



Wilkinson County School District

Walter L. Atkins, Jr., Superintendent

488 Main Street

Woodville, MS 39669



Responses to FY27 RFP Questions (Data Analysis and Systems, Technology, Teacher Coaching, Student Tutoring):

We are preparing a proposal for the FY2027 Data Analysis and Systems RFP and have one question. The Scope of Services states that vendors providing consulting, data coaching, data analysis, accountability support, or professional learning shall possess current MDE Micro-Credentials. Does this apply to consultants delivering training and support on our data platform, or only to personnel providing direct instructional support? The MDE micro-credentialing requirement applies to personnel providing direct instructional support, instructional coaching, curriculum-based professional learning, or other services for which MDE requires the applicable credential. Personnel providing only technical services, such as data platform configuration, dashboard development, systems integration, or technical platform training, are not subject to this requirement unless their assigned duties include instructional coaching or professional learning covered by MDE credentialing requirements.

Our High Impact Tutoring program is live virtual tutoring. Tutors are selected from our cadre of trained w9 tutor employees or hired when existing tutors cannot meet the specific needs of the school/district (ELL as an example). This means we will not assign tutors until contracts are signed and alignment with state and school requirements has been established. The Scope of Services states *"All tutors, instructional interventionists, academic coaches, and instructional support personnel assigned under this contract shall possess current Mississippi Department of Education (MDE) Micro-Credentials appropriate to the grade level(s), content area(s), and instructional services provided. Vendors shall submit copies of all applicable MDE Micro-Credentials with their proposal. Credentials must remain active throughout the contract period."* Will Wilkinson CSD accept proposals and consider an award without the existing Micro-Credentials at time of proposal, provided a commitment is made that these will be put in place once tutor assignments are made? Wilkinson County School District will not consider an award without the existing micro-credentialing already in place at the time of the submission.

For Micro-Credentialing: one of the requirements is "Identify an approved professional learning or consulting track aligned with state standards." Are you able to share a list of approved tracks/programs/courses that may apply to high Impact tutoring services? Consultants must be state-approved Curriculum-Based Professional Learning (CBPL) providers who have successfully completed the Mississippi Department of Education (MDE) CBPL Micro-Credentialing Program and are approved to deliver professional learning aligned to High-Quality Instructional Materials (HQIM).

With regard to the above referenced solicitation, can you direct us to the required Forms and Certifications noted on Page 7?

Each proposal shall include signed copies of:



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- **Certifications and Assurances**
- **MDE Micro-Credential Verification**
- **Conflict of Interest Disclosure**
- **Debarment and Suspension Certification**
- **Certification of Independent Price Determination**
- **Vendor Information Form**

Examples of the Proposal Cover Sheet, Certifications and Assurances, Certification of Independent Price Determination, and the Vendor Profile have been uploaded to the website. MDE Micro-Credential Verification must be obtained through the Mississippi Department of Education. Debarment and Suspension information and Conflict of Interest disclosure should be provided by the vendor.

What specific MDE Micro-Credentials does WCSD consider applicable to data analysis, accountability, data coaching, dashboard development, and systems integration services? The MDE micro-credentialing requirement applies to personnel providing direct instructional support, instructional coaching, curriculum-based professional learning, or other services for which MDE requires the applicable credential. Personnel providing only technical services, such as data platform configuration, dashboard development, systems integration, or technical platform training, are not subject to this requirement unless their assigned duties include instructional coaching or professional learning covered by MDE credentialing requirements.

What Student Information System (SIS) does WCSD currently use? WCSD currently uses SAM Spectra, provided by Central Access Corporation.

What assessment platforms/systems are currently used for state and local assessments? Please identify each platform/vendor, including MAAP / MAAP-A, benchmark assessments, screeners, formative assessments, and any instructional software. The district utilizes Renaissance Learning for screeners. Educational Leadership Solutions (ELS) and assessments within each subject's High Quality Instructional Materials are used for benchmark and formative assessments. The State of Mississippi determines the platforms used for MAAP/MAAP-A.

What systems currently contain attendance, discipline, behavior, enrollment, course/section, and student demographic data? WCSD currently uses SAM Spectra, provided by Central Access Corporation.

Does WCSD currently have a district data warehouse or centralized reporting database? If so, what platform? WCSD does not currently maintain a separate districtwide data warehouse or centralized reporting database that integrates data from all district systems. SAM Spectra, provided by Central Access Corporation, serves as the district's SIS and contains



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attendance, discipline, behavior, enrollment, course/section, and student demographic data.
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Will WCSD provide direct / API access to source systems, or will data be provided through scheduled exports/files? The data will be provided through scheduled exports/files.

Are there existing ETL processes or data pipelines that the successful vendor is expected to inherit, maintain, or replace? The district does not currently have an established ETL process or centralized data pipeline that the vendor will be expected to inherit. The successful vendor should be capable of ingesting and integrating scheduled data files/exports provided by the district and establishing the processes necessary to support the proposed platform.

How many years of historical student-level data will WCSD provide / expect to be incorporated? WCSD anticipates providing up to two years of available historical student-level data for incorporation into the platform.

What specific accountability projections does WCSD expect the vendor to provide? WCSD expects accountability projections to align with the most current Mississippi Department of Education accountability model and to provide school- and district-level projections using available student performance data. The platform should allow the district to monitor applicable accountability components, model projected outcomes, and identify areas in which additional performance may affect projected accountability results.

What MTSS / intervention data currently exists, where is it stored, and what functionality is expected in the MTSS dashboards? Currently, intervention data is being stored individually in student files. The district expects to move towards dashboards that provide a centralized, comprehensive view of MTSS and intervention data across schools. Dashboards should allow staff to identify students receiving interventions, document intervention type and tier, monitor frequency and duration of services, track student progress over time, and evaluate student response to interventions. The district would also like the ability to view academic, attendance, behavior, and assessment data alongside intervention data to support data-based decision-making. Functionality should include progress-monitoring tools, customizable alerts for students who are not demonstrating adequate growth, documentation of intervention changes, and school- and district-level reporting to identify trends and evaluate the effectiveness of interventions. Dashboards should also support documentation of intervention start/end dates, responsible staff, intervention goals, and intervention fidelity where applicable.

What specific early warning indicators and thresholds does WCSD expect to be incorporated? Some examples of early warning indicators that the district expects to be incorporated are:

- Attendance- more than 2 days per semester



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- Discipline- 2 or more referrals per grading period
- Course grades- D/F in one core course
- Assessment performance- below grade-level benchmark
- Credit accumulation- off pace for graduation
- Course completion- failed semester/course

These indicators are examples and should be configurable by the district. Final thresholds may vary by grade level, school, and district priorities.

Does WCSD have a preferred BI platform, and is Microsoft Power BI/Fabric an acceptable proposed platform? Microsoft Power BI is an acceptable proposed platform.

Are email submissions of proposals acceptable? Email submissions are not acceptable.

Page 7 of the RFP states that each proposal shall include signed copies of several forms; however, the RFP document only includes the Proposal Cover Sheet form. Will the documentation be updated to include the full list of forms on Page 7 (listed below)?

- **Proposal Cover Sheet**
- **Certifications and Assurances**
- **MDE Micro-Credential Verification**
- **Conflict of Interest Disclosure**
- **Debarment and Suspension Certification**
- **Certification of Independent Price Determination**
- **IRS Form W-9**
- **References**
- **Vendor Information Form**

Examples of the Proposal Cover Sheet, Certifications and Assurances, Certification of Independent Price Determination, and the Vendor Profile have been uploaded to the website. MDE Micro-Credential Verification must be obtained through the Mississippi Department of Education. Debarment and Suspension information, Conflict of Interest disclosure, IRS Form W-9, and References should be provided by the vendor.

What subject areas will tutoring focus on? English Language Arts, Mathematics, Science

Does the district have an estimate of how many students will receive tutoring through this solicitation? WCSD is not establishing a guaranteed minimum number of students, tutoring hours, or weeks of service. Student participation and service levels will be determined based on real-time student performance data, identified needs, and availability of funds. Vendors should clearly identify their proposed pricing structure and any minimum participation or service requirements in their proposal.



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Does the district have an estimate of how many hours of tutoring per week students will receive through this solicitation? See previous response.

Does the district have an estimate of how many weeks of tutoring per year students will receive through this solicitation? See previous response.

The name of the specific MDE Micro-Credential(s) or required (and whether requirements differ by content area, e.g., literacy vs. math vs. leadership coaching)? Consultants must be state-approved Curriculum-Based Professional Learning (CBPL) providers who have successfully completed the Mississippi Department of Education (MDE) CBPL Micro-Credentialing Program and are approved to deliver professional learning aligned to High-Quality Instructional Materials (HQIM). Consultants must be state-approved to deliver services for K-12 SAVVAS Envision for Math, K-5 SAVVAS myView and/or 6-12 SAVVAS myPerspectives for ELA, and MTSS.

The issuing body or platform through which these credentials are earned and verified (e.g., MDE directly, a specific MDE division, or a third-party platform)? Micro-credentialing must be obtained directly from MDE.

Whether the MDE Certificate for Literacy Coaching issued through the Literacy Coach Academy of Mississippi (LCAM) satisfies this requirement for literacy coaching personnel, or whether a different credential is intended? Consultants must be state-approved Curriculum-Based Professional Learning (CBPL) providers who have successfully completed the Mississippi Department of Education CBPL Micro-Credentialing Program and are approved to deliver professional learning aligned to High-Quality Instructional Materials (HQIM).

Whether there is a published list or documentation source vendors can reference to confirm which credentials qualify? See previous response.

Will the district consider tutoring services that are conducted fully virtually? The district will consider tutoring services that are conducted fully virtually. The evaluators will determine what is in the best interest of our students.

Can bid responses to this RFP be emailed? No emailed responses will be accepted.

As we prepare our proposal, we would like to better understand the MDE micro-credentialing process to ensure we meet all RFP requirements. Could you please share more about the certification process and this specific requirement, or direct us to a point of contact? Consultants must be state-approved Curriculum-Based Professional Learning (CBPL) providers who have successfully completed the Mississippi Department of



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Education CBPL Micro-Credentialing Program and are approved to deliver professional learning aligned to High-Quality Instructional Materials (HQIM). Approval indicates that the consultant has met MDE requirements for quality, alignment, and implementation support. More information can be found at: <https://msinstructionalmaterials.org/resources/professional-learning/>

Is there a way to get the scoring from last year and find out who was selected and the amount/rate approved? We want to use the info. to ensure we submit a proposal aligned to your requirements and needs. WCSD will not provide prior-year proposal scoring or vendor pricing as part of this solicitation.

Regarding MDE Micro-credentialing, I have coaches, that have gone through the process. I am required to submit those individual certifications? Or do you simply need to know that Bailey has gone through the process? Please submit individual certifications.

How many copies of each RFP response are to be mailed? One copy of each response is acceptable.

I do want to be upfront: we have not previously served a Mississippi public school district, which I see is listed as a mandatory eligibility requirement in the RFP. I didn't want to submit a full proposal without first checking whether that's a hard disqualifier or whether the district has any flexibility for vendors with a strong track record in comparable high-dosage tutoring programs elsewhere, but no prior Mississippi footprint specifically. Vendor must be able to provide evidence of success with the Mississippi College and Career Readiness Standards.

Can this be submitted via email or are you expecting a print submission? No emailed submissions will be accepted.

On page 7 there is a list of required forms, but these are not in the RFP packet. Are you these going to be provided in an addendum? Or did I miss them somewhere? Examples of the Proposal Cover Sheet, Certifications and Assurances, Certification of Independent Price Determination, and the Vendor Profile have been uploaded to the website. MDE Micro-Credential Verification must be obtained through the Mississippi Department of Education. Debarment and Suspension information, Conflict of Interest disclosure, IRS Form W-9, and References should be provided by the vendor.

The above noted bid states on the last page that it must be submitted to you and gives a physical and email address. This implies we can respond by email with a single combined PDF. Can you please confirm that bidders can respond to the bid by email? The email provided was for the submission of questions. No bids will be accepted via email.



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Pricing states it must be firm for the period of the contract. Does that mean percentage of discount must be firm, or MSRP/List cannot change? The vendor's proposed pricing structure, including any percentage discount offered, must remain firm for the period of the contract. WCSD recognizes that manufacturer MSRP/List pricing may change during the contract period. Any changes to MSRP/List pricing must be supported by current manufacturer-published pricing, and the awarded vendor's proposed discount percentage may not be reduced during the contract period.

Each category asks for a "price" but these are broad categories with many items within them. Is it intended for bidders to provide a percentage of discount? If not, please clarify what is wanted in this single cell. For broad equipment categories containing multiple products, vendors may provide a percentage discount from the manufacturer's current MSRP/List price rather than a single fixed price for all items within the category. Vendors should clearly identify the applicable discount percentage and the manufacturer or published price list upon which the discount is based. Any additional costs, including installation, configuration, shipping, or other applicable charges, should be clearly identified in the proposal.

Please advise what MDE micro-credentials are required for this bid that is primarily equipment and installation? MDE micro-credentials are not required for personnel whose services are limited to equipment sales, delivery, installation, configuration, or other technical services. The micro-credential requirement applies to personnel providing direct instructional support, instructional coaching, curriculum-based professional learning, or other instructional services for which MDE credentialing is required.