

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 12/9/2015**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on December 9, 2015 at the Embassy Suites Hotel, located at 2630 E Camelback Rd., Tucson, Arizona 85749. The meeting was called to order at 6:15 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President

Ms. Susan Fry, Board Member

Mr. Carlos Ruiz, Clerk

Mr. Jeffrey Neff, Board Member

Mr. Steven Auslander, Board Member (absent)

Tino Watson, Student Board Member (absent)

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Neff made a motion to approve the agenda. Mr. Ruiz seconded; the motion carried unanimously.

**3. CALL TO THE PUBLIC**

The governing Board did not hold a call to the public during this session

**4. REPORTS**

• **Student Board Member Report – Tino Watson**

Current:

- TVHS had its winter formal, "A Night Under the Stars", on December 5th at TVHS.
- EGJH 7th graders recently went on the annual CIMI trip from November 10th-14th.
- EGJH Band and Orchestra performed their annual Winter Concert on December 3rd.
- ACES held a Father-Daughter dance on campus on November 13th.
- TVHS band competed in the state competition on November 7th. The Hawks received a rating of "Good". However, most other schools at state received a rating of "Good" because of the tough judging.
- TVES and ACES concert bands performed their Winter Concert on December 1st at EGJH.
- Tanque Verde High School's Winter Concert will be performed on December 10th at TVHS. Winter guard, percussion ensemble, jazz ensemble, show choir, and the concert band will perform.
- TVHS National Honor Society is conducting a drive for the U.S. Marine Corp's Toys for Tots charity. Marines will collect toys on December 14th and give them to underprivileged Tucson youth.
- TVHS drama students attended the State Thespian Festival from November 20th-21st.
- TVHS StuCo conducted a canned food drive in November.
- TVHS drama students performed its children's show, "Beanie and the Bamboozling Book Machine", on December 3rd in the Tanque Verde High MPR.

- ACES choir will be performing on December 16th.

Future:

- TVES Spelling Bee will be held on January 11th, 2016.
- Tech Trek is going to be on January 30th at ACES.
- EGJH will be conducting a Leukemia fundraiser in February.
- TVHS will be holding a Hawk Parent Night for incoming and prospective freshmen and their parents on January 28th.

- **Superintendent's Report – Ms. Sharp presented the following reports:**

- Raytheon Leaders in Education: Ms. Svea Anderson was selected as a Semi-Finalist in the "Elementary" Teacher category. She is one of the top three (3) under final consideration. No matter the outcome, we recognize that Ms. Anderson is already a winner.
- Hawklight Update, EGJH: Construction is under way. The majority of the delays are due to be power and wiring being run under ground. Mr. Miller is attending regular construction meetings, and the students will have safe alternatives in place for crossing Tanque Verde Road during the time of construction.
- Speed Limit changed, ACES: It was reported that the speed limit has officially changed to 25 MPH all along Limberlost. It was previously set at 25, and it increased to 35 just before reaching the school. The School Cross walk during specified times brings the speed down to 15 MPH in the cross walk zone..

- **Community Liaison Report – in Ms. Claire Place submitted her report in writing – see below:**

Tax Credit Campaign

Tax credit information has been posted on the district website, Twitter and Facebook. A postcard mailing is planned and there will be a notice in the News and Views.

Tax credit signs from prior campaigns were located and will be placed with additional updated signs. They will be posted from approx. 12/10 - 12/31, and again from approx. 4/1 - 4/15. In March the website will be updated to emphasize the extension of the Arizona school tax credit deadline to April 15<sup>th</sup>. The information is currently posted with links to the Arizona Department of Revenue information.

Two tax credit banners will be placed on the fence at TV Loop/TV Rd, and the second at Limberlost /Melpomene for optimal coverage. An investment in banners will improve effectiveness and longevity of use, as compared to the campaign signs which continue to be taken. We have contacted the Pima County DOT for confirmation on proper placement of signs. Signs will be removed promptly after each posting period.

(District Goal 1.2)

News and Views Publication-

The next issue of the News and Views was delayed, and would normally have been published in November. The publication is in progress, and it should be mailed on approximately December 15th. It will include a focus on community engagement and outreach. (District Goal 4.1, 4.2, 4.3)

District Logo Development

The design is in the third round of concept and design development. The project goal is for completion by the end of the semester, and implementation of a district logo beginning in January. (District Goal 4.2)

Stronger Together – Youth Drug Use Prevention Training for Parents, presented by the Pima County Sheriff’s Dept. SRO Program

Deputy Keith Barnes is presenting a drug prevention program geared toward teaching parents important youth drug use prevention strategies. The presentation is scheduled on 1/13 EGJH, 1/19 ACES, and 1/28 TVES. The presentation is geared toward parents of younger children and therefore is not being held at TVHS, but those parents are invited to attend at other schools if they wish. (District Goal 2.6, 4.4)

Community Engagement/Collaboration - District Arts and Crafts Market

This event, supporting the district art programs through Char’s Art Fund, was spearheaded by Ms. Alicia Marrano, TVES Art Teacher, Ms. Karen Reifschneider, TVUSD Adult Community Programs Coordinator., and Char Atkinson, Community Member and namesake of Char’s Art Fund. The event was paired with the Southern Arizona Fiber Festival - baby alpacas included! The event was held on Sunday, December 6th, with 30 artists participating. Fine art and other handcrafted items from local artisans were on display and available for purchase. Children’s crafts and activities, refreshments and music added to the festive atmosphere. All enjoyed this festival and hope to make it an annual tradition! (District Goal 4.1, 4.4)

- **Enrollment update** – Mr. Adam Hamm reported that we are down 11 students totaling 2050 students attending. The breakdown is as follows: ACES down one student who moved out of District, TVES down 4 students with a combining factor of moving out of District, moving on from group homes, and student transfers. EGJH is down 3 students moving out of District, and TVHS down three students as well.
- **District Report Card** – Mr. Adam Hamm reported that the District is operating as expected. The only change to the report card being the official 40<sup>th</sup> day count being reflected at 2014 students. This is still above what we built our budget on. The Board discussed attempting to keep enrollment capacity at or around 2000 students.
- **Legislative Update** – Mr. Neff reported that there was no update at this moment. There would most likely be more to report next meeting after the ASBA conference

- **Facilities Report** – Mr. Hamm reported on various projects being completed on our campuses. Both Emily Gray and TVES have had no serious improvements in the last month. On the ACES campus a new split system was installed in the art room within the last week to help with the upcoming cold. The HS is on track to complete parking lot painting as well. He also assured the board the winterizing efforts are being handled by Mr. Barrios. The portables at ACES were also discussed and will be looked into with an update next board meeting.
- **Board Comments – Dr. Livingston**  
None

5. **CALL TO THE PUBLIC**

There were no comments from the public during this session.

6. **CONSENT AGENDA** (*see attached personnel report*)

Please note there is a correction on the personnel report for Jenny Cain; her start date listed is 12/9/15, it should be 12/10/15.

**MOTION:** Mr. Ruiz made a motion to approve the Consent agenda. Ms. Fry seconded; the motion carried unanimously.

7. **INFORMATION AND DISCUSSION ITEMS**

A. Review performance on current year goals

Board members discussed the 2015-2016 goals; they are encouraged by the progress being made and realize there are still challenges that lie ahead.

8. **ACTION ITEM**

A. 2015-16 FY Budget Revision #1

**MOTION:** Dr. Livingston made a motion to acknowledge for the record that No Budget Revision #1 is required. Mr. Neff seconded; the motion carried unanimously.

B. Board consideration for fee adoption for Odyssey of the Mind Club

**MOTION:** Mr. Neff made a motion to approve the fee of \$20 per student participation for Odyssey of the Mind Club. Dr. Livingston seconded; the motion carried unanimously.

C. Board consideration for Tax Credit Donation eligibility for Odyssey of the Mind

**MOTION:** Mr. Neff made a motion to approve Tax Credit eligibility for Odyssey of the Mind. Dr. Livingston seconded; the motion carried unanimously.

9. **ANNOUNCEMENTS**

Policy IKE - Graduation Requirements –January

Special Education Report – January

Board Retreat - January 24 (Principals will report on AzMerit results in the morning session)

Preschool Feasibility report – February

**10. FUTURE BOARD AGENDA ITEMS**

A Matching Grant Challenge has been made by a private donor to benefit Char's Art Fund. Donations received by 12/31/15 will be matched dollar-for dollar up to a total of \$1,000. Char's Art fund was established to provide supplies and materials for the district art programs.

ACES Portable updates

Certified and Administrative Contracts: Protocol Review

**11. ADJOURNMENT**

Dr. Livingston adjourned the meeting at 7:25 p.m.

Respectfully submitted by,  
Adam Hamm, Business Manager

---

Peter Livingston, Board President

---

Carlos Ruiz, Board Clerk

**ABSENT**

---

Steven Auslander, Board Member

---

Jeffrey Neff, Board Member

---

Susan Fry, Board Member

## Personnel Items - Board Meeting - December 9, 2015

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Jenny Cain	Music Teacher	Replace Sunny Thompson	TVES	1.00	\$18,974.04 (prorated)	12/9/2015
<b>Certified Resignations</b>						
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Kristy Vandermark	Paraprofessional I	Replace Meara Lesho	ACES	0.67	\$9.04	11/16/2015
Rebecca Beier	Science Lab Co-Coordinator	Replace Krista Young - Job share	ACES	0.37	\$9.45	11/16/2015
Mary Dowling	Custodian	Replace Harry Simmons	TVES	1.00	\$9.56	11/30/2015
Rich Wilson	Food Service Assistant	Replace Polly Woodford (2.0 hours)	TVHS	0.25	\$8.39	11/30/2015
<b>Other Continuations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Krista Young	Science Lab Coordinator	Requests Job Share	ACES	0.38	\$10.20	11/16/2015
Chris Ralyea	Food Service Assistant	Replace Polly Woodford (.50 hours)	TVHS	0.50	\$9.30	11/30/2015
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Laura Gonzales	Paraprofessional I	Personal	ACES	0.73	\$9.39	11/20/2015
<b>Other</b>	Position	Reason	Site	FTE	Wage	Date
Sunny Thompson	Music Teacher	Death	TVES	1.00	\$33,400.00	11/20/2015
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Chris Polit	JV Assistant Football Coach	Personal	TVHS	Varies	\$1,434.00	11/10/2015
Janet Mitchell	504 Coordinator	No Reason Given	TVHS	Varies	\$981.12	11/20/2015
<b>Other New Hires</b>	Position	Reason	Site	FTE	Wage	Date
Julie Hengemuehler	Head Girls Basketball Coach	Replace Joanna Vega	EGJH	Varies	\$1,434.00	1/4/2016
Katrina Colvin	Assistant Girls Basketball Coach	Replace Helena Bish	EGJH	Varies	\$717.00	1/4/2016
Jan Gardlund	Classified Substitute	New	Varies	Varies	Sub Pay	11/19/2015
Jennifer Marnier	504 Site Leader - Extra Duty	Replace Janet Mitchell	TVHS	Varies	\$759.36	11/23/2015
Rhonda Burnett	504 Site Leader - Extra Duty	Replace Janet Mitchell	TVHS	Varies	\$759.36	11/23/2015
Collin Alexander	Head Boys Tennis Coach	Replace Jared Isaacman	TVHS	Varies	\$2,868.00	1/4/2016