

School-Level COVID-19 Management Plan

Template for School Year 2022-23



School/District/Program Information

District or Education Service District Name and ID: Rainier School District #13, Institution ID: 1946


School or Program Name: Hudson Park Elementary, Rainier Junior Senior High School, North Columbia Academy, and Rainier Preschool.

Contact Name and Title: Dr. Joseph Hattrick, Superintendent

Contact Phone: (503) 556-3777

Contact Email: jhattrick@rsd.k12.or.us

Table 1.

	<p>Policies, protocols, procedures and plans already in place</p> <p>Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>https://drive.google.com/file/d/1QImPfouAySEw9aDc1FThQeIHNLxI791f/view</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases OAR 333-019-0010</p>	<p>Exclusion procedures are outlined in our Isolation Plan.</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>Isolation spaces are described in our Isolation Plan.</p>
<p>Educator Vaccination OAR 333-019-1030</p>	<p>Rainier School District follows OAR 333-019-1030. Additionally, Educators seeking a medical or religious exception may do so through the district office.</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>The Rainier School District has a comprehensive emergency plan with a schedule of drills and procedures to follow in the event of a variety of emergencies. For safety purposes, these are not published online. They are available throughout the building as described in policy EBC/EBCA.</p>



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Additional documents reference here:



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	HPE Principal – Megan Keplinger RJSHS Principal – Jeremy Williams	Joseph Hattrick, Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> • Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Boyd Brown, Facility Director HPE Principal – Megan Keplinger RJSHS Principal – Jeremy Williams Heidi Schafer, Student Services Director Nick Hansen-Sedor, IT	Joseph Hatrick, Superintendent
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> • Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner. 	Danielle Nelson, District Nurse	Joseph Hatrick, Superintendent
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> • Advises on prevention/response procedures that are required to maintain student services. 	Debby Webster – Nutrition Director Boyd Brown – Facilities Director Diane Gabriel - Transportation	Joseph Hatrick, Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Joseph Hatrick, Superintendent	Megan Keplinger, Principal
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Joseph Hatrick, Superintendent	Danielle Nelson, District Nurse
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Danielle Nelson, District Nurse	Building Administrator(s)
Others as identified by team			



Section 2. Equity and Mental Health

Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- Equity and Diversity Council
- All Students Belong Policy ([ACB](#))
- Superintendent Advisory Council



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Equity

OHA/ODE Recommendation(s)	Response:
Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.	All staff at RSD are encouraged to develop positive relationships with students which includes mentoring, coaching, and acting as a role model. Additionally, counseling staff are responsible for promoting and teaching wellness, Social Emotional Strategies, and character education. This is in part covered in policy IJ - Guidance Program. Teachers, throughout the day provide breaks to students where collaboration, Social Emotional Activities, Wellness activities, and character education are taught and reinforced. The daily schedule is created to provide students with breaks that can be thoughtfully used to promote all of the above.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.	All students are provided a differentiated approach to learning and SEL. All staff at RSD are encouraged to develop positive relationships with students which includes mentoring, coaching, and acting as a role model as a means of identifying students in need. Additionally, counseling staff are responsible for promoting and teaching wellness, Social Emotional Strategies, and character education. This is in part covered in policy IJ - Guidance Program. Teachers, throughout the day provide breaks to students where collaboration, Social Emotional Activities, Wellness activities, and character education are taught and reinforced. The daily schedule is created to provide students with breaks that can be thoughtfully used to promote all of the above.
What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	HB-4030 is providing staff with increased professional development for the 22-23 school year. Staff will be given the tools necessary to identify student needs and meeting the various needs using an equity lens.

Mental Health Supports

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

- Rainier School Based Health Center
- Certified Behavior Analyst
- Social-Emotional Learning


	<p>Suggested Resources:</p> <ol style="list-style-type: none"> 1. ODE Mental Health Toolkit 2. Care and Connection Program 3. Statewide interactive map of Care and Connection examples 4. Care and Connection District Examples 5. Oregon Health Authority Youth Suicide Prevention
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Table 4. Mental Health Supports

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	All staff at RSD are encouraged to develop positive relationships with students which includes mentoring, coaching, and acting as a role model. Additionally, counseling staff are responsible for promoting and teaching wellness, Social Emotional Strategies, and character education. This is in part covered in policy IJ - Guidance Program. Teachers, throughout the day provide breaks to students where collaboration, Social Emotional Activities, Wellness activities, and character education are taught and reinforced. The daily schedule is created to provide students with breaks that can be thoughtfully used to promote all of the above.
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	Rainier School District provides a schedule with intentional breaks through the day for staff and students for the use of creative opportunities to process experiences in and out of school. Policy EFA-AR - Local Wellness Program provides guidance to district staff on nutrition, employee wellness, access to the School-Based Health Clinic, after-school events, professional development, community and family involvement, and cross-curricular physical education in PE classes, recess, and other classroom activities. Additionally, Policy IGD and IGDA-AR provide staff and students guidance on cocurricular/extracurricular activities as well as clubs.

OHA/ODE Recommendation(s)	Response:
Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.	RSD policies IJ - Guidance and EFA-AR - Local Wellness provides students, staff, and families with culturally relevant health, mental health, and clinical services. All have access to our School-Based Health Center, our school counselors, Master of Social Worker, and Certified Behavior Analyst in addition to district nurse and Student Service Director which provides wraparound services and case management.
Describe how you will foster peer/student lead initiatives on wellbeing and mental health.	Policy EFA-AR - Local Wellness Program provides guidance to district staff on nutrition, employee wellness, access to the School-Based Health Clinic, after-school events, professional development, community and family involvement, and cross-curricular physical education in PE classes, recess, and other classroom activities. Additionally, Policy IGD and IGDA-AR provide staff and students guidance on cocurricular/extracurricular activities as well as clubs. These organizations can be both staff or student initiated/led.



Section 3. COVID-19 Outbreak Prevention, Response & Recovery:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
 - Symptom-Based Exclusion Guidelines (pages 8-12)
 - Transmission Routes (pages 29-32)
 - Prevention or Mitigation Measures (pages 5-6)
 - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

Table 5.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?</p>
<p>COVID-19 Vaccination</p>	<p>Rainier School District regularly provides vaccine clinics to staff, families, and eligible students on and off campus. The Rainier School District is adhering to the vaccine mandate and all staff were informed on 8/27/2021 of the requirement to be fully vaccinated no later than October 18, 2021.</p>
<p>Face Coverings</p>	<p>Face coverings and masks are available for staff and students. Face coverings or face masks are no longer required but strongly encouraged for all individuals on campus both indoors and outdoors. Exceptions will be made for individuals with medical exemptions, this includes students and staff. Those that need an exemption will work with building administration for alternative solutions or duty assignments. All individuals have been retaught and emphasis on respecting the choices of others has been emphasized.</p>
<p>Isolation</p>	<p>Rainier School District students and staff who report or develop symptoms of COVID-19 while at school or in an educational program will be isolated in the Student Services Center or in a delegated nursing space at Hudson Park Elementary, Rainier JRSR High, or the district nurse office (which has adequate space and staff supervision), will be provided a face covering, and symptoms will be monitored by a school nurse, other school-based health care provider or trained school/program staff until they are able to go home.</p>
<p>Symptom Screening</p>	<p>Upon arrival to school, students will be visually screened by trained staff and sent to their classroom or to their assigned teacher. Staff will self-screen daily and only arrive to work when they pass the screening.</p>
<p>COVID-19 Testing</p>	<p>The Abbot BinaxNOW test may be provided voluntarily to students or staff with symptoms consistent with COVID-19, students or staff in exposed cohorts, and when recommended by the local public health authority. When testing is provided, either test kits will be sent home for self-administration or under the direction of approved school staff.</p>
<p>Airflow and Circulation</p>	<p>Rainier School District will operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. The Rainier School District will consider running ventilation systems continuously and changing the filters more frequently where appropriate. All classrooms will utilize additional air purifiers in the classroom to provide additional air filtration. Ventilation systems will be checked regularly.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
Cohorting	Schools, programs and facilities will strive to support physical distancing in all daily activities and instruction when practical. Steps will be taken to minimize the time standing in lines and to ensure that three feet of distance between students is used when forming lines.
Physical Distancing	Schools, programs and facilities will strive to support physical distancing in all daily activities and instruction when practical. Steps will be taken to minimize the time standing in lines and to ensure that three feet of distance between students is used when forming lines.
Hand Washing	Staff who interact with multiple groups will wash or sanitize their hands between interactions with different groups or individual students and wear face coverings only when in close proximity for 15 minutes or more (all other times they are optional). Staff will wash or sanitize their hands upon entry to the building and again when they leave. Staff will wash or sanitize hands before and after meals. Staff will instruct, model, and expect hand washing and respiratory etiquette from students. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of in a garbage can, then hands washed or sanitized immediately.
Cleaning and Disinfection	All classrooms, shared spaces, and other areas throughout campus will be cleaned/sanitized daily.
Training and Public Health Education	Danielle Nelson, RN (District Nurse) is the point of contact for public health and will be communicating with Columbia County Public Health about confirmed COVID-19 cases among students and staff. Email and cell phone is the most efficient way of contact. Danielle Nelson, RN will be tracking illnesses of staff and students with the help of the school secretaries. All public health recommendations will be followed. Staff training will be conducted throughout the year.

Table 6.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>COVID-19 Vaccination</p>	<p>Additional Vaccine clinics may be provided in times of high transmission.</p>
<p>Face Coverings</p>	<p>Face coverings and masks are available for staff and students. Face coverings or face masks are no longer required but strongly encouraged for all individuals on campus both indoors and outdoors. Exceptions will be made for individuals with medical exemptions, this includes students and staff. Those that need an exemption will work with building administration for alternative solutions or duty assignments. All individuals have been retaught and emphasis on respecting the choices of others has been emphasized.</p> <p><i>Face covering requirement will be considered during times of high transmission.</i></p>
<p>Isolation</p>	<p>Rainier School District students and staff who report or develop symptoms of COVID-19 while at school or in an educational program will be isolated in the Student Services Center or in a delegated nursing space at Hudson Park Elementary, Rainier JRSR High, or the district nurse office (which has adequate space and staff supervision), will be provided a face covering, and symptoms will be monitored by a school nurse, other school-based health care provider or trained school/program staff until they are able to go home.</p>
<p>Symptom Screening</p>	<p>Upon arrival to school, students will be visually screened by trained staff and sent to their classroom or to their assigned teacher. Staff will self-screen daily and only arrive to work when they pass the screening.</p>
<p>COVID-19 Testing</p>	<p>The Abbot BinaxNOW test may be provided voluntarily to students or staff with symptoms consistent with COVID-19, students or staff in exposed cohorts, and when recommended by the local public health authority. When testing is provided, either test kits will be sent home for self-administration or under the direction of approved school staff.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
Airflow and Circulation	Rainier School District will operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. The Rainier School District will consider running ventilation systems continuously and changing the filters more frequently where appropriate. All classrooms will utilize additional air purifiers in the classroom to provide additional air filtration. Ventilation systems will be checked regularly.
Cohorting ²	<p>Schools, programs and facilities will strive to support physical distancing in all daily activities and instruction when practical. Steps will be taken to minimize the time standing in lines and to ensure that three feet of distance between students is used when forming lines.</p> <p>Only when necessary, will smaller cohorts be considered.</p>
Physical Distancing	<p>Schools, programs and facilities will strive to support physical distancing in all daily activities and instruction when practical. Steps will be taken to minimize the time standing in lines and to ensure that three feet of distance between students is used when forming lines.</p> <p>Spectators at events may be limited in times of high transmission.</p>
Hand Washing	Staff who interact with multiple groups will wash or sanitize their hands between interactions with different groups or individual students and wear face coverings only when in close proximity for 15 minutes or more (all other times they are optional). Staff will wash or sanitize their hands upon entry to the building and again when they leave. Staff will wash or sanitize hands before and after meals. Staff will instruct, model, and expect hand washing and respiratory etiquette from students. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of in a garbage can, then hands washed or sanitized immediately.
Cleaning and Disinfection	All classrooms, shared spaces, and other areas throughout campus will be cleaned/sanitized daily.
	Danielle Nelson, RN (District Nurse) is the point of contact for public health and will be communicating with Columbia County Public Health about confirmed COVID-19 cases among students and staff. Email

² Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>Training and Public Health Education</p>	<p>and cell phone is the most efficient way of contact. Danielle Nelson, RN will be tracking illnesses of staff and students with the help of the school secretaries. All public health recommendations will be followed.</p> <p>Staff training will be conducted throughout the year.</p>

Table 7.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</p>
<p>COVID-19 Vaccination</p>	<p>Rainier School District regularly provides vaccine clinics to staff, families, and eligible students on and off campus. The Rainier School District is adhering to the vaccine mandate and all staff were informed on 8/27/2021 of the requirement to be fully vaccinated no later than October 18, 2021.</p>
<p>Face Coverings</p>	<p>Face coverings and masks are available for staff and students. Face coverings or face masks are no longer required but strongly encouraged for all individuals on campus both indoors and outdoors. Exceptions will be made for individuals with medical exemptions, this includes students and staff. Those that need an exemption will work with building administration for alternative solutions or duty assignments. All individuals have been retaught and emphasis on respecting the choices of others has been emphasized.</p>
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OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
	more frequently where appropriate. All classrooms will utilize additional air purifiers in the classroom to provide additional air filtration. Ventilation systems will be checked regularly.
Cohorting	Schools, programs and facilities will strive to support physical distancing in all daily activities and instruction when practical. Steps will be taken to minimize the time standing in lines and to ensure that three feet of distance between students is used when forming lines.
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Cleaning and Disinfection	All classrooms, shared spaces, and other areas throughout campus will be cleaned/sanitized daily.
Training and Public Health Education	<p>Danielle Nelson, RN (District Nurse) is the point of contact for public health and will be communicating with Columbia County Public Health about confirmed COVID-19 cases among students and staff. Email and cell phone is the most efficient way of contact. Danielle Nelson, RN will be tracking illnesses of staff and students with the help of the school secretaries. All public health recommendations will be followed.</p> <p>Staff training will be conducted throughout the year.</p>

PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK <https://www.rainier.k12.or.us/>.

Date Last Updated: **August 25, 2022**

Date Last Practiced: **June 2, 2022**