

SHIPPENSBURG AREA SCHOOL DISTRICT

REQUEST FOR

PRIVATE TRANSPORTATION FORM

The present school policy states that under most circumstances, a student will not be transported in private cars for any reason. If there is a necessity for private travel to or from an event the **parent or guardian** must make such a written request to the Principal prior to the trip and receive written approval. The student will only be released to a parent or guardian for private transportation. This approval must be presented to the principal before they can release the student to the parent(s).

Student _____ Date of Event _____

Parent(s) or Guardian(s) _____ Sport _____

Parent(s) Phone Number _____

Location of Event _____

Who will be the designated person transporting your son/daughter?

Reason for requesting private transportation _____

Parent(s)/Guardian(s) signature _____ Date _____

Approved Disapproved (circle one)

Principal/Athletic Director _____

Date _____