

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at _____ p.m. with the following opening statement read by _____:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Mr. Christopher Keiser - President
Mr. Michael Reaves - Vice President
Dr. Rebecca Kipp-Newbold
Ms. Rita Lemley
Mr. Netz Sacro

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

***V. APPROVAL OF MINUTES**

Motion to approve the following minutes:

May 12, 2026 Regular and Executive Session
May 13, 2026 Regular and Executive Session
May 14, 2026 Regular and Executive Session
May 18, 2026 Regular and Executive Session
May 19, 2026 Regular and Executive Session

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

May 27, 2026 Regular and Executive Session
May 28, 2026 Regular and Executive Session

***VI. WRITTEN COMMUNICATIONS**

***VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

- Enrollment 87
- HIB Report-0
- Suspension Report-0
- QSAC Final Report: “Highly Performing District”

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee:

Policy & Legislation Committee:

Finance, Facilities, & Transportation Committee:

Personnel Committee:

Negotiations Committee:

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

1. Motion to approve the bills list dated May 14 through June 24, 2026 in the amount of \$434,857.79.
2. Motion to accept, certify and file the Treasurer’s and Board Secretary report for April 2026 and May 2026 and note that sufficient funds are available to meet the district’s financial obligations and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for April 2026 and May 2026.

4. **WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Califon Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

Capital Reserve – Not to exceed \$250,000
Maintenance Reserve - Not to exceed \$40,000
Emergency Reserve - Not to exceed \$250,000
Total reserve deposit not to exceed \$550,000

5. Motion to approve the attached list of 2025-2026 contracts to be renewed, awarded, or to expire during the school year - P.L. 2015, c. 47 Pursuant to PL 2015, Chapter 47 the Califon Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education, as attached. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.
6. Motion to approve the following professional service contracts for the 2026-2027 school year.

Architect of Record	SSP Architectural Group	Rates on file in the business office
Auditor	Ardito & Co.	Rates on file in the business office
CST Services	Tewksbury Township BOE	Rates on file in the business office
Health Insurance Broker	Integrity Consulting Group	N/A

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

Health Insurance Coverage	School Health Insurance Fund	Rates on file in the business office
Instant Alert Telephone Svc.	Intrado Interactive Svcs. Corp.	Rates on file in the business office
Legal Services	Schenk, Price, Smith & King, LLP	Rates on file in the business office
Payroll Processing	R & L Payroll Services, Inc	Rates on file in the business office
Policy Management	Strauss Esmay	\$5,015
Public School Services	Hunterdon County ESC	As needed - Rates on file in the business office
School Physician	Hunterdon Primary Care	\$500
Student Accident/Liability Insurance Broker	Balken Risk Management	N/A
Student Data Mgmt Software	Genesis	Rates on file in the business office
Technology Services	Hunterdon County ESC	Rates on file in the business office

7. Motion to approve contract with Cold Spring Lawn and Landscaping to provide lawn maintenance services for the 2026-2027 school year.
8. Motion to accept Preschool/PreK students for the 2026-2027 school year and to approve tuition contracts for the following students:

Student ID#	Contract Amount
670555	\$5,800
670568	\$5,800
670559	\$5,800
670550	\$5,800
670568	\$5,800
670569	\$5,800
670549	\$5,800
670557	\$5,800
670544	\$5,800
670570	\$5,800
670571	\$5,800
670574	\$5,800
670573	\$5,800
670551	\$5,800
670572	\$5,800

9. Motion to accept K-8 tuition students for the 2026-2027 school year and to approve tuition contracts for the following students:

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

Student ID#	Contract Amount
670562	\$7,000
670458	\$7,500
670459	\$7,500
670579	\$7,500
670548	\$7,500
670576	\$7,000

10. Motion to approve the 2026-2027 milk program price at \$0.28.
11. Motion to approve tuition contract with Clinton Township Board of Education for Student # 8019183530 from July 1, 2026 to June 30, 2027 for a per diem of \$140.32 plus the cost of a 1:1 aide.
12. Motion to approve an agreement with Maschio’s Food Services, Inc for the 2026-2027 school year.
13. Motion to approve a shared Art Teacher agreement with Lebanon Borough School District for the 2026-2027 school year.
14. Motion to approve SBYSP Affiliation Agreement for the 2026-2027 School Year with Hunterdon Medical Center for youth-based counseling services.
15. Motion to approve ESY 2026-2027 Special Education Tuition Contract Agreements with The Tewksbury Township Board of Education:

Student ID#	Contract Amount
3949224075	\$2,895.41
6625911761	\$2,895.41

16. Motion to approve tuition contract with SEARCH Learning Group for Student # 1323479469 from July 1, 2026 to June 30, 2027 for a per diem of \$741.72.
17. Motion to approve tuition contract with SEARCH Learning Group for Student # 8893256520 from July 1, 2026 to June 30, 2027 for a per diem of \$741.72.
18. Motion to approve an agreement with Work Family Connection for an After School Program at Califon School for the 2026-2027 school year.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

19. Motion to approve tuition contract with the EPIC School for Student # 1323479469 from July 29, 2026 to June 30, 2027 for a per diem of \$688.17.
20. Motion to approve tuition contract with the EPIC School for Student # 8893256520 from July 15, 2026 to June 30, 2027 for a per diem of \$688.17.

Transportation:

1. Motion to approve entering into a contract with the Delaware Valley Regional High School Board of Education - 2026-27 Joint Transportation Agreement, to transport various field and athletic trips for \$300 for the first 3 hours, then \$90 for each additional hour.

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
5.22.26	Security
6.3.26	Fire
6.8.26	Security

2. Motion to approve Califon School Security Drill Statement of Assurance.
3. Motion to approve the submission of the application for alternate method of compliance for providing toilet rooms and two (2) applications for the dual use of educational space to the NewJersey Department of Education for the 2026-2027 school year.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

Personnel:

1. Motion to approve the following staff in the “Mandated” stipend positions for the 2026-2027 school year:

Position	Staff	Compensation
Safety Specialist	Chief School Administrator	No Compensation
HIB Coordinator	Chief School Administrator	No Compensation
HIB Specialist	Christine Sullivan	\$1,000

2. Motion to approve Melina Bolcar for the position of PreSchool Aide for the for the 2026-2027 school year at an annual salary \$23,530.00.
3. Motion to accept the resignation of Robert Guardigli, Spanish teacher, effective June 30, 2026.
4. Motion to approve the following staff in stipend positions for the 2026-2027 school year:

Position	Staff
8th Grade Graduation Coordinator	Tracey O’Brien
Student Council Coordinator	Tristan Downey
Webmaster	Susan French-Gonzalez
District Media Coordinators (2)	Alison DeMarco Marie Heyduke
Drama Club Advisor	Peggy Ippolito
Art Club Advisor	Lindsay Stout
Dance Chaperones (2 dances)	Peggy Ippolito Christine Sullivan Jen Sedlacek
Drama Chaperones	Maryjane Medea Tracy Denkovic Jen Sedlacek

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

Position	Staff
Concert Chaperones	Tracy Denkovic Maryjane Medea Jen Sedlacek
TREP\$ Advisor (2)	MaryJane Medea LuAnn Wright
Soccer Coach (2)	Mike Bruton Tristan Downey
Boys Basketball Coach (1)	Mike Bruton
Girls Basketball Coach (1)	Tristan Downey
Yearbook Coordinator	Marie Heyduke
8th Grade Advisor	Christine Sullivan

5. Motion to authorize the Interim Chief School Administrator to make emergent hires in order to address any unfilled positions that may occur between today and the date of the next Board meeting. Any such emergent hires are subject to approval by the Board at its next regularly scheduled meeting.

6. Motion to approve the following staff for summer CST meetings at the contracted rate for approximately 2 hours.

Amanda Swimmer - Special Ed	Tristan Downey - Gen Ed Alison DeMarco- Gen Ed (alternate)
-----------------------------	---

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

Curriculum and Instruction

1. Motion to accept the Health Report for May 2026.
2. Motion to approve the following staff to serve on the Califon ScIP Committee for the 2026-2027 school year - no compensation:

Faculty
Peggy Ippolito
Alison DeMarco
MaryJane Medea
Tracey O'Brien
LuAnn Wright
Kelly Mitzak
Marie Heyduke
Chief School Administrator

3. Motion to approve the following staff to serve on the district Califon School Response to Intervention Committee for the 2026-2027 school year - no compensation:

Faculty
Chief School Administrator
Kyle Hoitsma
Alison DeMarco
Kelly Mitzak
Lillian Corman
Jennifer Sedlacek
Amanda Swimmer

4. Motion to approve the following staff to serve on the district Califon School Behavioral Threat Assessment Team for the 2026-2027 school year with no compensation.

Faculty
Chief School Administrator
Alison DeMarco
Christine Sullivan
Jennifer Sedlacek

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

5. Motion to approve the following staff to serve on the district Medical Emergency Response Team (M.E.R.T.) for the 26-27 school year with no compensation.

Faculty		
Chief School Administrator		
Amanda Swimmer	Peggy Ippolito	Tristan Downey
Michael Bruton	Kelly Mitzak	Jennifer Sedlacek

6. Motion to approve the following staff to serve on the district School Climate/Safety Team for the 26-27 school year with no compensation.

Faculty		
Chief School Administrator	MaryJane Medea	
Tracey O'Brien	Christine Sullivan	Kyle Hoitsma
Marie Heyduke	Jennifer Sedlacek	Tracy Denkovic

7. Motion to state that the Califon School District is in compliance with the Internet Protection Act and that a filtering device is in place on all district computers with internet connections.
8. Motion to approve the following staff for summer curriculum revision writing for the 2026-2027 school year @ \$40/hr for 16 hours.

Marie Heyduke

9. Motion to approve the Califon Public School District curricula and textbooks for the 2026-2027 school year.
10. Motion to approve the Califon Public School District Mentor Plan for the 2026-2027 school year.
11. Motion to approve the Charlotte Danielson Observation Rubric (2013) for the 2026-2027 school year.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

- 12. Motion to approve the Statements of Assurances for the Comprehensive Equity Plan for the 2025-2026, 2026-2027 and 2027-2028 school years.
- 13. Motion to approve the Califon School Use of Paraprofessionals Statement of Assurance.
- 14. Motion to approve the submission of the Updated Chapter 27 Emergency Virtual or Remote Instruction Plan & NJDOE Checklist to the NJDOE County Office as per NJDOE mandate.
- 15. Motion to approve mandated 30 weeks of mentoring as per NJDOE regulation for the following staff:

Name	Mentor	Period	Fee
LuAnn Wright	MaryJane Medea	October 2026-June 2027	\$550.00

- 16. Motion to approve the following graduate course tuition request:

Name	Institution	Dates	Compensation
Marie Heyduke	Western Governors University	July 2026-November 2026	\$2000.00

- 17. Motion to approve the collaboration with Bergen County Special Services for McKinney-Vento Education of Homeless Children and Youth Project for the 2026-2027 school year.
- 18. Motion to approve the 2025-2026 Califon School After School Dismissal Plan.
- 19. Motion to approve Califon School to participate in the 2026-2027 NHV Curriculum Consortium for teacher professional development opportunities utilizing Title II funds.
- 20. Motion to approve the Student Safety Data System (SSDS) submission for reporting period 2.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

POLICY

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

***X. OLD BUSINESS**

***XI. NEW BUSINESS**

1. Motion to approve the appointments for the 2025-26 school year as listed:

A. Public Agency Compliance Officer	Business Administrator
B. Architect of Record	SSP Architectural Group
C. Attorney of Record	Schenk, Price, Smith & King LLP
D. Insurance Agent of Record	Balken Risk Management
E. Affirmative Action Officer	Business Administrator
F. Attendance Officer	Chief School Administrator
G. 504 Coordinator	School Nurse
H. Auditor	Ardito & Co
I. RTK Contact Person	Head Custodian
J. AHERA Representative	Head Custodian
K. Air Quality Control Officer	Head Custodian
L. Medical/School Physician	Hunterdon Family Medicine at Riverfield
M. Anti Bullying Specialist	Guidance Counselor
N. District Bullying Coordinator:	Chief School Administrator
O. Custodian of School Records	Business Administrator
P. Board Secretary	Business Administrator
Q. Homeless Liaison	Registrar

***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR

**CALIFON BOARD OF EDUCATION
REGULAR MEETING AGENDA
June 24, 2026
7:00 p.m. Library**

COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

***XIII. BOARD COMMENT**

***XIV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment, specifically Superintendent Evaluation.
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____ p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

***XV. RECONVENE**

***XVI. ADJOURNMENT**