

DRAFT – Unofficial Until Approved
Meeting Minutes 11/9/17

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on November 9, 2017 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

Taylor Nye, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member Report – Taylor Nye

Taylor submitted her written report in advance of the board meeting. She indicated the Volleyball team placed 7th at state.

Tanque Verde High School

- Winter sports have begun practicing
- The fall sport of Girls' Volleyball played their first round of State and won against Empire
 - Play on Friday (Nov. 3) and Saturday (Nov. 4) for further rounds of State in Phoenix
- The fall swimmers compete in their State also on Friday (Nov. 3) and Saturday (Nov. 4) in Phoenix
- Chem Club, on Wednesday (Nov. 1), showcased science for the kids at TVES for their Science Night
 - Showcased the properties of red cabbage extract, how to make slime, and the absorbent properties of sodium polyacrylate
- National Art Honor Society is looking forward to painting faces at the Tech Trek
- National Honor Society has been participating and many service activities, as well as planning more
 - Recently helping at TVHS on Make a Difference Day, TVES Fall Festival, Bloom Elementary Fall Festival, as well as the TVES Science Night
 - For the future there are plans to help at the Tech Trek and helping out with Elements City Church to hand out free food
- Pom and Cheer are both planning to attend the AIA State Qualifier Competition on November 18

- Pom will compete in Pom, and Cheer will compete in Show Cheer as well as All Girls Stunt, which has five girls
- Band is happy with their director, Mr. Johnson, who is very committed with a positive attitude and new ideas. They are continuing to work hard and look forward to their last two competitions

Emily Gray Junior High

- During October, the Tucson Refugee Ministry spoke to the 7th grade LA students
 - Shared stories in panel style discussion about the resettlement process that refugees participate in before they move to the asylum country
- For Red Ribbon and Breast Cancer Awareness, homeroom classes decorated their doors with the Red Ribbon or Pink Ribbon theme along with inspiring messages
 - There was a friendly contest held over this with the categories being Best Overall, Most Creative, and Best Message
- Seventh graders are getting ready to leave for their Catalina Island Marine Institute (CIMI) trip on November 8
- The Seventh graders not going on the CIMI trip will be going on other field trips
 - November 8 to Agua Caliente Park for a class presented by Pima County, then onto Sabino Canyon for a shuttle ride and hike
 - November 9 to U of A to tour the campus and attend a planetarium show at Flandrau Science Center, then to Reid Park zoo for behind the scenes tour
- On November 30, there will also be a EGJH Band and Orchestra Concert
- **Superintendent's Report – Dr. Scott Hagerman**
 - STEM / Fine Arts

Dr. Hagerman shared with the Governing Board that he has held two meetings one with the STEM Committee and one with the Fine Arts teachers. The initial meetings went well and helped to provide direction. Dr. Hagerman will be meeting with the STEM coordinator Ms. Svea Anderson and they will be looking at what other districts are doing. The Fine Arts group helped develop a 'To Do' list relating to shared curriculum, space, and action steps. More details will be provided during the next update at the next board meeting.

➤ Site 301 Goals

All of the 301 goals are tied to the district sites:

At the high school and junior high the focus is on language arts. At the elementary sites their focus is curriculum alignment and AzMERIT. All of the sites are using the Board goals to help guide their site 301 goals.

- Community Liaison Report – Ms. Claire Place

Community Engagement

Make a Difference Day

TVUSD is once again very fortunate to have the support of several local interfaith groups for our annual Make a Difference Day school spruce up projects. On Saturday, October 28th,

volunteers from the Church of Jesus Christ of Latter Day Saints, Rincon Mountain Presbyterian Church, the Oasis Church, and the Tanque Verde HS National Honor Society, turned out to assist with playground surface maintenance and nature trail beautification at Agua Caliente Elementary School; the focus was also on playgrounds and courtyard maintenance at Tanque Verde Elementary School; while at Tanque Verde High School volunteers repainted courtyard seating and areas marking physical hazards on campus, such as steps and door swing areas.

Ms. Place thanked Mr. Ruiz and Mr. Auslander for their help on the Make a Difference Day projects. Adding there were about 50 volunteers, principals from the sites where there were projects scheduled, and high school National Honor Students volunteered as well. We reconnected with community partners and made new connections within the community.

Ms. Place reminded Board members that Tech Trek is scheduled for Friday, November 10 at the high school.

Website Update

The district website is being updated by our web services provider, eSchoolView, and we are preparing to transition to the updated site on or around November 10th. The updates are being made to bring the website up to the current administrative capabilities offered by eSchoolView.

(District Goal: Community Engagement)

School Safety

District Emergency Operations Planning Committee - The district participated in the annual Southwest Gas Emergency Responders and Public Officials Liaison Training, on October 26, 2017. Valuable information was shared relating to gas emergency response procedures and related items. At the training, we also had the opportunity to speak with Deputy Dawn Barkman of the Pima County Sheriff's Department, who has been working on speed enforcement projects in Pima County, and in and around our district. Enforcement efforts are being focused on school zone speeding and bus stop-arm running. Deputy Barkman is very familiar with our district, and most recently was an off-duty officer at the TVES Fall Festival!

School Emergency Response Training - Deputy Scott McLeod is working with our schools to present active shooter training to our staff members, beginning with classroom teachers. This is an ongoing effort toward school emergency preparation.

(District Goal: School Culture/Safe Schools)

- Business Office Reports – Mr. Adam Hamm:

- Enrollment Report:

Mr. Hamm reported our enrollment numbers are down and stated the fluctuation we are experiencing is considered normal. He also announced that some of the group homes within the district's boundaries are closing at the end of the month.

- District Report Card:

Mr. Hamm submitted his report in advance. Mr. Hamm reminded Board Members that the numbers now reflect the budget revision from last month.

➤ Facilities Report:

Mr. Hamm reported that he and Dr. Hagerman have been attending the School Facilities Board (SFB) meetings in order to show a presence, and to keep our projects moving through the process. We currently have \$585,478 in capital projects waiting for SFB approval, with an anticipated \$40-\$60,000 more this fiscal year - we are very optimistic about the projects.

Ms. Fry asked if all the projects are approved, what's next?

Mr. Hamm responded there are several projects identified: campus access issues, and HVAC units, and roofs.

- Legislative Update – Mr. Jeff Neff

Mr. Neff indicated there is nothing to report; however he indicated he wanted to share some of his observations. It appears that most of the education bond/override initiatives that appeared on the ballot in Maricopa County passed; whereas those in Pima County weren't nearly as successful.

- Board Comments – Mr. Carlos Ruiz

There were none.

4. CALL TO THE PUBLIC

Ms. Anne Velosa requested permission to address the Governing Board regarding Booster Clubs, a topic that does not appear on the agenda:

- Ms. Velosa is the new high school Band Booster Club president. She expressed her excitement in her new role and is looking forward to working with the high school administration moving forward and developing a good partnership. She praised her predecessor, Theresa McWilliams, for all her efforts and for putting systems in place making the transition seamless.

Ms. Theresa McWilliams requested permission to address the Governing Board regarding Booster Group guideline presentation, a topic that does not appear on the agenda:

- Ms. McWilliams is the outgoing high school Band Booster Club president. She provided a detailed description of her role as the Booster Club president, and her willingness to always work with the high school administration. She added she made every effort to communicate with administration; however, it was limited due to the reporting structure. She is leaving her position as the Booster Club president in good standing, having set up the Band Booster Club as a 501c3 nonprofit organization, established a Website and scholarships for students who need financial assistance. She welcomes the development of clear guidelines, and systems that will ensure continued success of the Band Booster Club at the high school.

Mr. Neff asked Dr. Hagerman to follow up report back to the Governing Board. Dr. Hagerman said he will attend the Band Booster Club board meeting next week.

5. **CONSENT AGENDA** (*see attached personnel report*)

MOTION: Mr. Neff made a motion to approve the Consent Agenda as presented. Mr. Jeremy Schalk seconded; the motion carried unanimously.

6. **INFORMATION AND DISCUSSION ITEMS**

A. TVHS Student Presentation – Dublin and United Kingdom Trip – Ms. Lori Gahr
Ms. Gahr introduced high school students who were on the TVHS Summer trip to Dublin and the United Kingdom that were in attendance tonight to make a presentation to the Governing Board.

Annika Weimer
Ashley Mausert
Ariel Robinson
Peter Olberding
Harrison Berggren

TVHS history teacher Mr. Samoy was also on the trip and in attendance tonight. The students shared some of the pictures they took while on their trip and shared personal experiences and stories with the Governing Board. The students thanked the Governing Board for the opportunity to travel abroad.

B. Legislative Breakfast December 1 – Dr. Scott Hagerman

Dr. Hagerman confirmed the Legislative Breakfast and site tours are scheduled for Friday, December 1. He confirmed Representatives Todd Clodfelter and Kirsten Engel will be attending. Pima County Supervisor Steve Christy and Pima County School Superintendent Dustin Williams are not yet confirmed. Unfortunately, Senator David Bradley is unable to attend the legislative breakfast; however, Dr. Hagerman said he will follow up and meet with him directly.

C. Governing Board Leadership Transition Planning – Mr. Carols Ruiz and Dr. Hagerman
Mr. Ruiz indicated he would be stepping down as Governing Board president at the end of his term in January. He requested this item be placed on the agenda so discussions may begin and a transition plan developed. Mr. Auslander asked if Ms. Fry would be willing to take this role on. Mr. Auslander carefully laid out his reasoning and encouraged Ms. Fry, with Mr. Schalk as Clerk, to take on this leadership role. Ms. Fry said this is something she would consider.

7. **ACTION ITEMS**

A. Board Meeting Schedule Change: February 20, 2018 to February 27, 2018 - Dr. Hagerman

MOTION: Ms. Fry made motion to change the board meeting dates as presented. Mr. Neff seconded; the motion carried unanimously.

B. Bus Purchase – Dr. Scott Hagerman

MOTION: Mr. Neff made a motion to approve the Bus purchase as presented. Mr. Ruiz seconded; the motion carried unanimously.

C. ASBA Bylaws Proposal E – Mr. Carlos Ruiz

Mr. Ruiz explained to the Governing Board that he was unable to complete the ASBA voting ballot because of how they voted on Proposal E. At the October 26 Board meeting the Governing Board chose not to vote on Proposal E, the ballot did not allow for this.

MOTION: Mr. Ruiz made a motion to vote No on Proposal E. Ms. Fry seconded; the motion carried unanimously.

8. FUTURE BOARD AGENDA ITEMS

Master Plan – November

Emergency Operations Plan - November

Board Goals: Program Updates - November

Board Goals: Community Facility Usage Report – December

Board Goals: Teacher Recruitment and Fiscal Responsibility – January

Board Goals: Culture and Climate - February

Board Goals: Vision and Mission at the sites and Board - March

Board Goals: Community Involvement - April

Board Goals: Evaluation 2017-18 SY / 2018-19 SY - May

Facility Use Report - December

Behavior Matrix – January or February

9. ANNOUNCEMENTS

Pima County School Board / Superintendent Collaborative Meeting November 20, 2017

10. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 7:51 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

Jeremy Schalk, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - November 9, 2017

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Classified Resignations	Position	Reason	Site	FTE	Date
Randall Murphy	Custodian	Family obligations	EGJH	1.0	10/31/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Other New Hires	Position	Reason	Site	FTE	Date
Jeremiah Johnson	Assistant Baseball Coach	Replace Garrett Novinski	EGJH	Varies	10/24/2017
Sherard Charles Dorroh	Volunteer HS Basketball Coach	New	TVHS	Varies	10/12/2017
Leon Stallworth Jr.	Volunteer HS Baseball Coach	New	TVHS	Varies	10/5/2017
Aida Cooper	Classified Substitute	New	Varies	Varies	10/30/2017
Cathy Lawson	Certified Substitute	New	Varies	Varies	11/1/2017
Kathryn Van Kirk	Classified Substitute	New	Varies	Varies	11/3/2017