

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Committee of the Whole Meeting Minutes**  
**January 9, 2017**

**Report 16-51**

Vice-President Mowen called the Board of Education Committee of the Whole to order at 5:33 pm. The meeting was held at the Administration Building, 645 Alger, Owosso, MI 48867.

Present: Sara Keyes, Ty Krauss, Rick Mowen, Shelly Ochodnicky, Cheryl Paez, Marlene Webster, Superintendent Andrea Tuttle, Lea Andrea (Kingscott), Bev White, Sally York (Argus Press)

Absent: Tim Jenc (Motions of the Board of Education that were unanimous did not include Jenc)

Mr. Lee Andrea of Kingscott facilitated the Board of Education Committee of the Whole for the purpose of developing Guiding Principles to align District Goals with Facilities. These goals will be used as a guideline for the Community based Committee as they develop recommendations for the District facilities master plan.

**Pledge of Allegiance**

**Public Participation**

Vice-President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the public.

**Introductions**

Superintendent Tuttle welcomed newly elected Board Member Ty Krauss. Superintendent Tuttle discussed the Kingscott document stating it is a summary of the questions and answers from the December 12, 2016 Board Committee of the Whole for the Board to review as to whether or not there is anything that they agree or disagree with. There was no response, therefore the summary was assumed an accurate reflection. Superintendent Tuttle introduced Mr. Lee Andrea to facilitate the meeting in the guiding principles and the next steps of where we go from here.

**Develop Guiding Principles to Align District Goals with Facilities**

Mr. Andrea stated the goal is to develop a set of guiding principles that will align your educational and your goals with your District facilities. The ultimate goal is to use those guiding principles to develop a broad based community committee that will help make recommendations to bring facilities in alignment with District goals. It is a very democratic process in terms of getting the entire community involved in helping to solve the challenges with facilities. Every District in the state has challenges with facilities, so you are not alone. It is assumed a district should budget 2-4% of the replacement value of buildings to keep them in operating condition. In looking at Spicer Groups original list of approximately 15 million recommended sinking fund improvements, it is in alignment with some of those percentages.

This is the next step of the process. Using the reflections that were given at the last meeting, a list of general Guiding Principles was drafted which is meant to be a measuring tool to coming up with some solutions. As the Community Committee comes up with solutions to close that gap to bring facilities to align with the goals, the community group can test them against the guiding principles. The guiding principles are meant to be a guiding tool for the community committee to develop different solutions which will be rated as green, yellow or red. The committee will present their recommendations to the Board of Education.

#### **Facility Maintenance and Upgrade Plan – Pre Planning**

Mr. Andrea discussed the pre-planning process to establish goals. A first step is to express the “Why”, why do we need to consider facilities?

Then establish a community based study team. The community committee will be expected to be at each meeting. Mr. Andrea outlined the meetings and purpose.

- Meeting 1 to set District Expectations and discuss committee role
- Meeting 2 to review the data/facts
- Meeting 3 to Benchmark/inspiration – presentations of other K-12 facilities and/or tour facilities in other districts
- Meeting 4 – Review options
- Meeting 5 – Develop community based recommendation that will be presented to the Board

#### **Action Items**

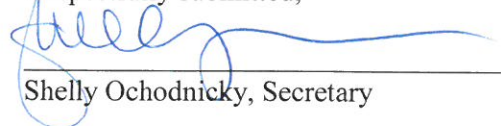
The Board and Superintendent Tuttle will develop the “Why” statement. Superintendent Tuttle asked Board members to recommend names of community members and provide a list of names to her by next week.

#### **Adjournment**

Moved by Mowen, supported by Ochodnicky to adjourn at 7:00 p.m. Motion carried unanimously.

Minutes recorded by Bev White

Respectfully submitted,



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Shelly Ochodnicky, Secretary