SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

# *AMENDED AGENDA*

Regular Meeting
August 8, 2012
5:30 p.m. – Closed Session; 6:30 p.m. – General Session
Support Services Center
2560 Skyway Drive, Santa Maria, CA 93455

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.*

*Individuals who require special accommodations including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable time before the meeting date.*


| | | | |
|---|---|---|---|
| **I.** | **Open Session** | | 1 |
| | Call to Order | | 1 |
| **II.** | **Closed Session Public Comments** | | 1 |
| **III.** | **Adjourn to Closed Session** | | 1 |
| | A. | Certificated and Classified Personnel Actions. The Board will be asked to review and approve routine hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. ***Appendix A (Classified, Certificated)*** | 1 |
| | B. | Conference with Labor Negotiators<br>District Representative: Superintendent Doug Kimberly<br>Employee Organizations: CTA and CSEA | 1 |
| | C. | Conference with Real Property Negotiator (Pursuant to Government Code Section 54956.8) | 1 |
| | D. | Government Code Section 54957, Public Employee Appointment: New Superintendent | 2 |
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CSBA

# PROFESSIONAL GOVERNANCE STANDARDS

Adopted by the Santa Maria Joint Union High School District April 11, 2001

## THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a "governance team." This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

**To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board's performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

## THE INDIVIDUAL TRUSTEE

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

### To be effective, an individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.

**Board of Trustees Action Plans**
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

Adopted by the Santa Maria Joint Union High School District April 11, 2001

# THE BOARD'S JOBS

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

# THE SUPERINTENDENT:

- Promotes the success of *all* students and supports the efforts of the Board of Trustees to keep the district focused on learning and achievement.
- Values, advocates and supports public education and all stake holders.
- Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents and the community — and ensures that the diverse range of views inform board decisions.
- Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.
- Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.
- Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.
- Recognizes that the board/superintendent governance relationship is supported by the management team in each district.
- Understands the distinctions between board and staff roles, and respects the role of the Board as the representative of the community.
- Understands that authority rests with the Board as a whole; provides guidance to the Board to assist in decision-making; and provides leadership based on the direction of the Board as a whole.
- Communicates openly with trust and integrity including providing all members of the Board with equal access to information, and recognizing the importance of both responsive and anticipatory communications.
- Accepts leadership responsibility and accountability for implementing the vision, goals and policies of the district.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

**AMENDED AGENDA**

Regular Meeting
August 8, 2012

Support Services Center
2560 Skyway Drive, Santa Maria, California 93455

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.*

*Individuals who require special accommodation including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.*

## I. Open Session

Call to Order

## II. Public Comments on Closed Session Items

At this time any member of the public may address the Board concerning the Closed Session Items. Testimony is limited to three minutes each person and fifteen minutes each topic. The Board President will, if appropriate, direct administration to respond in writing.

## III. Adjourn to Closed Session

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

A. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

B. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

C. Conference with Real Property Negotiator (Pursuant to Government Code Section 54956.8)

D. Government Code Section 54957, Public Employee Appointment: New Superintendent

## IV. Reconvene in Open Session

Call to Order/Flag Salute

## V. Announce Closed Session Actions

The Board will announce the following actions:

A. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

B. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

C. Conference with Real Property Negotiator (Pursuant to Government Code Section 54956.8)

D. Government Code Section 54957, Public Employee Appointment: New Superintendent

## VI. Items Scheduled for Information

A. Superintendent's Report

1. Introduction of new management personnel.

B. Reports from Employee Organizations

C. Board Member Reports

## VII. Items Scheduled for Action

## A. Instruction

1. Instructional Materials Certifications for 2012-2013

   Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss "whether each pupil in each school in the district has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board."

   District Resolution No. 3–2012–2013 printed on pages 4 and 5 indicates that the district has certified for 2012-2013 that Education Code Section 60119 has been followed.

   **A PUBLIC HEARING IS REQUIRED**

***** IT IS RECOMMENDED THAT the Board of Education adopt Resolution Number 3–2012–2013, which indicates that the district has fulfilled Education Code Section 60119.**

**Moved** _____ **Second** _____

**A ROLL CALL VOTE IS REQUIRED:**

**Dr. Garvin** _____
**Dr. Karamitsos** _____
**Dr. Reece** _____
**Dr. Walsh** _____
**Mr. Tognazzini** _____

## SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
## Resolution Number 3-2012-2013

SUFFICIENCY OF INSTRUCTIONAL MATERIALS - STATEMENT OF ASSURANCE

WHEREAS, the governing board of Santa Maria Joint Union High School District, County of Santa Barbara, State of California, in order to comply with the requirements of Education Code 60119 held a public hearing on August 8 , 2012, at 6:30 pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Santa Maria Joint Union High School District, County of Santa Barbara, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2012-2013 school year, the Santa Maria Joint Union High School District, County of Santa Barbara, State of California has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

**Resolution 3-2012-2013 (page 2)**
**Sufficiency of Instructional Materials - Statement of Assurance**

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Board of Education of the Santa Maria Joint Union High School District, County of Santa Barbara, and State of California at a regular meeting of the said board on this 8th day of August, 2012.

**PASSED AND ADOPTED THIS 8TH day of August, 2012 by the following vote:**

**ROLL CALL**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

_____
President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

## B. General

1. Reclassification of Classified Employees

The Reclassification Committee met to consider and evaluate the reclassification requests per the CSEA contract, Article XVIII. The committee is recommending the reclassification of classified positions as follows effective July 1, 2012.

| Current Classification | Current Range | Recommended Classification | Recommended Range |
|---|---|---|---|
| Migrant School Advisor (3 FTE's) | 18 | Migrant School Advisor | 24 |

*** **IT IS RECOMMENDED THAT the Board of Education approve the recommendations of the Reclassification Committee as presented.**

**Moved** _____ **Second** _____ **Vote** _____

2. Approval of MOU's between the District and CTA

The District and the Faculty Association have agreed to an MOU (Memorandum of Understanding) for couples who are both bargaining unit members. The MOU affects couples who become married or registered as domestic partners after January 1, 2008. It does not affect Bargaining Unit Members who were a couple and receiving benefits before January 1, 2008 (prior to the moratorium agreed to by the parties in 2007). Bargaining Unit Members affected by this Agreement will have the option either to subscribe to two separate health and welfare plans or to subscribe to one health and welfare plan in which one is the subscriber and the other is a dependent. Money not used for subscribers who opt to be on their spouse's or partner's plan as a dependent will be divided evenly among 2012-13 members who are in the plan. MOU's do not become part of the bargaining unit contract unless negotiated.

*** **IT IS RECOMMENDED THAT the Board of Education approve the MOU with the Faculty Association Bargaining Unit.**

**Moved** _____ **Second** _____ **Vote** _____

3. Joint Powers Agency (JPA) Approved Special Education Local Plan (SELPA) Revisions

Local plan revisions were approved by the Santa Barbara County SELPA JPA Board between October 2011 and June 2012. The update includes policy revisions to the local plan that governs the SMJUHSD Special Education policy and procedures. The plan revisions are as follows:

**SELPA Policy Revisions and JPA Board Approval Dates:**

October 2011
Policy 3204 Section II, Allocation of AB602 Income
Policy 3204 Section III, Summary of Funding Model Components
Policy 3204 Section XI, Funding Costs Associated with Due Process
Policy 3204 Section XII, Nonpublic School and Agency Costs
Policy 3204 Section XIV, SELPA Budget
Policy 3204 Appendix B Pg. 3, *Recommended Staffing Levels for Regional Programs*
Policy 8201 Participation in the SELPA Governance Structure

November 2011
Policy 6308, Meeting if the Individualized Education Program Team/Conducting an Individualized Education Program Team Meeting
Policy 6309, Individualized Education Program Review Required Meetings
Policy 6111, Assessment, Identification. and Placement of Emotionally Disturbed Students
Policy 6112, Referrals To and Exit from Regional Special Class Program
Policy 6113, Referrals to Programs for Students with Low Incidence/Severe Disabilities
Policy 6411, Designated Instruction and Services Provision
Policy 6435, Interagency Agreements

December 2011
Policy 6412, Designated Instruction and Services Caseload
Policy 3204 Section XII, Nonpublic School and Agency Cost, and Addition of Appendix F, Request to SBCSELPA to Access Nonpublic School (NPS) Funding
Policy 3204 Appendix A, Fiscal Allocation Plan Calculation Detail
Policy 3204 Appendix F, Request to SBCSELPA to Access Nonpublic School (NPS) Funding (addition to policy)

January 2012
Policy 2403, Composition of Membership (Community Advisory Committee– CAC)
Policy 2404, Appointment of Members (Community Advisory Committee - CAC)
Policy 3204 Appendix B, Recommended DIS FTE Support for Regional Programs by Program Type Chart

Policy 2301, Uniform Complaint Board Policy
Policy 2302, Complaint Process
Policy 2303, Procedures for Filing, Investigation and Resolution of Complaints
Policy 2304, Complaints Concerning SELPA Personnel
Policy 6208, Independent Educational Evaluations

February 2012
Local Plan Joint Exercise of Powers Agreement, *Parties*
Policy 3204 Section XII, Nonpublic School and Agency Costs

March 2012
Local Plan Policy 3204 Appendix B, Allowable Regional Program Administrative & Classified Clerical Support Charges

May 2012
Policy 3204 Appendix B, Recommended Staffing Levels for Regional Programs

June 2012
Policy 6307, Parent Participation (as related to Individualized Education Program)
Policy 3212, Nonpublic/State Residential School and Nonpublic Agency Financial Responsibility

The complete revised plan is posted on the District website at www.smjuhsd.k12.ca.us. A hard copy is available for viewing at the District Office (Special Education Office).

*** **IT IS RECOMMENDED THAT the Board of Education approve the Local Plan Revisions as presented in Appendix C.**

**Moved** _____ **Second** _____

**A ROLL CALL VOTE IS REQUIRED:**

**Dr. Garvin** _____
**Dr. Karamitsos** _____
**Dr. Reece** _____
**Dr. Walsh** _____
**Mr. Tognazzini** _____

4. Reduction in Force for Classified Staff

The Administration is recommending reducing particular classified services for the 2012/13 school year. Resolution No.4-2012-2013 authorizes the administration to proceed with the recommended reduction in force.

Resolution No. 4-2012-2013 is printed on the following page.

*** **IT IS RECOMMENDED THAT the Board of Education approve Resolution No. 4-2012-2013 which authorizes the administration to proceed with the recommended reduction in classified staff.**

**Moved** _____ **Second** _____

**A ROLL CALL VOTE IS REQUIRED:**

**Dr. Garvin** _____
**Dr. Karamitsos** _____
**Dr. Reece** _____
**Dr. Walsh** _____
**Mr. Tognazzini** _____

## SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
## RESOLUTION NUMBER 4-2012-2013

## RESOLUTION IN SUPPORT OF REDUCTION OF CLASSIFIED SERVICES

**WHEREAS,** the Superintendent recommends and the Board finds it is in the best interest of the District that certain services now being provided by the District be reduced due to lack of work or lack of funds to the following extent:

| Number of Positions | Classification | Disposition |
|---|---|---|
| 1 | Grounds Maintenance II | Eliminate 8-hour assignment |

**NOW, THEREFORE, BE IT RESOLVED THAT** the Superintendent is authorized and directed to issue a Notice of Layoff to the affected classified employee(s) of the District pursuant to California Education Code §45117 no later than 45 days prior to the effective date of the layoff for lack of work or lack of funds resulting from the reduction of services as set forth above.

This resolution was passed and adopted at a regular meeting of the Board of Education of the Santa Maria Joint Union High School District of Santa Barbara County, California, on August 8, 2012, by the following vote:

**ROLL CALL**

**AYES:**

**NOES:**

**ABSENT:**

_____
Board of Education President/Clerk/Secretary
Santa Maria Joint Union High School District

## C. Business

1. Authorized Signers for Santa Maria Joint Union High School District – Heritage Oaks Bank Accounts

   Heritage Oaks Bank requires board action when changing authorized signatures on bank accounts held at their bank. The following accounts require signature changes:

   Safe Schools/Healthy Students Account:
   - Current signers are: Doug Kimberly, Superintendent; Diane Bennett, Asst. Supt./Business Services, and Yolanda Ortiz, Asst. Director/Fiscal Services.
   - New authorized signers will be: Yolanda Ortiz, Asst. Supt./Business Services; Mary Andrade, Budget Manager, and Tracy Marsh, Asst. Supt./Human Resources.

   SMJUHSD Revolving Fund Account:
   - Current signers are: Doug Kimberly, Superintendent; Diane Bennett, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services and Yolanda Ortiz, Asst. Director/Fiscal Services.
   - New authorized signers will be: Yolanda Ortiz, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services; Mary Andrade, Budget Manager, and Tracy Marsh, Asst. Supt./Human Resources.

   SMJUHSD Section 125 Plan Account:
   - Current signers are: Doug Kimberly, Superintendent; Diane Bennett, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services and Yolanda Ortiz, Asst. Director/Fiscal Services.
   - New authorized signers will be: Yolanda Ortiz, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services; Mary Andrade, Budget Manager, and Tracy Marsh, Asst. Supt./Human Resources.

   SMJUHSD Cafeteria Account:
   - Current signers are: Doug Kimberly, Superintendent; Diane Bennett, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services and Yolanda Ortiz, Asst. Director/Fiscal Services.
   - New authorized signers will be: Yolanda Ortiz, Asst. Supt./Business Services; Brenda Hoff, Director/Fiscal Services; Mary Andrade, Budget Manager, and Tracy Marsh, Asst. Supt./Human Resources.

*** **IT IS RECOMMENDED THAT the Board of Education update the authorized signers for the bank accounts at Heritage Oaks as indicated herein.**

**Moved** _____ **Second** _____ **Vote** _____

2. Approve Contract for New Superintendent

The Board of Education will be asked to approve the contract for the new District Superintendent.

*** **IT IS RECOMMENDED THAT the Board of Education approve the new District Superintendent's contract as presented.**

**Moved** _____ **Second** _____ **Vote** _____

3. Consolidated Application 2012–13 (Spring Data Collection)

The Santa Maria Joint Union High School District is requesting that the Board of Education approve the Consolidated Application for Funding for the 2012–2013 school year, which includes: Title I, improving the academic achievement of the disadvantaged; Title II–A, teacher and principal training and recruiting; Title III, English Learners; and Economic Impact Aid (EIA), a state categorical program that provides supplemental funds for services for English learners and compensatory education for economically disadvantaged students.

These funds provide a wide array of instructional and supportive services to support student success in our district.

The required forms for this data collection are presented in Appendix D.

*** **IT IS RECOMMENDED THAT the Board of Education approve the Consolidated Application for funding as presented.**

**Moved** _____ **Second** _____ **Vote** _____

## VIII. Consent Items

*** **IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.** *All items listed are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

**Moved** _____ **Second** _____ **Vote** _____

A. Approval of Minutes

June 20, 2012- Regular Meeting
July 11, 2012 – Regular Meeting
July 24, 2012- Special Meeting

B. Approval of Warrants for the Month of June 2012

| | |
|---|---|
| Payroll | $1,352,332.45 |
| Warrants | 1,669,273.57 |
| **Total** | **$3,021,606.02** |

C. Facility Report – ***Appendix B***

## IX. Open Session Public Comments

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed three minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

## X. Items not on the Agenda

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

## XI. Next Meeting Date

Unless otherwise announced, the next regular meeting of the Board of Education will be held on September 12, 2012. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

## XII. Future Regular Board Meetings:

October 10, 2012
November 14, 2012
December 12, 2012

## XIII. Adjourn

Santa Maria Joint Union High School District
August 08, 2012

## CLASSIFIED PERSONNEL ACTIONS

| Name | Action | Assignment | Site | Effective | Pay Rate | Hours |
|---|---|---|---|---|---|---|
| | Inactivate | Crisis Intervention Consultant | PVHS | 6/30/12 | 24/D | 8 |
| | Employ | Instructional Asst/Spec Ed II | SMHS | 8/14/12 | 15/A | 6 |
| | Retire | Food Service Wkr I | SMHS | 6/8/12 | 9/E | 6 |
| | Employ | Instructional Asst/Spec Ed II | SMHS | 8/14/12 | 15/A | 6 |
| | Promote | Instructional Asst/Spec Ed II | SMHS | 8/14/12 | 15/B | 6 |
| | Employ | Instructional Asst/Spec Ed II | SMHS | 8/14/12 | 15/A | 6 |
| | Transfer | Instructional Asst/Spec Ed CTE | RHS to PVHS | 8/14/12 | 16/B | 6 |
| | Retire | Custodian | SMHS | 9/30/12 | 15/E | 8 |

## CERTIFICATED PERSONNEL ACTIONS

| Name | Action | Status | Subject | Site | Effective | Salary | FTE |
|---|---|---|---|---|---|---|---|
| | Resign | Management | Asst. Principal | PVHS | 8/10/12 | Mgmt. | 1 |
| | Employ | Temporary | P.E./Health | LC | 2012/13 | TBD | 1 |
| | Employ | Temporary | Math/OCS | RHS | 2012/13 | V, 4 | .8/.2 |
| | Resign | Management | Director/Special Ed | District | 7/14/12 | Mgmt. | 1 |
| | Employ | Temporary | Business | SMHS | 8/10-12/14/12 | TBD | 1 |
| | Employ | Probationary 1 | Physical Ed | SMHS | 2012/13 | V, 7 | 1 |
| | Extra pay | Permanent | FOL/WASC | SMHS | 2012/13 | $2,576 | ~ |
| | Promote | Management | Director/Special Ed | District | 7/16/12 | Mgmt. | 1 |
| | Employ | Temporary | Mathematics | LC | 2012/13 | V, 7 | 1 |
| | Transfer | Transfer | Adaptive P.E. | PV to SM | 2012/13 | IV, 2 | 1 |
| | Employ | Temporary | Mathematics | SMHS | 8/10-12/14/12 | TBD | 0.67 |
| | Extra pay | Permanent | FOL/WASC Coord. | SMHS | 2012/13 | 3,369 | ~ |
| | Resign | Permanent | P.E./APE | PVHS | 6/8/12 | V, 12 | 1 |
| | Employ | Temporary | English | SMHS | 2012/13 | TBD | 1 |
| | Transfer | Permanent | Physical Ed | PVHS | 2012/13 | V, 10 | 1 |
| | Employ | Probationary 1 | P.E./APE | PVHS | 2012/13 | TBD | 1 |
| | Employ | Probationary 1 | Agriculture | SMHS | 8/10/12 | IV, 7 | 1 |

## COACHING PERSONNEL ACTIONS

| Assignment | Name | Action | Site | Season | ASB Stipend | DO Stipend |
|---|---|---|---|---|---|---|
| | | | | | | |

# Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
FACILITIES REPORT
June and July 2012

## 1. Ernest Righetti High School Construction Projects

**C2004 ERHS Restrooms, Access Road, & Greenhouse – Westberg + White Architects (Photo)**

- Constructions began June 11th. Work completed this period includes general site demolition, surveying, excavation, grading, compaction, concrete footings installation, utility rough-in, and portable restroom set up.
- The anticipated construction completion date has been extended from July 27th to September 30th due to delays associated with removal of an unknown underground landscaping debris pit, encroachment permitting reviews, long lead materials, and scheduling of utility tie-ins. Use of the stadium will be available during the extended period.

## 2. Santa Maria High School Construction Projects

**C2004 SMHS New Pool – Rachlin Architects**

- Work continued and completed this period includes continued main high voltage electrical feed activation, interior building utilities installation, metal roofing, tiling, stucco, and control systems installation.
- The anticipated construction completion date will be revised from August 31st to September 30th due to delays related to DSA review and approval of the scoreboard supports and competition lighting poles.

**SMHS 4 Portables South Campus Relocation – Rachlin Architects**

- Bid documents are being prepared for issue in September 2012.
- Construction is anticipated to begin in November 2012.

**C2004 SMHS New Classroom Building at Broadway – Rachlin Architects**

- A Supplemental Site Investigation occurred June 14th including testing for lead-based paint, organochlorine pesticides from termiticides, and polychlorinated biphenyls from electrical transformers. The results indicate no further action is required.
- The California Environmental Quality Act (CEQA) assessment continues. The estimated period is six months (depending on assessment results) with anticipated completion in December 2012.
- The architect and District met June 21st to conduct review of the 100% construction documents. The plans submitted to DSA July 25th. The DSA review is expected to take six months.
- Construction is anticipated to commence Summer of 2013.

## 4. Pioneer Valley High School Construction Projects

**PVHS Performing Arts Building – BCA Architects**

- BCA Architects was approved at the June Board meeting to provide Architectural and Engineering services. The District is reviewing contract documents.
- BCA representatives and District administrators conducted initial kick off meetings in June and July to develop a preliminary scope and schedule of activities including an initial Education Specification committee meeting set for August 8th.

**PVHS Remediation Phase 3: Concrete Repair – Westberg + White Architects**

- The architect completed site surveys in preparation for project scope and project cost development.
- Construction anticipated for late summer of 2012 was postponed until a further assessment of scope and costs is completed during early Fall.

## 5. New Small School

**C2004 New Small High School CTE Component – Architect to Be Determined**

- Further Department of Toxic Substances Control (DTSC) required actions, including a supplemental site investigation regarding soil gas, the extent of lead, and chlordane impacts to site soils is on hold pending the results of ongoing site acquisition negotiations.

## 6. District Wide Energy Upgrade

**District Wide Energy Upgrade – Johnson Controls Inc.**

- The District and JCI reached agreement on a revised contract in July.
- The project schedule is under development.

# Maintenance & Operations

## PVHS

- Increased electrical computer and data service in room 322 for new AutoCAD lab.
- Installed additional electrical and computer data for a new overhead projector in the library.
- Installed replacement security cameras at the pool.
- Replaced carpet in three classrooms.
- Cleaned carpets in 50,000 square feet of classrooms, offices, and library.
- Scrubbed and recoated tile floors in 35,000 square feet of classrooms, hallways, and cafeteria.
- Recoated the gymnasium floor.
- Power washed PE lockers and outdoor lunch patio area.
- Installed computer projectors and Smart Boards in eleven classrooms and the library.
- Repaired a 6-inch irrigation water line at the football stadium.
- Cleared the detention basin.
- Reseeded the lawn in the quad.
- Replaced damaged ceiling tiles throughout campus.
- Inspected and repaired all portable roofs.
- Applied herbicide to all planters throughout campus.
- Applied top soil mix to play fields.
- Diagnosed and repaired HVAC control problems in administration and classrooms buildings.
- Cleaned refrigerator coils in the cafeteria kitchen and home economics foods laboratory.
- Refilled science sink drain chemical traps in six classrooms.
- Preventive work order hours – 24
- Routine work order hours – 36
- Total work orders completed – 39
- Event setup hours – 335

## RHS

- Installed computer projectors and Smart Boards in two classrooms.
- Revised irrigation for greenhouse and ADA ramp installations.
- Reroofed four portable classrooms.
- Replaced carpet in three classrooms.
- Refurbished air conditioning unit in Administration.
- Revised irrigation for football stadium access ramp installation.
- Prepared landscape in front of Administration for new planting.
- Trimmed trees at the Ag Science and powerhouse area
- Cleaned rain gutters.
- Fertilized all campus lawns.
- Replaced outdoor volleyball nets.
- Striped the practice fields and set up goal posts for summer football practice.
- Repaired electrical connections to the football concession stand.
- Repainted the interior of room 507.
- Replaced ceiling tiles in several classrooms.
- Revised the domestic water lines at the football stadium to accommodate a new domestic service to the visitors' side restroom. Installed a new backflow device to separate irrigation water from domestic water.
- Continued classroom re-keying program for increased security.
- Repaired classroom and office locks that were "super glued" at the end of the school year.
- Cleared book lockers of all items left behind at the end of the school year. Repaired damaged lockers
- Serviced fire extinguishers.
- Cleaned carpets in 30,000 square feet of classrooms, offices, and library.
- Scrubbed and recoated tile floors in 50,000 square feet of classrooms, hallways, and cafeteria.

- Deep cleaned all restrooms.
- Recoated the gymnasium floor.
- Completed annual safety inspection and began repairs.
- DHS – Replaced the entry mats at the library.
- DHS - Cleaned carpets in 10,000 square feet of classrooms, offices, and library.
- DHS - Scrubbed and recoated tile floors in 4,000 square feet of classrooms and multi-purpose room.
- DHS - Deep cleaned restrooms.
- DHS – Fertilized and aerated lawns.
- DHS - Serviced fire extinguishers.
- Preventive work order hours – 40
- Routine work order hours - 93
- Total work orders completed – 81
- Event setup hours - 283

### SMHS

- Aerated and fertilized all campus lawns.
- Modified the south end of Wilson gym to accommodate boys' and girls' access to the training room and team locker rooms.
- Reroofed two portable classrooms.
- Replaced carpet in four classrooms.
- Painted the girls' locker room. (Photo)
- Painted lockers in the boys' locker room.
- Repaired the ramp at room 615.
- Repainted the office for the new assistant principal.
- Perform repairs noted on Williams Settlement FIT inspection.
- Repaired floor care equipment (floor scrubbers, floor finish applicators, carpet extractors) in preparation for summer cleaning.
- Setup and hosted thirty-six summer school classrooms.
- Service maintenance carts.
- Installed computer projectors and Smart Boards in eight classrooms.
- Performed repairs on safety items noted in annual safety inspection.
- Improved lighting in boiler rooms.
- Repaired and improved the stage lighting controls at Ethel Pope Auditorium. (Photo)
- Repaired the Counter top in the ASB office.
- Repaired the lighting in the weight room.
- Replanted the parkway along Stowell Road. (Photo)
- Performed gopher eradication.
- Federal Jobs Bill electrician, plumber, and groundskeeper – 404 Hours on 69 completed projects.
- Preventive work order hours – 28
- Routine work order hours – 221
- Total work orders completed – 200
- Event setup hours – 268

## Graffiti & Vandalism

- **ERHS** $ 0
- **DHS** $ 0
- **SMHS** $ 0
- **PVHS** $ 0

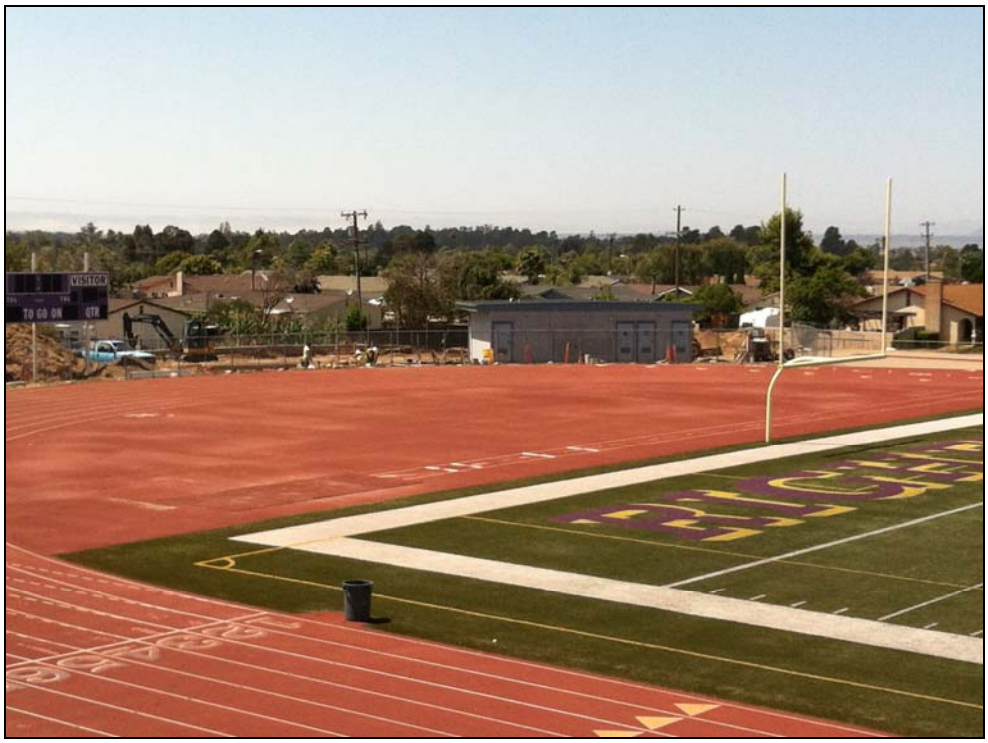
Reese Thompson
Director – Facilities and Operations

# Photo Gallery

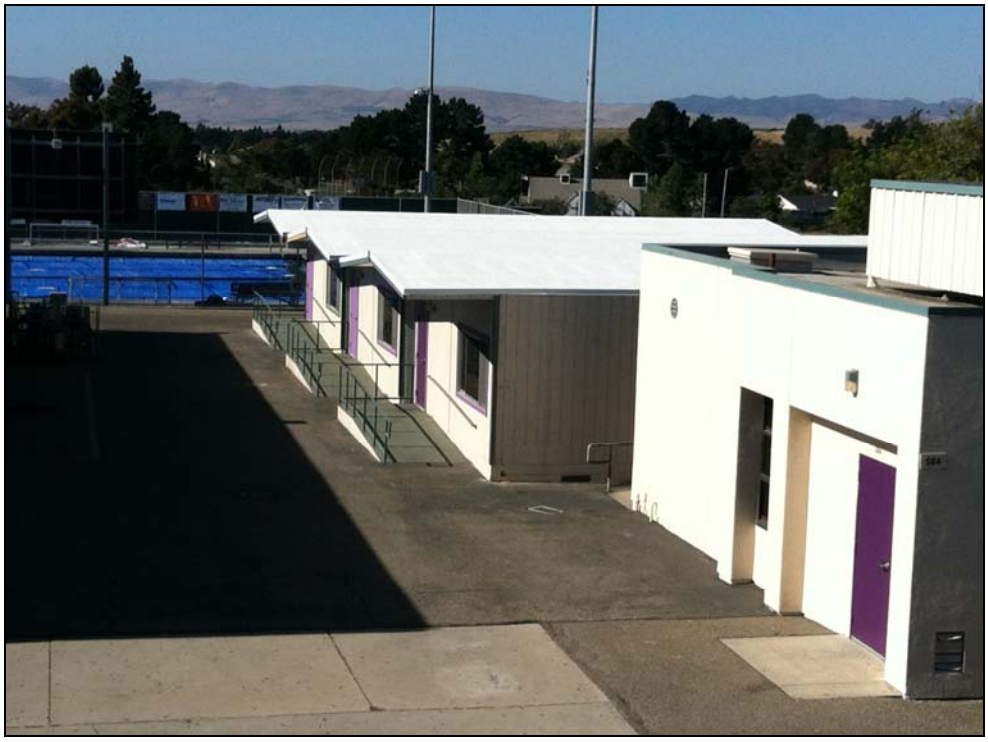
**PVHS Gym Floor Refinished**

**PVHS Classroom Receives New Carpet**

**PVHS Quad Lawn is Ready for Another School Year**




**ERHS Greenhouse and Restroom Project Take Shape**



**ERHS Classrooms Receive New Roofs**

**ERHS Gym Floor Refinished**

**SMHS Pool Equipment Building Gets a Metal Roof**

**The Glamour Work of Summer Cleaning – Gum Removal**

**SMHS Classroom with Newly Refinished Tile Floor**

**Ethel Pope Auditorium Gets an Upgrade to its Stage Lighting**

**SMHS Curb Appeal is Enhanced by New Lawn in the Stowell Road Parkway**

**SMHS Girls' Locker Room is Repainted – Including the School Logo**

REGULAR MEETING
August 8, 2012

# APPENDIX C

## SPECIAL EDUCATION LOCAL PLAN AREA

## LOCAL EDUCATION AGENCY ASSURANCES

## &

## POLICY REVISIONS AND SUMMARY

The complete revised plan is posted on the District website at www.smjuhsd.k12.ca.us. A hard copy is available for viewing at the District Office (Special Education Office).

**PACKET CONTENT GUIDE**
**SBCSELPA Local Plan Policy Revisions and Summary**
**October 2011 – June 2012**

**Section 2: Governance**

- Policy 8201, *Participation in the SELPA Governance Structure*
- Joint Exercise of Powers Agreement, *Parties*

Revisions to **Policy 8201** were made to specify the steps charter schools and LEAs should take to ensure that a continuum of special education services is provided. Revisions to ***Parties* of the Joint Exercise of Powers Agreement** eliminated Los Alamos School District from the list, as the district had been absorbed by Orcutt Union School District and changed the name of Santa Barbara School Districts to Santa Barbara Unified School District, as the districts had unified.

**Section 3: Administration**

- Policy 2403, *Composition of Membership (Community Advisory Committee – CAC)*
- Policy 2404, *Appointment of Members (Community Advisory Committee – CAC)*
- Policy 2301, *Uniform Complaint Board Policy*
- Policy 2302, *Complaint Process*
- Policy 2303, *Procedures for Filing, Investigation, and Resolution of Complaints*
- Policy 2304, *Complaints Concerning SELPA Personnel*

Both **Policies 2403** and **2404** were revised due to Santa Barbara School Districts becoming unified, resulting in a change in the number of representative need for the Community Advisory Committee. Revisions/additions to SBCSELPA's complaint policy, **(now Policies 2301 – 2304),** brought the policy into compliance with current Uniform Complaint regulation.

**Section 4: Special Education Instruction / Identification and Referral**

- Policy 6111, *Assessment, Identification, and Placement of Emotionally Disturbed Students*
- Policy 6112, *Referrals To and Exit From Regional Special Class Program*
- Policy 6113, *Referrals to Programs for Students with Low Incidence/Severe Disabilities*

References to "County Mental Health/Department of Mental Health/Mental Health" and AB3632/Chapter 26.5 have been removed from **Policies 6111 and 6112** as a result of the repeal of AB3632/Chapter 26.5 and the shift in responsibility of mental health services to SELPAs/LEAs. **Policy 6113** was revised, as due process timelines are not applicable to program referrals. In addition, due process timelines cannot be waived.

**Section 5: Special Education Instruction / Assessment**

- Policy 6208, *Independent Educational Evaluations*

The revision to **Policy 6208** increased independent speech and language evaluations from $1000 to a range of $1200 - $1500 as the cost limitation of $1000 in the Local Plan was too low for the going rate in the Tri-Counties area.

**Section 6: Special Education Instruction / Instructional Planning and Individualized Education Program**

- Policy 6308, *Meeting of the Individualized Education Program Team/Conducting an Individualized Education Program Team Meeting*
- Policy 6309, *Individualized Education Program Review Required Meetings*
- Policy 6307, *Parent Participation* (as related to Individualized Education Program)

A minor revision was made to **Policy 6308** since IDEA federal special education regulations no longer mandate that all students' IEPs include short term objectives. **Policy 6309** was revised and reference to "Chapter 26.5" was removed as a result of the repeal of AB3632/Chapter 26.5 and the shift in responsibility for nonpublic school (NPS) placements from County Mental Health to SELPAs/LEAs and clarification of language regarding residential placements for students with ED was added. Revisions to **Policy 6307** include language pertaining to parent/district

communication as related to parent participation in individualized educational program meetings and as required by education code.

**Section 7: Special Education Instruction / Implementation**

- Policy 6411, *Designated Instruction and Services Provision*
- Policy 6412, *Designated Instruction and Services Caseload*
- Policy 6435, *Interagency Agreements*

Revisions to **Policy 6411** eliminated references to the "Department of Mental Health" as a result of the repeal of AB3632/Chapter 26.5 and the shift in responsibility of mental health services from County Mental Health to SELPAs/LEAs and clarification of language regarding DIS OT services was added. **Policy 6412** citation to ED Code was corrected, as existing citation related to Speech and Language caseloads was in error. **Policy 6435** was revised since there is no longer a requirement that SELPAs have an interagency agreement with County Mental Health Departments.

**Section 9: Business and Non-Instructional Operations / Budget Planning Process**

- Policy 3204, *AB 602 Special Education Fiscal Allocation Plan (multiple revisions)*
- Policy 3204 Appendix A, *Fiscal Allocation Plan Calculation Detail*
- Policy 3204 Appendix B, *Recommended DIS FTE Support for Regional Programs by Program Type*
- Policy 3204 Appendix B, *Recommended Staffing Levels for Regional Programs*
- Policy 3204 Appendix B, *Allowable Regional Program Administrative & Classified Clerical Support Charges(percentage to total program cost)*
- Policy 3204 Appendix F, *Request to SBCSELPA to Access Nonpublic School (NPS) Funding (addition)*
- Policy 3212, *Nonpublic/State Residential School and Nonpublic Agency Financial Responsibility*

The following revisions within **Policy 3204** were made as a result of the repeal of AB3632/Chapter 26.5 and the shift in responsibility of mental health services to SELPAs/LEAs:

- **Policy 3204, II. Allocation of AB602 Income** – Reference to property taxes as an offset for regional programs was removed, as the offset for regional programs was not in alignment with the pay-as-you-go model that the regional program is moving towards (in gradual increments of 20% annually).
- **Policy 3204, III. Summary of Funding Model Components** – Clarification of language regarding the AB602 Block Grant; Notation that County property taxes should be allocated out to LEAs in alignment with the pay-as-you-go funding model; Notation of federal and state IEP mental health dollars flowing to SBCSELPA as an additional funding source due to the repeal of AB3632/Chapter 26.5.
- **Policy 3204, XI. SELPA Funding of Costs Associated with Due Process –** Revisions eliminated $150,000 of the undesignated ending fund balance to be allocated to the funding of legal fees associated with due process and added language, indicating the amount be determined by an annual JPA Board decision.
- **Policy 3204, XII. Nonpublic School and Agency Costs –** The series of revisions to this policy followed the shift in responsibility from County Mental Health to SBCSELPA for the funding of NPS/NPA placements and related services and incorporated related procedures and funding methods for LEAs/SBCSELPA.
- **Policy 3204, XIV. SELPA Budget –** Added federal and state funding for IEP Mental Health services to the budget.

Revisions to **Policy 3204 Appendix A, *Fiscal Allocation Plan Calculation Detail,*** were requested by SBCEO because they were unable to meet the deadline of September 30 to submit revisions to prior year regional program costs, as they close their books later that other LEAs. Revisions to **Policy 3204 Appendix B, *Recommended DIS FTE Support for Regional Programs by Program Type,*** included adjustments in recommended psychologist assessment time already being utilized by districts but had not been reflected in the DIS FTE support chart.

**PACKET CONTENT GUIDE**
**SBCSELPA Local Plan Policy Revisions and Summary**
**October 2011 – June 2012**

Revisions to **Policy 3204 Appendix B,** ***Recommended Staffing Levels for Regional Programs,*** came from the need to redefine the class size for severe/profound for ages 18-22 and to increase the average class size/caseload range for Occupational Therapists from 25 – 30 to 20 – 30 in order to account for consult services as direct services. Mileage in excess of 300 miles needed to be considered a part of OT direct services. Revisions to **Policy 3204 Appendix B,** ***Allowable Regional Program Administrative & Classified Clerical Support Charges***, include increases in the percentage of classified clerical and OT administrative support for SBCEO Regional Programs. A cost containment ad hoc committee discovered that the existing percentages for the classified clerical and administrative needs of the SBCEO Regional Program were too low, as an inadvertent accounting error had been made in the original calculation. The addition of **Appendix F,** ***Request to SBCSELPA to Access Nonpublic School (NPS) Funding,*** was necessary to enable districts to access SBCSELPA funding for nonpublic school placements. Revisions to **Policy 3212** are the result of the repeal of AB3632/Chapter 26.5 and the shift in responsibility for nonpublic school (NPS) placed students to SELPAs/LEAs. References to AB3632 have been removed and funding model policy related to therapeutic nonpublic school placements, as defined in Local Plan Policy 3204, was added.

# SANTA MARIA JOINT UNION HIGH SCHOOL

# SPECIAL EDUCATION LOCAL PLAN AREA
# LOCAL EDUCATION AGENCY ASSURANCES

**1. Free Appropriate Public Education 20 *United States Code* (*USC)* Section (§) 1412 (a)(1)**

It shall be the policy of this local educational agency (LEA) that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

**2. Full Educational Opportunity 20 *USC* § 1412 (a)(2)**

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

**3. Child Find 20 *USC* § 1412 (a)(3)**

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

**4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP) 20 *USC* § 1412 (a)(4)**

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

**5. Least Restrictive Environment 20 *USC* § 1412 (a)(5)**

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

**6. Procedural Safeguards 20 *USC* § 1412 (a)(6)**

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

**7. Evaluation 20 *USC* § 1412 (a)(7)**

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

**8. Confidentiality 20 *USC* § 1412 (a)(8)**

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

**9. Part C, Transition 20 *USC* § 1412 (a)(9)**

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

**10. Private Schools 20 *USC* § 1412 (a)(10)**

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

**11. Local Compliance Assurances 20 *USC* § 1412 (a)(11)**

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act (IDEA), the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California *Education Code*, Part 30.

**12. Interagency 20 *USC* § 1412 (a)(12)**

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

**13. Governance 20 *USC* § 1412 (a)(13)**

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

**14. Personnel Qualifications 20 *USC* § 1412 (a)(14)**

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law,

including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications.

**15. Performance Goals and Indicators 20 *USC* § 1412 (a)(15)**

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

**16. Participation in Assessments 20 *USC* § 1412 (a)(16)**

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

**17. Supplementation of State/Federal Funds 20 *USC* § 1412 (a)(17)**

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

**18. Maintenance of Effort 20 USC § 1412 (a)(18)**

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

**19. Public Participation 20 *USC* § 1412 (a)(19)**

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

**20. Rule of Construction 20 *USC* § 1412 (a)(20)**

(Federal requirement for State Education Agency only)

**21. State Advisory Panel 20 *USC* § 1412 (a)(21)**

(Federal requirement for State Education Agency only)

**22. SUSPENSION/EXPULSION 20 USC § 1412 (a)(22)**

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

**23. Access to Instructional Materials 20 *USC* § 1412 (a)(23)**

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

**24. Overidentification and Disproportionality 20 *USC* § 1412 (a)(24)**

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

**25. Prohibition on Mandatory Medicine 20 *USC* § 1412 (a)(25)**

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as

a condition of attending school or receiving a special education assessment and/or services.

**26. Distribution Of Funds 20 USC § 1411(e),(f)(1-3)**

(Federal requirement for State Education Agency only)

**27. Data 20 *USC* § 1418 (a-d)**

It shall be the policy of this LEA to provide data or information to the CDE that may be required by regulations.

**28. Reading Literacy (State Board requirement, 2/99)**

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, Special Education Local Plan Area's (SELPA) Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

**29. Charter Schools *EC* 56207.5 (a-c)**

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations, SBCSELPA/Santa Maria Joint Union High School District, certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 *United States Code* (*USC*) 1400 et.seq, and implementing regulations under 34 *Code of Federal Regulations* (*CFR)*, Parts 300 and 303, 29 *USC* 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the *California Code of Regulations*.

Be it further resolved, the local educational agency (LEA) superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the LEA and the SELPA office.

This plan was adopted by the Board of Education on August 8, 2012.

Yeas: _____

Nays: _____

Signed: _____

Title: Jack Garvin, School Board President

REGULAR MEETING
August 8, 2012

# APPENDIX D

# CONSOLIDATED APPLICATION FOR 2012–13
# (SPRING DATA COLLECTION)

# 2012-13 Application for Funding

**CDE Program Contact:**
Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

## Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

| | |
|---|---|
| Date of approval by local governing board | 08/08/2012 |

## District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

| | |
|---|---|
| DELAC representative's full name | Peter Haws |
| DELAC review date | 09/18/2012 |
| Meeting minutes web address<br>Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee. | Available on-file at District Office |
| DELAC comment<br>If an advisory committee refused to approve the application, or if DELAC approval is not applicable, enter a comment. | |

## Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

| | |
|---|---|
| **Economic Impact Aid**<br>EC 54000<br>SACS 7090, 7091 | Yes |
| **Title I Part A (Basic Grant)**<br>ESEA Sec. 1111 et seq.<br>SACS 3010 | Yes |
| **Title I Part D (Delinquent)**<br>ESEA Sec. 1401<br>SACS 3025 | No |
| **Title II Part A (Teacher Quality)**<br>ESEA Sec. 2101<br>SACS 4035 | Yes |
| **Title III Part A LEP** | Yes |

# 2012-13 Application for Funding

**CDE Program Contact:**
Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

| | |
|---|---|
| ESEA Sec. 3102<br>SACS 4203 | |

# 2012-13 Title I, Part A Nonprofit Private School Participation

**CDE Program Contact:**

Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov , 916-319-0372
Laura Nelson, Title II Leadership, lnelson@cde.ca.gov , 916-319-0229

Note:

The LEA of residence is responsible for providing Title I Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a private non-profit school. This includes students would attend nonprofit private schools outside the LEA's boundaries. The school list below includes all nonprofit private schools within the LEA's attendance area, to add a nonprofit private school outside of the LEA's boundaries, click on Add a School below.

| School Name | School Code | Enrollment | Participating | Affirmation On File | Low Income Student Count | Direct Services | Contract Services | School Added |
|---|---|---|---|---|---|---|---|---|
| St. Joseph High | 6940324 | 474 | N | Y | | N | N | N |

# 2012-13 Other ESEA Nonprofit Private School Participation

The LEA must provide equitable services that address the needs of nonprofit private school students and staff under the programs listed below.

**CDE Program Contact:**

Laura Nelson, Title II Leadership, lnelson@cde.ca.gov , 916-319-0229
Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

Note: The programs displayed below may vary based on Application for Funding selections.

| School Name | School Code | Enrollment | Title II Part A | Title II Part D 2009-10 Carryover Funds | Title III Part A LEP |
|---|---|---|---|---|---|
| St. Joseph High | 6940324 | 474 | Y | N | N |

California Department of EDUCATION

CONSOLIDATED APPLICATION AND REPORTING SYS

Santa Maria Joint Union High (42 69310 0000000)

| Data Entry Instructions

# 2012-13 School Student Counts, Projected

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Economic Impact Aid and or Title I Part A school allocations.

*Required fields are denoted with an asterisk (*).*

**NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) are dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).**

* Group By Grade Span: (•) No ( ) Yes

* Select a Low Income Measure: FRPM

The following ranking determinations are only applicable to Economic Impact Aid.

Funding Method: (•) SCE/LEP ( ) LEP Only

SCE Ranking Method: (•) Count ( ) Percent

Note: The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school qualifies for Economic Impact Aid funding via the ConApp.

| School Name | School Code | Low Grade Offered | High Grade Offered | Grade Span Group | Qualifies for EIA | * Projected Student Enrollment | Projected Low Income | Projected LEP | Projected EDY | Projected SCE |
|---|---|---|---|---|---|---|---|---|---|---|
| Delta High | 4231452 | 9 | 12 | 3 | Y | 516 | 407 | 59 | 516 | 982 |
| Ernest Righetti High | 4234613 | 9 | 12 | 3 | Y | 2283 | 1263 | 189 | 1596 | 3,048 |
| Santa Maria High | 4236030 | 9 | 12 | 3 | Y | 2369 | 2110 | 872 | 2062 | 5,044 |
| Pioneer Valley High | 0102285 | 9 | 12 | 3 | Y | 2625 | 2260 | 521 | 2174 | 4,955 |

Download Schools Template  Browse...  Upload Schools File

*Last Saved: John Davis (jdavis), 8/6/2012 1:58 PM, Certified*

Save  Return to List

Larry Boese, Title I Monitoring & Support | lboese@cde.ca.gov | 916-319-0257
Geoffrey Ndirangu, EIA / LEP | gndirang@cde.ca.gov | 916-323-5831
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy

# 2012-13 Economic Impact Aid School Funding Plan

Based on information provided in the School Student Counts Projected data collection, the table below provides eligibility and ranking information.

**CDE Program Contact:**

Geoffrey Ndirangu, EIA / LEP, gndirang@cde.ca.gov, 916-323-5831
Mark Klinesteker , EIA / SCE, mklinesteker@cde.ca.gov , 319-319-0420

## District Advisory Committee (DAC) Review

Per Title 5 of the California Code of Regulations section 4423(c) and Education Code section 54420, once a school district or county office with juvenile court schools is deemed eligible for Economic Impact Aid (EIA) and designates EIA funds for State Compensatory Education (SCE) then the LEA must give the DAC the opportunity to give or offer advice regarding compensatory education programs.

| | |
|---|---|
| DAC representative's full name | Peter Haws |
| DAC review date | 09/27/2012 |
| Meeting minutes web address | On file in District Office |

Please enter the web address of DAC review meeting minutes.

DAC comment

If the advisory committee did not review, describe consulting procedures:

| | |
|---|---|
| Group schools by grade span | No |
| Funding method | SCE/LEP |

**NOTE:** If the LEA has selected to fund LEP Only, no additional action or data entry is required for the EIA School Allocation Plan. The Plan should be saved in order to certify the data collection.

| | |
|---|---|
| SCE Ranking Method | Count |

| School Name | School Code | Grade Span Group | Projected Enrollment | Projected Low Income Students | Low Income % | Projected LEP Students | LEP % | Projected EDY Students | EDY % | Projected SCE Students | SCE % | Ranking | SCE Eligible | SCE Fund |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Santa Maria High | 4236030 | 3 | 2369 | 2110 | 89.07 | 872 | 36.81 | 2062 | 87.04 | 5044 | 212.92 | 1 | Y | Y |
| Pioneer Valley High | 0102285 | 3 | 2625 | 2260 | 86.10 | 521 | 19.85 | 2174 | 82.82 | 4955 | 188.76 | 2 | Y | Y |
| Ernest Righetti High | 4234613 | 3 | 2283 | 1263 | 55.32 | 189 | 8.28 | 1596 | 69.91 | 3048 | 133.51 | 3 | Y | Y |
| Delta High | 4231452 | 3 | 516 | 407 | 78.88 | 59 | 11.43 | 516 | 100.00 | 982 | 190.31 | 4 | Y | Y |

# 2012-13 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school

**CDE Program Contact:**

Larry Boese, Title I Monitoring & Support, lboese@cde.ca.gov, 916-319-0257
Monique Moton, Title I Monitoring & Support, mmoton@cde.ca.gov, 916-319-0733

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

**Allowable Exception Reasons**
a - Meets 35% Low Income Requirement
b - Magnet School
c - Funded by Other Allowable Sources
d - Desegregation Waiver on File
e - Grandfather Provision
f - Feeder Pattern

| | |
|---|---|
| Group Schools by Grade Span | No |
| District-wide Low Income % | 77.51% |
| Grade Span 1 Low Income % | No Data |
| Grade Span 2 Low Income % | No Data |
| Grade Span 3 Low Income % | 77.51% |

| School Name | School Code | Grade Span Group | Projected Enrollment | Projected Low Income Students | Low Income % | Eligible | Funding Required | Ranking | Fund Flag | Exception Reason | Comment |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Santa Maria High | 4236030 | 3 | 2369 | 2110 | 89.07 | Y | Y | 1 | Y | | |
| Pioneer Valley High | 0102285 | 3 | 2625 | 2260 | 86.10 | Y | Y | 2 | Y | | |
| Delta High | 4231452 | 3 | 516 | 407 | 78.88 | Y | Y | 3 | Y | | |
| Ernest Righetti High | 4234613 | 3 | 2283 | 1263 | 55.32 | N | N | 4 | Y | e | |

# 2010-11 Title III, Part A LEP YTD Obligations Report, 24 Month

A report of year-to-date obligations by activity.

**CDE Program Contact:**

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

| | |
|---|---|
| 2010-11 Title III, Part A LEP entitlement | $161,692 |
| **Object Code - Activity** | |
| 1000-1999 Certificated personnel salaries | $64,348 |
| 2000-2999 Classified Personnel Salaries | $1,073 |
| 3000-3999 Employee Benefits | $18,559 |
| 4000-4999 Books And Supplies | $44,790 |
| 5000-5999 Services And Other Operating Expenditures | $29,689 |
| Administrative And Indirect Costs | $3,233 |
| Total year-to-date obligations | $161,692 |

# 2011-12 Title III, Part A LEP YTD Obligations Report, 12 Months

A report of year-to-date obligations by activity.

**CDE Program Contact:**

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

| | |
|---|---|
| 2011-12 Title III, Part A LEP entitlement | $182,397 |
| **Object Code - Activity** | |
| 1000-1999 Certificated personnel salaries | $71,969 |
| 2000-2999 Classified Personnel Salaries | $896 |
| 3000-3999 Employee Benefits | $21,813 |
| 4000-4999 Books And Supplies | $21,184 |
| 5000-5999 Services and other operating expenditures | $40,608 |
| Administrative And Indirect Costs | $3,647 |
| Total Expended Amount | $160,117 |

# 2012-13 Title III, Part A LEP Proposed Obligations

This data collection captures proposed expenditures for the coming year, based on the projected entitlement amount.

**CDE Program Contact:**

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

| **Proposed entitlement:** | $155,149 |
|---|---|
| **Object Code - Activity** | |
| 1000-1999 Proposed certificated personnel salaries | $59,034 |
| 2000-2999 Proposed classified personnel salaries | |
| 3000-3999 Proposed employee benefits | $17,212 |
| 4000-4999 Proposed books and supplies | $41,631 |
| 5000-5999 Proposed services and other operating expenditures | $34,170 |
| Proposed administrative and indirect costs | $3,102 |
| Total proposed obligations | $155,149 |

# 2012-13 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov , 916-319-0269
Mary Payne, District Improvement Office, MPayne@cde.ca.gov , 916-319-0379

## Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

| | |
|---|---|
| The authorized representative agrees to the above statement | Yes |
| Authorized Representative's Full Name | John Davis |
| Authorized Representative Title | Asst Superintendent Curriculum & Instruction |
| Authorized Representative Signature Date | 08/06/2012 |
| Comment<br>If the LEA is not able to certify at this time an explanation must be provided in the Comment field. | |

# 2011-12 Free or Reduced Price Meal Report

The report collects 5 to 17 year old students who were eligible for free or reduced price meals as of Information Day.

**CDE Program Contact:**

Justin Lane, Education Data Office, JLane@cde.ca.gov, 916-319-0495
Rochelle Crosson, Nutrition Services Division, RCrosson@cde.ca.gov, 916-322-3965

**Important Information**

Certified data from the CALPADS 2011-12 Fall 1 collection is the authoritative source for the pre-populated information in this data collection. This data collection will have two collection periods, the current period and a second period in September after the CALPADS late correction window. Contact the CALPADS Service Desk to submit a request to amend these data by sending an email to calpads-support@cde.ca.gov. If a school opened after October 5, 2011 (CALPADS Fall 1 Information Day), then no 2011-12 enrollment or FRPM eligible data were submitted and certified within CALPADS, and Free Meal student counts and Reduced Price student counts data cannot be submitted in this collection. If you will be amending and recertifying a school's enrollment or FRPM eligibility counts in CALPADS, and prefer not to report Free Meal student counts and Reduced Price student counts during the current collection period, check the box under Report Later.

| School Name | School Code | Provision | CALPADS Ages 5-17 Enrollment | CALPADS Ages 5-17 FRPM Eligible Student Count | Report Later | Free Meal Student Count | Free Meals % | Reduced Price Meal Student Count | Reduced Price Meals % |
|---|---|---|---|---|---|---|---|---|---|
| Delta High | 4231452 | 0 | 428 | 291 | N | 182 | 42.52% | 109 | 25.47% |
| Ernest Righetti High | 4234613 | 0 | 2089 | 678 | N | 518 | 24.80% | 160 | 7.66% |
| Pioneer Valley High | 0102285 | 0 | 2510 | 1711 | N | 1,281 | 51.04% | 430 | 17.13% |
| Santa Maria High | 4236030 | 0 | 2104 | 1598 | N | 1,430 | 67.97% | 168 | 7.98% |