

# Frazier School District

**Board of School Directors**  
**Regular Monthly Board Meeting for February 2024**  
**Held On: Monday, February 12<sup>th</sup>, 2024**  
**6:20 p.m.**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of February and was held on Monday, February 12<sup>th</sup>, 2024, and was called to order at 6:20 p.m. by Board President, Doug Clingan. The meeting was held in the board room of the administrative offices at Frazier School District.

Present: Rick Adams, Doug Clingan, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Vicki Olexa  
Absent: Stacey Erdely, Jill Devine  
Others: Superintendent: Dr. William R. Henderson  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mr. Michael Turek  
Elementary School Principal: Mrs. Amanda Law / absent  
Special Education Supervisor: Mr. Eric Johnson  
District Business Manager: Mrs. Rebecca Rodriguez  
Director, Technology: Mr. Scott Hazelbaker  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Solicitor: Mr. Jeremy Davis

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Doug Clingan.

Comments from the Public on the Agenda: None

Motion by Olexa, second by Adams, to approve the agenda, as presented.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the minutes from the meeting held on January 8<sup>th</sup>, 2024, as presented.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion to go into Executive Session at 6:32 pm – All in favor and none opposed. Executive Session ended at 6:57 p.m.

Motion by Shetterly, second by Adams, to Table 3C - Act 93 agreement changes.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

It was decided to take 4a – 4d as one, with one motion, one second and one vote.

Motion by Olexa, second by Adams, to approve the financial reports for December 2023, as presented.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the payment of bills due & payable and additional bills due and payable.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)



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Motion by Olexa, second by Adams, to approve the exoneration of Tax Collectors for the 2023 Read Estate and Per Capita taxes [Perry Township, Perry Borough, Lower-Tyrone Township, Jefferson Township, and Newell]. Report provided by the Business Office.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the use of capital reserve funds for a down payment of 30% (\$209,520) on the high school boiler project and reimburse the fund with ESSER monies, once received.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the following field trips 5a1-5a14, as presented:

1. Rachel Lindey, Mock Trial Sponsor and Students  
Washington County Courthouse  
Number in Group – 11  
Saturday, February 10<sup>th</sup>, 2024  
One (1) bus - \$250.00  
**Total Cost to the District – \$250.00**
2. Middle School Art Club Sponsors (Melissa Stairs and Karen Babyak)  
Number of Students – 25  
Westmoreland Museum of America Art  
Thursday, March 14<sup>th</sup>, 2024  
Two (2) Substitutes - \$220.00  
Transportation paid for by Westmoreland Museum of American Art  
**Total Cost to the District - \$220.00**
3. Mike Steeber, Physics Class Students (24)  
Kennywood, West Mifflin - STEAM curriculum  
Friday, May 3<sup>rd</sup>, 2024  
One (1) Substitute - \$110  
Transportation -\$275.00  
Registration - \$530.00  
**Total Cost to the District - \$915.00**
4. 4<sup>th</sup> Grade Classes and Teaching Staff (Approximately 100)  
Carnegie Science Center – Titanic Exhibit  
Wednesday, April 10, 2024  
Students completed unit on this historical event  
Registration fee paid for by students and adults attending  
Transportation paid for by PTO  
No substitutes needed  
**No Cost to the District**
5. 5<sup>th</sup> Grade Classes and Teaching Staff (Approximately 75)  
Wild Things Park – Baseball Game  
Tuesday, May 21<sup>st</sup>, 2024  
STEAM activities – math, reading and science concepts  
No registration costs  
Transportation paid for by PTO  
**No Cost to the District**
6. Cindy Marr, Interact Sponsor and Club Officers  
University of Pittsburgh – World Affairs Institute “Navigating Climate Intersections”  
Tuesday, March 5<sup>th</sup>, 2024  
Participate in the panel discussions  
Registration costs paid for by Belle Vernon Rotary and Interact Club



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School Van used for transportation  
One (1) substitute needed - \$110.00  
**Total Cost to the District - \$110.00**

7. Mike Steeber and Robotics Club (10 students) – Competitions  
--Clarion University–STEAM -Mon., March 4<sup>th</sup>, 2024  
--Westmoreland County Community College – Thursday, March 14<sup>th</sup>, 2024  
--Penn West – California – BOTS - Friday, April 26<sup>th</sup>, 2024  
No registration costs  
One (1) Substitute x 3 days - \$330.00  
School Van used for all trips  
**Total Cost to the District - \$330.00**
8. Rebecca Rodriguez, Business Manager  
PASBO Conference, Hershey, PA  
Tuesday, March 5<sup>th</sup> – 8<sup>th</sup>, 2024  
Registration - \$349.00  
Lodging - \$986.00  
Mileage/Tolls: \$314.00  
Meals: \$150.00  
**Total Cost to the District: \$1,799.00**
9. Frazier Junior Class Prom  
Lakeside Party Center, McClellandtown, PA  
Thursday, May 16, 2024  
Number in Group – approximately 150  
Three (3) Coach Buses - \$3,225.00  
No substitutes needed  
Seven (7) Chaperones  
**Total Cost to the District: \$3,225.00**
10. **Retroactive Approval**  
January 11<sup>th</sup>, Feb. 2<sup>nd</sup>, and Feb. 15<sup>th</sup>  
Ski trips to Seven Springs  
Students have their own lift passes  
No substitutes needed  
Transportation paid for the Ski Club Funds  
**No Cost to the District**
11. High School Art Club Sponsors (Melissa Stairs and Karen Babyak)  
Number of Students – 22  
Fallingwater, Mill Run, PA  
Tuesday, April 16<sup>th</sup>, 2024  
Two (2) Substitutes - \$220.00  
Transportation paid for by Fallingwater  
**Total Cost to the District - \$220.00**
12. First Grade Classes and Teaching Staff  
Triple B Farms  
Friday, May 10<sup>th</sup>, 2024  
Registration Costs covered by Teacher  
Transportation paid for by PTO  
No substitutes needed  
**No Cost to the District**
13. Mike Steeber, Tech Education Club Sponsor and Eight (8) Students  
STEAM - Girls Exploring Engineering Day  
Commonwealth Charter Academy TechWorks  
Wednesday, February 21<sup>st</sup>, 2024  
No registration costs



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School district van used for transportation  
One (1) Substitute - \$110.00  
**Total Cost to the District: \$110.00**

14. Kris Levi, FBLA Sponsor, Cindy Marr, Chaperone and Six (6) Students  
Hershey Hotel and Conference Center – FBLA Competition  
Sunday, April 7<sup>th</sup> – Wednesday, April 10<sup>th</sup>, 2024  
School Van used for transportation  
Two (2) substitutes x 3 days = \$660.00  
Registration Costs: \$2,062  
**Total Cost to the District: - \$2,722.00**

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to the following use of facilities requests:

1. Approval of request submitted by Charles Baccino, on behalf of the Football Boosters to use the school facilities during the 2024 school year football season for the following:
  - Use of the concession stand including the use of both storage closets within the stand for Varsity, Jr. Varsity and Middle School games.
  - Use of the cafeteria lunch room to feed the football players during their August football camp. Approximate dates are Monday, August 12<sup>th</sup> – Friday, August 16<sup>th</sup>, 2024. Times are approximate but anticipate lunch to be around 1:30 to 3:30 p.m. and 3:30 to 5:30 p.m. for dinner. All meals provided by the booster organization and would not require the use of any kitchen appliances, *except the kitchen sink to fill the large water coolers for drinks.*
  - Hanging of sponsored signs along the fence inside of the stadium.
  - Fundraising includes team apparel sale, spaghetti dinner, hoagie and pizza sales, tagging at businesses, car wash, letter writing campaigns, dodgeball/corn hole, ticket sales, field goal competitions, golf outing, night at the races, bingo, weight lifting tournament, fundraising dinners, youth training camp, 50/50 raffle, and ticket/calendar lottery sales. Additional fundraising items will be added if necessary.
  - Use of the high school cafeteria to hold booster meetings. Meeting times will fall between 6:00 and 8:00 p.m. and last approximately 1-2 hours. All booster meetings are scheduled for the *second* Thursday of the month.
  - Use the high school auditorium on the evening of Thursday, April 4<sup>th</sup>, 2024, for their annual football parent/player meeting.
  
2. Approval of request submitted by Mandy Hartman on behalf of the Volleyball Boosters to use the high school gymnasium on Thursday, Feb. 22<sup>nd</sup>, 2024, beginning at 4:00 p.m. to hold a Boys Volleyball Tournament. All proceeds benefit the Volleyball Boosters. Security will be provided by Mr. Alekson at no charge.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to take 5c and 5d as one, with one motion and second:

Approve the request submitted by Eric Johnson, Special Education Director, to hold a summer ESY program in June 2024 for 8 days. One (1) Teacher and four (4) paraprofessionals will be needed. Teacher and paraprofessionals will be paid at the contracted rate of pay.

Accept the three (3) year agreement with Breezeline to provide a dedicated 1 Gbps fiber Ethernet internet connection, at a monthly recurring charge of \$852.00 (decrease of \$148 from previous agreement.) Erate Category One will cover 70% of all costs.



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Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the agreement with Armory Locksmith to replace/install cylinders in 10 high school doors and repair miscellaneous parts. Total cost of labor and parts is \$3,825.00.

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the agreement between Frazier School District and Adelphoi Village, Inc. to provide day treatment services for the 2023-2024 school year. [\$76.49/per diem].

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to elect the following extracurricular staff for the 2023-2024 school year as follows:

- |    |                   |                            |
|----|-------------------|----------------------------|
| 1. | Mandy Hartman     | Head Coach, MS Volleyball  |
| 2. | Alex Muccioli     | Asst. Coach, MS Volleyball |
| 3. | George McGavitt   | Volunteer, Track           |
| 4. | Julian Muccioli   | Volunteer, Track           |
| 5. | Greg Lynch        | Volunteer, Track           |
| 6. | Anna Stewart      | Volunteer, Track           |
| 7. | Craig Yauch       | Volunteer, Track           |
| 8. | Matt Bednar       | Volunteer, Softball        |
| 9. | John Pryzbylinski | Volunteer, Baseball        |

Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Adams, to approve 6b, 6c, and 6d as one, with one motion and second:

Approval to add the following drivers, effectively immediately:

- Beverly Berdar – TA Nelsons Bus Lines
- David Sparrow – Rittenhouse

Approval to elect the following staff for Kindergarten Registration/Screening:

- Heather McManus – Teacher
- Heather Blaney – Teacher
- Carmella Rowe – Paraprofessional

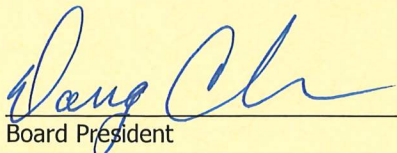
Approval to add Carol Shippen as a substitute nurse to the approved substitute list for 2023-2024 SY.

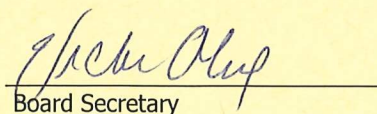
Roll Call Vote: Yes – Adams, Clingan, Hoff, Patitucci, Puskar, Shetterly, Olexa  
Absent – Devine, Erdely  
(Summary: Seven yes. Two absent. Motion carried.)

Comments from the Public on Agenda:

1. Sarah Warnick – Concerns over the snow covered lots on January 22<sup>nd</sup> and the cold conditions in the school with no heat.

Motion by Olexa, second by Adams, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion. The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, February 12<sup>th</sup>, 2024, adjourned at 7:06 p.m.

  
Board President

  
Board Secretary