TVUSD Code of Conduct Grades K-6



TANQUE VERDE UNIFIED SCHOOL DISTRICT CODE OF CONDUCT

The Code of Conduct provides students with district expectations for appropriate behavior ensuring a safe learning environment for all. TVUSD strives to create a culture of learning with accountability for students who choose not to follow the Code of Conduct. This Code of Conduct will be applied to all students.

Every effort is made to utilize methods of positive reinforcement concerning student behaviors. We will partner with parents to develop behavior solutions when students violate this code of conduct. School administration may increase the level of intervention using this code of conduct and the interventions described therein.

Infractions resulting in a violation of student health, safety or the law, may be referred directly to school administration or law enforcement.

In the event that questions arise regarding the Code of Conduct, please contact your site administrator. If you need further guidance, please contact the Director of Student Services at (520)749-5751.

Please see the following link for board policy on suspension. <u>https://policy.azsba.org/asba/browse/tangueverde/tangueverde/JKD</u>

Under no circumstances does the Tanque Verde Unified School District tolerate behavior from students or staff members which promotes the negative depiction of any person or group of people. Racism, discrimination and any form of harassment are unacceptable at our schools.

TVUSD's Non-Discrimination Notice can be found on our website on the following link: <u>https://www.tangueverdeschools.org/Non-DiscriminationPolicv1.aspx</u>

Levels with Possible Consequences

	Possible Consequences
Level 1 = 1 point	Parent Notification and Conference Request
	Conference
	Confiscation of Contraband (required)
	Student Verbal or Written Apology
	Referred to an Outside Agency
	Detention
	Privileges Suspended or Revoked
	Restitution
	Behavior Contract, Behavior Intervention Plan
Level 2 = 2 points	Any action from the prior level may also be imposed
	Short-Term In School Action
Level $3 = 3$ points	Any action from the prior level may also be imposed
	Short Term Suspension (1-10 Days)
Level $4 = 5$ points	Any action from the prior level may also be imposed
	Long Term Suspension (Out of school Suspension with a required Long Term Suspension Hearing)
Level $5 = 6$ points	Any action from the prior level may also be imposed
	Long Term Suspension (Out of school Suspension with a required Long Term Suspension Hearing)

Each disciplinary infraction carries a point value. An accumulation of 6 points or more in the duration of a school year may result in an administrative recommendation for long-term suspension. An administrative recommendation may include a 10-day suspension pending a long-term suspension hearing.

• Suspending administrators can request that the superintendent approve additional consequences beyond measures listed above or can request action from a higher level consequence for unique cases.

Required Actions

	1st occurrence	Additional occurrence
Using, possessing, or distributing alcohol, drugs, or other controlled substances or paraphernalia	Long Term Suspension Hearing Law enforcement notified	Expulsion Hearing Law enforcement notified
Selling drugs, or other controlled substances or paraphernalia	Expulsion Hearing required Law enforcement notified	Expulsion Hearing Law enforcement notified
Assault Intentionally causing harm	Long Term Suspension Hearing Law enforcement notified	Expulsion Hearing Law enforcement notified
Hate Crime	Long Term Suspension Hearing Law enforcement notified	Expulsion Hearing Law enforcement notified
Firearms	Expulsion Hearing required by law Law enforcement notified	Expulsion Hearing required by law Law enforcement notified
Bomb Threat	Expulsion Hearing required by law Law enforcement notified	Expulsion Hearing required by law Law enforcement notified

Violations

AGGRESSION	Action Level
Verbal or Non Verbal Provocation	1
Language or gestures used to incite people or altercations	
Recklessness	1
Careless behavior that poses a threat to health or safety	
Minor Aggressive Act	2
Non serious but inappropriate physical contact	
Other Aggression	3
Intentional serious and inappropriate physical contact	
Disorderly Conduct	3
Endangerment	3
Students put themselves or others at risk of serious injury or death.	
Fighting	3
<u>Mutual participation</u> in aggressive act or physical altercation.	
Assault	4
Intentionally causing harm	
Aggravated Assault	5
	Expulsion
	Hearing
	Required
	Mandatory
	report to law
	enforcement
OTHER VIOLATIONS	Action Level
Dress Code Violation	1
Public Display of Affection	1
Other Violation of School Policies and Regulations	1
Inappropriate Language	2
Contraband	2
Combustible	2
Disruption	2
Gambling	2
Defiance or disrespect towards authority and non compliance	2
Negative group affiliation/Illegal organization	3
ALCOHOL, TOBACCO AND OTHER DRUG VIOLATIONS	Action Level
Using, possessing, or distributing alcohol, or other controlled substances or paraphernalia	4 See required actions
Selling a controlled substance including marajuana or THC	5 See required
	actions

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Tobacco (including vape pens and e-cigarettes)	3
1st offense w/no evidence of illicit drugs Long Term hearing is not required Tanque Verde Unified School District, inclusive of all its buildings and property, shall be tobacco free 24 hours a day, 365 days per year. This includes all days when school is not in session and all events and other activities not associated with, or sponsored by, the school.	
<i>Possession or use of tobacco products, or electronic cigarettes by students on District property, in District vehicles and at school-sponsored events (whether on or off District property) is prohibited at all times.</i>	
DISHONESTY	Action Level
Cheating	2
Forgery	2
Lying	2
Plagiarism	2
HARASSMENT AND THREAT, INTIMIDATION	Action Level
Threat or Intimidation *Administrators may treat incidents of threats at a Level 4 as appropriate to the situation.	3
Bullying	3
Harassment, nonsexual	3
Harassment, sexual without contact	3
Harassment, sexual with contact	4 Mandatory report to law enforcement
Ethnic/Racial Slurs/Hate Speech	3
Hate Crime	4 Mandatory report to law enforcement
Hazing	3
SCHOOL THREAT OR INTERFERENCE	Action Level
Fire Alarm Misuse	4
Bomb Threat	5 Expulsion Hearing Required Expulsion required by law

Chemical or Biological Threat	5
	5 Expulsion
	Hearing
	Required
	Expulsion
	required by
	law
Other school threat	5
	Expulsion
	Hearing
	Required
	Expulsion
	required by
	law
SEXUAL OFFENSES	Action Level
**Federal law imposes limitations on school district discipline pertaining to allegations of sexual behavior. See Policy ACAA and Regulation ACAA-R in the appendix.	
Harassment, sexual without contact	3
Harassment, sexual with contact	4
	Mandatory
	Report to Law
	enforcement
Pornography	3
TECHNOLOGY, IMPROPER USE OF	Action Level
Telecommunication Device including smart watches	2
Other technology	2
Computer	3
Network Violation	3
THEFT	Action Level
Petty Theft	2
Theft-School Property or Non-School Property	3
Robbery	4
TRESPASSING: VANDALISM OR CRIMINAL DAMAGE	Action Level
Trespassing	2
Graffiti or Tagging	2
Vandalism of Personal Property	3
Vandalism of School Property	3
POSSESSION OF WEAPONS AND DANGEROUS ITEMS	Action Level
Dangerous Items	3
Other Weapons	4

Simulated Firearm	3
Firearms	Expulsion Hearing Required Expulsion required by law Mandatory report to law enforcement

Administrative Resource

AGGRESSION	
Violation	Action Level
Provocation (verbal or nonverbal)	1
Use of language or gestures that may incite another person or other people to fight.	
Recklessness	1
Unintentional, careless behavior that may pose a safety or health risk for yourself or for others	
Minor Aggressive Act	2
Student engages in intentional, non-serious but inappropriate physical contact such as, but not limited to: hitting, poking, pulling, pushing, tripping, pulling a chair out from underneath another person, or other behaviors that demonstrate low level hostile conduct.	
Other Aggression	3
Includes other acts of aggression not specifically listed within the Aggression section including, but not limited to, intentional, serious and inappropriate physical contact including, but not limited to, any example listed under "Minor Aggressive Act" that may result in a serious physical injury.	
Disorderly Conduct	3
 Engaging in any one of the following acts where there is clear evidence the student intended to disturb, or knew that he or she disturbed, the peace or quiet of a school, neighborhood, family or person: 1. Engaging in violent or seriously disruptive behavior. 2. Using abusive or offensive language or gestures to any person present in a manner likely to provoke immediate physical retaliation by such person. 3. Making any protracted commotion, utterance or display with the intent to prevent the transaction of the business of a lawful meeting, gathering or procession. 4. Refusing to obey a lawful order to disperse issued to maintain public safety. 5. Recording/distributing fights on any social media outlet. 	
Endangerment Students recklessly put themselves or another person at substantial risk of imminent death or serious physical injury through acts such as, but not limited to: rock throwing, skateboarding on campus, etc.	3
Fighting	3
Mutual participation in any form of physical altercation or aggression.	
Assault	4
A person commits assault by: (1) Intentionally, knowingly or recklessly causing any physical injury to another person; or (2) Intentionally placing another person in reasonable apprehension of imminent physical injury; or (3) Knowingly touching	

another person with the intent to injure, insult or provoke such person. (see A.R.S. § 13-1203)	
Aggravated Assault A person commits aggravated assault if the person: 1. Causes serious physical injury to another. 2. Uses a deadly weapon or dangerous instrument. 3. Commits the assault by any means of force that causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ or part or a fracture of any body part. 4. Commits the assault while the victim is bound or otherwise physically restrained or while the victim's capacity to resist is substantially impaired. 5. Commits assault and the person is in violation of an order of protection. 6. Commits the assault knowing or having reason to know that the victim is any of the following: law enforcement officer, prosecutor, firefighter, EMT/Paramedic engaged in official duties, teacher or any school employee on school grounds, on grounds adjacent to the school or in any part of a building or vehicle used for school purposes, teacher or school nurse visiting a private home in the course of the teacher's or nurse's professional duties or any teacher engaged in any authorized and organized classroom activity held on other than school grounds. (see A.R.S. § 13-1204)	5 Mandatory report to law enforcement

OTHER VIOLATIONS OF SCHOOL POLICIES	
Violation	Action Level
Dress Code Violation	1
Student wears clothing that does not fit within the dress code guidelines stated by	
school or district policy.	
Public Display of Affection	1
Inappropriate displays of affection. (i.e. kissing)	
Other Violation of School Policies and Regulations Other violations of written school, or district-wide, policy or regulation.	1
Language (verbal or nonverbal), Inappropriate Student delivers verbal or nonverbal messages that include swearing, name calling, or use of words or gestures in an inappropriate way.	2
Contraband Items stated in school policy as prohibited because they may disrupt the learning environment.	2
Combustible Student is in possession of substance or object that is readily capable of causing bodily harm or property damage. (e.g. matches, lighters)	2
Disruption Student engages in behavior causing a substantial interruption in a class or activity including, but not limited to, loud talking, yelling, or screaming; noise with materials; throwing objects; or out-of-seat behavior.	2
Gambling To play games of chance for money or to bet a sum of money.	2
Defiance or Disrespect Towards Authority and Non Compliance Student engages in repeated behavior including, but not limited to, refusal to follow directions, or talking back, or swearing at a staff member, or delivering socially rude interactions.	2
Negative Group Affiliation / Illegal Organization Student participates in anti-social organizations, secret societies, criminal street gangs, and other sets of individuals. This includes wearing of symbolic apparel, making gestures, writing on and marking of property, or altering of personal appearance to symbolize membership in an organization with a history of, or determined to be, a disruption to teaching and learning.	3

ATTENDANCE POLICY VIOLATION	
Violation	Action Level
Other Attendance Violations Examples: leaving school, without signing out in the main office; leaving school at lunch, without a pass; obtaining a pass to go to a certain place and not reporting there; becoming ill and going home or staying in the restroom, instead of reporting to the nurse's office; or coming to school, but not attending classes.	1
Tardy Arriving at school or class after the scheduled start time.	1
Unexcused Absence When a student is not in attendance for an entire day and does not have an acceptable excuse.	1
Leaving School Grounds without Permission Leaving school grounds or being in an "out-of-bounds" area during regular school hours without permission of the principal or principal designee.	1
Truancy When a child between 6-16 years of age has an unexcused absence for at least one class period during the day.	1

DISHONESTY	
Violation	Action Level
Cheating To intentionally share with another, or take from another, intellectual property for the purpose of deceit or fraud, or to take or steal intellectual property from another with or without their knowledge and present it as the student's own.	2
Forgery Falsely and fraudulently making or altering a document, including hall passes and parent signatures.	2
Lying To make an untrue statement with intent to deceive or to create a false or misleading impression.	2
Plagiarism To steal and pass off the ideas or words of another as one's own, including material obtained online.	2

HARASSMENT AND THREAT, INTIMIDATION	
Violation	Action Level
Threat or Intimidation	3
When a person indicates, by words or conduct, the intent to cause physical injury or serious damage to a person or their property, or intentionally places another person in reasonable apprehension of imminent physical injury. This may include threats or intimidation that occurs online or through a telecommunication device. (see A.R.S. § 13-1202). *Administrators may treat incidents of threats at a Level 4 as appropriate to the situation.	

Bullying Bullying is the repeated intimidation of students by the real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or through attacks on the property of another. It may include, but not be limited to actions such as verbal taunts, name-calling and put-downs, including ethnicity, sex, gender, body shaming, verbal put-downs, and extortion of money or possessions. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); non-verbal/ cyber-bullying (e.g., text messages, email, social networking-such as, but not limited to "SnapChat" or "TikTok"); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships).	3
 Harassment, nonsexual A person commits harassment if, with intent to harass or with knowledge that the person is harassing another person or group of people: 1. Anonymously or otherwise communicates or causes a communication with another person by verbal, electronic, or written means in a manner that harasses. Harassment includes but is not limited to actions such as extortion of money or possessions, and verbal taunts. 2. Repeatedly commits an act or acts that harass another person. 3. On more than one occasion makes a false report to a law enforcement, credit or social service agency. (see A.R.S. § 13-2921) 4. Stalking- Following another person in or about a public place for no legitimate purpose after being asked to desist. 	3
Ethnic/Racial Slurs/Hate Speech Any communication that disparages a person or group on the basis of some characteristic including but not limited to race, gender, ethnicity, religion or sexual orientation.	3
Hate Crime Any criminal act motivated by prejudice on the basis of some characteristic including but not limited to race, gender, ethnicity, religion or sexual orientation.	4 Mandatory report to law enforcement
Hazing "Hazing" means any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply: 1. The act was committed in connection with an initiation into, an affiliation with or the maintenance of membership in any organization that is affiliated with an educational institution. ("Organization" means an athletic team, association, order, society, corps, cooperative, club or other similar group that is affiliated with the school and whose membership consists primarily of students enrolled at the school.). 2. The act contributes to a substantial risk of potential physical injury, mental harm or degradation or causes physical injury, mental harm or personal degradation. (see A.R.S. § 15-2301) <i>*Administrators may treat incidents of hazing at a Level 4 as appropriate to the</i> <i>situation.</i>	3

SCHOOL THREAT OR INTERFERENCE

Definitions

Threatening an educational institution (School Threat) means to interfere with or disrupt an educational institution by doing any of the following:

1. For the purpose of causing, or in reckless disregard of causing, interference with or disruption of an educational institution, threatening to cause physical injury to any employee of an educational institution or any person attending an educational institution.

2. For the purpose of causing, or in reckless disregard of causing, interference with or disruption of an educational institution, threatening to cause damage to any educational institution, the property of any educational institution, the property of any employee of an educational institution or the property of any person attending an educational institution.

3. Going on or remaining on the property of any educational institution for the purpose of interfering with or disrupting the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property by others.

4. Refusing to obey a lawful order to leave the property of an educational institution. NOTE: "interference with or disruption of" includes only those acts that might reasonably lead to the evacuation or closure of a school property or to the postponement, cancellation, or suspension of any class or other school activity (though actual evacuation, closure, postponement, cancellation or suspension is not required).

Action Level
4
5
Expulsion
required by law
5
Expulsion
required by law
5
Expulsion
required by law

SEXUAL OFFENSES

**Federal law imposes limitations on school district discipline pertaining to allegations of sexual behavior. See Policy ACAA and Regulation ACAA-R in the appendix.

	Action Louis
Violation	Action Level
Harassment, Sexual Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, graphic, written, or physical conduct of a sexual nature where such conduct has the purpose or effect of creating an intimidating, hostile, or offensive educational environment. Sexual harassment can include non-verbal forms (e.g., "sexting," tweeting, or otherwise sending messages through networking sites and/or	3
telecommunication devices), or physical conduct of a sexual nature. Pornography	3
Pornography is the sexually explicit and obscene depiction of persons, in words or images. Examples: viewing and/or sharing nude or sexually-charged images (non-art, non-educational) of people in books, magazines, electronic devices, or on the internet; using an electronic device to send or receive nude images,	
partially-nude images, or images that are sexual in nature ("i.e. sexting"), or drawing nude images, partially-nude images, or images that are sexual in nature that have no redeeming educational value.	

Harassment, Sexual with contact Sexual harassment that includes physical contact.	4 Mandatory report to law enforcement
Indecent Exposure or Public Sexual Indecency A violation of A.R.S. § 13-1402 Indecent exposure, § 13-1403 Public sexual indecency, or engaging in other sexual acts. Examples: public urination, streaking, masturbation, "peeping tom" (including taking photos or videotaping), exposing another student's private parts, or engaging in intercourse, or oral sex.	4 Mandatory report to law enforcement

TECHNOLOGY, IMPROPER USE OF Violation Action Level **Telecommunication Device** 2 Use of personal telecommunications devices, including cell phones and smart watches is not permitted during the school day. Phones and watches should be put away until the school day is over. The principal shall establish additional guidelines appropriate to campus needs. Students violating the policy may have the electronic device confiscated and be subject to disciplinary action. Any search of the contents of an electronic device shall be by an administrator in accordance with the Guidelines for Students Rights and Responsibilities. (see Policy JICJ) Examples: Use of telecommunication devices (cell phones, pagers, smart watches, etc.) for non-instructional purposes. **Unauthorized Videos and Photos** 3 Students may not take or share unwanted pictures, videos, or make recordings of other students or staff members with their cell phones or any other device. Other Technology Examples: 2 Gaming systems, iPods, iPads, Tablets, etc. 3 **Computer Examples:** Use of school computers for non-instructional purposes, copyright or trademark infringement, knowingly uploading or downloading destructive or malicious programs or software, loading personal software or disks onto school computers without permission of an administrator, vandalism of computers or computer equipment. **Network Violation** 3 Examples: use of computer network for non-instructional purpose, knowingly uploading or downloading destructive or malicious programs or software, sharing passwords, attempting to read, delete, copy or modify the email of other users, accessing secure areas other than for educational purposes, transmitting material information or software in violation of any district policy or regulation, local, state or federal law or regulation, or tampering with or misuse of the computer networking system or taking any other action inconsistent with this regulation will be viewed as a network violation.

THEFT	
Violation	Action Level
Petty Theft	2
Thefts for cash, or property, valued under \$100.	
Theft – School Property or Non-School Property A person commits theft if, without lawful authority, the person knowingly: b. Controls property of another with the intent to deprive the other person of such property; or c. Converts for an unauthorized term or use of services or property of another entrusted to the defendant or placed in the defendant's possession for a limited, authorized term or use; or d. Obtains services or property of another by means of any material misrepresentation with intent to deprive the other person of such property or services; or e. Comes into control of lost, mislaid or misdelivered property of another under circumstances providing means of inquiry as to the true owner and appropriates such property to the person's own or another's use without reasonable efforts to notify the true owner; or f. Controls property of another knowing or having reason to know that the property was stolen; or g. Obtains services known to the defendant to be available only for compensation without paying or an agreement to pay the compensation or diverts another's services to the person's own or another's benefit without authority to do so. (see A.R.S. § 13-1802)	3
Burglary or Breaking and Entering Entering or remaining unlawfully in or on the personal property of another, a classroom, a residential structure or yard or a nonresidential structure or in a fenced commercial property with the intent to commit any theft or any felony therein. (see A.R.S. § 13-1506 - § 13-1507)	4
Robbery A person commits robbery if in the course of taking any property of another from his person or immediate presence and against his will; such person threatens or uses force against any person with intent either to coerce surrender of property or to prevent resistance to such person taking or retaining property. (see A.R.S. § 13-1902)	4

TRESPASSING: VANDALISM OR CRIMINAL DAMAGE

Definitions

Criminal damage: Willful destruction or defacement of school property, commercial property located on school property, or personal property of another person, so as to substantially impair its function or value in an amount of five thousand dollars or more. Administrators may consider acts of vandalism that result in damages exceeding \$5,000 in value at a Level 4.

Examples: Substantial destruction of copy machines, school vehicles, student vehicles, or certain technology, science, or computer equipment.

Violation	Action Level
Trespassing	2
To enter or remain on a public school campus or school board facility without authorization or invitation and with no lawful purpose for entry. This includes students under suspension or expulsion and unauthorized persons who enter or remain on a campus or school board facility after being directed to leave by the chief administrator or designee of the facility, campus or function.	
Graffiti or Tagging	
Writing on walls; drawings or words that are painted or sprayed on walls and/ or other surfaces that can be easily removed with soap or cleaner.	2
Vandalism of Personal property Willful destruction or defacement of personal property.	3

Vandalism of School Property	3
Willful destruction or defacement of school property. Examples: Destroying	-
computer records, carving initials or words in desktop, spray painting on v	walls, or
damaging vehicles.	

WEAPONS AND DANGEROUS ITEMS (POSSESSION OF)		
Violation	Action Level	
Dangerous Items Knife with a blade length of less than 2.5 inches, airsoft gun, b.b.gun, laser pointer, letter opener, mace/pepper spray, paintball gun, pellet gun, razor blade/box cutter, simulated knife, taser or stun gun, tear gas, firecrackers, smoke and stink bombs, gas, lighter fluid, and other dangerous items (anything that under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury). Mandatory report to law enforcement if under the circumstances in which it is used, attempted to be used or threatened to be used or threatened to be used is readily capable of causing death or serious physical injury.	3	
Other Weapons	4	
Examples: Billy club, brass knuckles, knife with a blade length of at least 2.5 inches, nunchakus. Mandatory report to law enforcement if under the circumstances in which it is used, attempted to be used or threatened to be used the item is readily capable of causing death or serious physical injury.		
Simulated Firearm Possession of a simulated firearm made of plastic, wood, metal or any other material which is a replica, facsimile, or toy version of a firearm. If the simulated firearm is used to threaten or intimidate, the violation will be considered a level 4.	3	
Firearms Except as provided in subsection B, an unemancipated person who is under eighteen years of age and who is unaccompanied by a parent, grandparent or guardian, or a certified hunter safety instructor or certified firearms safety instructor acting with the consent of the un-emancipated person's parent or guardian, shall not knowingly carry or possess on his person, within his immediate control, or in or on a means of transportation a firearm in any place that is open to the public or on any street or highway or on any private property except private property owned or leased by the minor or the minor's parent, grandparent or guardian. (see A.R.S §13- 3111(A)) "Firearm" means any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive. Firearm does not include a firearm in permanently inoperable condition. (see A.R.S § 13-3101) "Other Firearms" –Firearms other than handguns, rifles or shotguns including:-any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any weapon described above; Any firearm muffler or firearm silencer; Any destructive device, which includes: Any explosive, incendiary, or poison gas: Bomb; Grenade; Rocket having a propellant charge of more than four ounces; Missile having an explosive or incendiary charge of more than one-quarter ounce, Mine or similar device. Any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter. Any combination or parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled. (see 18 U.S.C. 921) NOTE: This definition	5 Expulsion required by law Mandatory report to law enforcement	