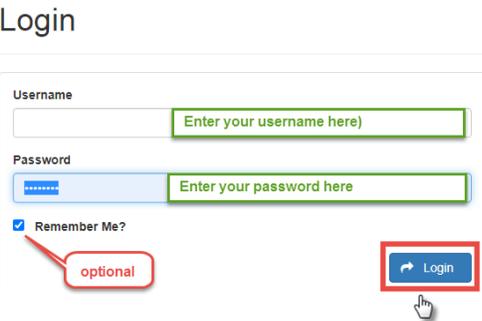
User Account Created

Your username: Webmaster

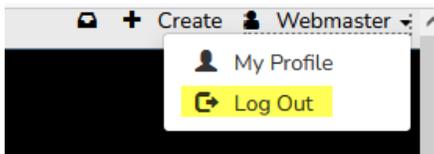
Notice:

In order to protect your account from unauthorized access and to use automated pas
[Confirm My Email Address](#)

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<ul style="list-style-type: none">• A screen displays indicating that your email address has been confirmed.• Click the LOGIN button.	
<ul style="list-style-type: none">• Enter your username and password.• Check to save your password if you like.• Click Login.	
<ul style="list-style-type: none">• Select the desired notification groups and method of communication. (NOTE: SMS = text message)• Click Save.	

You have now confirmed your desired Notify Me subscription categories. If you have chosen the SMS communication method, you will receive text messages to the phone number entered in your registration profile.

<p>Click in the upper right-hand corner of the website and choose Log Out.</p>	
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