



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### Date and Time

Monday October 28, 2024, at 6:30 PM

#### Location

Via Zoom Online Platform and In-Person

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#### Directors Present

L. Hamer, L. Stephens (remote), K. Sandiford, R. Wilson (remote), S. Francis, D. Barron (remote), M. Anglin (remote)

#### Directors Absent

#### Ex Officio Members Present

C. Rice

#### Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), L. Chapman, T. Muniz

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order October 28, 2024 at 6:42 PM

M. Anglin made a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

#### C. Approve Minutes

K. Sandiford made a motion to Approve Minutes from September 23, 2024

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

## II. Business & Operations Report

### A. Mrs. Tawana Muniz

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 441
- SPED STUDENTS – 52
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – N/A
- TEMPORARY HOUSING - 5

#### ENROLLMENT: 2024 – 2025

- REACS has 261 applications on the waitlist
- Seats needed for the following grades: K=3, 1<sup>st</sup>=2, 3<sup>rd</sup>=1, 7<sup>th</sup>=1, 8<sup>th</sup>=2
- Portal for enrollment for '25-'26 school year starts December 1<sup>st</sup>; marketing starts next week

#### COMPLIANCE/FINANCE:

- Audit complete; final docs
- Preparing accountability reports due on 11/1
- Staff able to punch in/out via mobile phone
- Working closely with ExtensisHR

#### ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

## III. School Leader Report

**Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover**

**Ms. LaShona Chapman**

- Performance Focus - Strategic Next Steps to Address Deficits...
- Focus on using IXL to target identified focus standards during the Skills period and for daily homework.
- Instructional Gaps: Double Blocks of ELA & Math
- Teacher Effectiveness: Tiered Teacher Observation Cycles from Administrators, instructional Coaching Support.
- Professional Development and Teacher Collaboration in Grade Teams
- Provide Training for Teachers: Charter Center
- Collaborative Planning Time: Specified weekly in the teacher's schedule
- Adjust Pacing and Rigor: Using pacing guides to tailor the curriculum
- Personalized Learning Plans for Scholars with IEPs
- Focus on Focus Skills: Reteach using formative assessment data
- **Celebrate Progress and Success**
- The beginning of the Year Data Report is attached
- **Student Reflection:**
- **Grades 4-8** reviewed their 2024 NYS Exam results and individually set goals for 2025 exams with Administrators.
- Scholars are preparing their Leadership Binder, identifying their best work in preparation for the Parent Teacher Conference.
- Grade 6 & 7 Parent and Scholar Workshop – Focus on Expectations
- Grade 8 Parent and High School Application session held via Zoom
- **Enrichments**
- During the school day, enrichments will begin in November
- Chess, Books Alive, Karate, PREK Music, Senior Showcase
- After-School Enrichments started on October 23<sup>rd</sup>...
- Academic ELA & Math scholars who are performing below grade level. Grades 2-8 Pushable
- Soccer Team started – Current record is 2 and 1.
- Girls Scout Grades K-5
- Lion's Den Young Men Initiative Grades 4-8
- Young Ladies Initiative Grades
- REACS Choir

- **Scholar Leadership Council Elections**
  - **The Leader in Me Initiative**
  - **Personnel Report**
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- **Newly hired**
  - Europe Brandon (Teacher) hired date 10/1/2024
  - Chapman Lashona (AP) hired date 10/1/2024
  - Jada White (STEAM) hired date 10/1/2024
  - Fleurissaint Myriam (TA) start date 10/1/2024
  - Perryman McKinley (TA) start date 9/3/2024
  - Gill Renee (Social Worker) start date 9/16/2024
  - Lopez Sarai (Spanish Teacher) start date 9/16/2024
  - Gardner Patrice (TA) start date 9/3/2024
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- **Open position**
  - MS Science Teacher-Open (Currently being covered with a long-term sub)
  - Custodial- Open
  - School Aide- Open
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- **Teacher Certification**
  - Three teachers currently in their Student Teaching component of Masters Programs
  - Meetings with each uncertified to assess progress and intention to become certified

## **Personnel Report**

Personnel Meeting on October 22, 2024

**Attendees:** Ms. Leslie, Dr. Hamer, Ms. Williams, Ms. Hover, Ms. Chapman and Mrs. Sandiford

The meeting began at 7:25 pm.

**Staffing:** New hire Assistant Principal Chapman was official welcomed by the board. Ms. Leslie reported that all positions were filled apart from the Science teacher position (They are looking for a qualified and experienced candidate). In the meantime, they are using one of the substitute teachers day to day. She has a degree in Biology so admin is going to observe her, and if she works out; the school will be responsible to pay the agency a fee. An Email was sent from Tawana with new hire updates. Europe Brandon(Teacher), Lashona Chapman(AP) , Jada White (STEAM), Fleurissaint Myriam(TA) , Perry McKinley(TA), Gill Renee(Social Work), Sarai Lopez (Spanish Teacher), and Patrice Gardner( TA) have been hired. Hiring for a School Aide position and Custodial position have been put on hold for now. Admin will use an agency for now.

**Certification:** Admin will be meeting with staff to determine their action plan for certification.

**New Building update:** We have received the sewer and water approval and work has begun to connect the pipes. The elevator is operational as well.

**Other business:** Ms. Hover has contacted Toys for Tots for the holidays to possibly get gifts for the scholars. We also suggested having the students do some community outreach during the holidays.

Personnel Committee reiterated to admin that advertising for All positions should be ongoing through Indeed and the Charter Center. Ms. Leslie said the newspaper advertising has a limited timeframe.

The meeting was adjourned at 8:03 pm.

## **IV.CEO Report**

### **A. Bishop Calvin Rice**

- Inspection is complete and passed
- Sprinkler system is complete (can't test until water is turned on)
- Elevator inspection is complete and passed
- Plumbing inspection is pending (water and sewage)
- Electrical is complete
- Building is within budget
- D.E.P. (Department of Environmental Protection) Plans have been approved; no permit has been given because property is in three lots and the desire is one lot. A new deed has been drawn up and dept. of finance can approve to hook up water and sewer. Once water and sewer are connected entry of the building will take place.

- Legacy bricks will commence this week
- Landscaping will commence this week
- A grant has been written for the kitchen renovation for REACS
- Financial summary of the new REACS school building was given to the board

## **V. PTO Meeting – NO REPORT**

### **A. Shaena Francis**

- Met 10/16/24
- The focus of the meeting was technology and resources
- Discussed parent involvement
- Discussed PTO goals
- Ms. Jennifer Steele was promoted to VP of the PTO board as well as volunteer chairperson
- Pizza pop-up fundraiser was held last Friday, and more involvement was encouraged
- New Assistant Principal was introduced to the board
- Trunk or Treat is this week
- Treasurer's report was given

## **VI. Academic Accountability Report – NO REPORT**

### **A. Mrs. Chene Williams**

- Met 10/22/24
- Welcomed the new assistant principal
- Discussed ELA and Math data results (strengths and weaknesses)
- Discussed strategies to increase Math and ELA scores
- Discussed foreign language program

## **VII. Personel Report**

### **A. Mrs. Kamala Sandiford**

- Met 10/22/24
- Discussed what was in administration report
- Also discussed community involvement

## **VIII. Finance Committee Report – NO REPORT**

### **A. Mrs. Marcia Anglin**

## **Adjourn Meeting**

Congratulations was given to L. Stephens for being one of the top Queens business persons; encouragement was made to vote. A proposal was made to change the December REACS board meeting to December 16<sup>th</sup>. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at X:XX PM.

Respectfully Submitted,  
R. Wilson