



Board of Cooperative Educational Services  
[www.cboces.org](http://www.cboces.org)

*"Through collaboration, CBOCES will provide value-added resources that enrich educational opportunities for all students."*

## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

### **Date**

**November 17, 2022**

5:30 PM Dinner

6:30 PM Regular Meeting

### **Location**

**CBOCES Office**

**Lower Level Boardroom**

2020 Clubhouse Drive

Greeley, CO 80634

### **Board of Directors**

Christine Brown, Morgan County SD RE-3

Mary Clawson, Weld RE-9 SD

John Davis, Estes Park SD R-3

DeAn Dillard, Eaton SD RE-2

Katie Ford, Briggsdale School

Christy Loyd, Pawnee SD RE-12

Mindy Marshall, Platte Valley SD RE-7

Patricia Montoya, Weld County SD RE-1 – (Alternate Adam Kosee)

Kris Musgrave, Wiggins SD RE-50J

Karen Ragland, St. Vrain Valley Schools

Alejandra Santana, Brush SD RE-2J

Michelle Sharp, RE-1 Valley SD

Janie Shoemaker, Prairie SD RE-11J

Michael Wailes, Weld RE-5J SD

Kathy Wood, Weldon Valley SD RE-20J

### **Administration**

Dr. Randy Zila, Executive Director

Erich Dorn, Chief Financial Officer

Maria Castillo-Saenz, Federal Programs Director

Mark Rangel, Innovative Education Services Director

Jocelyn Walters, Special Education Director

Patti Greenlee, Executive Administrative Assistant

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### **1.0 Opening of Meeting – 6:30 PM**

1.1 Call to Order

1.2 Roll Call

1.3 Introductions/District Updates

1.4 Approval of Agenda

1.5 Approval of Minutes – September 15, 2022

1.6 Public Participation

Time parameters – Three minutes per speaker; 20 minutes total for public participation

1.7 Board Reports/Requests

1.8 Old Business

- CHSAA Representative – Bethany Brookens via ZOOM



Board of Cooperative Educational Services  
[www.cboces.org](http://www.cboces.org)

***“Through collaboration, CBOCES will provide value-added resources that enrich educational opportunities for all students.”***

## **2.0 Consent Agenda**

- 2.1 Approval of Personnel Items
- 2.2 Approval of 2021-22 Supplemental Appropriations

## **3.0 Presentations**

None

## **4.0 Reports/Discussion**

- 4.1 FY 2021-22 Financial Statements and Single Audit Report\* – Erich Dorn and Tim Mayberry (presenting via ZOOM)  
\*The Single Audit Report will be presented at the Board Meeting
- 4.2 Superintendents’ Advisory Council Report – Dr. Randy Zila (Oral Report)
- 4.3 First Reading, Discussion, Board Policy/Regulation Revisions BEC, GBAB, GBEA, GBJ, IC/ICA, IHODA
- 4.4 Financial Reports – Erich Dorn – Chief Financial Officer
  - Board Notes for Financial Reports
  - Investment Report A
  - Cash Flow Analysis Report B
  - Cash Flow Chart C
  - Two Page Financial Summary Report
  - Ten Page Detailed Expense Report
- 4.5 Directors’ Reports
  - a. Dr. Randy Zila, Administration (Oral Report)
  - b. Erich Dorn, Business Services Department
  - c. Maria Castillo-Saenz, Federal Programs Department
  - d. Mark Rangel, Innovative Education Services Department
  - e. Jocelyn Walters, Special Education Department

## **5.0 Action Items**

- 5.1 Approval of FY 2021-22 Financial Statements and Single Audit
- 5.2 Approval of Centennial BOCES 2021-22 Financial Accreditation Report
- 5.3 Approval of Centennial BOCES declining employer participation in FMLI Act

## **6.0 Updates/Announcements**

None

## **7.0 Adjournment**

### **Future Board Meeting Schedule**

January 19, 2023

April 20, 2023

May 18, 2023

**M E M O R A N D U M**

**TO:** Centennial BOCES Board of Directors

**FROM:** Dr. Randy Zila, Executive Director

**DATE:** November 17, 2022

**SUBJECT: Opening of Meeting**

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***Background Information***

1.1 Call to Order

1.2 Roll Call

1.3 Introductions/District Updates

1.4 Approval of Agenda

1.5 Approval of Minutes – September 15, 2022

1.6 Public Participation – Time parameters (Three minutes per speaker: 20 minutes total)

1.7 Board Reports/Requests

1.8 Old Business

***Recommended Action***

Approve or Amend Agenda

Approve or Amend Minutes

Other – as determined by Board

**1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on September 15, 2022 at 2020 Clubhouse Drive, Greeley, Colorado and via Zoom.

**1.1 Call to Order**

*President Mary Clawson called the meeting to order at 6:33 PM.*

**1.2 Roll Call**

**Board Members (or alternates) present:**

Christine Brown, Morgan County SD RE-3  
Mary Clawson, Weld RE-9 SD (via Zoom)  
Katie Ford, Briggsdale School  
Christy Loyd, Pawnee SD RE-12  
Mindy Marshall, Platte Valley SD RE-7 (via Zoom)  
Adam Kosec, Alternate, Weld County SD RE-1  
Regan Price, Weld RE-4 SD, (via zoom)  
Karen Ragland, St. Vrain Valley Schools  
Steve Shinn, Alternate, RE-1 Valley SD (via Zoom)  
Janie Shoemaker, Prairie SD RE-11J  
Michael Wailes, Weld RE-5J  
Kathy Wood, Weldon Valley SD RE-20J  
Stacy Ferree, Alternate, Estes Park SD R-3 (via Zoom)

**Board Members absent:**

DeAn Dillard, Eaton SD RE-2  
Patricia Montoya, Weld County SD RE-1  
Michelle Sharp, RE-1 Valley SD  
John Davis, Estes Park SD R-3  
Kris Musgrave, Wiggins SD RE-50J  
Alejandra Santana, Brush SD RE-2J

**CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Erich Dorn, Chief Financial Officer  
Mark Rangel, Innovative Education Services Director  
Jocelyn Walters, Director of Special Education  
Shana Garcia, substitute secretary

**CBOCES Staff absent:**

Maria Castillo-Saenz, Federal Programs Director

**1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

**1.4 Approval of Agenda**

*Kathy Wood moved to approve the agenda as presented. Steve Shinn seconded.*

**The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, absent; DeAn Dillard, absent; Stacy Ferree, yes; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, yes; Mindy Marshall, yes; Patricia Montoya, absent; Kris Musgrave, absent; Karen Ragland, yes; Alejandra Santana, absent; Michelle Sharp, absent; Steve Shinn, yes; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]**

### **1.5 Approval of Minutes**

The May 19, 2022 minutes were approved as presented

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

Mike Wailes expressed concerns of transgender athletes. Mike was asking for input from the districts Boards and it was brought to the Boards attention from Regan Price, Weld RE4, that CHASA has had a policy in place since 2014. Dr. Randy Zila suggested it be put up for discussion with Boards and BOCES' and also added that CASB will be meeting with CHASA at the 10/20/22 CASB meeting.

### **1.8 Old Business**

None

## **2.0 Action Items**

### **2.1 Approval of Reinstatement of Weld RE4 School District as a Centennial BOCES Member District.**

*Kathy Wood moved to approve the Reinstatement of Weld RE4 School District as a Centennial BOCES Member District. Karen Ragland seconded.*

**The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, absent; DeAn Dillard, absent; Stacy Ferree, yes; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, yes; Mindy Marshall, yes; Patricia Montoya, absent; Kris Musgrave, absent; Karen Ragland, yes; Alejandra Santana, absent; Michelle Sharp, absent; Steve Shinn, yes; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]**

## **3.0 CONSENT AGENDA**

### **3.1 Approval of Personnel Items**

### **3.2 Approval of 2022-23 Supplemental Appropriations**

*Kathy Wood moved to approve Consent Agenda items 3.1 and 3.2. Michael Wailes seconded.*

**The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, absent; DeAn Dillard, absent; Stacy Ferree, yes; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, yes; Mindy Marshall, yes; Patricia Montoya, absent; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes;**

**Alejandra Santana, absent; Michelle Sharp, absent; Steve Shinn, yes; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]**

**4.0 PRESENTATIONS**

None

**5.0 REPORTS / DISCUSSION**

**5.1** Superintendents' Advisory Council Report – Dr. Randy Zila provided information regard ESSER funds and the presentation from Dr. Glenn McClain.

- College Guidance Network and their ability to help with guidance counselors. CBOCES can possibly help support this resource with CBOCES ESSER3 money.
- Christina Monaco reported at the SAC meeting and she is the new representative from CDE

**5.2** Financial Reports – Erich Dorn –Chief Financial Officer

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Two Page Financial Summary Report
- f. 10 Page Detailed Expense Report

**5.3** Directors Report

- a. Dr. Randy Zila, Administration Report (Oral Report)
- b. Erich Dorn, Chief Financial Officer/Human Resources/Technology Department (written report)
- c. Maria Castillo-Saenz, Federal Programs Department (not in attendance)
- d. Mark Rangel, Innovative Education Services Department (written report)
- e. Jocelyn Walters, Special Education Department (written report)

**6.0 UPDATES/ANNOUNCEMENTS**

Dr. Randy Zila welcomed Patti Greenlee serving as the Board of Directors Secretary.

**7.0 ADJOURNMENT**

*The meeting was adjourned by acclamation at 7:52 PM.*

Respectfully Submitted,

*Patti Greenlee*

Centennial BOCES Executive Assistant

MEMORANDUM

**TO:** Centennial BOCES Board of Directors  
**FROM:** Dr. Randy Zila, Executive Director  
**DATE:** November 17, 2022  
**SUBJECT:** Consent Agenda

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***Background Information***

**2.1 Approval of Personnel Items**

See Attached

**2.2 Approval of 2021-22 Supplemental Appropriations**

Centennial BOCES Administration:	20,831.00
Perkins CTE Innovations Grant:	21,000.00
Financial Data Services:	(12,000.00)
ARP ESSER 3 Funds:	380,084.00
SPED Inclusive Local:	30,000.00
SPED Preschool:	40,000.00
SPED Speech Pathology:	100,000.00
SPED School Psychology:	110,000.00
SPED Motor Team (OT):	95,000.00
SPED State ECEA Reimbursement:	372,021.00
Innovative Education Learning Services:	6,850.00
Gifted & Talented Administrative Unit:	255.00
BOCES State Priorities Assistance:	(26,256.00)
Centennial BOCES High School:	49,700.00
I-Connect High School:	5,600.00
ARP Homeless Children & Youth Grant:	6,844.00
RISE Grant:	41,354.00

***Recommended Action***

Approve Consent Agenda Action Items As Presented

# MEMORANDUM

**TO:** Centennial BOCES Board of Directors  
**FROM:** Dr. Randy Zila, Executive Director  
**DATE:** November 17, 2022  
**SUBJECT:** Approval of Personnel Items - Staff Appointments

[illegible]



# MEMORANDUM

**TO:** Centennial BOCES Board of Directors  
**FROM:** Dr. Randy Zila, Executive Director  
**DATE:** November 17, 2022  
**SUBJECT:** Approval of Personnel Items - Staff Resignations / Releases

[illegible]

Supplemental Appropriations for November 17, 2022 board agenda:

Centennial BOCES Administration:	20,831.00
Perkins CTE Innovations Grant:	21,000.00
Financial Data Services:	(12,000.00)
ARP ESSER 3 Funds:	380,084.00
SPED Inclusive Local:	30,000.00
SPED Preschool:	40,000.00
SPED Speech Pathology:	100,000.00
SPED School Psychology:	110,000.00
SPED Motor Team (OT):	95,000.00
SPED State ECEA Reimbursement:	372,021.00
Innovative Education Learning Services:	6,850.00
Gifted & Talented Administrative Unit:	255.00
BOCES State Priorities Assistance:	(26,256.00)
Centennial BOCES High School:	49,700.00
I-Connect High School:	5,600.00
ARP Homeless Children & Youth Grant:	6,844.00
RISE Grant:	41,354.00

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$20,831 be appropriated into the 2022-2023 Centennial BOCES budget for the Centennial BOCES Administration Project. This budget increase is based on assessment revenue from a new BOCES member and additional local revenue, and will increase this budget from \$916,177 to \$937,008.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$21,000 be appropriated into the 2022-2023 Centennial BOCES budget for the Perkins CTE Innovations Grant Project. This budget increase is based on additional grant funds awarded and will increase this budget from \$34,895 to \$55,895.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of (\$12,000) be appropriated into the 2022-2023 Centennial BOCES budget for the Financial Data Services Project. This budget decrease is based on a reduction of local revenue and will decrease this budget from \$87,920 to \$75,920.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$380,084 be appropriated into the 2022-2023 Centennial BOCES budget for the ARP ESSER 3 Funds Project. This budget increase is based on grant funds awarded and will increase this budget from \$0 to \$380,084.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$30,000 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED Inclusive Local Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$201,195 to \$231,195.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$40,000 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED Preschool Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$301,021 to \$341,021.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$100,000 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED Speech Pathology Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$1,045,442 to \$1,145,442.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$110,000 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED School Psychology Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$722,024 to \$832,024.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$95,000 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED Motor Team (OT) Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$556,369 to \$651,369.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$372,021 be appropriated into the 2022-2023 Centennial BOCES budget for the SPED State ECEA Reimbursement Project. This budget increase is based on final ECEA grant allocation and will increase this budget from \$0 to \$372,021.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$6,850 be appropriated into the 2022-2023 Centennial BOCES budget for the Innovative Education Learning Services Project. This budget increase is based on additional IES membership revenue and will increase this budget from \$116,715 to \$123,565.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$255 be appropriated into the 2022-2023 Centennial BOCES budget for the Gifted & Talented Administrative Unit Project. This budget increase is based on final grant allocations and will increase this budget from \$148,904 to \$149,159.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of (\$26,256) be appropriated into the 2022-2023 Centennial BOCES budget for the BOCES State Priorities Assistance Project. This budget increase is based on final allocations and adjusting to actual carryover and will increase this budget from \$316,968 to \$290,712.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$49,700 be appropriated into the 2022-2023 Centennial BOCES budget for the Centennial BOCES High School Project. This budget increase is based on additional local district revenue and will increase this budget from \$527,200 to \$576,900.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$5,600 be appropriated into the 2022-2023 Centennial BOCES budget for the I-Connect High School Project. This budget increase is based on additional local district revenue and will increase this budget from \$261,300 to \$266,900.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$6,844 be appropriated into the 2022-2023 Centennial BOCES budget for the ARP Homeless Children & Youth Grant Project. This budget increase is based on an adjustment for actual carryover funds and will increase this budget from \$8,000 to \$14,844.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$41,354 be appropriated into the 2022-2023 Centennial BOCES budget for the RISE Grant Project. This budget increase is based on an adjustment for actual carryover funds and will increase this budget from \$35,000 to \$76,354.

Adopted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022

CENTENNIAL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**M E M O R A N D U M**

**TO:** Centennial BOCES Board of Directors

**FROM:** Dr. Randy Zila, Executive Director

**DATE:** November 17, 2022

**SUBJECT: Reports/Discussion**

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***Background Information***

- 4.1 \*FY 2021-22 Financial Statements and Single Audit Report – Erich Dorn  
\* Single Audit Report will be presents at the Board Meeting
- 4.2 Superintendents' Advisory Council Report – Dr. Randy Zila (Oral Report)
- 4.3 First Reading, Discussion, Board Policy/Regulation Revisions – BEC, GBAB, GBEA, GBJ, IC/ICA, IHCD
- 4.4 Financial Reports – Erich Dorn – Chief Financial Officer
  - Board Notes for Financial Reports
  - Investment Report A
  - Cash Flow Analysis Report B
  - Cash Flow Chart C
  - Two Page Financial Summary Report
  - Ten Page Detailed Expense Report
- 4.5 Directors' Reports
  - a. Dr. Randy Zila, Administration (Oral Report)
  - b. Erich Dorn, Business Services Department
  - c. Maria Castillo-Saenz, Federal Programs Department
  - d. Mark Rangel, Innovative Education Services Department
  - e. Jocelyn Walters, Special Education Department

***Recommended Action***

Reports only – no action required

MEMORANDUM

**TO:** Centennial BOCES Board of Directors

**FROM:** Dr. Randy Zila, Executive Director

**DATE:** November 17, 2022

**SUBJECT: First Reading, Proposed Revisions to Board Policies/  
Regulations/Exhibits: Discussion, Board Policy/Regulation Revisions  
BEC, GBAB, GBEA, GBJ, IC/ICA, IHCDA**

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***Background Information***

Proposed revisions to the attached Board policies/regulations/exhibits are the result of legislative changes during the 2021 session. The proposed additions/deletions/revisions reflect the sample policies/regulations/exhibits produced by the Colorado Association of School Boards (CASB) and contain all the content/language CASB believes best meets the intent of the law. Although generally not requiring Board approval, regulations and exhibits have been included in this discussion item to assist with policy review and clarification. This agenda item will return for approval at the January 20, 2022 Board meeting.

*NOTE: While Colorado BOCES are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements BOCES must follow. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

### **Executive Sessions**

All meetings of the Board shall be open to the public except that at any regular or special meeting the Board may proceed into executive session upon affirmative vote of two-thirds of the quorum present.

The Board shall not make final policy decisions nor shall any resolution, policy or regulation be adopted or approved nor shall any formal action of any kind be taken during any executive session.

Prior to convening in executive session, the Board shall announce the topic of the executive session which shall be reflected in the minutes. The Board shall include the specific citation to statute authorizing it to meet in executive session when it announces the session and identify the particular matter to be discussed in as much detail as possible without compromising the purpose for which the executive session is authorized.

*NOTE: As stated in the above paragraph, the Board must refer to the specific citation to statute authorizing it to meet when it announces the session. The following numbered paragraphs list the permissible executive session topics with the legal citation for each. Each topic is a subsection of C.R.S. 24-6-402 (4). The Board may choose not to include these legal citations in this policy and instead simply list the topics.*

The Board may hold an executive session for the sole purpose of considering any of the following matters:

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. However, no executive session shall be held to conceal the fact that a member of the Board has a personal interest in such property transaction. C.R.S. 24-6-402 (4)(a).
2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). The mere presence or participation of an attorney at an executive session shall not be sufficient to satisfy this requirement.

File: BEC

*NOTE: A 2020 Colorado Court of Appeals ruling held that when announcing an intent to enter executive session to receive legal advice, a local government must identify at least the subject matter of the legal matter(s) to be discussed. Guy v. Whitsitt, 2020 COA 93, ¶ 27.*

3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402 (4)(c). An announcement will be made indicating the specific citation to state or federal law which is the reason the matter must remain confidential.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations, and instruction of negotiators. C.R.S. 24-6-402 (4)(e).
6. Personnel matters except if an employee who is the subject of an executive session requests an open meeting. C.R.S. 24-6-402 (4)(f). If the personnel matter involves more than one employee, all of the employees must request an open meeting. Discussion of personnel policies that do not require discussion of matters specific to particular employees is not considered "personnel matters." Discussions concerning a member of the Board, any elected official or the appointment of a Board member are not considered "personnel matters."

*NOTE: A 2020 Colorado Court of Appeals ruling held that when announcing an intent to enter executive session to discuss a personnel matter, a local government must at least identify the subject employee. Guy v. Whitsitt, 2020 COA 93, ¶ 32.*

7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act, except that consideration of work product documents and documents subject to the governmental or deliberative process privilege must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. 24-6-402 (4)(g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402 (4)(h).
9. Negotiations concerning the terms of an employment contract with one or more executive director finalists if the Board has named more than one candidate as a finalist and has held a forum open to the public to conduct interviews with each of the finalists. C.R.S. 24-6-402 (4)(i)(I).

In addition to interviewing finalists in a public forum, the Board may interview finalists in executive session. C.R.S. 24-6-402 (4)(i)(II).

File: BEC

The Board may also instruct personnel and representatives to begin contract negotiations with one or more candidates in executive session, including the necessary process to prioritize, for the purposes of negotiation, one or more finalists after public forums have been completed. C.R.S. 24-6-402 (4)(i)(III).

Prioritizing among the finalists and beginning negotiations with one or more of the finalists shall not constitute formal action or adoption by the board or governing body. Such formal action occurs only when the board or governing body comes into public session and casts votes on their preferred next chief executive officer. No formal adoption is deemed to have taken place until a public vote has occurred.

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Only those persons invited by the Board may be present during any executive session regardless of the topic of the session (including personnel matters).

The Board shall cause an electronic recording to be made of the executive session in accordance with applicable law. Such record shall be retained by the Board for 90 days following the session.

(Adoption date)

LEGAL REFS.: C.R.S. 22-32-108 (5) (*meetings of the board*)  
C.R.S. 22-32-108 (5)(d) (*executive session minutes*)  
C.R.S. 24-6-402 (*open meetings law*)

CROSS REFS.: BEDG, Minutes  
KDB, Public's Right to Know/Freedom of Information

NOTE 1: BOCES must make an "electronic recording" of any executive session, which shall include the specific statutory citation to the executive session law that allows the Board to meet in executive session. However, if the executive session is held to discuss an individual student matter, the Board is not required to make an electronic or written record of the executive session. If the executive session is held to receive legal advice from an attorney on a particular matter, an electronic record must be made of the statutory citation to the executive session law that allows the Board to meet in executive session to receive legal advice, but the Board is not required to make an electronic or written record of the discussion that occurs in the executive session, on the basis that it constitutes privileged attorney-client communication. If no electronic recording is made because the discussion constitutes a privileged attorney-client communication, this must be stated on the electronic recording, or the attorney representing the board must provide a signed statement attesting that the portion of the executive session that was not recorded constituted a privileged attorney-client communication. The board should put a procedure in place to assure that the record of any executive session is routinely destroyed once the 90-day deadline expires.

NOTE 2: Each member of the BOCES board of directors is required to sign an affidavit stating the board member is aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in C.R.S. 24-6-402. The affidavit shall be



File: BEC

*signed at each meeting at which the BOCES board elects officers pursuant to C.R.S. 22-5-105 (1). The affidavits shall be kept with the minutes of the board meeting. C.R.S. 22-5-105(2).*

*NOTE 3: State law requires the minutes of any Board meeting at which the Board convenes in executive session to be posted on the Board's website not later than 10 business days following the meeting at which the minutes are approved by the Board. C.R.S. 22-32-108 (5)(d). If the Board does not maintain a website, the minutes "must be published in the same manner as the [B]oard regularly provides public notice." Id. The law doesn't specify the length of time that the minutes must remain "posted" or "published." At a minimum, CASB suggests keeping the minutes posted/published for at least 90 days following the meeting at which the executive session occurred. This way, the timeline for posting/publishing is the same as the statutory timeline for the retention of electronic recordings of executive sessions. See, C.R.S. 22-32-108 (5)(d); 24-6-402 (2)(d.5)(II)(E).*

*NOTE 4: Beginning April 4, 2022, state law permits BOCES boards to convene in executive session to discuss negotiations concerning the terms of an employment contract with one or more executive director finalists if (1) the board has named more than one candidate as a finalist and (2) the board holds an open public forum to conduct interviews with each of the finalists. C.R.S. 24-6-402(4)(i)(I). The bill also allows a board to, in addition to interviewing finalists in a public forum, interview finalists in executive session. C.R.S. 24-6-402(4)(i)(II).*

*Additionally, the bill authorizes boards to instruct personnel and representatives to begin contract negotiations with one or more candidates in executive session, including the necessary process to prioritize, for the purposes of negotiation, one or more finalists after public forums have been completed. C.R.S. 24-6-402(4)(i)(III). Prioritizing among the finalists and beginning negotiations with one or more of the finalists does not constitute formal action or adoption by the board; such formal action only occurs when the board votes during a public session and no formal adoption is deemed to have taken place until a public vote has occurred. C.R.S. 24-6-402(4)(i)(IV).*

**[Revised August 2022]**

CASB SAMPLE POLICY – BOCES 2015©

*NOTE: While Colorado BOCES are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements BOCES must follow. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

## Workplace Health and Safety Protection

The BOCES is committed to providing a safe work environment for all employees. When employees know or have any reasonable concern about workplace violations of government health or safety rules, or about an otherwise significant workplace threat to health or safety, they should report such concerns following the BOCES's concerns, complaints, or grievances procedure.

Deleted: related to a public health emergency

### Nondiscrimination

The Board, the executive director, other administrators, and employees will not unlawfully discriminate, take adverse action, or retaliate against any employee who, in good faith, raises any reasonable concern about workplace violations of government health or safety rules, or about an otherwise significant workplace threat to health or safety if the BOCES controls the workplace conditions giving rise to the threat or violation. Discrimination against an employee who opposes any practice they reasonably believe is unlawful or who participates in an investigation, proceeding, or hearing on such matter is also prohibited.

Deleted: Public health emergency

For the purposes of this policy, a public health emergency means a public health order issued by a state or local public health agency or a disaster emergency declared by the governor based on a public health concern.

Deleted: related to a public health emergency

The Board, the executive director, other administrators and employees will also not unlawfully discriminate, take adverse action, or retaliate against any employee who voluntarily wears their own personal protective equipment, such as a mask, faceguard, or gloves, if the personal protective equipment:

1. provides a higher level of protection than the equipment provided by the BOCES;
2. is recommended by a federal, state, or local public health agency with jurisdiction over the BOCES; and
3. does not render the employee incapable of performing their job or fulfilling their job duties.

### Notice

File: GBAB

To reduce unlawful discrimination and ensure a safe workplace environment, the administration is responsible for providing notice of this policy to all employees. This policy will be referenced in employee handbooks and otherwise available to all staff through electronic or hard-copy distribution.

(Adoption date)

LEGAL REFS.: C.R.S. 8-14.4-101 (*definition of public health emergency*)  
C.R.S. 8-14.4-102 (*prohibition against discrimination based on claims related to a public health emergency*)

CROSS REFS.: GBA, Open Hiring/Equal Employment Opportunities  
GBK, Staff Concerns/Complaints/Grievances  
GBK-R, Staff Concerns/Complaints/Grievances – Regulation

*NOTE: HB20-1415 and SB22-097 prohibit employers from discriminating, retaliating, or taking adverse action against any worker who, in good faith, raises any reasonable concern about workplace violations of government health or safety rules, or about an otherwise significant workplace threat to health or safety if the employer controls the workplace conditions giving rise to the threat or violation. HB20-1415 also prohibits employers from discriminating against employees who voluntarily wear their own personal protective equipment, if certain conditions are met, and requires employers to post notice of a worker's rights under this provision. It further allows an employee to bring a civil action against an employer after exhausting administrative remedies.*

**[Revised August 2022]**

CASB SAMPLE POLICY – BOCES 2020©

*NOTE: Colorado BOCES that receive federal funds are required by federal law to have "written standards of conduct covering conflicts of interest" applicable to BOCES employees and the selection, award, and administration of federally funded contracts. Although state law does not require the BOCES to adopt a policy on this subject, some content in this sample reflects legal requirements that arguably apply to BOCES staff under state law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

*NOTE: If the BOCES operates a school or educational program for K-12 students and/or employs staff who work with students, keep the language in brackets. If the BOCES does not operate a school or educational program for K-12 students and/or does not employ staff who work with students, delete the language in brackets.*

### **Staff Ethics/Conflict of Interest**

No BOCES employee shall engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his or her duties and responsibilities in the BOCES. Employees are expected to perform the duties of the position to which they are assigned and to observe rules of conduct and ethical principles established by state law and BOCES policies and regulations.

It shall be understood that all confidential information an employee is privy to as a result of BOCES employment shall be kept strictly confidential. In addition, employees shall not utilize information solely available to them through the BOCES to engage in any type of work outside of the BOCES. This includes information concerning potential customers, clients, or employers.

*[An employee shall not sell any books, instructional supplies, musical instruments, equipment, or other school supplies to any student or to the parents/guardians of a student unless prior approval has been obtained from the Board or executive director.]*

*[Optional language allowed under Colorado's nepotism laws]*

Moreover, to avoid a conflict of interest, the BOCES prohibits an employee from exercising supervisory, appointment, dismissal authority, or disciplinary action over a member of the employee's immediate family. For purposes of this policy, an employee's "immediate family" **means a person who is related by blood, marriage, civil union, or adoption.** In addition, an employee may not audit, verify, receive, or be entrusted with moneys received or handled by a member of the employee's immediate family. An employee shall not have access to the employer's confidential

**Deleted:** includes his or her spouse, partner in a civil union, children and parents.

File: GBEA

information concerning a member of the employee's immediate family, including payroll and personnel records.

*NOTE: Federal law requires BOCES that receive federal funds to have "written standards of conduct covering conflicts of interest" applicable to BOCES employees and the selection, award, and administration of federally funded contracts. 2 C.F.R. 300.18(c). Thus, if the BOCES receives federal funds, we recommend including the following section to meet this requirement.*

#### **Conflicts of interest - federally funded transactions**

Separate from state law and the Board's policies concerning BOCES employees' standards of conduct and conflict of interest, federal law imposes restrictions on the conduct of BOCES employees whenever the transaction in question is supported by federal funds subject to the Uniform Grant Guidance (UGG).

Under the UGG, a BOCES employee shall not participate in the selection, award, or administration of a contract supported by a federal award if the employee has a conflict of interest as defined by the UGG.

A conflict of interest arises under the UGG when the employee, any member of his or her immediate family, his or her business partner, or an organization which employs or is about to employ any of the aforementioned parties has a substantial financial or other interest in or would obtain a substantial tangible personal benefit from a firm considered for a contract.

In addition, the UGG prohibits BOCES employees from soliciting or accepting gratuities, favors, or anything of monetary value from contractors or parties to subcontracts that are federally funded, unless the gift is an unsolicited item of nominal value.

For purposes of this policy section only, "immediate family" means the employee's spouse, partner in a civil union, children, and parents. In determining whether a financial or other interest is "substantial," or whether anything solicited or accepted for private benefit is of "nominal value," BOCES employees shall follow the standards of conduct and corresponding definitions applicable to local government employees under state law.

These minimum federal requirements are not waivable in connection with any transaction or contract to which they apply.

An employee who violates the standards of conduct set forth in this policy's section may be subject to disciplinary action, in accordance with applicable law and Board policy.

(Adoption date)

File: GBEA

LEGAL REFS.: 2 C.F.R. 200.318(c) (*Uniform Grant Guidance – written standards of conduct covering conflicts of interest required concerning the selection, award and administration of contracts supported by federal funds*)  
Constitution of Colorado, Article X, Section 13 (*felony to make a profit on public funds*)  
C.R.S. 2-4-401 (definition of immediate family)  
C.R.S. 14-15-101 *et seq.* (*Colorado Civil Union Act*)  
C.R.S. 24-18-109 (*government rules of conduct*)  
C.R.S. 24-18-110 (*voluntary disclosure*)  
C.R.S. 24-18-201 (*standards of conduct – interests in contracts*)  
C.R.S. 24-18-202 (*standards of conduct – interests in sales*)  
C.R.S. 24-34-402 (1) (*discriminatory and unfair employment practices*)  
C.R.S. 24-34-402 (1)(h) (*nepotism provisions*)

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CROSS REFS.: DKC, Expense Authorization/Reimbursement (Mileage and Travel)  
GBEB, Staff Conduct (And Responsibilities)  
GCQF, Discipline, Suspension and Dismissal of Professional Staff  
GDQD, Discipline, Suspension and Dismissal of Support Staff

[Revised August 2022]  
CASB SAMPLE POLICY – BOCES 2015©

Deleted: February 2017

*NOTE: While Colorado BOCES are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements that arguably apply to a BOCES. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

## **Personnel Records and Files**

The executive director is authorized and directed to develop and implement a comprehensive and efficient system of personnel records under the following guidelines:

1. A personnel folder for each employee shall be accurately maintained in the BOCES administrative office. Personnel records shall include home addresses and telephone numbers, financial information, and other information maintained because of the employer-employee relationship. Personnel records also include the specific date of an educator's absence from work.
2. All personnel records of individual employees shall be considered confidential except for the information listed below. They shall not be open for public inspection. The executive director and designees shall take the necessary steps to safeguard against unauthorized access or use of all confidential material.
3. Employees shall have the right, upon request, to review the contents of their own personnel files, with the exception of references and recommendations provided to the BOCES on a confidential basis by universities, colleges or persons not connected with the BOCES.
4. The following information in personnel records and files shall be available for public inspection:
  - a. Applications of past or current employees
  - b. Employment agreements
  - c. Any amount paid or benefit provided incident to termination of employment
  - d. Performance ratings except for evaluations of licensed personnel as noted below

- e. Any compensation including expense allowances and benefits
- 5. The evaluation report of licensed personnel and all public records used in preparing the evaluation report shall be confidential and available only to those permitted access under state law.
- 6. Employees' home addresses and telephone numbers shall not be released for general public or commercial use.
- 7. Employees' medical records shall be kept in separate files and shall be kept confidential in accordance with applicable law and Board policy.

(Adoption date)

LEGAL REFS.: C.R.S. 22-9-109 (*licensed personnel evaluations – exemption from public inspection*)  
C.R.S. 24-19-108 (1)(c) (*exceptions to public records*)  
C.R.S. 24-72-201 *et seq.* (*Colorado Open Records Act*)

CROSS REFS.: GCE/GCF, Professional Staff Recruiting/Hiring  
KDB, Public's Right to Know/Freedom of Information

| **[Revised August 2022]**

CASB SAMPLE POLICY – BOCES 2015©



*NOTE: While Colorado BOCES are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements BOCES must follow if the BOCES operates a school or educational program for K-12 students. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

*If the BOCES does not operate a school or educational program for K-12 students or the BOCES follows the calendar(s) of its member school districts, it should not adopt this policy.*

### **School Year/School Calendar/Instruction Time**

Prior to the end of the school year, the Board must determine the length of time during which BOCES schools must be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact must be consistent with the Board's definition of "actively engaged in the educational process," must meet or exceed the requirements of state law, and must include a sufficient number of days to allow the executive director or designee flexibility in preparing a calendar that supports the BOCES's educational objectives.

The Board defines "actively engaged in the educational process" as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including:

- classroom instruction time
- individual student work time while at school, including study hall and library research
- school-related field trips
- independent study insofar as such study is allowed under BOCES policy
- assemblies

*NOTE: For the 2022-2023 school year, the Colorado Department of Education will discontinue flexibilities for districts to provide 100% remote learning options to students enrolled in brick-and-mortar schools due to COVID-19. Thus, beginning in 2022-23, students who wish to pursue a fully remote learning option will need to be enrolled in either an online school or online program.*

*However, CDE will continue to offer flexibility for districts to provide temporary*

remote learning options as a result of COVID-19 health concerns for the 2022-23 school year. "Temporary remote learning" flexibility means that there may be local needs for brick and mortar schools to temporarily suspend in-person learning due to COVID in the 2022-23 school year. This may include the need to temporarily move a classroom, a grade level, or the school to remote learning. It may also result from workforce shortages due to a COVID-19 outbreak. A school or district may need to temporarily move to remote learning in these instances for a short period of time (i.e. the rest of the week/two weeks). When a school/district suspends in-person learning in this way, it will continue to be important that the school/district has the appropriate plan and policies in place to account for a transition to remote learning.

To access this flexibility, local boards must utilize a governance document (e.g., board policy or resolution) if the board wishes to use a form of remote learning for the 2022-23 academic year. Local boards do not need to adopt multiple governance documents and should be cognizant of the way in which they authorize changes for the 2022-2023 school year, as the changes outlined by CDE are only applicable for the upcoming school year. If a local board decides to amend board policies for the 2022-2023 school year, the board will need to update board policy again prior to the start of the 2023-2024 school year to remove the language specific to the 2022-2023 school year. If the board elects to incorporate language in board policy, the following sample language may be used and inserted in the policy. If the board determines to authorize this flexibility in a board resolution, this language is not necessary in board policy.

For the 2022-2023 school year, the definition of "actively engaged in the educational process" includes all of the above and temporary remote learning as a result of COVID-19 health concerns for students provided under the supervision of a certificated or licensed teacher. "Supervision of a certificated or licensed teacher" means a certificated or licensed educator, including teachers, counselors, paraprofessionals, or other certificated or licensed staff as assigned.

Synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning and may include the use of: [existing BOCES or member district online school or program, services provided with Colorado Digital Learning Solutions, assigned and prepared work packets, video conferencing, pre-recorded classes, or other method(s) utilized by the BOCES]. Teacher-pupil instruction and contact time may be tracked and counted for attendance purposes occur in the following ways:

*NOTE: Local boards must provide an explanation of the ways in which teacher-pupil instruction and contact time will occur outside the classroom during remote learning days. The list below includes some examples of ways in which CDE and Colorado districts have identified how contact time may occur and attendance count. Each local board should carefully evaluate the below that will be utilized by the BOCES*

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*and delete or add to the list based on the BOCES's needs.*

*Local boards have the option to differentiate this list based on the grade level of the students. (e.g., the educational process for preschool may be different from that for K-12 or there may be distinctions between elementary and secondary students).*

1. Presence during in-person instruction;
2. Assignments completed at home;
3. Logging into the online learning platform;
4. Signing an online form attesting to work completed at home;
5. Student demonstration of learning;
6. Responding to teacher emails or communication; or
7. *[Insert other methods the district will use].*

Attendance will be recorded at least once daily for days when instructional hours are provided, meaning a student is "actively engaged in the educational process."

"Actively engaged in the educational process" does not include:

- lunch
- time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- recess time
- teacher preparation time
- passing periods between classes

*NOTE: For everything except lunch, the Board has discretion when determining what it means to be "actively engaged in the educational process." For example, the time between two classes or between a class and lunch period known as "passing time" may be included in the definition when the school calendar is developed. If the Board intends to include passing time, then it should include that bulleted point under the definition of "actively engaged in the educational process" in the first set of bullets above and delete it from those activities that are not included in the definition.*

Supervision by a licensed teacher must not require that the teacher be in the student's physical presence at all times, but that the teacher is exercising direction and control over the nature of the student's activities.

The BOCES will ensure that all students who are participating in remote learning will receive equitable instruction and services. Further, the BOCES will ensure that, within the constraints of COVID-19, equitable and appropriate instruction will continue to be offered to those students requiring accommodations.

File: IC/ICA

The BOCES calendar for the next school year must be prepared by the executive director or designee and presented to the Board for approval in the spring of each year. The executive director must consult with school district members when preparing the calendar.

(Adoption date)

LEGAL REFS.: C.R.S. 22-1-112 (school year and national holidays)  
C.R.S. 22-5-108 (1)(c) (board power to operate schools and classes as authorized by its members)  
C.R.S. 22-33-102 (1) (definition of academic year)  
C.R.S. 22-33-104 (1) (compulsory attendance law)  
C.R.S. 22-44-115.5 (fiscal emergency)  
1 CCR 301-39, Rules 2254-R-2.06 (school year and instruction hours; definition of contact/instruction time)

CROSS REF.: EBCE, School Closings and Cancellations  
JH, Student Absences and Excuses

*NOTE: State law establishes the school year as outlined below. The actual hours of teacher-student instruction may be reduced for parent/teacher conferences, staff in-service programs and closings due to student health, safety, or welfare concerns to 1056 hours for secondary students, 968 hours for elementary students other than kindergartners, 870 hours for full-day kindergarten students, and 435 hours for half-day kindergarten students. In no case may a school schedule fewer than 160 days without specific prior approval of the commissioner of education. C.R.S. 22-32-109 (1)(n).*

*Teacher-Pupil Instruction Minimum Hours/Days*

Half-Day Kindergarten	450 hours	(can be reduced* to 435 hours)	160 days
Full-Day Kindergarten.	900 hours	(can be reduced* to 870 hours)	160 days
Elementary (besides kindergarten)	990 hours	(can be reduced* to 968 hours)	160 days
Secondary	1,080 hours	(can be reduced* to 1,056 hours)	160 days

*\*Not more than 24 hours per school year may be used for parent/teacher conferences and staff in-service programs.*

*The school calendar for the current year might be presented as an exhibit coded ICA-E.*

[Revised August 2022]  
CASB SAMPLE POLICY – BOCES 2015©

Deleted: June 2021

*NOTE: While BOCES that operate a high school are not required by law to adopt a policy on this subject, some content in this sample reflects legal requirements BOCES must follow under the Concurrent Enrollment Programs Act, C.R.S. 22-35-101 et seq. This sample contains the content/language that CASB believes best meets the intent of the law. However, the BOCES should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

*If the BOCES does not operate a high school, it should not adopt this policy.*

### **Concurrent Enrollment**

The Board believes that students who wish to pursue postsecondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program or a "dropout recovery program" pursuant to the Concurrent Enrollment Programs Act (the Act). Students seeking to enroll in the ASCENT program or a dropout recovery program will work with the executive director or designee and meet the Act's applicable requirements.

*NOTE: HB22-1390 removed the cap of 500 ASCENT slots and instead allows for all qualified students to participate in the program; there is no longer an ASCENT slot allocation process. The bill also reduced the number of postsecondary credits required to qualify from 12 to 9. Additional information on the ASCENT Program is available through the [CDE Office of Postsecondary & Workforce Readiness \(PWR\) News](#).*

### **Definitions**

For purposes of this policy and accompanying regulation, the following definitions will apply.

"Concurrent enrollment" means the simultaneous enrollment of a qualified student in a BOCES high school and in one or more postsecondary courses at an institution of

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higher education. Concurrent enrollment does not include a student's simultaneous enrollment in: a BOCES high school and in one or more secondary career and technical education courses, advanced placement courses, or international baccalaureate courses; an early college course and a postsecondary course; a p-tech school and a postsecondary course; or a BOCES high school and a postsecondary course that does not fall within the definition of concurrent enrollment.

"Qualified student" means a person who is less than 21 years of age and is enrolled in the ninth grade or higher grade level.

*NOTE: The Act provides that students are eligible to enroll in postsecondary courses beginning in ninth grade. C.R.S. 22-35-103 (15). State law requires that, beginning with the 2020-21 school year, BOCES that enroll students in grades nine through twelve must provide qualified students in all grades nine through twelve the opportunity to concurrently enroll in postsecondary courses as provided in the Act. C.R.S. 22-35-104 (1)(a)(I)-(III).*

"Postsecondary course" means a course offered by an institution of higher education and includes coursework resulting in the acquisition of a certificate; an associate degree of applied sciences, general studies, arts, or science; and all baccalaureate degree programs.

"Institution of higher education" means:

- a. A state university or college, community college, junior college, or area vocational school as described in title 23, C.R.S.;
- b. A postsecondary career and technical education program that offers postsecondary courses and is approved by the state board for community colleges and occupational education pursuant to applicable state law; and
- c. An educational institution operating in Colorado that meets the Act's specified criteria.

### **Eligibility**

Qualified students seeking to enroll in postsecondary courses at the BOCES's expense and receive high school credit for such courses must follow the procedure accompanying this policy, including but not limited to timely submitting an application and establishing an academic plan of study. Qualified students must meet the minimum prerequisites and academic readiness for the postsecondary courses in which they seek to enroll.

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The Board determines the manner in which it provides opportunities for concurrent enrollment. However, the BOCES may not unreasonably deny approval for concurrent enrollment or limit the number of postsecondary courses in which a qualified student may enroll unless the BOCES is unable to provide access due to technological capacity.

*NOTE: The Act provides that students are eligible to enroll in postsecondary courses beginning in ninth grade. C.R.S. 22-35-103 (15). State law requires that, beginning with the 2020-21 school year, BOCES that enroll students in grades nine through twelve must provide qualified students in all grades nine through twelve the opportunity to concurrently enroll in postsecondary courses as provided in the Act. State law also specifically states that while Boards "may determine the manner in which concurrent enrollment opportunities are provided," the BOCES and school administrators "shall not unreasonably deny a qualified student approval to concurrently enroll in a postsecondary course." Additionally, the Board "shall not limit the number of postsecondary courses...a qualified student may concurrently enroll during the ninth, tenth, eleventh, and twelfth grade, except to the degree that the local educational provider is unable to provide access to the postsecondary courses due to technological capacity." C.R.S. 22-35-104 (1)(a)(I)-(III). While "technological capacity" is not explicitly defined in law or rule, it is understood to refer to broadband limitations.*

### **Academic credit**

Academic credit granted for postsecondary courses successfully completed by a qualified student will count as high school credit toward the Board's graduation requirements, unless such credit is denied.

High school credit will be denied if a qualified student does not receive a passing grade for the postsecondary course. High school credit will be denied for postsecondary courses that do not meet or exceed the BOCES's or applicable district's academic standards. High school credit will also be denied for a postsecondary course substantially similar to a course offered by the BOCES, unless the qualified student's enrollment in the postsecondary course is approved due to a scheduling conflict or other reason deemed legitimate by the BOCES. Concurrent enrollment is not available for summer school.

### **Agreement with institution of higher education**

When a qualified student seeks to enroll in postsecondary courses at an institution of higher education and receive high school credit for such courses, the BOCES and the participating institution will enter into a written cooperative agreement in accordance with the Act.

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*NOTE: The Act created a Concurrent Enrollment Advisory Board. C.R.S. 22-35-107. This Board's responsibilities include advising and assisting school districts, BOCES, and institutions of higher education in preparing cooperative agreements. The Concurrent Enrollment Advisory Board has approved model cooperative agreements between BOCES and institutions of higher education and has developed model applications, forms and checklists, which are available on the Colorado Department of Education's website.*

#### Payment of tuition and additional costs

The BOCES will pay the tuition for postsecondary courses **in accordance with the Act and the BOCES's cooperative agreement with the institution of higher education.**

*NOTE: Prior to SB19-176, state law allowed the Board to determine the total number of postsecondary credit hours for which the BOCES will pay. State law now requires that, beginning with the 2020-21 school year, BOCES that enroll students in grades nine through twelve must provide and pay tuition for qualified students in all grades nine through twelve the opportunity to concurrently enroll in postsecondary courses as provided in the Act. The BOCES cannot unreasonably deny approval for concurrent enrollment or limit the number of postsecondary courses in which a qualified student may enroll, unless the BOCES is unable to provide access due to technological capacity. C.R.S. 22-35-104 (1)(a)(I)-(III). The Act, however, does limit the number of postsecondary credit hours in which a qualified student who is not a participant in the ASCENT program and has not satisfied the Board's minimum graduation requirements by the end of the student's twelfth-grade year (i.e., a fifth-year student) may enroll, through concurrent enrollment. The statutory limit is a maximum of nine credit hours. C.R.S. 22-35-104 (1)(d).*

**Deleted:** successfully completed by a qualified student and for which the qualified student receives high school credit.

**Deleted:** The tuition paid by the BOCES for the qualified student's successful completion of an approved postsecondary course will be in accordance with the Act and the BOCES's cooperative agreement with the institution of higher education.



*NOTE: SB19-176 repealed the provision at C.R.S. 22-35-105 (3)(b), which allowed an institution of higher education to charge additional tuition and/or associated fees to the qualified student and the qualified student's parent/guardian in addition to the tuition paid by the BOCES. That is now prohibited. Concurrent enrollment courses are to be at no tuition cost to the qualified student and the student's parent/guardian, no matter the format or the location in which the course is delivered. The qualified student and the student's parent/guardian may be responsible for the cost of textbooks and fees.*

*HB22-1390 repealed the provisions at C.R.S. 22-35-105 (4)(a-c), which allowed local education providers to require tuition repayment from students who did not complete concurrent enrollment courses or who earned a failing grade in a concurrent enrollment course. Requiring repayment of tuition is now prohibited.*

▼ The qualified student and the student's parent/guardian will be responsible for the cost of textbooks and fees for postsecondary courses.

*NOTE: State law allows BOCES and institutes of higher education to have qualified students and the student's parents/guardians be responsible for the cost of any textbooks and fees for postsecondary courses. The sample language states that the qualified student and the student's parent/guardian "will be" responsible for such additional costs. The Board should review this language and may wish to consider alternative language depending on local circumstances and needs. For example, "will be" can be changed to "may be." This change would give the BOCES discretion to determine what costs may be assessed to the qualified student and the student's parent/guardian. BOCES may use other sources of funds, such as gifts, grants, and donations, to assist with textbooks and fees.*

**Deleted:** Prior to paying the tuition for any qualified student, the BOCES will require the student and student's parent/guardian to sign an agreement stating if the student fails or otherwise does not complete the postsecondary course for any reason without consent of the principal of the high school in which the student is enrolled, the student and/or the student's parent/guardian must repay the amount of tuition paid by the BOCES on the student's behalf.

## Transportation

The BOCES will not provide or pay for the qualified student's transportation to the institution of higher education.

## Notice

Information about concurrent enrollment options will be made available to high school students and their parents/guardians on an annual basis. In addition, at least six weeks prior to the beginning of the enrollment period for postsecondary concurrent enrollment courses, written notice (which may be sent electronically) will be provided to high school students and their parents/guardians of the postsecondary courses offered at no tuition cost to qualified students at the BOCES and at an institution of higher education, any anticipated costs of textbooks and fees to the qualified student for those courses, and the number and transferability of

File: IHCD A

course credits that a qualified student may earn by enrolling in and successfully completing a concurrent enrollment course.

*NOTE: State law specifies the requirements for the required notices to high school students and their parents/guardians. See C.R.S. 22-35-104 (b)(I)-(V).*

Information about concurrent enrollment options and the benefits of participating in concurrent enrollment during high school will be provided to middle school students and their parents/guardians electronically at least once during the school year and at least once during the summer.

*NOTE: State law requires the community college system, in collaboration with BOCES, to develop and provide informational materials to the parents of 6th-8th graders explaining the benefits of participating in concurrent enrollment programs in high school. At a minimum, the community college system must provide these materials electronically at least once during the school year and once during the summer months, and may also provide the information through other appropriate means. C.R.S. 23-60-202.7.*

(Adoption date)

LEGAL REFS.: C.R.S. 22-35-101 *et seq.* (Concurrent Enrollment Programs Act)  
C.R.S. 23-60-202.7 (requirement to provide information concerning concurrent enrollment to parents of middle school students)  
1 CCR 301-86 (State Board of Education rules regarding the Administration of the Concurrent Enrollment Program)

CROSS REF.: IKF, Graduation Requirements

[Revised **August 2022**]  
CASB SAMPLE POLICY – BOCES 2015©

Deleted: June 2021

**MEMORANDUM**

**TO:** Centennial BOCES Board of Directors  
**FROM:** Dr. Randy Zila, Executive Director  
**DATE:** November 21, 2019  
**SUBJECT: Financial Reports**

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***Background Information***

- 4.4 Financial Reports – Erich Dorn – Chief Financial Officer
  - a. Board Notes for Financial Reports
  - b. Investment Report A
  - c. Cash Flow Analysis Report B
  - d. Cash Flow Chart C
  - e. Two Page Financial Summary Report
  - f. Ten Page Detailed Expense Report

***Recommended Action***

Reports only – no action required

## **November 17, 2022 Board notes for the Investment and Financial Reports**

The one page investment report (Page A) shows the interest earned for the three months of the 2022-23 fiscal year at \$17,062.49. This represents a positive budget variance for the year of \$15,062.49. The September 30, 2022 balances for Centennial BOCES bank and investment accounts are also listed on the report.

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The next two reports show the Cash Flow Analysis (Page B) and the Cash Flow Chart (Page C) for the 15 month period of June 1, 2021 – September 30, 2022. The cash flow chart continues to show a fairly similar pattern between 2021-22 and 2022-23, with a large increase during the month of July 2022 due to receiving the state Special Education ECEA funds a couple months earlier than normal. As of September 30, 2022 our total net balance was \$2,917,321 higher than the previous year's September 30 balance.

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The two financial reports represent July 2022 – September 2022 year to date. This represents 25% of the fiscal year. The summary page shows the non-grant totals for 2022-23 at 15.1% spent compared to 13.8% spent for 2021-22. It also shows the grant totals and the combined totals. Grant totals for 2022-23 are at 14.0% spent compared to 12.6% spent for 2021-22. The combined totals for the three months of 2022-23 are 14.6% spent compared to 13.3% for 2021-22. The projected fund balance is noted at the bottom of page 2, including the audited Ending Fund Balance for 2021-22 and the estimated Ending Fund Balance for 2022-23.

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The second report contains the expenses by project and is detailed by the major object groups. The information presented in the 10 page report is the same per project expense amounts as those on the two page summary report.

Beginning with Administration, the first section's totals and percentages are listed on page 2. The overall Administration expenses for 2022-23 are slightly higher as a percentage compared to 2021-22 (31.4% versus 28.3%). Project 145 Carl Perkins Grant is significantly higher, due to additional competitive grant funds received. Project 150 has the ARP ESSER 3 funds that are now being spent as of summer 2022.

Technology is on page 3 of the report. Technology is trending slightly lower as a percentage compared to last year (35.1% versus 38.6%). One reason is Project 206 Financial Data Services, which has expenses that were paid somewhat earlier in 2021-22 versus 2022-23.

Starting on page 4 and finishing on page 6, is the Special Education department. Spending as a percentage of the budget committed is the higher for 2022-23 at 27.9% compared to 19.8% for 2021-22. A number of the projects continue to show similar percentages between 2021-22 and 2022-23. One notable exception is the Project 520 Speech Pathology, which has had to utilize a couple purchased service contracts with special service providers to meet student IEP needs. Project 522 School Psychology and Project 523 Motor Team have also had similar circumstances.

Innovative Education Services begins on page 7 and concludes on page 8. Spending percentages for 2022-23 are very similar to 2021-22 at 19.8% versus 20.8%. Almost all IES projects are within a couple percent difference when comparing current year to prior year. One exception is the small Project 681 Title III Professional Learning, where expenses are lower this year at 7.7% compared to last year at 18.2%.

The final section of the report is the Federal Programs Department. Starting on page 9 and concluding on page 10, the Federal Programs totals are listed. Expenses as a percentage for 2022-23 are at 10.2% compared with 11.7% for 2021-22. As previously noted, Federal Program Title grant projects generally run lower during the first part of the year and end up closer to the budget amounts by year end. Project 732 ARP Homeless Children and Youth and Project 751 RISE Grant are both higher than last year due to the grant awards being near their end date and also that the funds are almost completely spent down.

At the bottom of page 10 are the grand total amounts: 21.6% committed for 2022-23 compared to 18.6% committed for 2021-22. The budget year is 25% completed as of September 30th.

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**CENTENNIAL BOCES**  
Investment Report as of Sept 30, 2022

<u>Investment Name</u>	<u>Description</u>	<u>Bank Balance</u>	<u>Book Balance</u>
Colotrust - Equity Savings	Investment Pool Keenesburg RE-3 Equity, including interest	54,739.05	54,739.05
Colotrust - CBOCES	Investment Pool G/F	3,616,734.36	3,616,734.36
Colotrust - CBOCES	Security Deposit	1,087.72	1,087.72
Colotrust - CBOCES	Health / Dental Insurance	120,158.68	120,158.68
Bank of Colorado Savings	Savings Account	5,510.76	5,510.76
Bank of Colorado Checking	CBOCES Checking Account	759,577.90	520,369.86
Total Investment Balance:		<u>4,557,808.47</u>	<u>4,318,600.43</u>

<u>Interest Earnings</u>	<u>Description</u>	<u>Bank Balance</u>	<u>Book Balance</u>
Colotrust Interest	Investment Pool - Regular Account	16,102.55	16,102.55
Colotrust Equity Interest	Investment Pool - Equity Account	298.56	298.56
Colotrust Interest	Investment Pool - Security	5.93	5.93
Colotrust Health/Dental Interest	Investment Pool - Health/Dental	655.31	655.31
Bank of Colorado		0.14	0.14
Bank of Colorado Checking P/C	Federal Programs P/C	<u>-</u>	<u>-</u>
Total Interest Earned:		17,062.49	17,062.49
Budgeted:		2,000.00	

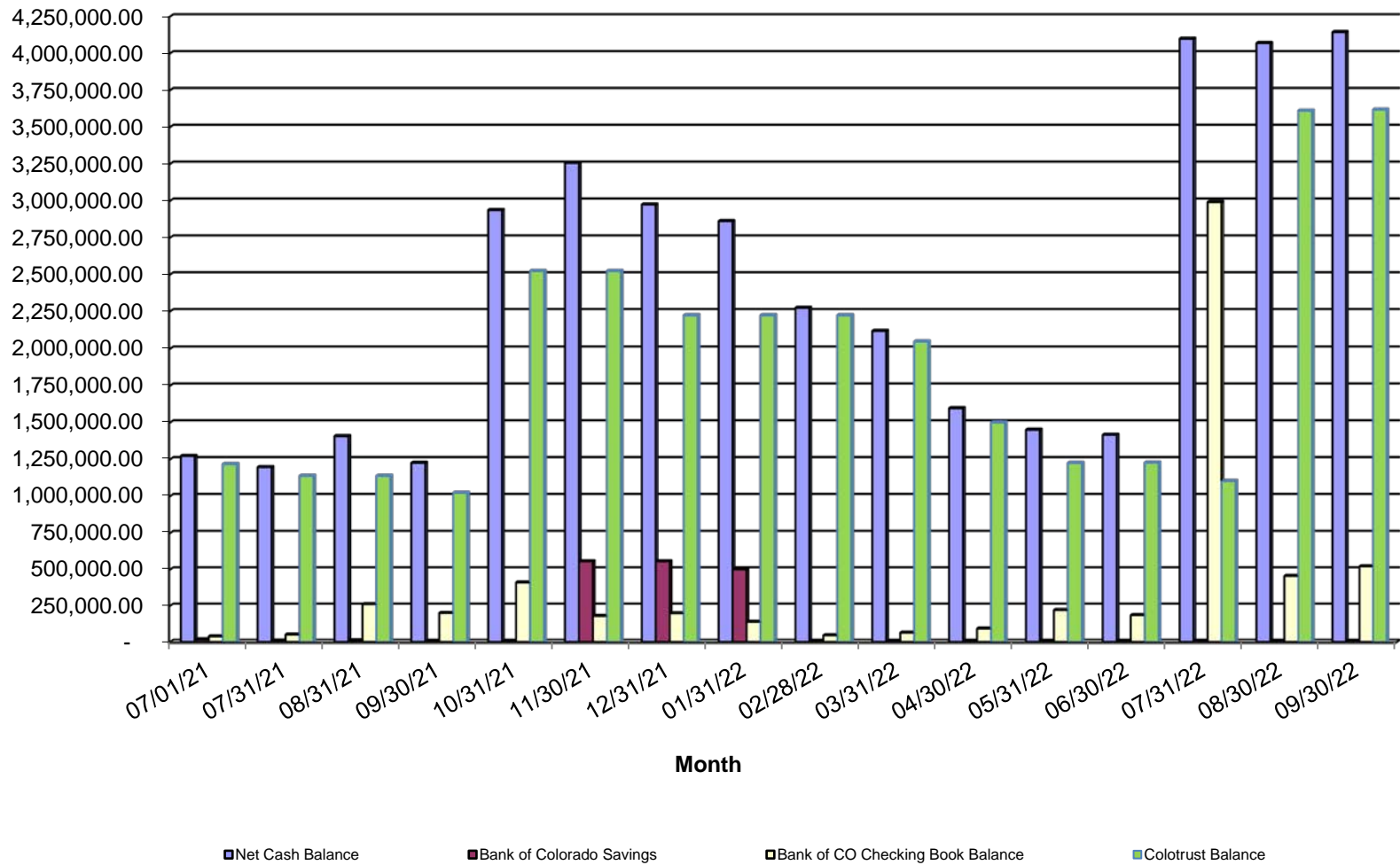
**CENTENNIAL BOCES**  
**Cash Flow Analysis for 2021-22 & 2022-23**  
**As of September 30, 2022**

Bank Balance and Book Balance are the same ending periods reported to the board. The difference in ending balances from bank balance and book balance are the outstanding checks each month. The difference in Interest Earned/Deposits balances from bank balance and book balance are voided checks each month.

	<b>Balance</b> Colotrust G/F	<b>Balance</b> Bank of Colorado Savings / eNet Acct.	<b>Bank Balance</b> Bank of CO Checking Bank Statement	<b>Book Balance</b> Bank of CO Checking Checks Written	<b>Net Balance</b> Colotrust /Bank of CO and Book Balance
<b>June 30, 2021 End Balance</b>	1,216,738.08	17,126.94	214,367.42	37,982.83	<b>1,271,847.85</b>
Interest Earned/Deposits	31.96	1,275.00	989,256.96	989,256.96	
Transfers out or Expenses	(80,000.00)	(10,174.73)	(962,293.56)	(976,622.48)	
<b>July 31, 2021 End Balance</b>	1,136,770.04	8,227.21	241,330.82	50,617.31	<b>1,195,614.56</b>
Interest Earned/Deposits	25.29	2,175.00	1,087,104.67	1,087,104.67	
Transfers out or Expenses	-	(228.12)	(911,810.34)	(878,398.97)	
<b>August 31, 2021 End Balance</b>	1,136,795.33	10,174.09	416,625.15	259,323.01	<b>1,406,292.43</b>
Interest Earned/Deposits	16.87	325.11	877,763.69	877,763.69	
Transfers out or Expenses	(115,000.00)	(6,003.03)	(940,388.37)	(938,101.13)	
<b>Sept 30, 2021 End Balance</b>	1,021,812.20	4,496.17	354,000.47	198,985.57	<b>1,225,293.94</b>
Interest Earned/Deposits	18.63	-	2,950,166.15	2,950,166.15	
Transfers out or Expenses	1,500,000.00	-	(2,710,520.32)	(2,739,873.38)	
<b>Oct 31, 2021 End Balance</b>	2,521,830.83	4,496.17	593,646.30	409,278.34	<b>2,935,605.34</b>
Interest Earned/Deposits	55.21	550,000.00	1,318,716.84	1,318,716.84	
Transfers out or Expenses	-	-	(1,537,650.45)	(1,549,327.60)	
<b>Nov 30, 2021 End Balance</b>	2,521,886.04	554,496.17	374,712.69	178,667.58	<b>3,255,049.79</b>
Interest Earned/Deposits	96.03	6.76	843,191.81	843,191.81	
Transfers out or Expenses	(300,000.00)	-	(967,043.88)	(825,169.04)	
<b>Dec 31, 2021 End Balance</b>	2,221,982.07	554,502.93	250,860.62	196,690.35	<b>2,973,175.35</b>
Interest Earned/Deposits	138.76	-	1,087,802.79	1,087,802.79	
Transfers out or Expenses	-	(54,000.00)	(1,093,946.82)	(1,146,186.42)	
<b>Jan 31, 2022 End Balance</b>	2,222,120.83	500,502.93	244,716.59	138,306.72	<b>2,860,930.48</b>
Interest Earned/Deposits	167.19	-	826,944.72	826,944.72	
Transfers out or Expenses	-	(495,000.00)	(965,683.66)	(920,195.71)	
<b>Feb 28, 2022 End Balance</b>	2,222,288.02	5,502.93	105,977.65	45,055.73	<b>2,272,846.68</b>
Interest Earned/Deposits	472.24	7.55	1,179,012.94	1,179,012.94	
Transfers out or Expenses	(175,000.00)	-	(1,159,629.37)	(1,161,060.10)	
<b>March 31, 2022 End Balance</b>	2,047,760.26	5,510.48	125,361.22	63,008.57	<b>2,116,279.31</b>
Interest Earned/Deposits	726.54	-	1,097,444.10	1,097,444.10	
Transfers out or Expenses	(550,000.00)	-	(1,029,567.89)	(1,068,844.21)	
<b>Apr 30, 2022 End Balance</b>	1,498,486.80	5,510.48	193,237.43	91,608.46	<b>1,595,605.74</b>
Interest Earned/Deposits	966.30	-	1,317,411.75	1,317,411.75	
Transfers out or Expenses	(275,000.00)	-	(1,145,241.81)	(1,189,724.45)	
<b>May 31, 2022 End Balance</b>	1,224,453.10	5,510.48	365,407.37	219,295.76	<b>1,449,259.34</b>
Interest Earned/Deposits	1,178.71	0.14	1,205,300.04	1,205,300.04	
Transfers out or Expenses	-	-	(1,225,678.37)	(1,240,732.46)	
<b>June 30, 2022 End Balance</b>	1,225,631.81	5,510.62	345,029.04	183,863.34	<b>1,415,005.77</b>
Interest Earned/Deposits	1,578.82	-	4,262,616.04	4,262,616.04	
Transfers out or Expenses	(125,000.00)	-	(1,044,410.45)	(1,456,447.86)	
<b>July 31, 2022 End Balance</b>	1,102,210.63	5,510.62	3,563,234.63	2,990,031.52	<b>4,097,752.77</b>
Interest Earned/Deposits	2,506,742.87	-	881,938.04	881,938.04	
Transfers out or Expenses	-	-	(3,803,036.11)	(3,417,857.99)	
<b>Aug 31, 2022 End Balance</b>	3,608,953.50	5,510.62	642,136.56	454,111.57	<b>4,068,575.69</b>
Interest Earned/Deposits	7,780.86	0.14	1,627,049.69	1,627,049.69	
Transfers out or Expenses	-	-	(1,509,608.35)	(1,560,791.40)	
<b>Sept 30, 2022 End Balance</b>	3,616,734.36	5,510.76	759,577.90	520,369.86	<b>4,142,614.98</b>

**Centennial BOCES**  
**Cash Flow Chart 07/01/2021 - 9/30/2022**  
**Fiscal Years 2021-22 & 2022-23**

Dollar Amount



**CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**JULY 1, 2022 - SEPTEMBER 30, 2022**  
**With Comparative Amounts for the Month Ended September 30, 2022**

25% of Budget Year Completed		2022 - 2023 FISCAL							2021 - 2022 FISCAL						
Project Accounts:		2022-2023 Budget	Actual Revenues	Actual Expenditures	Cash Position	Encumbrance	Budget Balance	% Spent	2021-2022 Budget	Actual Revenues	Actual Expenditures	Cash Position	Encumbrance	Budget Balance	% Spent
1	101 Administration/Operations	\$ 916,177	\$ 203,871	\$ 271,505	\$ (67,635)	\$ 74,764	\$ 569,908	30%	\$ 912,620	\$ 165,025	\$ 283,215	\$ (118,190)	\$ 73,530	\$ 555,875	31%
2	103 Administration Greeley Building														
3	107 Administration South Platte Building														
4	152 Capital - Savings Plans	3,600	900	-	900	-	3,600	0%	3,600	900	-	900	-	3,600	0%
5	154 Capital - Courier Van Savings	23,000	-	-	-	-	23,000	0%	23,000	-	-	-	-	23,000	0%
6	166 Budgeted Reserves	17,500	-	-	-	-	17,500	0%	17,500	-	-	-	-	17,500	0%
7	172 Media/Coop Purchasing	250,000	-	-	-	-	250,000	0%	250,000	-	-	-	-	250,000	0%
8	174 Other Legal	3,823	480	851	(371)	-	2,972	22%	3,940	749	543	206	-	3,397	14%
9	205 Student Information Services	4,305	807	700	107	-	3,605	16%	4,305	1,076	350	726	-	3,955	8%
10	206 Financial Data Services	160,012	47,156	90,846	(43,690)	934	68,232	57%	155,349	45,747	91,872	(46,125)	204	63,273	59%
11	218 CBOCES Technology Support	87,920	13,627	9,129	4,498	-	78,791	10%	67,533	22,493	8,242	14,251	5,610	53,681	12%
12	230 Distance Education	216,397	52,072	50,072	2,000	7,301	159,024	23%	207,654	50,120	52,249	(2,129)	7,801	147,604	25%
13	238 eNet Learning			4,743	(4,743)	-	(4,743)	0%	11,015	2,754	2,514	240	-	8,501	23%
14	502 ESY	20,565	26,865	7,097	19,768	-	13,468	35%	15,000	3,775	7,777	(4,002)	-	7,223	52%
15	505 Special Education Local	201,195	221,020	15,809	205,211	65,888	119,498	8%	16,307	202	8,496	(8,294)	-	7,811	52%
16	508 Out of District	1,558,041	242,019	205,178	36,841	23,223	1,329,640	13%	140,764	1,345	13,877	(12,532)	55,748	71,139	10%
17	510 RN Services	69,938	17,485	6,784	10,700	2,117	61,036	10%	1,485,454	27,718	86,142	(58,425)	14,942	1,384,369	6%
18	516 Local Preschool	301,021	304,399	31,646	272,752	6,508	262,867	11%	44,068	11,017	7,656	3,361	867	35,545	17%
19	518 STEPS Program - Tennyson Center	238,373	170,326	58,873	111,454	1,950	177,500	25%	335,225	3,347	30,563	(27,217)	8,852	295,810	9%
20	520 Speech	1,045,442	259,546	90,754	168,792	202,758	751,930	9%	225,776	46,532	55,623	(9,091)	1,980	168,174	25%
21	521 Social Work	321,282	150,639	17,736	132,903	9,228	294,318	6%	1,222,162	2,289	86,344	(84,055)	15,480	1,120,338	7%
22	522 School Psychology	722,024	644,730	67,105	577,625	112,825	542,095	9%	234,638	226	14,789	(14,563)	6,946	212,903	6%
23	523 Motor Team	556,368	475,382	62,548	412,834	185,039	308,782	11%	670,753	6,085	77,466	(71,381)	12,317	580,969	12%
24	524 Audiology	122,811	24,870	12,008	12,862	1,573	109,231	10%	475,970	3,455	39,751	(36,296)	125,073	311,146	8%
25	525 Transition	105,303	137,562	8,152	129,410	2,000	95,151	8%	116,391	265	12,323	(12,058)	1,227	102,841	11%
26	535 Sp Ed Contracted Services	73,819	18,455	10,238	8,217	-	63,581	14%	99,377	1,229	7,782	(6,553)	500	91,095	8%
27	607 Learning Services	116,715	18,573	29,267	(10,694)	-	87,448	25%	71,039	17,759	9,708	8,051	-	61,331	14%
28	616 Alternate Licensure Program	368,500	51,995	31,061	20,934	2,371	335,067	8%	110,816	14,370	28,065	(13,695)	-	82,751	25%
29	685 Centennial BOCES High School	527,200	36,469	117,238	(80,769)	73,974	335,988	22%	385,100	243,775	43,902	199,873	6,371	334,827	11%
30	687 I-Connection High School	261,300	63,000	44,969	18,031	649	215,683	17%	500,500	1,340	109,114	(107,774)	70,522	320,864	22%
31	731 Homeless Ed Assistance Program	50,000	-	22,002	(22,002)	-	27,998	44%	243,000	60,750	41,021	19,729	649	201,330	17%
32	770 Federal Programs Entrepreneurial	26,320	3,804	665	3,139	-	25,655	3%	50,000	-	3,158	(3,158)	5,280	41,562	6%
33	<b>Non-Grant Totals</b>	<b>8,368,951</b>	<b>3,186,048</b>	<b>1,266,975</b>	<b>1,919,073</b>	<b>773,101</b>	<b>6,328,876</b>	<b>15.1%</b>	<b>8,124,356</b>	<b>741,572</b>	<b>1,125,030</b>	<b>(383,458)</b>	<b>415,494</b>	<b>6,583,832</b>	<b>13.8%</b>



**CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**JULY 1, 2022 - SEPTEMBER 30, 2022**  
**With Comparative Amounts for the Month Ended September 30, 2022**

25% of Budget Year Completed		2022 - 2023 FISCAL							2021 - 2022 FISCAL						
Project Accounts:	2022-2023 Budget	Actual Revenues	Actual Expenditures	Cash Position	Encumbrance	Budget Balance	% Spent		2021-2022 Budget	Actual Revenues	Actual Expenditures	Cash Position	Encumbrance	Budget Balance	% Spent
1 145 Perkins	\$ 34,895	\$ 188	\$ 21,666	\$ (21,478)	\$ 1,341	\$ 11,888	62%		\$ 34,895	\$ -	\$ 258	\$ (258)	\$ -	\$ 34,637	1%
2 146 Coronavirus Relief Fund															
3 147 ESSER I Grant Funds									21,005	1,781	5,344	(3,563)	-	15,661	25%
4 148 Grant Writing	22,948	-	3,957	(3,957)	-	18,991	17%		22,948	-	6,203	(6,203)	-	16,745	27%
5 149 ESSER II Grant Funds	-	7,470	1,457	6,013	-	(1,457)	0%		88,493	7,115	19,069	(11,954)	2,497	66,927	22%
6 150 ESSER III Grant Funds	-	-	22,553	-	2,261	(24,813)	0%								
7 504 Administration	650,525	570,152	189,677	380,474	9,879	450,968	29%		538,090	23,799	136,701	(112,902)	4,674	396,715	25%
8 509 SWAP	735,820	31,578	187,796	(156,219)	283,067	264,957	26%		708,384	62,273	174,742	(112,469)	250,496	283,146	25%
9 526 ECEA Reimbursement	-	-	-	-	-	-	0%								
10 615 Gifted/Talented - Consultant	71,056	71,061	14,781	56,280	-	56,275	21%		71,056	-	14,803	(14,803)	1,310	54,943	21%
11 625 Gifted/Talented - Regional	148,904	149,159	9,415	139,743	-	139,489	6%		148,904	-	7,432	(7,432)	-	141,472	5%
12 626 Gifted Ed Universal Screening	35,716	35,716	8,718	26,998	-	-	24%		26,866	-	6,760	(6,760)	-	20,106	25%
13 652 CBOCES State Educational Priorities	316,968	290,712	34,643	256,068	171	282,154	11%		316,968	280,968	44,775	236,193	188	272,005	14%
14 681 Title III - Professional Learning	9,000	386	691	(305)	-	8,309	8%		9,000	-	1,639	(1,639)	-	7,361	18%
15 705 Migrant Ed Combined Region Program	2,400,000	134,572	415,866	(281,294)	2,831	1,981,303	17%		2,200,000	135,735	363,169	(227,434)	2,159	1,834,672	17%
16 715 Title I	1,550,000	21,238	25,256	(4,018)	-	1,524,744	2%		1,445,000	-	6,913	(6,913)	40,359	1,397,729	0%
17 722 Title II - Teacher Quality	450,000	-	-	-	-	450,000	0%		360,000	-	-	-	58,708	301,292	0%
18 725 Title III - English Language	190,000	-	1,848	(1,848)	-	188,152	1%		150,000	-	2,093	(2,093)	14,425	133,482	1%
19 726 Title IV Part A	200,000	-	-	-	-	200,000	0%		180,000	-	-	-	-	180,000	0%
20 730 McKinney Homeless	75,000	4,586	15,785	(11,199)	75	59,140	21%		68,731	-	13,844	(13,844)	95	54,792	20%
21 732 ARP Homeless	8,000	-	4,483	(4,483)	-	-	56%		87,020	-	5,959	(5,959)	2,961	78,100	7%
22 733 Title III Immigrant Set-Aside	35,000	-	-	-	-	35,000	0%		40,000	-	-	-	-	40,000	0%
23 751 RISE Education Fund Grant	35,000	-	20,045	(20,045)	827	14,128	57%		343,439	34,994	57,412	(22,418)	538	285,490	17%
24 <b>Grant Totals</b>	<u>6,968,832</u>	<u>1,316,817</u>	<u>978,640</u>	<u>360,730</u>	<u>300,451</u>	<u>5,659,227</u>	<u>14.0%</u>		<u>6,860,799</u>	<u>546,665</u>	<u>867,115</u>	<u>(320,450)</u>	<u>378,409</u>	<u>5,615,274</u>	<u>12.6%</u>
25 <b>Y-T-D Combined Totals</b>	<u>\$ 15,337,783</u>	<u>\$ 4,502,865</u>	<u>\$ 2,245,615</u>	<u>\$ 2,279,803</u>	<u>\$ 1,073,551</u>	<u>\$ 11,988,103</u>	<u>14.6%</u>		<u>\$ 14,985,155</u>	<u>\$ 1,288,237</u>	<u>\$ 1,992,145</u>	<u>\$ (703,908)</u>	<u>\$ 793,903</u>	<u>\$ 12,199,107</u>	<u>13.3%</u>
26															
27															
28															
29			<u>2022-23</u>	<u>%</u>	<u>2021-22</u>	<u>%</u>									
30 <b>Year To Date Revenue</b>		\$ 4,502,865		29.4%	\$ 1,288,237	8.6%									
31 <b>Year to Date Expenditures</b>		2,245,615		14.6%	1,992,145	13.3%									
32 <b>Excess of Revenue Over (Under) Expenditures</b>		<u>\$ 2,257,250</u>			<u>\$ (703,908)</u>										
33															
34 <b>Fund Balance, Beginning</b>		\$ 2,061,359			\$ 2,095,542										
35 <b>Estimated Change of Revenue Over (Under) Expenditures</b>		75,000			(34,183)										
36 <b>Estimated Fund Balance, Ending</b>		<u>\$ 2,136,359</u> ^		13.9%	<u>\$ 2,061,359</u> *	14.3%									
37															
38															

\* 2021-2022 Fund Balance is actual amount based on the completed audit. ^ 2022-2023 Fund balance is an unaudited amount.

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<b>ADMINISTRATION</b>										
<b>101 - Administration</b>										
0100 - Salaries	453,957.00	112,884.30	-	341,072.70	24.9%	454,736.00	100,931.13	-	353,804.87	22.2%
0200 - Employee Benefits	155,251.00	43,848.69	-	111,402.31	28.2%	153,164.00	40,267.48	-	112,896.52	26.3%
0300 - Purchased Prof and Technical Services	28,050.00	124.00	-	27,926.00	0.4%	27,550.00	546.00	-	27,004.00	2.0%
0400 - Property Services	78,680.00	14,982.94	32,339.56	31,357.50	60.1%	75,680.00	31,635.60	39,079.12	4,965.28	93.4%
0500 - Other Purchased Services	81,030.00	49,243.82	6,398.57	25,387.61	68.7%	84,730.00	67,366.98	5,359.13	12,003.89	85.8%
0600 - Supplies	49,383.00	19,983.54	36,025.82	(6,626.36)	113.4%	49,350.00	16,926.22	29,091.94	3,331.84	93.2%
0700 - Property	2,500.00	915.00	-	1,585.00	36.6%	2,500.00	1,157.95	-	1,342.05	46.3%
0800 - Other Expenses	67,326.00	29,523.06	-	37,802.94	43.9%	64,910.00	24,383.82	-	40,526.18	37.6%
	<b>916,177.00</b>	<b>271,505.35</b>	<b>74,763.95</b>	<b>569,907.70</b>	<b>29.6%</b>	<b>912,620.00</b>	<b>283,215.18</b>	<b>73,530.19</b>	<b>555,874.63</b>	<b>39.1%</b>
<b>103 - Greeley Building</b>										
0400 - Property Services	-	-	-	-	0.0%	-	-	-	-	0.0%
0700 - Property	-	-	-	-	0.0%	-	-	-	-	0.0%
	-	-	-	-	<b>0.0%</b>	-	-	-	-	<b>0.0%</b>
<b>107 - Ft Morgan Building</b>										
0400 - Property Services	3,600.00	-	-	3,600.00	0.0%	3,600.00	-	-	3,600.00	0.0%
	<b>3,600.00</b>	-	-	<b>3,600.00</b>	<b>0.0%</b>	<b>3,600.00</b>	-	-	<b>3,600.00</b>	<b>0.0%</b>
<b>145 - Carl Perkins Grant</b>										
0100 - Salaries	1,250.00	200.00	-	1,050.00	16.0%	1,250.00	200.00	-	1,050.00	16.0%
0200 - Employee Benefits	297.00	46.10	-	250.90	15.5%	290.00	45.30	-	244.70	15.6%
0300 - Purchased Prof and Technical Services	-	21,000.00	-	(21,000.00)	0.0%	-	-	-	-	-
0500 - Other Purchased Services	28,500.00	388.24	877.04	27,234.72	4.4%	28,500.00	-	-	28,500.00	0.0%
0800 - Other Expenses	4,848.00	31.72	464.00	4,352.28	10.2%	4,855.00	12.27	-	4,842.73	0.3%
	<b>34,895.00</b>	<b>21,666.06</b>	<b>1,341.04</b>	<b>11,887.90</b>	<b>65.9%</b>	<b>34,895.00</b>	<b>257.57</b>	-	<b>34,637.43</b>	<b>0.7%</b>
<b>146 - Coronavirus Relief Fund</b>										
0600 - Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%
0800 - Other Expenses	-	-	-	-	0.0%	-	-	-	-	0.0%
	-	-	-	-	<b>0.0%</b>	-	-	-	-	<b>0.0%</b>
<b>147 - ESSER I Grant Funds</b>										
0400 - Property Services	-	-	-	-	0.0%	13,465.00	3,453.06	-	10,011.94	25.6%
0500 - Other Purchased Services	-	-	-	-	0.0%	5,544.00	1,382.70	-	4,161.30	24.9%
0800 - Other Expenses	-	-	-	-	0.0%	1,996.00	507.75	-	1,488.25	25.4%
	-	-	-	-	<b>0.0%</b>	<b>21,005.00</b>	<b>5,343.51</b>	-	<b>15,661.49</b>	<b>25.4%</b>
<b>148 - Grant Writing Funds</b>										
0100 - Salaries	17,353.00	2,862.00	-	14,491.00	16.5%	17,353.00	4,685.01	-	12,667.99	27.0%
0200 - Employee Benefits	5,595.00	1,095.36	-	4,499.64	19.6%	5,595.00	1,518.35	-	4,076.65	27.1%
	<b>22,948.00</b>	<b>3,957.36</b>	-	<b>18,990.64</b>	<b>17.2%</b>	<b>22,948.00</b>	<b>6,203.36</b>	-	<b>16,744.64</b>	<b>27.0%</b>
<b>149 - ESSER II Discretionary Funds</b>										
0100 - Salaries	-	915.00	-	(915.00)	0.0%	24,888.00	3,828.92	-	21,059.08	15.4%
0200 - Employee Benefits	-	317.87	-	(317.87)	0.0%	13,487.00	2,356.94	-	11,130.06	17.5%
0300 - Purchased Prof and Technical Services	-	-	-	-	0.0%	28,000.00	-	-	28,000.00	0.0%
0500 - Other Purchased Services	-	-	-	-	0.0%	3,213.00	803.25	2,496.75	(87.00)	102.7%
0600 - Supplies	-	-	-	-	0.0%	5,292.00	9,188.00	-	(3,896.00)	173.6%
0800 - Other Expenses	-	224.14	-	(224.14)	0.0%	13,613.00	2,892.32	-	10,720.68	21.2%

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52	-	1,457.01	-	(1,457.01)	0.0%	88,493.00	19,069.43	2,496.75	66,926.82	24.4%
53										
54	<b>150 - ESSER III Supplemental Funds</b>									
55	0100 - Salaries	8,704.36	-	(8,704.36)	0.0%					
56	0200 - Employee Benefits	3,685.00	-	(3,685.00)	0.0%					
57	0300 - Purchased Prof and Technical Services	150.00	-	(150.00)	0.0%					
58	0500 - Other Purchased Services	139.21	2,260.79	(2,400.00)	0.0%					
59	0600 - Supplies	9,874.00	-	(9,874.00)	0.0%					
60		<b>22,552.57</b>	<b>2,260.79</b>	<b>(24,813.36)</b>	<b>0.0%</b>					
61										
62	<b>152 - Capital Savings Plan</b>									
63	0700 - Property	23,000.00	-	23,000.00	0.0%	23,000.00	-	-	23,000.00	0.0%
64		<b>23,000.00</b>	-	<b>23,000.00</b>	0.0%	<b>23,000.00</b>	-	-	<b>23,000.00</b>	0.0%
65										
66	<b>154 - Capital Improvement</b>									
67	0700 - Property	17,500.00	-	17,500.00	0.0%	17,500.00	-	-	17,500.00	0.0%
68		<b>17,500.00</b>	-	<b>17,500.00</b>	0.0%	<b>17,500.00</b>	-	-	<b>17,500.00</b>	0.0%
69										
70	<b>166 - Budgeted Reserves</b>									
71	0800 - Other Expenses	250,000.00	-	250,000.00	0.0%	250,000.00	-	-	250,000.00	0.0%
72		<b>250,000.00</b>	-	<b>250,000.00</b>	0.0%	<b>250,000.00</b>	-	-	<b>250,000.00</b>	0.0%
73										
74	<b>172 - Media/Courier</b>									
75	0100 - Salaries	1,990.00	534.80	1,455.20	26.9%	1,925.00	259.50		1,665.50	13.5%
76	0200 - Employee Benefits	465.00	123.27	341.73	26.5%	447.00	58.78		388.22	13.1%
77	0400 - Property Services	500.00	-	500.00	0.0%	700.00	58.47		641.53	8.4%
78	0500 - Other Purchased Services	35.00	-	35.00	0.0%	35.00	7.33		27.67	20.9%
79	0600 - Supplies	650.00	147.06	502.94	22.6%	645.00	111.88		533.12	17.3%
80	0800 - Other Expenses	182.00	45.50	136.50	25.0%	188.00	47.00		141.00	25.0%
81		<b>3,822.00</b>	<b>850.63</b>	<b>2,971.37</b>	<b>22.3%</b>	<b>3,940.00</b>	<b>542.96</b>	-	<b>3,397.04</b>	<b>13.8%</b>
82										
83	<b>174 - Legal</b>									
84	0300 - Purchased Prof and Technical Services	4,305.00	700.00	(385.00)	16.3%	4,305.00	350.00	-	3,955.00	8.1%
85		<b>4,305.00</b>	<b>700.00</b>	<b>(385.00)</b>	<b>16.3%</b>	<b>4,305.00</b>	<b>350.00</b>	-	<b>3,955.00</b>	<b>8.1%</b>
86	<b>ADMINISTRATION TOTALS:</b>	<b>1,276,247.00</b>	<b>322,688.98</b>	<b>78,365.78</b>	<b>31.4%</b>	<b>1,382,306.00</b>	<b>314,982.01</b>	<b>76,026.94</b>	<b>991,297.05</b>	<b>28.3%</b>

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<b>TECHNOLOGY</b>										
<b>205 - Student Information Services</b>										
0100 - Salaries	54,793.00	7,169.68	-	47,623.32	13.1%	52,500.00	12,986.25	-	39,513.75	24.7%
0200 - Employee Benefits	21,693.00	3,889.05	-	17,803.95	17.9%	20,893.00	5,038.29	-	15,854.71	24.1%
0300 - Purchased Prof and Technical Services	71,720.00	76,888.00	-	(5,168.00)	107.2%	70,778.00	70,778.00	-	-	100.0%
0500 - Other Purchased Services	850.00	166.23	933.77	(250.00)	129.4%	1,050.00	496.22	203.78	350.00	66.7%
0600 - Supplies	25.00	-	-	25.00	0.0%	25.00	47.24	-	(22.24)	189.0%
0800 - Other Expenses	10,932.00	2,733.00	-	8,199.00	25.0%	10,103.00	2,525.75	-	7,577.25	25.0%
	<b>160,013.00</b>	<b>90,845.96</b>	<b>933.77</b>	<b>68,233.27</b>	<b>57.4%</b>	<b>155,349.00</b>	<b>91,871.75</b>	<b>203.78</b>	<b>63,273.47</b>	<b>59.3%</b>
<b>206 - Financial Data Services</b>										
0100 - Salaries	31,679.00	5,385.24	-	26,293.76	17.0%	21,404.00	5,085.51	-	16,318.49	23.8%
0200 - Employee Benefits	10,082.00	1,663.59	-	8,418.41	16.5%	6,669.00	1,575.36	-	5,093.64	23.6%
0300 - Purchased Prof and Technical Services	1,200.00	-	-	1,200.00	0.0%	-	-	5,610.00	(5,610.00)	0.0%
0500 - Other Purchased Services	-	0.53	-	(0.53)	0.0%	-	-	-	-	0.0%
0600 - Supplies	36,640.00	-	-	36,640.00	0.0%	32,400.00	-	-	32,400.00	0.0%
0800 - Other Expenses	8,319.00	2,079.75	-	6,239.25	25.0%	7,060.00	1,581.00	-	5,479.00	22.4%
	<b>87,920.00</b>	<b>9,129.11</b>	<b>-</b>	<b>78,790.89</b>	<b>10.4%</b>	<b>67,533.00</b>	<b>8,241.87</b>	<b>5,610.00</b>	<b>53,681.13</b>	<b>20.5%</b>
<b>218 - CBOCES Tech Support</b>										
0100 - Salaries	149,889.00	35,720.04	-	114,168.96	23.8%	141,976.00	35,479.96	-	106,496.04	25.0%
0200 - Employee Benefits	50,184.00	11,448.72	-	38,735.28	22.8%	47,608.00	11,456.81	-	36,151.19	24.1%
0300 - Purchased Prof and Technical Services	-	-	-	-	0.0%	120.00	-	-	120.00	0.0%
0500 - Other Purchased Services	9,350.00	2,517.60	7,301.08	(468.68)	105.0%	9,550.00	2,239.87	7,801.09	(490.96)	105.1%
0600 - Supplies	3,475.00	385.16	-	3,089.84	11.1%	4,900.00	3,072.52	-	1,827.48	62.7%
0700 - Property	3,500.00	-	-	3,500.00	0.0%	3,500.00	-	-	3,500.00	0.0%
	<b>216,398.00</b>	<b>50,071.52</b>	<b>7,301.08</b>	<b>159,025.40</b>	<b>26.5%</b>	<b>207,654.00</b>	<b>52,249.16</b>	<b>7,801.09</b>	<b>147,603.75</b>	<b>28.9%</b>
<b>230 - Dist Ed Coordination</b>										
0100 - Salaries	-	3,544.74	-	(3,544.74)	0.0%	7,000.00	1,597.01	-	5,402.99	22.8%
0200 - Employee Benefits	-	1,198.53	-	(1,198.53)	0.0%	2,338.00	547.63	-	1,790.37	23.4%
0500 - Other Purchased Services	-	-	-	-	0.0%	200.00	-	-	200.00	0.0%
0800 - Other Expenses	-	-	-	-	0.0%	1,477.00	369.25	-	1,107.75	25.0%
	<b>-</b>	<b>4,743.27</b>	<b>-</b>	<b>(4,743.27)</b>	<b>0.0%</b>	<b>11,015.00</b>	<b>2,513.89</b>	<b>-</b>	<b>8,501.11</b>	<b>22.8%</b>
<b>238 - Intel eNetCO</b>										
0300 - Purchased Prof and Technical Services	-	-	-	-	0.0%	5,500.00	553.85	-	4,946.15	10.1%
0500 - Other Purchased Services	-	-	-	-	0.0%	700.00	10.75	-	689.25	1.5%
0600 - Supplies	-	-	-	-	0.0%	7,950.00	7,000.00	-	950.00	88.1%
0800 - Other Expenses	-	-	-	-	0.0%	850.00	212.50	-	637.50	25.0%
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>15,000.00</b>	<b>7,777.10</b>	<b>-</b>	<b>7,222.90</b>	<b>51.8%</b>
<b>TECHNOLOGY TOTALS:</b>	<b>464,331.00</b>	<b>154,789.86</b>	<b>8,234.85</b>	<b>301,306.29</b>	<b>35.1%</b>	<b>456,551.00</b>	<b>162,653.77</b>	<b>13,614.87</b>	<b>280,282.36</b>	<b>38.6%</b>

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<b>SPECIAL EDUCATION</b>										
<b>502 - ESY</b>										
0100 - Salaries	14,500.00	5,208.75	-	9,291.25	35.9%	11,000.00	6,319.95	-	4,680.05	57.5%
0200 - Employee Benefits	3,400.00	1,161.77	-	2,238.23	34.2%	2,734.00	1,429.98	-	1,304.02	52.3%
0500 - Other Purchased Services	1,250.00	439.01	-	810.99	35.1%	1,400.00	514.86	-	885.14	36.8%
0600 - Supplies	250.00	(3.71)	-	253.71	-1.5%	250.00	-	-	250.00	0.0%
0800 - Other Expenses	1,164.00	291.00	-	873.00	25.0%	923.00	230.75	-	692.25	25.0%
	<b>20,564.00</b>	<b>7,096.82</b>	<b>-</b>	<b>13,467.18</b>	<b>34.5%</b>	<b>16,307.00</b>	<b>8,495.54</b>	<b>-</b>	<b>7,811.46</b>	<b>52.1%</b>
<b>504 - SpEd Admin</b>										
0100 - Salaries	388,020.00	100,256.88	-	287,763.12	25.8%	293,961.00	71,077.29	-	222,883.71	24.2%
0200 - Employee Benefits	124,690.00	32,267.04	-	92,422.96	25.9%	98,725.00	23,091.25	-	75,633.75	23.4%
0300 - Purchased Prof and Technical Services	5,200.00	118.50	-	5,081.50	2.3%	5,200.00	118.50	-	5,081.50	2.3%
0400 - Property Services	750.00	375.00	-	375.00	50.0%	1,350.00	210.00	-	1,140.00	15.6%
0500 - Other Purchased Services	22,800.00	11,501.33	9,879.10	1,419.57	93.8%	30,100.00	6,390.44	4,673.81	19,035.75	36.8%
0600 - Supplies	3,250.00	16,491.71	-	(13,241.71)	507.4%	9,500.00	2,853.62	-	6,646.38	30.0%
0700 - Property	5,000.00	759.99	-	4,240.01	15.2%	6,500.00	9,684.88	-	(3,184.88)	149.0%
0800 - Other Expenses	100,815.00	27,907.00	-	72,908.00	27.7%	92,754.00	23,275.38	-	69,478.62	25.1%
	<b>650,525.00</b>	<b>189,677.45</b>	<b>9,879.10</b>	<b>450,968.45</b>	<b>30.7%</b>	<b>538,090.00</b>	<b>136,701.36</b>	<b>4,673.81</b>	<b>396,714.83</b>	<b>26.3%</b>
<b>505 - Sp Ed Inclusive</b>										
0100 - Salaries	87,061.00	7,373.22	-	79,687.78	8.5%	75,727.00	7,121.06	-	68,605.94	9.4%
0200 - Employee Benefits	29,237.00	2,168.88	-	27,068.12	7.4%	26,219.00	2,085.32	-	24,133.68	8.0%
0300 - Purchased Prof and Technical Services	67,058.00	4,395.00	58,900.00	3,763.00	94.4%	23,200.00	2,775.00	49,750.00	(29,325.00)	226.4%
0500 - Other Purchased Services	6,400.00	311.81	6,988.19	(900.00)	114.1%	7,600.00	351.74	5,998.26	1,250.00	83.6%
0600 - Supplies	50.00	99.00	-	(49.00)	198.0%	50.00	739.99	-	(689.99)	1480.0%
0800 - Other Expenses	11,388.00	1,461.14	-	9,926.86	12.8%	7,968.00	803.87	-	7,164.13	10.1%
	<b>201,194.00</b>	<b>15,809.05</b>	<b>65,888.19</b>	<b>119,496.76</b>	<b>40.6%</b>	<b>140,764.00</b>	<b>13,876.98</b>	<b>55,748.26</b>	<b>71,138.76</b>	<b>49.5%</b>
<b>508 - Out/District</b>										
0100 - Salaries	28,651.00	2,470.17	-	26,180.83	8.6%	27,030.00	2,252.01	-	24,777.99	8.3%
0200 - Employee Benefits	15,562.00	1,316.67	-	14,245.33	8.5%	14,672.00	1,256.77	-	13,415.23	8.6%
0400 - Property Services	31,800.00	9,467.81	15,600.00	6,732.19	78.8%	28,530.00	7,757.36	10,275.00	10,497.64	63.2%
0500 - Other Purchased Services	1,384,837.00	166,598.44	-	1,218,238.56	12.0%	1,335,986.00	54,509.57	-	1,281,476.43	4.1%
0600 - Supplies	9,000.00	3,277.34	7,622.66	(1,900.00)	121.1%	8,500.00	2,682.61	4,667.39	1,150.00	86.5%
0800 - Other Expenses	88,191.00	22,047.75	-	66,143.25	25.0%	70,736.00	17,684.00	-	53,052.00	25.0%
	<b>1,558,041.00</b>	<b>205,178.18</b>	<b>23,222.66</b>	<b>1,329,640.16</b>	<b>14.7%</b>	<b>1,485,454.00</b>	<b>86,142.32</b>	<b>14,942.39</b>	<b>1,384,369.29</b>	<b>6.8%</b>
<b>509 - SWAP</b>										
0100 - Salaries	238,116.00	59,484.03	-	178,631.97	25.0%	221,440.00	56,117.01	-	165,322.99	25.3%
0200 - Employee Benefits	99,212.00	24,883.20	-	74,328.80	25.1%	97,252.00	24,620.78	-	72,631.22	25.3%
0500 - Other Purchased Services	27,500.00	2,100.08	7,134.34	18,265.58	33.6%	24,500.00	5,027.42	10,660.14	8,812.44	64.0%
0600 - Supplies	8,000.00	285.03	-	7,714.97	3.6%	10,000.00	73.36	-	9,926.64	0.7%
0700 - Property	-	-	-	-	0.0%	1,000.00	999.99	-	0.01	100.0%
0800 - Other Expenses	65,002.00	9,066.44	-	55,935.56	13.9%	35,419.00	8,966.73	-	26,452.27	25.3%
0900 - Matching Funds	297,990.00	91,977.50	275,932.50	(69,920.00)	123.5%	318,773.00	78,936.50	239,836.30	0.20	100.0%
	<b>735,820.00</b>	<b>187,796.28</b>	<b>283,066.84</b>	<b>264,956.88</b>	<b>64.0%</b>	<b>708,384.00</b>	<b>174,741.79</b>	<b>250,496.44</b>	<b>283,145.77</b>	<b>60.0%</b>



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		Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed		Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed
48	510 - Nursing Services											
49	0100 - Salaries	46,024.00	3,835.33	-	42,188.67	8.3%		32,939.00	5,415.20	-	27,523.80	16.4%
50	0200 - Employee Benefits	18,936.00	1,635.09	-	17,300.91	8.6%		7,551.00	1,226.54	-	6,324.46	16.2%
51	0300 - Purchased Prof and Technical Services	-	143.74	-	(143.74)	0.0%		-	57.00	-	(57.00)	0.0%
52	0500 - Other Purchased Services	1,448.00	182.70	2,117.30	(852.00)	158.8%		1,100.00	182.86	867.14	50.00	95.5%
53	0600 - Supplies	200.00	-	-	200.00	0.0%		398.00	89.60	-	308.40	22.5%
54	0800 - Other Expenses	3,330.00	987.50	-	2,342.50	29.7%		2,080.00	685.00	-	1,395.00	32.9%
55		69,938.00	6,784.36	2,117.30	61,036.34	12.7%		44,068.00	7,656.20	867.14	35,544.66	19.3%
56												
57	516 - Local Preschool											
58	0100 - Salaries	192,126.00	19,227.56	-	172,898.44	10.0%		217,797.00	19,574.86	-	198,222.14	9.0%
59	0200 - Employee Benefits	83,356.00	7,655.87	-	75,700.13	9.2%		88,453.00	6,834.89	-	81,618.11	7.7%
60	0300 - Purchased Prof and Technical Services	-	181.13	-	(181.13)	0.0%		-	-	-	-	0.0%
61	0500 - Other Purchased Services	8,000.00	889.82	6,507.75	602.43	92.5%		9,500.00	147.93	8,852.07	500.00	94.7%
62	0600 - Supplies	500.00	208.90	-	291.10	41.8%		500.00	-	-	500.00	0.0%
63	0800 - Other Expenses	17,039.00	3,483.00	-	13,556.00	20.4%		18,975.00	4,005.75	-	14,969.25	21.1%
64		301,021.00	31,646.28	6,507.75	262,866.97	12.7%		335,225.00	30,563.43	8,852.07	295,809.50	11.8%
65												
66	518 - STEP Program											
67	0100 - Salaries	157,288.00	39,194.25	-	118,093.75	24.9%		148,385.00	36,030.51	-	112,354.49	24.3%
68	0200 - Employee Benefits	63,416.00	15,661.14	-	47,754.86	24.7%		60,586.00	14,782.44	-	45,803.56	24.4%
69	0500 - Other Purchased Services	2,475.00	550.22	1,450.31	474.47	80.8%		2,325.00	1,358.51	1,579.77	(613.28)	126.4%
70	0600 - Supplies	750.00	180.00	500.00	70.00	90.7%		750.00	337.13	400.00	12.87	98.3%
71	0800 - Other Expenses	14,443.00	3,287.05	-	11,155.95	22.8%		13,730.00	3,113.96	-	10,616.04	22.7%
72		238,372.00	58,872.66	1,950.31	177,549.03	25.5%		225,776.00	55,622.55	1,979.77	168,173.68	25.5%
73												
74	520 - Speech											
75	0100 - Salaries	651,466.00	47,759.90	-	603,706.10	7.3%		776,920.00	54,028.80	-	722,891.20	7.0%
76	0200 - Employee Benefits	250,006.00	18,762.18	-	231,243.82	7.5%		301,544.00	21,959.47	-	279,584.53	7.3%
77	0300 - Purchased Prof and Technical Services	-	13,152.20	182,082.80	(195,235.00)	0.0%		-	-	-	-	0.0%
78	0500 - Other Purchased Services	82,793.00	775.17	20,674.83	61,343.00	25.9%		80,224.00	669.70	15,480.30	64,074.00	20.1%
79	0600 - Supplies	2,000.00	2,006.70	-	(6.70)	100.3%		2,000.00	1,432.20	-	567.80	71.6%
80	0800 - Other Expenses	59,176.00	8,298.09	-	50,877.91	14.0%		61,474.00	8,253.74	-	53,220.26	13.4%
81		1,045,441.00	90,754.24	202,757.63	751,929.13	28.1%		1,222,162.00	86,343.91	15,480.30	1,120,337.79	8.3%
82												
83	521 - Social Work											
84	0100 - Salaries	177,418.00	10,236.61	-	167,181.39	5.8%		120,206.00	9,649.90	-	110,556.10	8.0%
85	0200 - Employee Benefits	68,137.00	3,840.92	-	64,296.08	5.6%		45,275.00	3,666.17	-	41,608.83	8.1%
86	0500 - Other Purchased Services	57,542.00	772.20	9,227.80	47,542.00	17.4%		55,626.00	554.32	6,945.68	48,126.00	13.5%
87	0600 - Supplies	-	-	-	-	0.0%		-	250.00	-	250.00	0.0%
88	0800 - Other Expenses	18,186.00	2,886.10	-	15,299.90	15.9%		13,281.00	918.81	-	12,362.19	6.9%
89		321,283.00	17,735.83	9,227.80	294,319.37	8.4%		234,638.00	14,789.20	6,945.68	212,903.12	9.3%
90												

25% of Budget Year Completed  
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	Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed		Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed
91 <b>522 - School Psychology</b>											
92 0100 - Salaries	469,810.00	40,065.80	-	429,744.20	8.5%		429,878.00	43,803.39	-	386,074.61	10.2%
93 0200 - Employee Benefits	185,344.00	14,383.73	-	170,960.27	7.8%		169,408.00	16,672.64	-	152,735.36	9.8%
94 0300 - Purchased Prof and Technical Services	-	3,639.50	85,780.50	(89,420.00)	0.0%		-	-	-	-	0.0%
95 0500 - Other Purchased Services	13,500.00	355.90	27,044.10	(13,900.00)	203.0%		21,000.00	832.96	12,317.04	7,850.00	62.6%
96 0600 - Supplies	12,500.00	1,664.49	-	10,835.51	13.3%		12,500.00	10,099.86	-	2,400.14	80.8%
97 0800 - Other Expenses	40,869.00	6,995.20	-	33,873.80	17.1%		37,967.00	6,057.64	-	31,909.36	16.0%
98	<b>722,023.00</b>	<b>67,104.62</b>	<b>112,824.60</b>	<b>542,093.78</b>	<b>24.9%</b>		<b>670,753.00</b>	<b>77,466.49</b>	<b>12,317.04</b>	<b>580,969.47</b>	<b>13.4%</b>
99											
100 <b>523 - Motor Team</b>											
101 0100 - Salaries	301,519.00	22,754.74	-	278,764.26	7.5%		247,515.00	21,495.20	-	226,019.80	8.7%
102 0200 - Employee Benefits	113,157.00	8,497.22	-	104,659.78	7.5%		94,833.00	8,401.91	-	86,431.09	8.9%
103 0300 - Purchased Prof and Technical Services	97,800.00	23,422.30	174,577.70	(100,200.00)	202.5%		92,780.00	1,156.00	116,344.00	(24,720.00)	126.6%
104 0500 - Other Purchased Services	10,400.00	592.65	10,461.01	(653.66)	106.3%		11,900.00	320.95	8,729.05	2,850.00	76.1%
105 0600 - Supplies	2,000.00	1,735.85	-	264.15	86.8%		2,000.00	3,818.39	-	(1,818.39)	190.9%
106 0800 - Other Expenses	31,493.00	5,544.86	-	25,948.14	17.6%		26,942.00	4,558.59	-	22,383.41	16.9%
107	<b>556,369.00</b>	<b>62,547.62</b>	<b>185,038.71</b>	<b>308,782.67</b>	<b>44.5%</b>		<b>475,970.00</b>	<b>39,751.04</b>	<b>125,073.05</b>	<b>311,145.91</b>	<b>34.6%</b>
108											
109 <b>524 - Audiology</b>											
110 0100 - Salaries	82,684.00	8,137.92	-	74,546.08	9.8%		78,004.00	7,680.09	-	70,323.91	9.8%
111 0200 - Employee Benefits	28,675.00	2,362.82	-	26,312.18	8.2%		27,149.00	2,199.69	-	24,949.31	8.1%
112 0400 - Property Services	2,200.00	-	-	2,200.00	0.0%		2,000.00	-	-	2,000.00	0.0%
113 0500 - Other Purchased Services	1,450.00	27.45	1,572.55	(150.00)	110.3%		1,800.00	297.97	1,227.03	275.00	84.7%
114 0600 - Supplies	250.00	-	-	250.00	0.0%		250.00	-	-	250.00	0.0%
115 0700 - Property	600.00	-	-	600.00	0.0%		600.00	1,483.09	-	(883.09)	247.2%
116 0800 - Other Expenses	6,952.00	1,479.46	-	5,472.54	21.3%		6,588.00	662.54	-	5,925.46	10.1%
117	<b>122,811.00</b>	<b>12,007.65</b>	<b>1,572.55</b>	<b>109,230.80</b>	<b>11.1%</b>		<b>116,391.00</b>	<b>12,323.38</b>	<b>1,227.03</b>	<b>102,840.59</b>	<b>11.6%</b>
118											
119 <b>525 - Transition</b>											
120 0100 - Salaries	78,974.00	6,035.52	-	72,938.48	7.6%		74,504.00	5,702.27	-	68,801.73	7.7%
121 0200 - Employee Benefits	18,519.00	1,411.29	-	17,107.71	7.6%		17,098.00	1,310.74	-	15,787.26	7.7%
122 0500 - Other Purchased Services	1,400.00	-	2,000.00	(600.00)	142.9%		1,775.00	-	500.00	1,275.00	28.2%
123 0600 - Supplies	450.00	677.70	-	(227.70)	150.6%		375.00	-	-	375.00	0.0%
124 0800 - Other Expenses	5,961.00	27.75	-	5,933.25	0.5%		5,625.00	768.62	-	4,856.38	13.7%
125	<b>105,304.00</b>	<b>8,152.26</b>	<b>2,000.00</b>	<b>95,151.74</b>	<b>9.6%</b>		<b>99,377.00</b>	<b>7,781.63</b>	<b>500.00</b>	<b>91,095.37</b>	<b>8.3%</b>
126											
127 <b>526 - ECEA District Reimbursement</b>											
128 0500 - Other Purchased Services	-	-	-	-	0.0%		-	-	-	-	0.0%
129	-	-	-	-	<b>0.0%</b>		-	-	-	-	<b>0.0%</b>
130											
131 <b>535 - Contracted Services</b>											
132 0100 - Salaries	46,139.00	5,250.69	-	40,888.31	11.4%		43,528.00	4,958.35	-	38,569.65	11.4%
133 0200 - Employee Benefits	13,427.00	1,424.23	-	12,002.77	10.6%		13,747.00	1,309.13	-	12,437.87	9.5%
134 0800 - Other Expenses	14,253.00	3,563.25	-	10,689.75	25.0%		13,764.00	3,441.00	-	10,323.00	25.0%
135	<b>73,819.00</b>	<b>10,238.17</b>	-	<b>63,580.83</b>	<b>13.9%</b>		<b>71,039.00</b>	<b>9,708.48</b>	-	<b>61,330.52</b>	<b>13.7%</b>
136 <b>SPECIAL EDUCATION TOTALS:</b>	<b>6,722,525.00</b>	<b>971,401.47</b>	<b>906,053.44</b>	<b>4,845,070.09</b>	<b>27.9%</b>		<b>6,384,398.00</b>	<b>761,964.30</b>	<b>499,102.98</b>	<b>5,123,330.72</b>	<b>19.8%</b>

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<b>INNOVATIVE EDUCATION SERVICES</b>										
<b>607 - Learning Services</b>										
0100 - Salaries	71,705.00	18,183.60	-	53,521.40	25.4%	67,646.00	17,840.35	-	49,805.65	26.4%
0200 - Employee Benefits	25,973.00	6,394.51	-	19,578.49	24.6%	24,357.00	6,251.08	-	18,105.92	25.7%
0300 - Purchased Prof and Technical Services	250.00	39.50	-	210.50	15.8%	450.00	-	-	450.00	0.0%
0500 - Other Purchased Services	2,100.00	437.43	-	1,662.57	20.8%	2,300.00	217.86	-	2,082.14	9.5%
0600 - Supplies	1,204.00	428.02	-	775.98	35.5%	1,280.00	147.07	-	1,132.93	11.5%
0800 - Other Expenses	15,484.00	3,783.50	-	11,700.50	24.4%	14,783.00	3,608.25	-	11,174.75	24.4%
	<b>116,716.00</b>	<b>29,266.56</b>	-	<b>87,449.44</b>	<b>25.1%</b>	<b>110,816.00</b>	<b>28,064.61</b>	-	<b>82,751.39</b>	<b>25.3%</b>
<b>615 - GT Reg Consultant</b>										
0100 - Salaries	49,123.00	12,251.25	-	36,871.75	24.9%	46,342.00	11,557.74	-	34,784.26	24.9%
0200 - Employee Benefits	10,512.00	2,301.18	-	8,210.82	21.9%	9,685.00	2,196.57	-	7,488.43	22.7%
0300 - Purchased Prof and Technical Services	6,650.00	-	-	6,650.00	0.0%	9,195.00	-	149.90	9,045.10	1.6%
0500 - Other Purchased Services	2,325.00	0.57	-	2,324.43	0.0%	3,625.00	820.97	40.59	2,763.44	23.8%
0600 - Supplies	2,446.00	228.00	-	2,218.00	9.3%	2,209.00	228.00	1,119.39	861.61	61.0%
	<b>71,056.00</b>	<b>14,781.00</b>	-	<b>56,275.00</b>	<b>20.8%</b>	<b>71,056.00</b>	<b>14,803.28</b>	<b>1,309.88</b>	<b>54,942.84</b>	<b>22.7%</b>
<b>616 - ATLP</b>										
0100 - Salaries	152,164.00	9,973.70	-	142,190.30	6.6%	143,551.00	9,818.33	-	133,732.67	6.8%
0200 - Employee Benefits	44,683.00	3,624.91	-	41,058.09	8.1%	41,733.00	3,542.71	-	38,190.29	8.5%
0300 - Purchased Prof and Technical Services	100,405.00	6,904.74	2,000.00	91,500.26	8.9%	109,772.00	21,680.48	5,860.00	82,231.52	25.1%
0500 - Other Purchased Services	31,990.00	1,121.70	371.47	30,496.83	4.7%	46,958.00	988.39	511.27	45,458.34	3.2%
0600 - Supplies	3,100.00	611.64	-	2,488.36	19.7%	3,000.00	97.98	-	2,902.02	3.3%
0700 - Property	500.00	-	-	500.00	0.0%	500.00	-	-	500.00	0.0%
0800 - Other Expenses	35,658.00	8,824.75	-	26,833.25	24.7%	39,586.00	7,774.25	-	31,811.75	19.6%
	<b>368,500.00</b>	<b>31,061.44</b>	<b>2,371.47</b>	<b>335,067.09</b>	<b>9.1%</b>	<b>385,100.00</b>	<b>43,902.14</b>	<b>6,371.27</b>	<b>334,826.59</b>	<b>13.1%</b>
<b>625 - Regional G/T</b>										
0100 - Salaries	27,958.00	5,936.67	-	22,021.33	21.2%	22,403.00	5,600.61	-	16,802.39	25.0%
0200 - Employee Benefits	9,209.00	1,931.91	-	7,277.09	21.0%	7,395.00	1,831.29	-	5,563.71	24.8%
0300 - Purchased Prof and Technical Services	108,573.00	-	-	108,573.00	0.0%	112,256.00	-	-	112,256.00	0.0%
0500 - Other Purchased Services	800.00	290.00	-	510.00	36.3%	1,850.00	-	-	1,850.00	0.0%
0600 - Supplies	2,364.00	1,256.81	-	1,107.19	53.2%	5,000.00	-	-	5,000.00	0.0%
	<b>148,904.00</b>	<b>9,415.39</b>	-	<b>139,488.61</b>	<b>6.3%</b>	<b>148,904.00</b>	<b>7,431.90</b>	-	<b>141,472.10</b>	<b>5.0%</b>
<b>626 - Gifted Ed Universal Screening Grant</b>										
0100 - Salaries	26,312.00	6,577.86	-	19,734.14	25.0%	18,052.00	5,005.50	-	13,046.50	27.7%
0200 - Employee Benefits	8,404.00	2,140.56	-	6,263.44	25.5%	8,289.00	1,754.11	-	6,534.89	21.2%
0500 - Other Purchased Services	500.00	-	-	500.00	0.0%	-	-	-	-	0.0%
0600 - Supplies	500.00	-	-	500.00	0.0%	525.00	-	-	525.00	0.0%
	<b>35,716.00</b>	<b>8,718.42</b>	-	<b>26,997.58</b>	<b>24.4%</b>	<b>26,866.00</b>	<b>6,759.61</b>	-	<b>20,106.39</b>	<b>25.2%</b>



25% of Budget Year Completed  
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	Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed		Current Budget	YTD Expenses	Outstanding Encumbrance	Uncommitted Funds	% of Budget Committed
43 <b>652 - CBOCES State Priorities</b>											
44 0100 - Salaries	115,904.00	17,992.40	-	97,911.60	15.5%		109,343.00	17,520.64	-	91,822.36	16.0%
45 0200 - Employee Benefits	42,159.00	6,423.32	-	35,735.68	15.2%		39,704.00	6,244.13	-	33,459.87	15.7%
46 0300 - Purchased Prof and Technical Services	88,000.00	9,825.53	-	78,174.47	11.2%		84,903.00	16,636.58	-	68,266.42	19.6%
47 0500 - Other Purchased Services	33,500.00	402.19	170.52	32,927.29	1.7%		30,900.00	1,569.59	187.78	29,142.63	5.7%
48 0600 - Supplies	15,290.00	-	-	15,290.00	0.0%		21,900.00	-	-	21,900.00	0.0%
49 0800 - Other Expenses	22,115.00	-	-	22,115.00	0.0%		30,218.00	2,804.50	-	27,413.50	9.3%
50	<b>316,968.00</b>	<b>34,643.44</b>	<b>170.52</b>	<b>282,154.04</b>	<b>11.0%</b>		<b>316,968.00</b>	<b>44,775.44</b>	<b>187.78</b>	<b>272,004.78</b>	<b>14.2%</b>
51											
52 <b>681 - Title III Professional Learning</b>											
53 0100 - Salaries	3,100.00	563.64	-	2,536.36	18.2%		3,100.00	1,180.34	-	1,919.66	38.1%
54 0200 - Employee Benefits	900.00	113.92	-	786.08	12.7%		724.00	426.42	-	297.58	58.9%
55 0600 - Supplies	4,824.00	-	-	4,824.00	0.0%		-	-	-	-	0.0%
56 0700 - Property	-	-	-	-	0.0%		5,000.00	-	-	5,000.00	0.0%
57 0800 - Other Expenses	176.00	13.55	-	162.45	7.7%		176.00	32.14	-	143.86	18.3%
58	<b>9,000.00</b>	<b>691.11</b>	<b>-</b>	<b>8,308.89</b>	<b>7.7%</b>		<b>9,000.00</b>	<b>1,638.90</b>	<b>-</b>	<b>7,361.10</b>	<b>18.2%</b>
59											
60 <b>685 - CBOCES High School</b>											
61 0100 - Salaries	271,978.00	54,932.64	-	217,045.36	20.2%		256,583.00	50,307.87	-	206,275.13	19.6%
62 0200 - Employee Benefits	99,154.00	19,215.78	-	79,938.22	19.4%		85,471.00	18,048.20	-	67,422.80	21.1%
63 0300 - Purchased Prof and Technical Services	12,000.00	7,772.00	-	4,228.00	64.8%		15,000.00	7,740.00	-	7,260.00	51.6%
64 0400 - Property Services	97,965.00	24,491.25	73,508.75	(35.00)	100.0%		93,300.00	23,325.00	69,975.00	-	100.0%
65 0500 - Other Purchased Services	11,200.00	2,260.34	465.45	8,474.21	24.3%		10,100.00	2,241.63	547.04	7,311.33	27.6%
66 0600 - Supplies	3,646.00	1,126.50	-	2,519.50	30.9%		7,000.00	439.27	-	6,560.73	6.3%
67 0700 - Property	1,500.00	-	-	1,500.00	0.0%		5,000.00	-	-	5,000.00	0.0%
68 0800 - Other Expenses	29,757.00	7,439.25	-	22,317.75	25.0%		28,046.00	7,011.75	-	21,034.25	25.0%
69	<b>527,200.00</b>	<b>117,237.76</b>	<b>73,974.20</b>	<b>335,988.04</b>	<b>36.3%</b>		<b>500,500.00</b>	<b>109,113.72</b>	<b>70,522.04</b>	<b>320,864.24</b>	<b>35.9%</b>
70											
71 <b>687 - I-Connect HS</b>											
72 0100 - Salaries	179,331.00	29,626.53	-	149,704.47	16.5%		169,180.00	27,948.99	-	141,231.01	16.5%
73 0200 - Employee Benefits	72,123.00	10,752.25	-	61,370.75	14.9%		63,892.00	10,273.84	-	53,618.16	16.1%
74 0300 - Purchased Prof and Technical Services	-	-	-	-	0.0%		500.00	-	-	500.00	0.0%
75 0400 - Property Services	500.00	-	-	500.00	0.0%		800.00	413.39	-	386.61	51.7%
76 0500 - Other Purchased Services	1,250.00	484.68	648.60	116.72	90.7%		1,373.00	230.66	649.00	493.34	64.1%
77 0600 - Supplies	1,423.00	563.13	-	859.87	39.6%		1,500.00	965.50	-	534.50	64.4%
78 0700 - Property	300.00	1,948.76	-	(1,648.76)	649.6%		1,000.00	-	-	1,000.00	0.0%
79 0800 - Other Expenses	6,373.00	1,593.25	-	4,779.75	25.0%		4,755.00	1,188.75	-	3,566.25	25.0%
80	<b>261,300.00</b>	<b>44,968.60</b>	<b>648.60</b>	<b>215,682.80</b>	<b>17.5%</b>		<b>243,000.00</b>	<b>41,021.13</b>	<b>649.00</b>	<b>201,329.87</b>	<b>17.1%</b>
81 <b>INNOVATIVE EDUCATION SERVICES TOTALS:</b>	<b>1,855,360.00</b>	<b>290,783.72</b>	<b>77,164.79</b>	<b>1,487,411.49</b>	<b>19.8%</b>		<b>1,812,210.00</b>	<b>297,510.73</b>	<b>79,039.97</b>	<b>1,435,659.30</b>	<b>20.8%</b>

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<b>FEDERAL PROGRAMS</b>											
<b>705 - NC Region Migrant Ed</b>											
0100 - Salaries	827,019.00	206,528.80	-	620,490.20	25.0%		804,122.00	183,620.61	-	620,501.39	22.8%
0200 - Employee Benefits	307,776.00	74,246.90	-	233,529.10	24.1%		307,157.00	66,062.38	-	241,094.62	21.5%
0300 - Purchased Prof and Technical Services	190,228.00	1,699.00	-	188,529.00	0.9%		53,800.00	1,779.00	700.00	51,321.00	4.6%
0400 - Property Services	5,800.00	2,991.46	-	2,808.54	51.6%		5,800.00	1,500.00	-	4,300.00	25.9%
0500 - Other Purchased Services	711,300.00	58,342.37	1,480.22	651,477.41	8.4%		684,900.00	45,123.16	1,459.20	638,317.64	6.8%
0600 - Supplies	103,842.00	20,678.96	1,350.65	81,812.39	21.2%		107,713.00	21,210.39	-	86,502.61	19.7%
0700 - Property	5,000.00	-	-	5,000.00	0.0%		5,000.00	133.87	-	4,866.13	2.7%
0800 - Other Expenses	249,035.00	51,378.44	-	197,656.56	20.6%		231,508.00	43,739.18	-	187,768.82	18.9%
	<b>2,400,000.00</b>	<b>415,865.93</b>	<b>2,830.87</b>	<b>1,981,303.20</b>	<b>17.4%</b>		<b>2,200,000.00</b>	<b>363,168.59</b>	<b>2,159.20</b>	<b>1,834,672.21</b>	<b>16.6%</b>
<b>715 - Title I</b>											
0100 - Salaries	11,076.00	2,822.25	-	8,253.75	25.5%		19,500.00	4,967.49	-	14,532.51	25.5%
0200 - Employee Benefits	3,924.00	968.28	-	2,955.72	24.7%		6,245.00	1,553.94	-	4,691.06	24.9%
0500 - Other Purchased Services	1,447,264.00	20,035.71	-	1,427,228.29	1.4%		1,339,459.00	-	40,358.62	1,299,100.38	3.0%
0800 - Other Expenses	87,736.00	1,429.57	-	86,306.43	1.6%		79,796.00	391.29	-	79,404.71	0.5%
	<b>1,550,000.00</b>	<b>25,255.81</b>	-	<b>1,524,744.19</b>	<b>1.6%</b>		<b>1,445,000.00</b>	<b>6,912.72</b>	<b>40,358.62</b>	<b>1,397,728.66</b>	<b>3.3%</b>
<b>722 - Title II A</b>											
0500 - Other Purchased Services	424,528.00	-	-	424,528.00	0.0%		345,437.00	-	58,707.84	286,729.16	17.0%
0800 - Other Expenses	25,472.00	-	-	25,472.00	0.0%		14,563.00	-	-	14,563.00	0.0%
	<b>450,000.00</b>	-	-	<b>450,000.00</b>	<b>0.0%</b>		<b>360,000.00</b>	-	<b>58,707.84</b>	<b>301,292.16</b>	<b>16.3%</b>
<b>725 - Title III ELA</b>											
0100 - Salaries	5,460.00	1,391.25	-	4,068.75	25.5%		6,180.00	1,575.00	-	4,605.00	25.5%
0200 - Employee Benefits	1,722.00	420.72	-	1,301.28	24.4%		1,949.00	476.85	-	1,472.15	24.5%
0500 - Other Purchased Services	179,093.00	-	-	179,093.00	0.0%		139,675.00	-	14,425.44	125,249.56	10.3%
0800 - Other Expenses	3,725.00	36.24	-	3,688.76	1.0%		2,196.00	41.04	-	2,154.96	1.9%
	<b>190,000.00</b>	<b>1,848.21</b>	-	<b>188,151.79</b>	<b>1.0%</b>		<b>150,000.00</b>	<b>2,092.89</b>	<b>14,425.44</b>	<b>133,481.67</b>	<b>11.0%</b>
<b>726 - Title IV, Part A</b>											
0500 - Other Purchased Services	196,078.00	-	-	196,078.00	0.0%		177,560.00	-	-	177,560.00	0.0%
0800 - Other Expenses	3,922.00	-	-	3,922.00	0.0%		2,440.00	-	-	2,440.00	0.0%
	<b>200,000.00</b>	-	-	<b>200,000.00</b>	<b>0.0%</b>		<b>180,000.00</b>	-	-	<b>180,000.00</b>	<b>0.0%</b>
<b>730 - McKinney Homeless</b>											
0100 - Salaries	41,703.00	10,626.27	-	31,076.73	25.5%		40,099.00	10,024.71	-	30,074.29	25.0%
0200 - Employee Benefits	9,779.00	2,352.93	-	7,426.07	24.1%		9,203.00	2,180.31	-	7,022.69	23.7%
0500 - Other Purchased Services	8,100.00	922.93	75.00	7,102.07	12.3%		6,100.00	695.18	95.37	5,309.45	13.0%
0600 - Supplies	11,173.00	989.66	-	10,183.34	8.9%		9,439.00	167.73	-	9,271.27	1.8%
0800 - Other Expenses	4,245.00	893.51	-	3,351.49	21.0%		3,890.00	775.92	-	3,114.08	19.9%
	<b>75,000.00</b>	<b>15,785.30</b>	<b>75.00</b>	<b>59,139.70</b>	<b>21.1%</b>		<b>68,731.00</b>	<b>13,843.85</b>	<b>95.37</b>	<b>54,791.78</b>	<b>20.3%</b>

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44 <b>731 - Basic Center Program</b>										
45 0100 - Salaries	7,359.00	1,875.21	-	5,483.79	25.5%	7,076.00	1,769.07	-	5,306.93	25.0%
46 0200 - Employee Benefits	1,726.00	415.23	-	1,310.77	24.1%	1,624.00	384.75	-	1,239.25	23.7%
47 0300 - Purchased Prof and Technical Services	-	300.00	-	(300.00)	0.0%	1,500.00	400.00	-	1,100.00	26.7%
48 0500 - Other Purchased Services	225.00	4.50	-	220.50	2.0%	225.00	-	-	225.00	0.0%
49 0600 - Supplies	37,690.00	18,945.55	-	18,744.45	50.3%	36,575.00	604.45	5,279.53	30,691.02	16.1%
50 0700 - Property	3,000.00	461.39	-	2,538.61	15.4%	3,000.00	-	-	3,000.00	0.0%
51	<b>50,000.00</b>	<b>22,001.88</b>	-	<b>27,998.12</b>	<b>44.0%</b>	<b>50,000.00</b>	<b>3,158.27</b>	<b>5,279.53</b>	<b>41,562.20</b>	<b>16.9%</b>
52										
53 <b>732 - ARP Homeless Children and Youth</b>										
54 0100 - Salaries	1,000.00	718.75	-	281.25	71.9%	8,000.00	1,275.00	-	6,725.00	15.9%
55 0200 - Employee Benefits	419.00	165.67	-	253.33	39.5%	2,000.00	288.80	-	1,711.20	14.4%
56 0300 - Purchased Prof and Technical Services	6,101.00	3,345.00	-	2,756.00	54.8%	40,000.00	3,497.29	-	36,502.71	8.7%
57 0600 - Supplies	-	-	-	-	0.0%	16,020.00	560.95	1,807.28	13,651.77	14.8%
58 0700 - Property	-	-	-	-	0.0%	16,000.00	-	1,153.35	14,846.65	7.2%
59 0800 - Other Expenses	480.00	253.77	-	226.23	52.9%	5,000.00	337.32	-	4,662.68	6.7%
60	<b>8,000.00</b>	<b>4,483.19</b>	-	<b>3,516.81</b>	<b>56.0%</b>	<b>87,020.00</b>	<b>5,959.36</b>	<b>2,960.63</b>	<b>78,100.01</b>	<b>10.3%</b>
61										
62 <b>733 - Title III ELL Immigrant Set-Aside</b>										
63 0500 - Other Purchased Services	34,314.00	-	-	34,314.00	0.0%	39,295.00	-	-	39,295.00	0.0%
64 0800 - Other Expenses	686.00	-	-	686.00	0.0%	705.00	-	-	705.00	0.0%
65	<b>35,000.00</b>	-	-	<b>35,000.00</b>	<b>0.0%</b>	<b>40,000.00</b>	-	-	<b>40,000.00</b>	<b>0.0%</b>
66										
67 <b>751 - RISE Grant</b>										
68 0100 - Salaries	10,000.00	5,616.66	-	4,383.34	56.2%	144,786.00	37,013.64	-	107,772.36	25.6%
69 0200 - Employee Benefits	4,640.00	3,009.17	-	1,630.83	64.9%	63,870.00	14,887.33	-	48,982.67	23.3%
70 0300 - Purchased Prof and Technical Services	10,360.00	4,494.65	-	5,865.35	43.4%	68,971.00	250.00	-	68,721.00	0.4%
71 0500 - Other Purchased Services	8,000.00	3,456.81	826.75	3,716.44	53.5%	45,408.00	2,304.22	537.57	42,566.21	6.3%
72 0600 - Supplies	2,000.00	2,672.29	-	(672.29)	133.6%	11,623.00	2,956.72	-	8,666.28	25.4%
73 0700 - Property	-	795.65	-	(795.65)	0.0%	8,781.00	-	-	8,781.00	0.0%
74	<b>35,000.00</b>	<b>20,045.23</b>	<b>826.75</b>	<b>14,128.02</b>	<b>59.6%</b>	<b>343,439.00</b>	<b>57,411.91</b>	<b>537.57</b>	<b>285,489.52</b>	<b>16.9%</b>
75										
76 <b>770 - Fed Prgms Ind Resources</b>										
77 0300 - Purchased Prof and Technical Services	9,000.00	-	-	9,000.00	0.0%	9,000.00	1,570.00	1,580.00	5,850.00	35.0%
78 0500 - Other Purchased Services	3,200.00	-	-	3,200.00	0.0%	3,200.00	-	-	3,200.00	0.0%
79 0600 - Supplies	6,620.00	815.10	-	5,804.90	12.3%	5,800.00	916.98	13.98	4,869.04	16.1%
80 0800 - Other Expenses	7,500.00	(150.00)	-	7,650.00	-2.0%	7,500.00	-	-	7,500.00	0.0%
81	<b>26,320.00</b>	<b>665.10</b>	-	<b>25,654.90</b>	<b>2.5%</b>	<b>25,500.00</b>	<b>2,486.98</b>	<b>1,593.98</b>	<b>21,419.04</b>	<b>16.0%</b>
82 <b>FEDERAL PROGRAMS TOTALS:</b>	<b>5,019,320.00</b>	<b>505,950.65</b>	<b>3,732.62</b>	<b>4,509,636.73</b>	<b>10.2%</b>	<b>4,949,690.00</b>	<b>455,034.57</b>	<b>126,118.18</b>	<b>4,368,537.25</b>	<b>11.7%</b>
83 <b>GRAND TOTALS:</b>	<b>15,337,783.00</b>	<b>2,245,614.68</b>	<b>1,073,551.48</b>	<b>12,014,626.84</b>	<b>21.6%</b>	<b>14,985,155.00</b>	<b>1,992,145.38</b>	<b>793,902.94</b>	<b>12,199,106.68</b>	<b>18.6%</b>



**November 17, 2022**  
**Board Report**  
**Business Services/HR and Technology**  
**Departments**  
**Mr. Erich Dorn**

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**2022-2023 Budget Revisions & ECEA Allocations**

There have been some significant changes in both expenses and revenues since the budget was built and adopted last spring. Primarily, that is due to an increase in our SPED AU's ECEA allocation and significant increases in costs, primarily for SPED contracted providers, due to the inability to find staff to fill positions. We plan to revise the budget due to these changes and will flow through the remaining funds to districts in our SPED AU. A few notes regarding that:

- A total of \$372,021 will be flowed through to the ten SPED AU districts.
- The funds flowed through will be issued as a one-time payment to SPED AU districts, once the board approves the supplemental appropriations.
- The amount each district receives will be based on their relative SPED student count within the AU from December 1, 2021. (Count that the FY23 budget was based on.)
- To simplify things, originally budgeted quarterly assessments will continue.

If these updates are approved, payments will be issued in December 2022.

**Licensed Salary Schedule Plans**

We are looking at updating/increasing our licensed salary schedule going into FY24. We are doing this for several reasons: to keep our wages competitive within our region, to retain staff and maintain continuity of services, and to compensate staff for increasing workloads. This will primarily impact our licensed SPED staff. From FY12 to FY22, our SPED AU student count has increased by about 40%, but staffing levels have remained level over that time period. We will continue to provide updates over the course of the year and will gather your input regarding any changes.

**Alma – Student Information System**

We had a demo from Alma of their SIS on October 6<sup>th</sup>, as there was some interest from the group. We have a couple districts that are either already on the system or are testing it out. Consortium pricing would be available if we can form a group of districts totaling at least 4,500 students.

**Technology Updates**

We are getting closer to completing our upgrade to Microsoft Office 365. This will provide a much needed update for our email system, and will address many staff concerns regarding the current email system. We are using ARP ESSER 3 funds for this project.

We also just completed an update to Employee Access for CBOCES and districts in our Infinite Visions consortium that utilize the employee portal. This went live on November 1<sup>st</sup> and was required by the software provider Tyler Technologies. The new portal will be more secure, with multi-factor authentication, but will contain the same access to employee attendance, compensation, etc. Our Tech Department has been in touch with yours regarding this update, for those in this consortium.



**November 17th, 2022**  
**Board of Directors Report**  
**Federal Programs**  
**Maria Castillo Saenz**

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### **Title I Part C ~ Migrant Education Program (MEP)**

- MEP State Conference, Nov. 8-10, Colorado Springs
- FAFSA night in Burlington
- Dia de los Muertos (Day of the Dead) Celebration at UNC and Fort Morgan School District
- Ready for School (RFS) taking place in collaboration with UNC students, serving over 30 preschool learners and parents
- Yuma/Wray students and parents campus visit to Northeastern Junior College (NJC) on Oct. 31
- Virtual community meeting in collaboration with Centennial Area Health Education Center (CAHEC) about Naloxone (NARCAN) for opioid overdoses, Oct. 11

### **Titles I, II, III and IV Consolidated Federal Grants Application**

- Consolidated Application was granted final approval

### **McKinney Vento Act (Homeless Education)**

- Upcoming Regional Collaborative Conversations: Morgan County and Surrounding Area. For Professionals serving and supporting youth experiencing high mobility including students experiencing homelessness, Migrant students and students experiencing foster care. December 2<sup>nd</sup> at MCC
- Application McKinney-Vento 2022-2025 has been approved



## **Program Update**

- CBOCES H.S. and IConnect Updates
  - Change in students schedules in 23-24 to have a uniform schedule across all 3 campuses
- ATLP (Alternative Teacher License Program)
  - If you are hiring let us know and we can work with you for mid-year starts.
- APLP – (Alternative Principal License Program)
  - If you are hiring let us know and we can work with you for mid-year starts.
- Perkins – Approved and moving forward with this year’s plan
- November 30<sup>th</sup> Presentation to NCLC- Teacher Apprenticeship Program for PARA-Educators to become classroom teachers
- Updates on Professional Development Schedule and Information for the 2022-2023 school year.
  - Data Driven Instructional Strategies (Tier 2 students)
    - 6 Teachers enrolled for semester 1 class
    - Will be offered again semester 2
  - WIDA Course – Multi-Tiered Systems of Support
    - October 24<sup>th</sup> –January 10th
    - 16 staff enrolled from CBOCES districts
  - Title III BOCES Professional Development Grant. The online professional development models offer 45 plus hours of standalone professional development hours for teachers in the state of Colorado (<https://coellpd.org>)
  - As of October 1<sup>st</sup>, 2022
    - Individual accounts: 1,329 / All course enrollments: 5,091
    - All PD certs given: 4,273 / 84% of enrollees complete their courses.
  - Reading trainings for new teachers, PARA Professionals, ATLP candidates, and substitutes. . This process is complete
  - 2 online courses from presenter:
    - Building a Caring Community
    - Safety and Wellness
  - Planning and scheduling for June Educator Training will begin December 1<sup>st</sup>. Please send me any PD requests for June.

*Innovative Education Services is dedicated to supporting districts and opening opportunities for collaboration leading to educational change.*

**INNOVATIVE EDUCATION SERVICES HOMEPAGE:** <http://www.cbocesinnovative.org>



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### **October Count**

Superintendents were provided with a hand-out on the number of students identified and have an active IEP at the SAC meeting as of the official count day of October 3rd. A more detailed report was shared with district data respondents to support validity and accuracy of data being submitted. Federal IDEA dollars are calculated using the special education data that is reported in October.

### **Principal Seminar**

We hosted a Principal Seminar on October 20<sup>th</sup> regarding inclusion practices. Dr. Todd Sundeen from UNC and Mark Avery from North Valley Middle School presented information and outcomes regarding their partnership to increase inclusion and co-teaching in the school. The presentation included the definition of inclusion and research on the impact of inclusion. The conversations are shifting from where a student is being educated to how students are accessing curriculum materials, instruction, and assessments in the general education classroom.

One model to support inclusion is co-teaching. Dr. Sundeen reviewed how to create successful co-teaching dyads. Mark Avery described the journey towards inclusion and their success which has led to their national Blue Ribbon Award in 2021. Mr. Avery presented CMAS performance and growth rates that are exceeding the state target for students with disabilities.

We also had Beth Friel, Caplan and Ernst, review the update guidelines related to discipline and child find responsibilities. This is related to the recently published guidance from the U.S. Department of Education Office of Special Education and Rehabilitative Services called Positive, Proactive Approaches to Supporting Children with disabilities: A guide for stakeholders.

<https://www.cde.state.co.us/spedlaw/ocrdisciplineguidance0722>  
<https://www.cde.state.co.us/spedlaw/osersguideforstakeholders0722>

### **Area Wide Trainings**

On October 10<sup>th</sup>, we held our first area wide for the school year. The presenters provided training on expectations for paraprofessionals and a structure on supervision and direction for paraprofessionals implementing services with students. The training also included behavioral structures, such as, prompting and fading techniques.

The next area wide is scheduled for Monday, February 13<sup>th</sup> at the Island Grove Event Center. Our focus will continue to be on behavioral management strategies within the classroom and consultation practices with paraprofessionals.

### **Medically Necessary Therapy (HB 22-1260):**

This bill requires by July 1, 2023, each administrative unit “shall adopt a policy addressing how a student who has a prescription from a qualified health care provider for medically necessary treatment receives such treatment in the school setting as required by applicable federal and state law, including section 504...” and ADA.



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The policy must include the following:

1. Notification to Parents
2. Review the Process for consideration
3. Notice of the student's right to a process of appeal

The requests will generally go through the IEP or 504 team. The team will need to have a process to review the request and make a determination. There is a reporting requirement to this legislation to CDE. Districts will need to report each request made and whether access was authorized or denied.

The Special Education Consortium will be collecting sample board policies to share across the state. There are critical legal implications around allowing private therapists (i.e. ABA) on school campuses, to provide private therapy, during the school day. Key elements include interruption to the provision of FAPE, violation of confidentiality protections of other students, liability due to acts (or lack of) by the private provider, opening the door to any "medical provider" in the school setting, among other areas.

We understand some parents believe the bill requires school districts/AUs to allow their private therapists to provide their service directly to the student during the school day. That is not correct. (It may be that some parents believe the original bill language was adopted which would have required this.) One other issue with this bill has been the statement that private ABA therapists can bill Medicaid for their services on school grounds. We understand that this is not true, nor legally allowable. This is another area the Consortium will pursue to get clarity and accurate information for the field.

### **Staffing**

Staffing continues to be, at best, challenging. Here is our current status of positions.

#### *Open and Posted*

School Psychologist—No applications since February 2022

#### *Filled:*

Behavior Specialist, in-person

Early Childhood Special Education Teacher Starts 11/21/2022

Speech Language Pathologist—contracted remote

### **December Count—Special Education Reports**

We are entering the season for December Count. Your business managers or HR Directors have already received communication from Mandy Moss requesting updated HR information. We have also already started the December Count on the student side. Your special education teachers will be integral players this year in helping us have a successful December count due to data coming from directly from Enrich. This includes finalizing IEPs held prior December 1<sup>st</sup>, assigning themselves and fellow team members to the services in the IEP, and ensuring correct service delivery times in the IEP. To date, we have 1115 students identified as being active in special education.



**M E M O R A N D U M**

**TO:** Centennial BOCES Board of Directors

**FROM:** Dr. Randy Zila, Executive Director

**DATE:** November 17, 2022

**SUBJECT: Action Items**

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***Background Information***

- 5.1 Approval of FY 2021-22 Financial Statements and Single Audit Report  
As presented in Report Item 4.1
- 5.2 Approval of Centennial BOCES 2021-22 Financial Accreditation Report
- 5.3 Approval of Centennial BOCES declining employer participation in FAMLI Act

***Recommended Action***

To approve each action item as presented

## **Centennial BOCES**

### **Resolution to Decline Employer Participation in the Paid Family Medical Leave Program**

**WHEREAS**, the Colorado the Division of Family and Medical Leave Insurance (the “Division”) operates a statewide insurance program (the “FAMLI Program”) pursuant to the Paid Family and Medical Leave Insurance Act, §§ 8-13.3-501 through 524, C.R.S. (the “Act”) which provides benefits for employees who take medical leave for which they are eligible under state and/or federal law; and

**WHEREAS**, pursuant to §§ 8-13.3-522, C.R.S., and 7 CCR 1107-2, Regulation 2.6, local government employers, including school districts, may decline to participate in the Program under certain conditions; and

**WHEREAS**, Centennial BOCES (the “BOCES”) has timely posted public notice of the agenda of the BOCES Board of Directors (the “Board”) including an action item for this Resolution as required by law and in the same manner by which the public is given notice of other business that comes before the Board; and

**WHEREAS**, the Board has invited public comment including testimony from interested parties in accordance with the Board’s policy and procedural rules prior to voting on this Resolution; and

**WHEREAS**, in addition to its standard notice and public comment procedures, the Board has caused written notice to be provided to the BOCES’s employees prior to the date hereof, which notice has provided both information regarding the Board’s voting process and the opportunity to submit comments through a public process to the Board; and

**BE IT THEREFORE RESOLVED** that the BOCES shall and hereby does decline employer participation in the FAMLI Program, while maintaining the administration of payroll withholdings for BOCES employees who wish to voluntarily participate in the Program.

**BE IT FURTHER RESOLVED** that the BOCES shall comply with all conditions and requirements applicable to the declination of participation as set forth in the aforementioned statutes and regulations including without limitation the following:

1. Within thirty (30) days following the date hereof, the BOCES shall provide its employees with a written individual notice of the Board’s adoption of this Resolution declining employer participation in the FAMLI Program, which written notice will contain the following information:

- a. A description of the impact of this Resolution with regard to FAMLI coverage or other paid family and leave insurance coverage as applicable.

- b. An explanation of the differences between benefits offered by the FMLI Program and any private plan offered by the BOCES, as applicable.
- c. The eligibility criteria for job protection under the federal Family and Medical Leave Act (“FMLA”) and applicable BOCES policies.
- d. Information regarding the right of BOCES employees to voluntarily opt into FMLI benefits pursuant to § 8-13.3-514 C.R.S., and the contact information for the Division.

2. The above-referenced notice will be displayed in a conspicuous and accessible place in each building and facility where BOCES employees are employed and will be posted conspicuously on the BOCES’s website. The BOCES Executive Director or designee is directed to request any posters and notices developed and made available by the Division for the required notice and posting, and to pay the printing and mailing costs of such materials if required by the Division.

3. The BOCES Executive Director or designee is directed to determine whether 5% or more of BOCES employees use a primary language other than English, and to provide notification to the Division if the BOCES needs notices and posters printed in languages other than English or Spanish.

**BE IT FURTHER RESOLVED** that the Board shall reconsider participation in the FMLI Program no later than eight (8) years after the date hereof and shall notify the Division of the Board’s decision at that time as required by law. It is recognized and acknowledged that the Board may reconsider and elect coverage annually pursuant to 7 CCR 1107-2, Regulation 2.5.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect \_\_\_\_\_, 2022, which is 180 days after the date hereof, to allow individual employees the opportunity to opt into the benefits program pursuant to § 8-13.3-514 C.R.S., should individuals choose to elect coverage.

**BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board’s approval of this action and instructions to the Executive Director.

Adopted and approved by roll call vote in accordance with the Board’s policy, bylaws, and statutory obligations, this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

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Board President

ATTEST:

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Board Secretary