

DEMAREST BOARD OF EDUCATION

COW AND REGULAR MEETING MINUTES

County Road School – Media Center
September 25, 2018
6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Roll Call: Alevrontas, Cantatore, Governale, Verna, Woods, Holzberg.
Absent: Kirtane
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
 - 1. Personnel matter
- B. It was moved by Cantatore, seconded by Verna and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Alevrontas, seconded by Woods to reopen the Regular Meeting to the public at 7:00 P.M.
- B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time

- and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. Roll Call: Alevrontas, Cantatore, Governale, Verna, Woods, Holzberg.
Absent: Kirtane

IV. PLEDGE OF ALLEGIANCE

President Holzberg led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Woods seconded by Governale and approved by unanimous voice vote of those present to approve:

- August 21, 2018 COW and Regular Meeting Minutes

VI. CORRESPONDENCE

None to report

VII. BOARD PRESIDENT'S REPORT

Board President Holzberg noted what a pleasure it was to attend the new teacher orientation and welcome back breakfast.

VIII. SUPERINTENDENT'S REPORT

Superintendent Fox commented on the following:

- Terrific opening day
- Great professional development offerings
- Back to school nights have been held in all 3 schools and went well
- DMS back to school night included a presentation on the social media impact on children and reviewed the HIB law.
- Met with the new DMS student council
- Congratulations to Ms. Stevens on obtaining Future Ready status for LLE and DMS.
- Academic enrichment offerings are strong
- SSDS incidents are down

IX. OTHER REPORTS/PRESENTATIONS

Principal Regan, Principal Mazzini and Ms. Stevens, Supervisor of Curriculum, Instruction, and Assessment reviewed the following testing results:

- PARCC
- WIDA access
- CRT's
- Dynamic Learning Maps Assessments

Ms. Stevens discussed plans for growth, including:

Language Arts

- Curriculum mapping grades 2-4
- Newslela pro for DMS

- Continued use of Teacher’s College for grades K-6
- Math
- Revised math curriculum
 - Grade level assessments

X. REVIEW OF AGENDA

A. Board members reviewed the items.

XI. PUBLIC DISCUSSION (AGENDA ITEMS ONLY)

There was no motion for public discussion being no one from the public was present.

XII. ACTIONS

A. Instruction – Staffing

1. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Patty Uykan
- Guitta Ibrahim

2. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve a sick leave of absence for John Zemba, from September 5, 2018 to October 5, 2018, as recommended by the Chief School Administrator.

3. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve re-appointment of the following tenure teaching staff for the 2018/2019 school year, in accordance with their level and step on the Teacher’s Salary Guide, as recommended by the Chief School Administrator.

Danielle Dubois	MA, step 7
(Modified from 5/15/18)	

4. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve the provisional employment of Erica Lipper, resource room teacher at County Road School, at MA Step 1 (.675), for the 2018/2019 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidates compliance with P.L. 1986 c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

5. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve the following mentor/mentee, for the 2017/2018 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Gina Long	Carly Garbatow

6. It was moved by Governale, seconded by Woods and approved by unanimous voice vote of those present to approve appointment of Heather Urban, Vocal Music Teacher, from .625 FTE to 1.0 FTE, as of October 1, 2018, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

None at this time.

C. Support Services – Staffing

1. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve sick leave for Rochelle Weiss, from August 30, 2018 to September 28, 2018, as recommended by the Chief School Administrator.

2. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the resignation of MaryEllen Lesko, for the 2018/2019 school year, as recommended by the Chief School Administrator.

3. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the provisional employment of the following classroom aides, not to exceed 29 hours per week, for the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Name	Step
OOD/HP 1:1 5345952464	Elena Cami (9/26)	Step 3
LLE 1:1 3664912243	Daniel Barzelatto (8/31)	Step 1

4. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the provisional employment of the following classroom aide, not to exceed 29 hours per week, for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Name	Step
CRS 1:1 2273019823	Shary Paparazzo	Step 1

D. Support Services – Board of Education

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the second reading and adoption of Policy and Regulation:

- P 0154 Annual Motions and Designations
- P 0164 Conduct of Board Meeting
- Reg 2220 Curriculum Adoption
- P 2464 Gifted and Talented Students
- Reg 2464 Gifted and Talented Students
- P 5112 Entrance Age
- Reg 5112 Entrance Age
- P1613 Disclosure and Review of Applicant's Employment History
- Reg 1613 Disclosure and Review of Applicant's Employment History
- P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Reg 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- P 2700 Services to Nonpublic School Students
- P 7100 Long-Range Facilities Planning
- Reg 7100 Long-Range Facilities Planning
- P 7101 Educational Adequacy of Capital Projects
- Reg 7101 Educational Adequacy of Capital Projects
- P 7102 Site Selection and Acquisition
- Reg 7102 NEW Site Selection and Acquisition
- P 7130 School Closing
- P 7300 Disposition of Instructional Property
- Reg 7300.1 ABOLISHED Disposition of Instructional Property
- Reg. 7300.2 Disposition of Land
- Reg 7300.3 Disposition of Personal Property
- Reg 7300.4 Disposition of Federal Property
- P 0169.02 Board member Use of Social Networks NEW
- P 5516.01 Student Tracking Devices NEW
- Reg 7101 Educational Adequacy of Capital Projects
- P 7425 Lead Testing of Water in Schools NEW
- P 7440 School District Security
- Reg 7440 School District Security
- P 7441 Electronic Surveillance in School Buildings and on School Grounds
- Reg 7441 Electronic Surveillance in School Buildings and on School Grounds
- P 8630 Bus Driver/Bus Aide Responsibility
- Reg 8630 Emergency School Bus Procedures
- P 9242 Use of Electronic Signatures NEW

2. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the first reading of Policy and Regulation:

- P 1550 Equal Employment/Anti-Discrimination
- Reg 1550 Equal Employment/Anti-Discrimination
- P 5512 Harassment, Intimidation and Bullying
- Reg 5512 Harassment, Intimidation and Bullying (ABOLISH)

3. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following request for facility use on the following dates, in accordance with Policy 7510, as recommended by the Chief School Administrator.

Event	Date(s) Time(s)	Location
DAA Basketball practice and games	Weekdays when school is open from 10/1-3/29 with the exception of 11/26-28, 12/6 and 3/15 6:00 P.M.- 9:00 P.M.	LLE gym and APR
DAA Basketball practice	Weekdays when school is open from 10/1-3/29 with the exception of 11/30, 12/12 and 2/4-8 6:00 P.M.- 9:00 P.M.	DMS gym
DAA Basketball practice, clinics and games	Saturdays from 1/5-3/30 with the exception of 3/16 9:00 A.M.-5:00 P.M.	LLE gym and APR
Vikings Soccer	Weekdays, when school is open, from 9/26-11/15 as available 4:30 P.M.-9:00 P.M. (some Friday's start time 5:00)	LLE gym

Vikings Soccer	Weekdays, when school is open, from 9/26-11/15 as available 5 P.M.-9:00 P.M.	CRS gym
Brownies	Friday's when school is open from 9/28-6/7 with the exception of 11/26-28, 12/6 and 3/15 3:00 P.M.-5:00 P.M	LLE APR

4. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet room in Kindergarten Classroom I, at County Road School for the 2018/2019 school year, as recommended by the Chief School Administrator.

5. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve payment application #5 in the amount of \$18,260.00 for the County Road School Unit Ventilator and Casework Replacement Project, NJDOE #03-1070-030-16-1000, to Industrial Cooling Corporation, as reviewed by EI Associates, and as recommended by the Chief School Administrator.

6. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve an additional item for PTO wish list: Wellness Program for district at a cost of \$7,142.00 for the 2018/2019 school year, as recommended by the Chief School Administrator.

7. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve Nursing Plan for the 2018/2019 school year, as recommended by the Chief School Administrator.

8. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve and submit end of year Student Safety Data System Report (SSDS) for the 6 month period ending June 30, 2018 to the Division of Learning Supports and Specialized Services, as recommended by the Chief School Administrator.

9. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve Statement of Assurance (SOA) for paraprofessional staff for the 2018/2019 school year, as recommended by the Chief School Administrator.

10. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following AED trained staff for the 2018/2019 school year, as recommended by the Chief School Administrator:

CRS	LLE	DMS
Meaghan Williams, RN	Cindy Paspalas, RN	Karleen McDermott, RN
Virginia Misa	Colleen Appleblatt	Patrick Ryan
Alexandra Avillo	Chris Nerkezian (adult only)	Christine Reynolds
Lauren Licameli	Julia Verno	Vic Demaio

Gina Long	Kathleen Forma	Andrew Lefer
Frank Mazzini	Kristen Gronek	Walter Gonzales
	Frank Mazzini	

E. Support Services – Fiscal Management

1. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to confirm the August 31, 2018 payroll in the amount of \$30,539.42.
2. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to confirm September 14, 2018 payroll in the amount of \$155,218.88.
3. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve the August 2018 in office checks in the amount of \$574,785.89 and September 25, 2018 budget checks in the amount of \$344,483.59 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 539,764.96
12 Capital Outlay	\$ 277,254.52
30 Capital Projects	\$ 20,000.00
40 Debt Service	\$ 82,250.00
Total Bills:	\$ 919,269.48

4. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of August 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to acknowledge receipt of the July 2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
7. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to confirm the following budget transfers for August 2018:

To:	Account	Amount
11-000-216-110	Speech, OT, PT, Related Svcs Other Salaries	500
11-000-218-110	Guidance Other Salaries	42
11-000-219-110	CST Other Salaries	5,900
11-000-261-610	Required Maintenance General Supplies	<u>3,202</u>
		\$ 9,644

From:	Account	Amount
11-000-216-320	Speech, OT, PT, Related Svcs Purch Prof Ed Svcs	500
11-000-218-320	Guidance Purch Prof Ed Svcs	42
11-000-219-320	CST Purchased Prof Ed Svcs	5,900
11-000-261-420	Required Maint Cleaning, Repairs, Maint	<u>3,202</u>
		\$ 9,644

8. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to amend the July 2018 budget transfer resolution, approved on August 21, 2018 to read as follows:

To:	Account	Amount
11-000-222-320	Educational Media Purch Prof Ed Svcs	\$ 1,335
11-000-216-890	Speech, OT, PT, Related Svcs Other Objects	85
11-000-219-110	CST Other Salaries	<u>5,000</u>
		\$ 6,420

From:	Account	Amount
11-000-221-320	Curriculum & Instruction Purch Prof Ed Svcs	\$ 587
11-000-222-610	Educational Media Materials & Supplies	748
11-000-216-610	Speech, OT, PT, Related Svcs Material & Supplies	85
11-000-219-104	CST Salaries Other Professional Staff	<u>5,000</u>
		\$ 6,420

F. Other

1. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 16, 2018, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. COMMITTEE REPORTS

Board Member Alevrontas reported on Buildings and Grounds

XIV. NEW BUSINESS

XV. PUBLIC DISCUSSION

There was no motion for public discussion being no one from the public was present.

XVI. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVII. ADJOURNMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:52 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary