

August 28, 2023

**\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING**

**MONDAY, AUGUST 28, 2023**

**I. ROUTINE MATTERS\*\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 p.m.

B. Roll Call

PRESENT

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Scott McCracken  
Victoria Seidenburg  
April Howard

Absent

Laura Stefankiewicz  
James Farrell

Also in Attendance

Philip Schaffer, Superintendent  
Jamie Shoemaker, Board Secretary/SBA  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

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- E. Board Solicitor administered the Oath of Office to April Howard. Ms. Howard replaces Ms. Perloff as the designated West Wildwood representative.
- F. Approval of transfer of funds: July 2023
- G. Approval of Minutes: July 2023
- H. Approval of financial statements as of July 31, 2023, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF July 31, 2023,

On a motion made by Mr. MacDonald and seconded by Ms. Seidenburg, the board unanimously approved the Secretary and Treasurer’s Report for July 31, 2023, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of July 31, 2023, and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Charles Burns, President \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July 31, 2023.

Jamie Shoemaker, Secretary \_\_\_\_\_

- I. Approval of bill list: August 2023

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Mr. MacDonald**

**Second: Ms. Seidenburg**

**Voting Yes:**

Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Scott McCracken  
Victoria Seidenburg

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Abstain:

Michael Brown, Sr.  
April Howard

J. NWEA activity report

## II. REPORTS\*\*

- A. Board President:  
Committee Report  
WHS Update
- B. Administration Reports:  
Superintendent  
Business Administrator  
Assistant Principals
- C. Public discussion of agenda items

## III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – NONE

Open for public comment on agenda items

## IV. BUSINESS\*\*

A. Personnel

1. On the recommendation of the Superintendent, approved the following staff attendance at preschool registration/open house (*to be paid at the contractual rate*):
  - Karen Holland
  - Dina Harris
  - Kelly Resnick
2. On the recommendation of the Superintendent, approved Lori Basile as Soccer Co-Coach for SY 2023-2024.
3. On the recommendation of the Superintendent, approved Adrienne Ricci as Soccer Co-Coach for SY 2023-2024.
4. On the recommendation of the Superintendent, approved the following 2023-2024 Wildwood Catholic Academy employees:

Last Name	First Name	Position	Funding	Salary
Martin	Anne	Basic Skills	Chapter 192	\$30.00
McNulty	Colleen	Basic Skills	Chapter 192	\$30.00
DeMarzo	Brandy	Supplemental Instructor	Chapter 193	\$25.00
Feketics	Barb	Supplemental Instructor	Chapter 193	\$25.00
Inderwies	Brianne	Supplemental Instructor	Chapter 193	\$25.00
Inderwies	Bridget	Supplemental Instructor	Chapter 193	\$25.00
Lees	Cindy	Supplemental Instructor	Chapter 193	\$25.00
Livingston	Jennifer	Supplemental Instructor	Chapter 193	\$25.00
Martin	Anne	Supplemental Instructor	Chapter 193	\$25.00
Flud	Jennifer	Classroom Assistant	IDEA	\$17.00
Kelley	Tim	Classroom Assistant	IDEA	\$18.00
Moser	Matt	Classroom Assistant	IDEA	\$15.50
Nolan	Cheryl	Classroom Assistant	IDEA	\$18.00
Bischoff	Linda	School Nurse	Nursing	\$31,000.

5. On the recommendation of the Superintendent, approved the following 2023-2024 substitutes:

- *BLACKMON, JULIA*
- *BLOOMSTEAD, REESE*
- *BOOTHMAN, GEORGE*
- *BRADWAY, DANIELLE (NURSE)*
- *BREADY, SARAH*
- *CARR, HAILEY*
- *CONNOLLY, ANNEFRANCES*
- *FEE, MARYANNE (NURSE)*
- *FISHER, RILEY*
- *GOLDEN, LIZ*
- *GOULD, DAVID*
- *HANDLEY, BROOKE*
- *MASINO-ALESIANI, CLAIRE*
- *MILLARD, MELISSA*
- *MORINELLI, KYLE*
- *O'BRIEN, MARGARET (NURSE)*

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- *PETERS, ROSIE*
- *PETRO, DENISE (NURSE)*
- *QUATTROCHI, JOHN*
- *RANKOVIC, CAROLINE*
- *ROBERTS, MADISON*
- *SMITH, DOROTHEA*
- *SPARKS, MARCELLA*
- *STONE, HANNAH*
- *TIERNEY, JULIANNE*
- *WEISER, KAY*

6. On the recommendation of the Superintendent, approved Allen Swanson as Part Time Custodian (Step 1 prorated) for the 2023-2024 School Year, effective September 1, 2023.

#### B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, approved the following 2023-2024 Salary and Percent allocations of the ESEA Grant and Preschool Education Aid:

J. Golden	Title I 100%
K. Holland	Preschool Education Aid 100%
K. Resnick	Preschool Education Aid 100%
Preschool Aides	Preschool Education Aid 100%

2. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-24 Employee Assistance Program contract with Cape Assist in the amount of \$1,575.
3. On the recommendation of the Superintendent and School Business Administrator, approved to continue to serve breakfast and lunch to reduced price eligible students at no cost to the student, per New Jersey statute 18A:33-2.1 which requires the state to pay the reduced cost.
4. On the recommendation of the Superintendent and School Business Administrator, appointed Teresa McGrath, D.O. as School Physician for 2023-2024 at an annual fee of \$5,000 per year. All new employee physicals and testing will be completed by Cape Urgent Care.
5. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-2024 student tuition contract with Mr. and Mrs. Dubens in the amount of \$4,500.

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6. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-2024 student tuition contract with Mr. and Mrs. Sicilia in the amount of \$4,500.

#### C. Policy

1. On the recommendation of the Superintendent, approved the first reading of Policy 2419 School Threat Assessment Teams.

### V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved the updated K-5 Music Curriculum.
- B. On the recommendation of the Superintendent, approved the updated K-5 Art Curriculum.
- C. On the recommendation of the Superintendent, approved the updated K-5 Social Studies Curriculum.
- D. On the recommendation of the Superintendent, approved the Differentiated Activities Library.
- E. On the recommendation of the Superintendent, approved the 2023-2024 Student Handbook.
- F. On the recommendation of the Superintendent, approved the 2023-2024 Teacher Handbook.
- G. On the recommendation of the Superintendent, approved the Charlotte Danielson Teacher Evaluation Instrument.
- H. On the recommendation of the Superintendent, approved the New Jersey Principal Evaluation for Professional Learning Instrument.
- I. On the recommendation of the Superintendent, approved the North Wildwood School District Goals for School Year 2023-2024.
- J. On the recommendation of the Superintendent, approved the Student Safety Data Submission.
- K. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed
- L. Report of Drills Fire 07/20/23, 07/27/23, Tabletop 07/31/23.

#### **PERSONNEL, FINANCIAL, POLICY & CONSENT**

**Motion: Mr. McCracken**

**Second: Mr. MacDonald**

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**Voting Yes:**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Scott McCracken  
Victoria Seidenburg  
April Howard

**VI. CLOSED SESSION – NONE**

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS – NONE**

**VIII. GOOD OF THE ORDER**

**A.** Maintenance Projects

**B.** Preschool Orientation

**IX. PUBLIC COMMENT – NONE**

Open to the Public

**X. ADJOURNMENT @ 6:16 p.m.**

**Motion: Mr. MacDonald**

**Second: Mr. Flanagan**

Respectfully submitted,



Jamie Shoemaker  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

- A. Music Curriculum K-2
- B. Music Curriculum Grades 3-5
- C. Art Curriculum K-2
- D. Art Curriculum Grades 3-5
- E. Social Studies Curriculum K-5

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- F. Differentiated Activities Library
- G. Student Handbook 2023-2024
- H. Teacher Handbook 2023-2024
- I. Policy 2419 School Threat Assessment Teams
- J. North Wildwood School District Goals 2023-2024
- K. Student Safety Data Submission

**XII. NEXT MEETING**

**September 25, 2023      Regular meeting at 6:00 p.m.**

**FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Grades 3,4,5	Surf Day 15th Street Beach	September 15, 2023
Grade 8	CMC Zoo, Tree to Tree Course	TBD

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Jamie Shoemaker	Cape May, NJ	Annual Spell JIF Joint Retreat	9/27/23-9/29/23	N/A