

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
Monday, May 21, 2018  
7:00 P.M.  
Elementary Media Center**

**1. CALL TO ORDER/ROLL CALL**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_

**2. APPROVE MINUTES**

\_\_\_\_\_made the motion to accept the minutes of the regular meeting held on April 16, 2018 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion.  
**(Exhibit A)**

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_  
Mr. Weaver\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**3. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 6. waive these rules.
  - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

**4. CFO/TREASURER’S REPORT/RECOMMENDATIONS**  
**Treasurer’s Report-Mrs. Jenell Buenger**

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  - Budget to Actual
- b. Accept the following donations:
  - \$7,500.00 from Glenn and Suzanne Hunter to the Spring Sports Complex
  - \$980.00 from the Family of Shirley Mitchell to the FFA
  - \$560.00 from the Family of Shirley Mitchell to the Ag Department
- c. Approve the 5-Year Forecast as presented. **(Exhibit C)**
- d. Approve the agreement with Healthcare Process Consulting, Inc., for assisting in managing the district’s Ohio Medicaid School Program, in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by the district, for a period of one year beginning

July 1, 2018 and ending on June 30, 2019, at a cost of \$5,500.00. **(Exhibit D)**

- e. Approve the agreement with Central Ohio Medical Review (COMR) for the purpose of the district procuring the medical review services and related therapy referrals for students who are undergoing evaluation for, or receiving any of the related services of Occupations, Physical, or Speech/Language therapies, or Audiology services as a component of their IEP service plan. This agreement is for one year, commencing on July 1, 2018 and ending on June 30, 2019. The costs will be per each medical review for referral students, with the total costs estimated to be \$2789.00. **(Exhibit E)**
- f. Approve the following Appropriation Modifications:

Reverse the intra-fund transfer approved in Board Resolution #77-17 to make it an Advance:  
002 9015 Transfer In-Bond Retirement Fund Classroom Facilities (2014 Bond)   +\$17,361.81  
002 0000 Advance In-Bond Retirement Fund (1993 Fund)                               - \$17,361.81

Repay the advance from Bond Retirement Fund Classroom Facilities to Bond Retirement Fund:  
002 9015 Bond Retirement Fund Classroom Facilities (2014 Bond)                               +17,361.81  
002 0000 Bond Retirement fund (1993 Fund)                                                       -17,361.81

Move to approve the above consent items:  
Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_  
              Mr. Weaver\_\_\_

**5. PRINCIPALS’ REPORTS**

**6. ATHLETIC DIRECTOR’S REPORT**

**7. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**  
**Superintendent’s Report - Dr. Tod Hug**

**Facilities Report- Mr. Neal Carter and Mr. Todd Spangler**

Consent Items

- a. Approve Mr. Brandon Readshaw and students to attend FFA Camp from June 18-22, 2018 in Carrollton, Ohio. **(Exhibit F)**
- b. Approve membership in the Ohio High School Athletic Association for the 2018-19 school year. **(Exhibit G)**
- c. Approve the Liberty Center Public Library’s 2019 proposed budget as presented. **(Exhibit H)**
- d. Approve the 2018 graduating Seniors from Liberty Center High School, contingent upon successful completion of graduation requirements established by the State Department of Education, and the Liberty Center Board of Education. **(Exhibit I)**

- e. Approve Coach Greg Badenhop and the High School Basketball team members to attend Basketball Camp from June 20-21, 2018 at the University of Findlay. **(Exhibit J)**
- f. Approve the field placement agreement with BGSU, effective from 2018-2021, as presented. **(Exhibit K)**
- g. Approve the Superintendent's Search Agreement as presented. **(Exhibit L)**
- h. Approve the Nwoesc Mentor Program Agreement for 2018-19 as presented. **(Exhibit M)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_  
Mr. Weaver\_\_\_

## **8. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

### Consent Items

- a. Offer employment to Konnor Snyder, Lexi Davis, and Braxton Tejkl, as part-time summer (2018) custodial employees at the hourly rate of \$8.30, with no benefits, beginning approximately May 30, 2017 through approximately August 18, 2017, pending completion of all necessary paperwork.
- b. Having completed all of the necessary requirements, approve Kyle Bostater as a volunteer van driver, effective May 22, 2018.
- c. Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2018-19 school year. His/her salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Senior Class Advisor- Kathy Bailey  
 Junior Class Advisor-Alicia Soto  
 Sophomore Class Advisor-Patrick O'Dwyer  
 Freshman Class Advisor-Jeff Ressler  
 High School Student Council Advisor-Patrick O'Dwyer  
 Middle School Student Council Advisors-Jerry Oberhaus (50%) Carrie Sines (50%)  
 Elementary Student Council Advisor-Holly Weber  
 Assistant Football Coach-Matt Bryan  
 Assistant Football Coach -Ryan Miller  
 Jr. High Football Coach-Luke Crozier  
 Jr. High Volleyball Coach-Brittany Edwards  
 Jr. High Cross Country Coach-Kaylene Atkinson  
 Freshman Boys Basketball Coach-Doug Hinton  
 Jr. High Cheerleading Advisor-Kaitlyn Rhodes (50%)  
 Tiger Tales Advisor-Matt Bryan  
 Yearbook Advisor-Jeff Ressler  
 Pit Band Director-Nick Riley  
 Director of Bands-Nick Riley  
 Assistant Band Director-Emily Wesley  
 Art Club Advisor-Amy Spieth

High School National Honor Society-Kathy Bailey  
National Junior Honor Society-Carrie Sines  
Spanish Club-Alicia Soto  
SADD- Shelley Ahleman  
H. S. Quiz Team Adviser-Shelley Ahleman  
Middle School Quiz Team Adviser-Cassie Hartzell  
Jr. Great Books-Holly Weber  
Elementary Musical-Emily Wesley  
Elementary Art Show-Jill Evans  
FBLA-Kati Weeks  
District Mentor Coordinator-Patty Hill  
Vocal Music Director-Mary Chamberlin

- d. Approve the transfer of Jillian Kabwata from Lunchroom Aide to Lunchroom Cashier for 3 ½ hours per day, beginning with the 2018-19 school year, continuing her current salary steps and salary rates.

Move to approve the above consent items:  
Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll call: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_  
Mr. Weaver\_\_\_

**9. Approve Casey Mohler**

\_\_\_\_\_made the motion and \_\_\_\_\_seconded the motion to offer Casey Mohler, a certified individual, the following one year supplemental positions for the 2018-19 school year. His salary will be per the LCCTA Negotiated Agreement’s Supplemental Salary Schedule:

- Head Football Coach
- Jr. High Girls Basketball Coach (7<sup>th</sup> Grade)

Roll call: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_  
Mr. Weaver\_\_\_

**10. OLD BUSINESS**

**11. NEW BUSINESS**

**Upcoming Events**

- Liberty Center High School Graduation - Sunday, May 27 at 2:30 p.m.
- L.E.C. Graduation – Wednesday, May 30 at 10:00 a.m. at L.E.C.
- Staff Appreciation Breakfast- Thursday, May 31 at 8:00 a.m. in the Auditoria

**12. BOARD MEMBERS’ COMMITTEE REPORTS**

**13. EXECUTIVE SESSION**

The motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Board enter Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_.

Roll call: Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_  
Mr. Weaver\_\_\_

The board returned from Executive Session at \_\_\_\_\_ p.m.

**14. ADJOURNMENT**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the May 21, 2018 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

Roll call: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler  
Mr. Weaver\_\_\_