



Sugar Valley Rural Charter School

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Board of Trustees Meeting June 23, 2020

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, June 23, 2020. Ms. Garverick called the meeting to order at 3:30p.m.

Roll Call

Ms. Garverick	Present	Ms. Meixel	Present
Mr. Ruhl	Present	Mr. Miller	Present
Ms. Downing	Absent	Mr. Sees	Present
Mr. Rossman	Present	Ms. Mauck	Present
Ms. Doyle	Present	Ms. Weaver	Present

HEARING OF VISITOR

Architect from HLA presented plans for the new building. There was a request from the board to investigate solar power for the building. Bidding process will start soon.

Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, May 19, 2020. Mr. Ruhl moved, seconded by Mr. Rossman. Motion passed (6-0).

Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (05/29/2020 – 06/09/2020) in the amount of \$187,694.20 and from the cafeteria account (05/20/20 – 06/15/20) in the amount of \$32,932.60 as presented. Ms. Doyle moved, seconded by Mr. Miller. Motion passed (6-0).

Action Items

1. Resolved, that the Board of Trustees approve the final budget for 2020-2021 school year. Ms. Garverick moved, seconded by Mr. Ruhl. Motion passed (6-0).
2. Resolved, that the Board of Trustees approve the school improvement plan. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
3. Resolved, that the Board of Trustees approve payment of \$2,710.40 to Jeremy Rossman for salary correction per email vote June 17, 2020. Ms. Meixel moved, seconded by Mr. Ruhl, Mr. Rossman abstained. Motion passed (5-0-1).
4. Resolved, that the Board of Trustees accept the resignation of Grant Vassallo effective August 21, 2020. Ms. Doyle moved, seconded by Ms. Meixel. Motion passed (6-0).
5. Resolved, that the Board of Trustees accept the resignation of Susan Walizer effective June 5, 2020. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
6. Resolved, that the Board of Trustees approve the Supervisor of Curriculum and Instruction K-12 job description. Mr. Ruhl moved, seconded by Ms. Meixel. Motion passed (6-0).
7. Resolved, that the Board of Trustees approve Broc Phillips as Supervisor of Curriculum and Instruction K-12 at \$50,880.00 per year with benefits starting July 1, 2020. Ms. Doyle moved, seconded by Mr. Miller. Motion passed (6-0).
8. Resolved, that the Board of Trustees approve the Speech/Language Pathologist job description per email vote June 4, 2020. Ms. Garverick moved, seconded by Mr. Miller. Motion passed (6-0).
9. Resolved, that the Board of Trustees approve a Memorandum of Agreement with PSU for mobile school psychology services. Mr. Ruhl moved, seconded by Mr. Rossman. Motion passed (6-0).
10. Resolved, that the Board of Trustees approve a Letter of Agreement with West Branch Drug and Alcohol Abuse. Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (6-0).
11. Resolved, that the Board of Trustees approve the staff renewal list. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).

12. Resolved, that the Board of Trustees approve Kristal Shade as Administrative Assistant for Academics and State Reporting at \$35,000 per year with benefits starting July 1, 2020. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (6-0).
13. Resolved, that the Board of Trustees approve the following payments:
- \$2,390.00 to Pa Coalition of Public Charter Schools for membership dues
 - \$8,122.25 to OnHand Schools Inc. for instructional management system
 - \$16,500.00 to BNI for 12 months of network support
 - \$4,675.00 to Chalk for Planboard for lesson planning tool
 - \$96,408.74 to HLA for new building
 - \$2,975.00 to Hapara for monitoring program
 - \$5,573.95 to Avast Business for 3 years of endpoint virus and malware protection for 205 computers, laptops and servers
 - \$6,346.58 to McGraw-Hill for 247 licenses for Everyday Math for 1-year subscription K-5
 - \$12,845.39 to Keystone STEM Education Foundation for STEM supplies and kits
 - \$10,000.00 to Keystone STEM Education Foundation for participant stipends
- Mr. Miller moved, seconded by Mr. Rossman. Motion passed (6-0).
14. Resolved, that the Board of Trustees uncommit funds that were committed for new construction. Ms. Garverick moved, seconded by Mr. Ruhl. Motion passed (6-0).
15. Resolved, that the Board of Trustees approve the following fund balance commitments.
- \$1,200,000 for summer payroll and benefits
 - \$1,000,000 for summer operating expenses
 - \$4,000,000 for capital acquisitions
- Mr. Ruhl moved, seconded by Mr. Miller. Motion passed (6-0).
16. Resolved, that the Board of Trustees approve the following payments for student curriculum/intervention/assessment tools.
- \$5,906.68 to McGraw-Hill for Inspire Science grade 5
 - \$43,794.85 to Houghton Mifflin Harcourt for Read 180 and Math 180
 - \$11,115.00 to NWEA for MAP Growth
 - \$5,840.00 to Edmentum for Study Island
 - \$12,614.76 to McGraw-Hill for Inspire Science grades 6-8
 - \$4,928.40 to McGraw-Hill for Inspire Science kits
- Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).

Informational Items

Committee Reports

Property – Mr. Miller, Mr. Ruhl, Mr. Deavor
Architect reported on building process

Community Involvement – Ms. Downing, Ms. H Doyle, Mr. Stugart, Ms. C Doyle
None

Curriculum –Mr. Rossman, Ms. H Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart
Purchases were approved this meeting

VoTech/Ag/Env. – Ms. H Doyle, Mr. Rossman, Mr. Bechdel, Ms. C Doyle
None

Finance – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck
Budget was finalized

Personnel – Mr. Ruhl, Ms. Garverick, Ms. Kennedy

None

SVRCS/KCSD – Ms. Garverick, Ms. Meixel, Mr. Deavor

None

Policy – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy

None

Charter Renewal – Mr. Rossman, Mr. Ruhl, Ms. C Doyle, Ms. Hampton

None

Administrative Report

Health & Safety plan is being developed

Continuing to plan for school reopening

Solicitor's Report

None

Secretary/Treasurer Report

Executive session was held prior to this meeting

Adjournment:

Mr. Ruhl moved, seconded by Mr. Rossman at 4:55pm. Motion passed (6-0).

Mary Jude Weaver
Board Secretary/Treasurer