

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING/PUBLIC HEARING  
April 11, 2024  
STUART M. TOWNSEND ES LGI 6:30 PM  
27 Hyland Drive Lake Luzerne, NY**

**MINUTES  
(PA) Public Access Document**

1. **CALL TO ORDER** - Mr. Moulton called the meeting to order at 6:30pm. Mr. Moulton, Mr. Novotarski, Mr. Hunt and Mr. Weiss were present. Mrs. Graham was absent. ~12 others in attendance
2. **PLEDGE OF ALLEGIANCE**
3. **CORRESPONDENCE** Mr. Moulton reported that the Board received a thank you card from the Nordic Team.
4. **PRESENTATIONS/DISCUSSION/ADMINISTRATIVE COMMENTS**
  - Athletic Committee Report* – Gary Wilson reported that Spring sports are in full-swing with modified starting next week. He said they have discovered some equipment needs.
  - Buildings & Grounds Committee Report* – Brian Gereau said they discussed winter operations at the last meeting and gave updates on how the new hires were doing. Mr. Ovitt said the Turf Management contract was on the agenda for tonight. Mr. Hunt asked if the soccer field is going to be tended to. Brian said yes.
  - Budget Presentation to BOE* Michelle Taylor presented the 2024-25 budget. Being proposed is a 1.9% tax levy and a 3.67% budget-to-budget increase. She reminded everyone that the public hearing is May 9<sup>th</sup>.
5. **OLD BUSINESS (ACTION) (PA)**
  - A. **Board Meeting Minutes**
    - Resolution #180
    - As recommended by the Superintendent to approve the March 7, 2024 regular meeting minutes.
    - Motion by Mr. Hunt      Seconded by Mr. Novotarski
    - Yes: 4    No: 0    Abstain:0
  - B. **Contract for Health and Welfare Services with Saratoga Springs City School District**
    - Resolution #181
    - As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated February 15, 2024 between the district and Saratoga Springs City School District for the purpose of providing health and welfare services for approximately two (2) children residing in said school district and attending non-public schools in the Saratoga Springs City School District, City of Saratoga Springs, Town of Saratoga, County of Saratoga, New York, to begin on September 7, 2023 and to end on approximately June 26, 2024 as required by the provisions of Section 912 of the Education Law, in the amount of \$1,345.18 and directs the board president and district clerk to execute the agreement.
    - Motion by Mr. Novotarski      Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

C. **Data Reporting Service Agreement**

Resolution #182

As recommended by the Superintendent – BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated March 4, 2024 between the District and Precision Data Reporting, LLC for data reporting services for the 2024-25 school year in the amount of \$40,200 annually.

Motion by Mr. Weiss      Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

D. **Pitney Bowes Mail Machine Lease Agreement**

Resolution #183

As recommended by the Superintendent – BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated April 1, 2024 between the District and Pitney Bowes, for the 5 year lease of district metered mail machine in the amount of \$19,362.00.

Motion by Mr. Novotarski      Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

E. **Contract for Health Services with Glens Falls City School District (PA)**

Resolution #184

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley- Luzerne Central School to approve the invoice dated March 21, 2024 between the district and Glens Falls City School District for the purpose of providing health and welfare services for approximately four(4) children residing in said school district and attending non-public schools in the Glens Falls City School District, City of Glens Falls, County of Warren, New York, to begin on September 7, 2023 and to ended on June 25, 2024 as required by the provisions of Section 912 of the Education Law, in the amount of \$3,189.35.

Motion by Mr. Hunt      Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

F. **Collins Turf Services, LLC Agreement (PA)**

Resolution #185

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2024 Turf Management Program agreement between the District and Collins Turf Services, LLC and authorizes the Superintendent to execute the agreement.

Motion by Mr. Hunt      Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

6. **NEW BUSINESS** (ACTION) (PA)

A. **2024-2025 Final Proposed Budget**

Resolution #186

As recommended by the Superintendent - BE IT RESOLVED by the Board of Education of the Hadley-Luzerne Central School District hereby adopts the annual proposed budget for the 2024-2025 school year in the amount of \$24,202,479.00 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the district. (Represents an estimated 1.9% tax levy increase)

Motion by Mr. Novotarski    Seconded by Mr. Weiss

Yes: 4    No: 0    Abstain:0

B. **New York State Property Tax Report Card**

Resolution #187

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2024-2025 Property Tax Report Card for submission to NYSED.

Motion by Mr. Weiss    Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

C. **Academic Calendar for 2024-2025 (PA)**

Resolution #188

As recommended by the Superintendent to approve the academic calendar for the 2024-2025 school year.

Motion by Mr. Novotarski    Seconded by Mr. Weiss

Yes: 4    No: 0    Abstain:0

D. **CSEA Contract**

Resolution #189

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, to approve the agreement between the District and the Civil Service Employee Association dated March 18, 2024 and approves the execution and implementation of the agreement, effective July 1, 2024 through June 30, 2025.

Motion by Mr. Hunt    Seconded by Mr. Novotarski

Yes: 4    No: 0    Abstain:0

7. **PERSONNEL** (ACTION) (PA)

**A. RETIREMENTS/RESIGNATIONS**

**Michael Bosford**

Resolution #190

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part-time School Monitor, Michael Bosford effective 3/20/2024.

Motion by Mr. Novotarski    Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

**Robert Ashe**

Resolution #191

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Technology Teacher, Robert Ashe for the purpose of retirement effective 6/30/2024.

Motion by Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Mr.Ovitt thanked Rob for his years of service and said he was always a great employee.

**Jean Szachacz-Pike**

Resolution #192

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Speech Teacher, Jean Szachacz-Pike for the purpose of retirement effective 6/30/2024.

Motion by Mr. Weiss Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

Robert Mark thanked Jean for her years of service and said she has impacted a lot of students and has been an incredible part of the team.

**Audrey Elliott**

Resolution #193

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Elementary Teacher, Audrey Elliott for the purpose of retirement effective 6/30/2024.

Motion by Mr. Hunt Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

Mr. Baker spoke about all of the retirees from the elementary building and said they have all been great assets to the team and thanked them all for their years of dedication.

**Kathleen Maguire**

Resolution #194

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Elementary Teacher, Kathleen Maguire for the purpose of retirement effective 6/30/2024.

Motion by Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

**Julie Canavan**

Resolution #195

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Elementary Teacher, Julie Canavan for the purpose of retirement effective 6/30/2024.

Motion by Mr. Hunt      Seconded by Mr. Novotarski

Yes: 4    No: 0    Abstain:0

**Anne Green**

Resolution #196

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Science Teacher, Anne Green for the purpose of retirement effective 6/30/2024.

Motion by Mr. Weiss      Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

Mr. Ovitt thanked Anne for her years of service.

**B. APPOINTMENTS - HLTA**

**Anson Wood**

Resolution #197

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of Superintendent Burgess Ovitt to grant a three-year probationary appointment to Anson Wood as a full time Technology Teacher in the tenure area, Technology commencing on July 1, 2024 and ending on June 30, 2027. Anson's salary will be Step 17C as per the HLTA 2024-2025 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mr. Novotarski      Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

Mr. Ovitt welcomed Anson and said he comes to us from Saratoga Springs School District and has over 15 years of experience.

**Bridget Wiggins**

Resolution #198

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of Superintendent Burgess Ovitt to grant a four-year probationary appointment to Bridget Wiggins as a full time 7-12 Science Teacher in the tenure area, Science 7-12 commencing on July 1, 2024 and ending on June 30, 2028. Bridget's salary will be Step 5C as per the HLTA 2024-2025 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mr. Novotarski      Seconded by Mr. Weiss

Yes: 4    No: 0    Abstain:0

Mr. Ovitt welcomed Bridget and said she will teach 7-8 science with one section in the High School. He said Bridget is also a Registered Nurse.

**Brittney Murray**

Resolution #199

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of Superintendent Burgess Ovitt to grant a four-year probationary appointment to Brittney Murray as a full time Speech Teacher in the tenure area, Speech and Hearing Handicapped commencing on July 1, 2024 and ending on June 30, 2028. Brittney's salary will be Step 3C as per the HLTA 2024-2025 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mr. Novotarski      Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

Mr. Ovitt welcomed Brittany and reported that she was a 2016 H-L graduate and said we were lucky to have her.

**C. APPOINTMENTS – Other & Extra Curricular**

Resolution #200

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Stipend/Wage</u></b>
Rachel Jensen	PT School Monitor	04/11/2024	\$15.41/hr
Erin Barger	Café Substitute	03/14/2024	\$15.00/hr
Curtis Schreiner	Nordic Ski Coach	2024-25	As per HLTA Contract
Jennifer Dobroski	JV/V Bowling Coach	2024-25	As per HLTA Contract
Jack Conway	Modified Bowling Coach	2024-25	As per HLTA Contract
Jay Ellis	Modified Boys Basketball	2024-25	As per HLTA Contract
Bill Scofield	JV Boys Basketball	2024-25	As per HLTA Contract
Wayne Strong	Varsity Boys Basketball	2024-25	As per HLTA Contract
Michael Bourdeau	Modified Wrestling Coach	2024-25	As per HLTA Contract
Cody York	Girls Wrestling Volunteer	2024-25	As per HLTA Contract
Larry Rounds	Varsity Boys Wrestling	2024-25	As per HLTA Contract
Jesse Griswold	JV Wrestling Coach	2024-25	As per HLTA Contract
Barbara Sullivan	Election Inspector	4/11/2024	\$435
Cynthia Barrows	Election Worker	4/11/2024	Regular Hourly Rate

Motion by Mr. Hunt      Seconded by Mr. Novotarski

Yes: 4    No: 0    Abstain:0

**D. CSEA LEAVE OF ABSENCE**

Resolution #201

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence requested by Cleaner, Preston Allen, 4/1/2024-4/5/2024, Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

Motion by Mr. Novotarski    Seconded by Mr. Weiss

Yes: 4    No: 0    Abstain:0

**8. DISTRICT TREASURER REPORT (ACTION) (PA)**

Resolution #202

As recommended by the Superintendent, for the Board of Education to accept the February 2024 Treasurer's Report.

Motion by Mr. Hunt    Seconded by Mr. Novotarski

Yes: 4    No: 0    Abstain:0

**9. SCHEDULE OF BILLS (ACTION) (PA)**

Resolution #203

As recommended by the superintendent for the board of education to accept warrants #38(\$163,717.10), #39(\$123,344.43), #40 (\$145,589.75), #41 (\$651,839.83), #42 (\$746.00), #43(\$147,652.72), #44(\$121,477.14)

Motion by Mr. Weiss    Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

**10. CSE/CPSE RECOMMENDATIONS (ACTION)**

Resolution #204

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated April 1, 2024

Motion by Mr. Novotarski    Seconded by Mr. Hunt

Yes: 4    No: 0    Abstain:0

**11. STUDENT/PUBLIC COMMENTS - none**

**12. ADMINISTRATIVE COMMENTS FOR THE GOOD OF THE ORDER -**

Mr. Hamm reported that the Honor Society Blood drive is on 4/25 and that things are going well in the High School.

Mr. Baker reported that Cornell Cooperative Extension had a maple processing exhibit at the school today and that Courtney Scheff helped and it was enjoyed by all. He said they are now gearing up for state testing.

Mr. Ovitt thanked the Board and Michelle Taylor for all of their hard work putting the budget together. He said they did their best to maintain programs and staffing and with the state budget still not passed we don't know what that looks like for us.

**13. ADJOURNMENT Mr. Weiss made a motion to go in to Executive Session for specific personnel at 6:55pm seconded by Mr. Novotarski. Motion carried**

Mr. Novotarski to come out of Executive Session and adjourn at 7:25pm. Seconded by Mr. Hunt. Motion carried.