

Tawas Area Schools
Special Board of Education Meeting
June 26, 2023

The special meeting of the Tawas Area Board of Education was called to order by President Klenow at 7:00 p.m. on Monday, June 26, 2023 in the boardroom at the administration office.

Mrs. Edmonds led the Pledge of Allegiance.

Roll Call:

Present: Bruning, Jenkins, Ulman, Edmonds, Lentz and Klenow
Absent: None
Tardy: Butzin

Administrators Present: Klinger, Livingston

Mrs. Klenow drew attention to the updates that have been made in the boardroom with the painting of the walls. Mrs. Klenow stated that there will be one change to the agenda tonight which will be the removal of the facilities request under section 4(a).

PUBLIC COMMENTS – INFORMATION AND PROPOSALS

Mrs. Klenow asked if there were any public comments on agenda or non-agenda items. There were no other comments.

CONSENT AGENDA

Motion by Jenkins, support by Ulman to approve the consent agenda items which included the approval of the June 12th regular meeting minutes. Letters of resignation were received from Kelli Rau as elementary teacher and 7th and 8th grade volleyball coach. Motion carried unanimously.

RECOMMENDATIONS & REPORTS FROM THE ADMINISTRATION

Mr. Klinger said that he is recommending Mrs. Victoria Fisher be hired to fill the upcoming payroll/benefits coordinator vacancy. Mrs. Fisher has her bachelor's degree in business administration and has several years of experience working at Gracik and Gracik, P.C. as an accountant and payroll administrator. Mrs. Fisher was selected as the top candidate for this position. Motion by Lentz, support by Jenkins to hire Mrs. Victoria Fisher as the payroll/benefits coordinator. Motion carried unanimously.

Mr. Klinger said that Mrs. Kristina Warner has been providing high school counseling services for our students. This has been accomplished through a long-term substitute status while she works to complete her full certification. Mr. Klinger stated that he is recommending to extend this contract for another year. Motion by Bruning, support by Edmonds to renew the long-term substitute contract with Mrs. Kristina Warner. Motion carried unanimously.

Mr. Klinger said that Mrs. Clouse held interviews to fill a special education educational assistant vacancy. At this time, Mrs. Clouse is recommending the board hire Mrs. Olivia Moyer for this position. Mrs. Moyer is working on her associate's degree in psychology and has been working as a substitute in a similar position. She was selected as the top candidate for the position. Motion by Bruning, support by Lentz to hire Olivia Moyer as an educational assistant. Motion carried unanimously.

Mr. Klinger said that Mr. Mejeur is recommending Mrs. Stephanie Loew to be hired to fill the freshman volleyball coaching position. Mrs. Loew has coached/volunteered in the program over the years and has worked with various age groups. She was selected as the top candidate for the position. Motion by Lentz, support by Bruning to hire Stephanie Loew as the freshman volleyball coach. Motion carried unanimously.

Mr. Butzin arrived to the meeting at 7:07 p.m.

Mr. Klinger said that after an in-depth interview process that included first and second round interviews, as well as reference checks, he is recommending that the high school assistant principal vacancy be filled by transferring Mr. Doug Livingston into this position, and the middle school assistant principal vacancy be filled by Mrs. Janice Tiffany.

Mrs. Klenow stated that she would rather not move Mr. Livingston to the high school assistant principal position. She said that she feels it is too quick of a move since he has been in his current position for less than 6 months and does not feel that Mrs. Tiffany is ready to move into the middle school assistant principal role.

Mrs. Lentz stated that she agrees with moving Mr. Livingston but has issues with how the middle school assistant principal vacancy was filled. Mrs. Lentz said that is has nothing to do with Mrs. Tiffany or her qualifications, but with the process. She feels that the position should be posted internally to give everyone a fair shot. She does not support the transfer of Mrs. Tiffany into this role.

A motion was made by Ulman to approve the recommendation to hire Mrs. Janice Tiffany as the middle school assistant principal. Support by Bruning. A roll call vote was taken. Yes: Bruning, Ulman, Butzin. No: Klenow, Lentz, Jenkins, Edmonds. Motion failed.

Mrs. Klenow stated that Mr. Klinger could now move forward with the next step in the hiring process. Mr. Klinger asked for clarification as to what the next step would be. Mrs. Klenow stated that the position would need to be posted internally.

Mr. Klinger said that Mrs. Clouse held interviews to fill two elementary teaching vacancies. At this time, she is recommending Mrs. Lindsay Miller be hired to fill this vacancy. Mrs. Miller holds a bachelor's degree in marketing from Northwood University. Mrs. Miller has already passed her MTTC test and is working toward completing the Michigan Teachers of Tomorrow program coursework in elementary education. She anticipates being fully certified in August but if something were to slow her progress she would be placed under a long-term substitute contract and would transition to the TAFT contract upon full completion. Motion by Lentz, support by Jenkins to hire Lindsay Miller as an elementary teacher.

Mrs. Clouse is recommending that the other elementary teaching vacancy be filled by Mrs. Corie delRio. Corie has been a member of the Tawas Area staff since 2013 as a long-term substitute as well as a media center assistant. Corie currently holds a Bachelor of Arts degree from SVSU with a music major and English minor. She has already passed her MTTC test and is in the process of completing the Michigan Teachers of Tomorrow program in Elementary Education with the anticipation of being fully certified by the start of the school year. During the interview process, her positive attitude and her passion for students and learning made her the best candidate for his position. Mr. Klinger stated that this does not required board approval since it is an internal transfer.

OLD BUSINESS

Committee Reports – Mr. Klinger said that 2 members of the personnel committee met on June 19th to hold second round interviews for the high school assistant principal vacancy. The committee also met prior to Monday's meeting to discuss the superintendent's merit goal. The committee will meet again at the end of July or early August to finalize the merit goal for next year and hope to present the merit goal to the board for approval at the August regular meeting.

Mr. Klinger said the budget committee met prior to Monday night's meeting to discuss the amended 2022-2023 budgets. He stated that we will not have the actual numbers until we receive our audit in the fall. The details of the budget amendments are discussed under new business.

Legislative Report – Mr. Klinger said that there has been some movement in regard to the prohibitive subjects of bargaining but nothing has been finalized at this time.

NEW BUSINESS

Mr. Klinger stated that at this time we amend all of our budgets to reflect closer to actual revenue and expenditures for the year. He stated that final numbers will not be available until the audit presentation in the fall.

Mr. Klinger said that we have amended the general fund revenue to receive approximately \$14,953,136 for the 2022-2023 school year. Expenditures are expected to be \$14,351,232. This means an excess of revenue over expenditures equaling approximately \$601,904. The projected general fund balance for June 30, 2023 is \$5,577,182.

Mr. Klinger said that the lunch fund will finish the year with approximately \$829,849 in revenue and \$854,629 in expenditures, including reimbursing indirect costs to the general fund, leaving an estimated fund balance on June 30, 2023 of \$180,207. This is a program loss of \$24,780 for the year. Mr. Klinger also stated that an adjustment of approximately \$9,000.00 came in at the last minute, which will reduce that deficit.

Mr. Klinger discussed the debt retirement fund next and stated that this fund is ending the year with revenue of \$561,045. After bond payments of \$582,563, we will decrease our ending fund balance to \$106,636. We did not change our debt millage for the 23-24 school year.

Mr. Klinger moved on to the sinking fund next and said that this fund is ending the year with revenue of \$295,718 and expenditures of \$226,732. This will leave a fund balance of \$563,270 going into the 23-24 school year.

Mr. Klinger said that the student/school activity fund had revenues of \$217,909 and expenditures of \$214,246 leaving a projected fund balance of \$227,173.

Mr. Klinger then stated that Mrs. McCoy was here to answer any questions and then Mrs. Ulman would read the resolution to amend the 2022-2023 budgets.

Mr. Butzin asked about the large difference in the proposed budget and the amended budget. Mrs. McCoy explained that this was due to some expenditures in the general fund for construction as well as the ESSER 3 funds.

Mrs. Ulman made a motion to approve the resolution to amend the 2022-2023 Budgets. Support by Bruning. Motion carried unanimously.

INFORMATION & PROPOSALS

Superintendent Report – Mr. Klinger said that we are now in project season with many projects taking place in the district and many moving parts. He stated that he has been doing some research regarding the upcoming sinking fund millage renewal to be prepared for that. Mr. Klinger also stated that he has been doing many interviews and things have not slowed down.

Student Representatives – No student representatives were present.

Administration – Mr. Livingston did not have anything to share.

From the Board – Mr. Butzin mentioned that the district was not accepted into the Jack Pine League and wanted to know where we were at in the process of joining a conference. Mr. Klinger stated that Mr. Mejeur has been working on this issue and will continue to work with Mr. Klinger to reach a resolution. Mrs. Lentz welcomed all the new hires and stated that she knows Mr. Livingston will do great things and always thrives in anything he does. Mrs. Jenkins welcomed

the new hires and thanked Mrs. McCoy for her work on the budget. Mrs. Klenow stated that her comments regarding Mr. Livingston were not personal and that she hopes Mrs. Tiffany applies for the Middle School Assistant Principal position. She also welcomed the new hires. Mrs. Bruning had no comment. Mrs. Edmonds welcomed the new hires. Mrs. Ulman welcomed the new hires and told everyone that worked on the budget that they did a great job and thanked them.

ADVANCE PLANNING

Motion by Ulman, support by Bruning to adjourn at 7:32 p.m. Motion carried unanimously.