

# St. Therese Church Funeral Checklist

After deciding upon and scheduling all the funeral services at St. Therese Church and/or at the funeral home, please do the following:

- \_\_\_ Decide which family member will be the point of contact between the family and the church.
- \_\_\_ From the website, [www.sttheresechurchalhambra.org](http://www.sttheresechurchalhambra.org) (under **FUNERALS**), click on the link to choose the readings for the funeral Mass and to fill out a form showing your selections and, if desired, the names of the family members or friends you would like to serve as lectors, gift bearers, etc. If you don't have access to the internet, you may instead pick up a copy of the funeral ceremony planning booklet, "*Through Death to Life*," from the St. Therese Church offices (510 N. El Molino Street, Alhambra 91801). You may also opt to have the celebrant choose the standard funeral readings and to not have your family participate.
- \_\_\_ Contact the Music Coordinator (contact info to the right) to set up the funeral music and the musicians.  
**Note: No recorded music (CDs, I-Pod, etc.) is allowed.** Also, funeral music will be provided from the front right-hand side choir area (in front of the statue of St. Joseph). The rear choir loft is kept locked during funerals.
- \_\_\_ If you would like to speak with the funeral celebrant about the deceased and/or other details or questions about the funeral, contact him as soon as possible.
- \_\_\_ Submit the form (from the back of the planning booklet or from the website) to the Parish Offices at least three days before the funeral service.
- \_\_\_ Submit one check to the offices (made out to "St. Therese Church") for the church fees and the musicians' fees (we will pay the musicians, etc., from our checking account).
- \_\_\_ Appoint a family member to give each of the two altar servers a stipend of \$10 cash each. This can be done immediately before the funeral service (**THIS IS ONLY IF SERVERS ARE USED**).

## ST. THERESE CHURCH POLICIES REGARDING EULOGIES, VIGILS, ETC.

**EULOGIES:** As per the General Instructions of the Roman Missal (GIRM), Chapter VIII, No. 382, which regulates the celebration of Mass, **St. Therese Church does not allow eulogies to be given at our funeral Masses.** The celebrant will give a short homily after the Gospel, but not a eulogy. If family members would like to deliver eulogies, they may do so at a vigil the night before the funeral, at the gravesite, or at any reception held after the services. Be sure that anyone giving a eulogy is emotionally able to do so. Moreover, we do not allow "welcomes" or "closing remarks" to be offered by anyone other than the priest.

**SANCTUARY:** Please do not enter the sanctuary (the area around the altar).



## Contacts



**Parish Secretary:** Denise McMaster  
(626) 282-2744 x223 – email: denisekay@hotmail.com

**Pastor:** Fr. Peter Mary Vecellio, OCD – (626) 282-2744 x224 - email: pvecellio@gmail.com

**Associate Pastors:** Fr. Robert Barcelos, OCD (626) 282-2744 email: fremercy@gmail.com | Fr. David Guzman, OCD (626) 282-2744, x232 - email: davidguzman@live.com

**Music Coordinator:** Justin Senneff, (626) 485-0894 | email: senneffj@yahoo.com

**Caterer (for receptions):** Maureen Craig (626) 840-7288

### CHURCH FEES

Vigil Only.....	\$100
Graveside Only.....	\$100
Memorial Mass Only.....	\$300
Vigil and Mass .....	\$375
Mass and Graveside .....	\$375
Vigil, Mass, and Graveside.....	\$450

### MUSIC FEES

Organist.....	\$250
Cantor.....	<u>\$200</u>
<b>TOTAL FOR MUSIC.....</b>	<b>\$450</b>

**PAYMENT OF THE FEES:** Either the family or the funeral home should submit one check for the total payable to St. Therese Church. If the family pays directly, the check should be submitted at least two days in advance of the funeral service.