

# AGENDA

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

February 28, 2017

6:00 P.M.

### THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

### ITEMS FOR CONSENT

#### 5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. January 24, 2017, 4:30 p.m. – School Board Workshop
- b. January 24, 2017, 6:00 p.m. - Regular School Board Meeting
- c. February 2, 2017, 5:00 p.m. – School Board Workshop
- d. February 13, 2017, 6:00 p.m. – School Board Workshop
- e. February 16, 2017, 6:00 p.m. – School Board Workshop
- f. February 20, 2017, 6:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommends approval.

#### 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) **SEE PAGE #4**

- a. Personnel 2016 – 2017

ACTION REQUESTED: The Superintendent recommends approval.

- b. 2017- 2018 Calendars – **SEE PAGE #6**

ACTION REQUESTED: The Superintendent recommends approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment No. 5 – **SEE PAGE #10**

Fund Source: 110  
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

8. STUDENT MATTERS – **SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #30-1617-0051

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #31-1617-0071

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #33-1617-0071

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

Case #34-1617-0091

ACTION REQUESTED: The Superintendent recommends approval.

- e. Student Expulsion – See back-up material

Case #35-1617-0071

ACTION REQUESTED: The Superintendent recommends approval.

- f. Student Expulsion – See back-up material

Case #37-1617-0051

ACTION REQUESTED: The Superintendent recommends approval.

- g. Student Expulsion – See back-up material

Case #39-1617-0051

ACTION REQUESTED: The Superintendent recommends approval.

9. SCHOOL FACILITY/PROPERTY

- a. Annual Comprehensive Safety Inspection - **SEE PAGE #41**

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

10. EDUCATIONAL ISSUES

- a. School Field Trip Requests (Out-of-State) West Gadsden High School  
**SEE PAGE #86**

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

11. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Approval of Job Descriptions – **SEE PAGE #90**

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. FACILITIES UPDATE

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

14. SCHOOL BOARD REQUESTS AND CONCERNS

15. ADJOURNMENT

# The School Board of Gadsden County



**ROGER P. MILTON**  
SUPERINTENDENT OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA 32351  
TEL: (850) 627-9651  
FAX: (850) 627-2760  
[www.gcps.k12.fl.us](http://www.gcps.k12.fl.us)

*"Building A Brighter Future"*

February 28, 2017

The School Board of  
Gadsden County, Florida  
Quincy, Florida 32351

Dear School Board Members:

**I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.**

## **Item 6A Instructional and Non-Instructional Personnel 2016-2017**

The following reflects the total number of full-time employees in this school district for the 2016-2017 school term, as of February 28, 2017.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees February 2017</u>
Classroom Teachers and Other Certified	120 & 130	410.00
Administrators	110	51.00
Non-Instructional	150, 160, & 170	<u>399.00</u>
		860.00

Sincerely,

Roger P. Milton  
Superintendent of Schools

Audrey Lewis  
DISTRICT NO. 1  
Havana, FL 32333  
Midway, FL 32343

Steve Scott  
DISTRICT NO. 2  
Quincy, FL 32351  
Havana, FL 32333

Isaac Simmons, Jr.  
DISTRICT NO. 3  
Chattahoochee, FL 323324  
Greensboro, FL 32330

Charlie D. Frost  
DISTRICT NO. 4  
Gretna, FL 32332  
Quincy, FL 32352

Tyrone Smith  
DISTRICT NO. 5  
Quincy, FL 32351

**AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2016/2017****INSTRUCTIONAL**

<u>Annual</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Dabady, Jean	EGHS	Teacher	02/06/2017
Garrett, Blake	WGHS	Teacher	01/31/2017
Hill, Victoria	JASMS	Teacher	01/25/2017
Husvar, Jennifer	WGHS	Teacher	02/09/2017
Pierre, Precillia	EGHS	Teacher	02/06/2017
Pridgen, Matthew	GWM	Teacher	02/06/2017
Weeks, James	GTI	Teacher	01/24/2017

**NON-INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Dantley, Dominique	Transportation	Bus Driver	02/09/2017
Holloway, Lucius	Transportation	Bus Driver	02/13/2017

**REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**

<u>LEAVE</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
McMillian, Angel	CES/Teacher	03/08/2017	04/28/2017

<u>RESIGNATION</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Canidate, Jacquelin	CPA	Teacher	01/27/2017
Hobley, Shawnda	CPA	Secretary	02/03/2017
Rumph, Tameka	CES	Counselor	02/14/2017
Shaw, Tammy	GBES	Teacher	01/23/2017
Williams, Jennifer	GWM	Teacher	01/10/2017

<u>TRANSFERS</u>	<u>Location/Position</u>	<u>Location/Position</u>	<u>Effective Date</u>
<u>Name</u>	<u>Transferring From</u>	<u>Transferring To</u>	
Betsey, Antwan	GRES/Custodian	SSES/Custodian	02/01/2017
Sims, Jamal	WGHS/Teacher	JASMS/Teacher	01/30/2017
Striplin, Joseph	WGHS/Behavior Specialist	EGHS/Behavior Specialist	02/06/2017

<u>TERMINATIONS</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Clark, Clayton	WGHS	Education Paraprofessional	01/23/2017
White, Breterra	HMS	Teacher	01/30/2017

<u>OUT-OF-FIELD</u>	<u>Location</u>	<u>Out of Field Area</u>	<u>No. of Period</u>
Garrett, Blake	WGHS	Language Arts	All
Husvar, Jennifer	WGHS	Business Education	All

**Substitutes**  
 Arnold, Angel  
 Ash, Janarvis  
 Harrison, Patrice  
 Hill, Victoria  
 King, Marcelete  
 Williams, Wiley

<u>SFS/Custodial</u>	<u>Bus Driver</u>
Bowe, Carolyn	Auber, John
Murray, Mary	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 6b

**DATE OF SCHOOL BOARD MEETING:** February 28, 2017

**TITLE OF AGENDA ITEM:** 2017-2018 Calendars

**DIVISION:** Administration

       This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

Approval is being requested for the proposed 2017-2018 Student, Teacher and Twelve Month calendars.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Pink Hightower, Ph.D.

**POSITION:** Deputy Superintendent

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INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

       Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

Gadsden County School District  
2017-2018 Student Calendar (180 days)

2017

August	14	Students return to school	14
September	4	Students out of school (Labor Day)	20
October	13	End of 1 <sup>st</sup> Nine Weeks (44 days)	
	16	Students out of school (Teacher Planning/Inservice Day)	21
November	10	Students out of school (Veterans Day Observed)	
	20-24	Students out of school (Thanksgiving Holidays)	16
December	15	End of 2 <sup>nd</sup> Nine Weeks (38 days) End of 1 <sup>st</sup> Semester (82 days)	
	18-29	Students out of school (Christmas Holidays)	11
2018			
January	1	Students out of school (New Year's Day)	
	2	Students out of school (Teacher Planning Day)	
	3	Students return to school	
	15	Students out of school (Martin L. King Day)	20
February			20
March	8	End of 3 <sup>rd</sup> Nine Weeks (46 days)	
	9	Students out of school (Teacher Planning Day)	
	12-16	Students out of school (Spring Break)	
	30	Students out of school (Teacher Paid Holiday)	15
April			21
May	28	Students out of school (Memorial Day)	
	31	Last day of school for students End 4 <sup>th</sup> Nine weeks (52 days) End 2 <sup>nd</sup> Semester (180 days)	22

180 Days

Gadsden County School District  
2017-2018 Teacher Calendar (190 work days, 6 paid holidays)

2017

August	7	Teachers report to work	
	7-11	Pre-Planning	19
September	4	Teachers non-work day (Labor Day)	20
October	16	Teacher Planning/Inservice Day	22
November	10	Teachers non-work day (Veterans Day Observed)	
	20-21	Teachers Paid Holidays (2 days)	
	22-24	Teachers non-work day (Thanksgiving)	18
December	18-19	Teacher Paid Holidays (2 days)	
	20-29	Christmas Holidays	11
2018			
January	1	Teachers non-work day (New Years)	
	2	Teachers return to work/Teacher Planning Day	
	15	Teachers non-work day (Martin L. King Day)	21
February			20
March	9	Teacher Planning Day	
	12-16	Teachers non-work days (Spring Break)	
	30	Teacher Paid Holiday (1 day)	17
April			21
May	28	Teachers non-work day (Memorial Day)	21
June	1, 4-5	Post Planning	
	6	Teacher Paid Holiday (1 day)	6

196 days  
Includes Paid Holidays

Teacher Paid Holidays  
November 20, 2017  
November 21, 2017  
December 18, 2017  
December 19, 2017  
March 30, 2017  
June 6, 2017



Gadsden County School District  
Twelve Month Employees (240 days)

2017

July	4	Non-work day (Independence Day)	20
August			23
September	4	Non-work day (Labor Day)	20
October			22
November	10	Non-work day (Veterans Day Observed)	
	22-24	Non-work days (Thanksgiving)	18
December	22-29	Non-work days (Christmas Holidays)	15
2018			
January	1	Non-work day (New Years)	
	15	Non-work day (Martin L. King Day)	21
February			20
March	12-16	Non-work days (Spring Break)	17
April			21
May	28	Non-work day (Memorial Day)	22
June			21

240 days

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 7a

**DATE OF SCHOOL BOARD MEETING:** February 28, 2017

**TITLE OF AGENDA ITEMS:** Budget Amendment No. 5

**DIVISION:** Finance Department

**PURPOSE AND SUMMARY OF ITEMS:** Budget Amendment

**FUND SOURCE:** 110

**AMOUNT:**

**PREPARED BY:** LaClarence Mays

**POSITION:** Budget Director

**INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER**

         Number of ORIGINAL SIGNATURES NEEDED by preparer.

**SUPERINTENDENT’S SIGNATURE:** page(s) numbered         

**CHAIRMANS’S SIGNATURE:** page(s) numbered         

**Be sure that the Comptroller has signed the budget page.**

SECTION I. ASSESSMENT AND MILLAGE LEVIES

A. Certification of Taxable Value of Property in County by Property Appraiser		1,480,890,349.00
B. Millage Levies on Nonexempt Property:		
	DISTRICT MILLAGE LEVIES	
	Nonvoted	Voted
	Total	
1. Required Local Effort	4.5310	4.5310
2. Prior-Period Funding Adjustment Millage		
3. Discretionary Operating	0.7480	0.7480
4. Additional Operating		
5. Additional Capital Improvement		
6. Local Capital Improvement	1.5000	1.5000
7. Discretionary Capital Improvement		
8. Debt Service		
TOTAL MILLS	6.7790	6.7790

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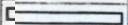
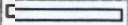
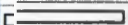
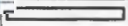










SECTION II. GENERAL FUND - FUND 100

ESTIMATED REVENUES	Account Number	
<b>FEDERAL:</b>		
Federal Impact, Current Operations	3121	
Reserve Officers Training Corps (ROTC)	3191	127,295.28
Miscellaneous Federal Direct	3199	30,114.15
Total Federal Direct	3100	157,409.43
<b>FEDERAL THROUGH STATE AND LOCAL:</b>		
Medicaid	3202	150,000.00
National Forest Funds	3255	
Federal Through Local	3280	141,615.41
Miscellaneous Federal Through State	3299	
Total Federal Through State and Local	3200	291,615.41
<b>STATE:</b>		
Florida Education Finance Program (FEFP)	3310	25,057,337.00
Workforce Development	3315	383,169.00
Workforce Development Capitalization Incentive Grant	3316	
Workforce Education Performance Incentive	3317	
Adults With Disabilities	3318	100,000.00
CO&DS Withheld for Administrative Expenditure	3323	4,371.00
Diagnostic and Learning Resources Centers	3335	
Racing Commission Funds	3341	223,250.00
State Forest Funds	3342	8,339.86
State License Tax	3343	6,000.00
District Discretionary Lottery Funds	3344	
Class Size Reduction Operating Funds	3355	5,541,488.00
Florida School Recognition Funds	3361	121,993.00
Excellent Teaching Program	3363	
Voluntary Prekindergarten Program (VPK)	3371	525,000.00
Preschool Projects	3372	
Reading Programs	3373	
Full-Service Schools Program	3378	
State Through Local	3380	
Other Miscellaneous State Revenues	3399	438,666.15
Total State	3300	32,409,614.01
<b>LOCAL:</b>		
District School Taxes	3411	7,504,916.00
Tax Redemptions	3421	12,848.00
Payment in Lieu of Taxes	3422	
Excess Fees	3423	
Tuition	3424	
Rent	3425	3,242.00
Investment Income	3430	14,782.20
Gifts, Grants and Bequests	3440	1,000.00
Adult General Education Course Fees	3461	300.00
Postsecondary Career Certificate and Applied Technology Diploma	3462	5,000.00
Continuing Workforce Education Course Fees	3463	
Capital Improvement Fees	3464	
Postsecondary Lab Fees	3465	
Lifelong Learning Fees	3466	
GED® Testing Fees	3467	
Financial Aid Fees	3468	
Other Student Fees	3469	
Preschool Program Fees	3471	
Prekindergarten Early Intervention Fees	3472	
School-Age Child Care Fees	3473	
Other Schools, Courses and Classes Fees	3479	
Miscellaneous Local Sources	3490	1,703,551.92
Total Local	3400	9,245,640.12
<b>TOTAL ESTIMATED REVENUES</b>		<b>42,104,278.97</b>
<b>OTHER FINANCING SOURCES</b>		
Loans	3720	
Sale of Capital Assets	3730	25,000.00
Loss Recoveries	3740	
<b>Transfers In:</b>		
From Debt Service Funds	3620	
From Capital Projects Funds	3630	1,300,000.00
From Special Revenue Funds	3640	
From Permanent Funds	3660	
From Internal Service Funds	3670	
From Enterprise Funds	3690	
Total Transfers In	3600	1,300,000.00
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>1,325,000.00</b>
Fund Balance, July 1, 2016	2800	3,252,018.25
<b>TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE</b>		<b>46,681,297.22</b>

## Revenue Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/REVENUE/FACILITY/PROJECT

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent	Visual Percent
110 : GENERAL FUND	191 : ROTC		1104830 : ROTC	2016 - 2017	127,295.28	0.00	0.00	0.00	127,295.28	100.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	191 : ROTC		1109990 : DISTRICT WIDE	2016 - 2017	0.00	-7,139.12	0.00	0.00	7,139.12	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	199 : MISCELLANEOUS FEDERAL DIRECT		1109990 : DISTRICT WIDE	2016 - 2017	52,925.09	52,925.09	0.00	0.00	0.00	0.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	202 : MEDICAID		1105360 : MEDICAID REIMB	2016 - 2017	150,000.00	7,252.77	0.00	0.00	142,747.23	95.16	<div style="width: 95.16%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1104860 : REQUIRED FINGERPRINTS	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1105050 : DVR ESE EMPLOYMENT SPECIALISTS	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1105555 : SSTRIDE	2016 - 2017	16,666.67	0.00	0.00	0.00	16,666.67	100.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1109990 : DISTRICT WIDE	2016 - 2017	41,412.49	48,612.49	0.00	0.00	-7,200.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1125240 : AMERICORPS 2015-2016 CASH	2016 - 2017	153,647.15	153,647.15	0.00	0.00	0.00	0.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	280 : FEDERAL THROUGH LOCAL		1125245 : AMERICORPS 2016-2017 GRANT	2016 - 2017	17,806.16	17,806.16	0.00	0.00	0.00	0.00	<div style="width: 100%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	310 : FLA. EDU. FINANCE PROG (FEFP)		1109990 : DISTRICT WIDE	2016 - 2017	25,057,337.00	15,936,754.00	0.00	0.00	9,120,583.00	36.40	<div style="width: 36.40%; height: 10px; background-color: #ccc;"></div>

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent	Visual Percent
110 : GENERAL FUND	315 : WORKFORCE DEVELOPMENT		1190062 : WORKFORCE DEVELOPMENT	2016 - 2017	383,169.00	239,475.00	0.00	0.00	143,694.00	37.50	
110 : GENERAL FUND	318 : ADULTS WITH DISABILITIES		1190565 : ADULTS W/ DISABILITIES	2016 - 2017	8,000.00	8,000.00	0.00	0.00	0.00	100.00	
110 : GENERAL FUND	318 : ADULTS WITH DISABILITIES	9001 : GADSDEN COUNTY PUBLIC SCHOOLS	1190561 : ADULTS W/ DISABILITIES 16-17	2016 - 2017	100,000.00	21,250.00	0.00	0.00	78,750.00	78.75	
110 : GENERAL FUND	323 : CO & DS WITHELD FOR ADM EXP		1109990 : DISTRICT WIDE	2016 - 2017	4,371.00	0.00	0.00	0.00	4,371.00	100.00	
110 : GENERAL FUND	341 : RACING COMMISSION FUNDS		1109990 : DISTRICT WIDE	2016 - 2017	223,250.00	111,625.00	0.00	0.00	111,625.00	50.00	
110 : GENERAL FUND	342 : STATE FOREST FUNDS		1109990 : DISTRICT WIDE	2016 - 2017	8,339.86	4,417.40	0.00	0.00	3,922.46	57.65	
110 : GENERAL FUND	343 : STATE LICENSE TAX		1109990 : DISTRICT WIDE	2016 - 2017	12,604.49	12,740.62	0.00	0.00	-136.13	0.00	
110 : GENERAL FUND	355 : CLASS SIZE REDUCTION		1105950 : CLASS SIZE REDUCTION	2016 - 2017	5,541,488.00	3,239,354.00	0.00	0.00	2,302,134.00	41.54	
110 : GENERAL FUND	361 : SCHOOL RECOGNITION FUNDS		1105120 : SCHOOL RECOGNITION	2016 - 2017	285,353.00	285,353.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	371 : Voluntary Pre-K Program		1105610 : VOLUNTARY PRE-K	2016 - 2017	525,000.00	262,871.07	0.00	0.00	262,128.93	49.93	
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1106670 : District Instru Leader and Faculty Development Grant 2016-2017	2016 - 2017	17,857.00	0.00	0.00	0.00	17,857.00	100.00	
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1107777 : DIST. INSTRU LEAD AND FACU DG	2016 - 2017	0.00	13,392.75	0.00	0.00	-13,392.75	0.00	
110 : GENERAL FUND	390 : MISCELLANEOUS STATE REVENUE		1109990 : DISTRICT WIDE	2016 - 2017	2,964.95	3,068.95	0.00	0.00	-104.00	0.00	
110 : GENERAL FUND	399 : OTHER MISCELLANEOUS STATE REV		1100300 : BEST AND BRIGHTEST SCHOLARSHIP	2016 - 2017	61,352.19	61,352.19	0.00	0.00	0.00	0.00	

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent	Visual Percent
110 : GENERAL FUND	399 : OTHER MISCELLANEOUS STATE REV		1106800 : WGHS RETROFIT HURRICANE GRANT	2016 - 2017	119,005.00	119,005.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	411 : DISTRICT SCHOOL TAXES		1109990 : DISTRICT WIDE	2016 - 2017	7,504,916.00	6,299,102.27	0.00	0.00	1,205,813.73	16.07	
110 : GENERAL FUND	413 : DISTRICT LOCAL CAPITAL IMP TAX		0999 : DISTRICT WIDE	2016 - 2017	28,558.44	28,558.44	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	421 : TAX REDEMPTIONS		1109990 : DISTRICT WIDE	2016 - 2017	12,848.00	0.00	0.00	0.00	12,848.00	100.00	
110 : GENERAL FUND	425 : RENT		1104550 : FACILITY RENTAL	2016 - 2017	5,542.00	5,542.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	431 : INTEREST ON INVESTMENTS		1109990 : DISTRICT WIDE	2016 - 2017	19,714.17	19,714.17	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	440 : GIFTS, GRANTS, AND BEQUESTS		1104020 : HOMELESS DONATIONS	2016 - 2017	1,000.00	0.00	0.00	0.00	1,000.00	100.00	
110 : GENERAL FUND	461 : ADULT GENERAL ED. COURSE FEES		1109990 : DISTRICT WIDE	2016 - 2017	300.00	0.00	0.00	0.00	300.00	100.00	
110 : GENERAL FUND	462 : POSTSECONDARY VOC COURSE FEE		1109990 : DISTRICT WIDE	2016 - 2017	5,000.00	4,536.00	0.00	0.00	464.00	9.28	
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104630 : CERTIFICATE RENEWALS	2016 - 2017	600.00	600.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104640 : DIPLOMA & COPY CHARGES	2016 - 2017	470.09	495.09	0.00	0.00	-25.00	0.00	
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104860 : REQUIRED FINGERPRINTS	2016 - 2017	985.00	985.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1104970 : E RATE	2016 - 2017	354,239.75	360,390.90	0.00	0.00	-6,151.15	0.00	
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1105210 : ITFS LEASE/ITV	2016 - 2017	17,503.26	17,503.26	0.00	0.00	0.00	0.00	

Fund	Revenue	Facility	Project	Year	Budgeted	Collected Non-Accrual	Collected against an Accrual	Accrued Receivable	Balance	Percent	Visual Percent
110 : GENERAL FUND	490 : MISCELLANEOUS LOCAL SOURCES		1109990 : DISTRICT WIDE	2016 - 2017	1,329,753.82	1,333,788.85	0.00	0.00	-4,035.03	0.00	
110 : GENERAL FUND	491 : BUS FEES		1109990 : DISTRICT WIDE	2016 - 2017	1,750.00	1,750.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	492 : TRANS SVCS SCHOOL ACTITIVITES		1108880 : FIELD TRIP REIMB A/C	2016 - 2017	36,163.60	36,156.60	0.00	0.00	7.00	0.02	
110 : GENERAL FUND	493 : SALE OF JUNK		1109990 : DISTRICT WIDE	2016 - 2017	1,975.75	1,975.75	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	494 : REC OF FED INDIRECT COST RATE			2016 - 2017	0.00	-80,711.57	0.00	0.00	80,711.57	0.00	
110 : GENERAL FUND	494 : REC OF FED INDIRECT COST RATE		1109990 : DISTRICT WIDE	2016 - 2017	50,843.95	50,843.95	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	501 : FOCUS revenue code for transactions that should not require this			2016 - 2017	2,791.80	2,791.80	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	630 : TRANSFERS FROM CAPITAL PROJ FD		1109104 : CROSSROAD CAPITAL OUTLAY	2016 - 2017	81,068.00	81,068.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	630 : TRANSFERS FROM CAPITAL PROJ FD		1109990 : DISTRICT WIDE	2016 - 2017	1,300,000.00	0.00	0.00	0.00	1,300,000.00	100.00	
110 : GENERAL FUND	730 : SALE OF CAPITAL ASSETS		1109990 : DISTRICT WIDE	2016 - 2017	25,000.00	0.00	0.00	0.00	25,000.00	100.00	
110 : GENERAL FUND	732 : SALE OF LAND AND BUILDINGS		1104155 : SALE OF GREENSBORO ELEMENTARY	2016 - 2017	7,952.00	7,952.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	732 : SALE OF LAND AND BUILDINGS		1104160 : CHATTAHOOCHEE HIGH PURCHASE	2016 - 2017	4,184.00	4,184.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	800 : Beginning Fund Balance July 1		1109990 : DISTRICT WIDE	2016 - 2017	3,252,018.25	0.00	0.00	0.00	3,252,018.25	100.00	
				<b>Page Totals</b>	<b>40,495,042.11</b>	<b>26,924,966.23</b>	<b>0.00</b>	<b>0.00</b>	<b>13,570,075.88</b>	<b>33.51</b>	
				<b>Grand Totals</b>	<b>46,988,355.55</b>	<b>28,768,990.03</b>	<b>0.00</b>	<b>0.00</b>	<b>18,219,365.52</b>	<b>38.77</b>	



SECTION II. GENERAL FUND - FUND 100 (Continued)

APPROPRIATIONS	Account Number	Totals	Salaries 100	Employee Benefits 200	Purchased Services 300	Energy Services 400	Materials and Supplies 500	Capital Outlay 600	Other 700
Instruction	5000	23,061,688.42	14,435,453.41	3,753,375.89	3,853,384.74		411,867.88	604,692.00	2,914.50
Student Support Services	6100	1,856,467.56	1,365,548.03	335,196.78	151,181.92		4,540.83		
Instructional Media Services	6200	629,233.18	416,670.65	102,199.40	107,824.01		2,539.12		
Instruction and Curriculum Development Services	6300	1,063,494.93	798,837.53	192,657.40	72,000.00				
Instructional Staff Training Services	6400	689,555.76	113,042.90	25,925.07	30,856.51		494,511.50	20,967.78	4,252.00
Instruction-Related Technology	6500	233,167.64	33,063.89	11,880.00	107,431.36		253.17	80,539.22	
Board	7100	430,711.38	135,597.87	126,640.74	92,156.33		11,738.19		64,578.25
General Administration	7200	643,011.02	349,013.56	109,405.45	47,045.69		66,969.85	14,730.96	55,845.51
School Administration	7300	3,568,185.35	2,825,542.97	727,887.09	1,242.07		1,090.00	12,423.22	
Facilities Acquisition and Construction	7400	155,997.36	70,555.00	11,477.36	70,000.00			3,965.00	
Fiscal Services	7500	516,421.44	315,045.77	81,327.93	16,186.04	157.54	96,135.97	7,568.19	
Food Service	7600	41,513.56	30,200.20	4,748.20	(434.84)		7,000.00		
Central Services	7700	439,796.66	233,574.63	58,076.89	140,469.90		5,514.92	1,980.32	180.00
Student Transportation Services	7800	2,764,301.29	1,571,455.57	578,226.02	270,521.58	189,553.56	140,759.44	13,340.89	444.23
Operation of Plant	7900	5,466,430.21	1,268,373.40	473,011.70	2,365,548.08	1,126,593.46	232,903.57		
Maintenance of Plant	8100	1,178,686.71	510,562.31	149,872.93	339,518.65	10,482.38	166,923.14	842.30	485.00
Administrative Technology Services	8200	1,484,710.77	378,291.32	98,061.21	826,276.95	24.65	133,292.66	48,558.28	205.70
Community Services	9100	151,343.41	138,430.98	12,612.43	150.00				150.00
Debt Service	9200								
Other Capital Outlay	9300								
<b>TOTAL APPROPRIATIONS</b>		<b>44,374,716.65</b>	<b>24,989,259.99</b>	<b>6,852,582.49</b>	<b>8,491,358.99</b>	<b>1,326,811.59</b>	<b>1,776,040.24</b>	<b>809,608.16</b>	<b>129,055.19</b>
<b>OTHER FINANCING USES:</b>									
<i>Transfers Out: (Function 9700)</i>									
To Debt Service Funds	920	201,366.62							
To Capital Projects Funds	930								
To Special Revenue Funds	940								
To Permanent Funds	960								
To Internal Service Funds	970								
To Enterprise Funds	990								
Total Transfers Out	9700	201,366.62							
<b>TOTAL OTHER FINANCING USES</b>		<b>201,366.62</b>							
Nonspendable Fund Balance, June 30, 2017	2710								
Restricted Fund Balance, June 30, 2017	2720								
Committed Fund Balance, June 30, 2017	2730								
Assigned Fund Balance, June 30, 2017	2740								
Unassigned Fund Balance, June 30, 2017	2750								
<b>TOTAL ENDING FUND BALANCE</b>	<b>2700</b>	<b>2,105,213.95</b>							
<b>TOTAL APPROPRIATIONS, OTHER FINANCING USES AND FUND BALANCE</b>		<b>46,681,272.22</b>							

# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	9,835,318.46	4,860,040.08	0.00	805,732.26	2,459,878.04	4,975,278.38	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	123 : TEACHER SUPPLEMENT	2016 - 2017	353,715.99	120,680.55	0.00	126,399.50	172,288.64	233,035.44	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	16,441.12	0.00	0.00	3,484.22	3,484.22	16,441.12	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	126 : CLASSROOM TEACHER-HOURLY EMP	2016 - 2017	107,428.77	0.00	0.00	18,940.00	54,220.00	107,428.77	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	128 : CLASSROOM TEACHER-SUMMER SCH	2016 - 2017	17,972.58	0.00	0.00	0.00	0.00	17,972.58	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	-2,678.74	0.00	0.00	0.00	0.00	-2,678.74	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	140 : SUBSTITUTES	2016 - 2017	153,600.13	0.00	0.00	31,495.45	85,647.48	153,600.13	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	266,702.40	134,525.71	0.00	0.00	43,964.08	132,176.69	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	151 : INSTRUCTION ASST MISC EARNINGS	2016 - 2017	1,046.75	0.00	0.00	0.00	542.60	1,046.75	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	153 : INSTRUCTIONAL ASSIST-SUPPLMNT	2016 - 2017	2,948.68	0.00	0.00	2,948.68	2,948.68	2,948.68	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	158 : PARAPROFESSIONAL-SUMMER SCHOOL	2016 - 2017	965.28	0.00	0.00	0.00	0.00	965.28	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	1,877,777.04	885,614.80	0.00	149,300.88	450,591.97	9,29,711.72	62,450.52	3.33	<div style="width: 3.33%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	121 : CLASSROOM TEACHER-MISC EARNING	2016 - 2017	5,880.04	0.00	0.00	978.38	2,740.66	5,880.04	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	123 : TEACHER SUPPLEMENT	2016 - 2017	38,892.56	10,003.68	0.00	23,082.25	25,767.75	28,888.88	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	7,753.68	0.00	0.00	2,227.27	4,696.63	7,753.68	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	128 : CLASSROOM TEACHER-SUMMER SCH	2016 - 2017	44,505.83	0.00	0.00	0.00	0.00	44,505.83	0.00	0.00	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5200 : EXCEPTIONAL	140 : SUBSTITUTES	2016 - 2017	21,824.76	0.00	0.00	4,420.57	10,348.36	21,824.76	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	476,225.57	237,140.16	0.00	0.00	81,601.82	239,085.41	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	151 : INSTRUCTION ASST MISC EARNINGS	2016 - 2017	72.70	0.00	0.00	0.00	72.70	72.70	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	153 : INSTRUCTIONAL ASSIST-SUPPLMNT	2016 - 2017	10,297.36	0.00	0.00	10,297.36	10,297.36	10,297.36	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	155 : PARAPROFESSIONAL-SICK PAY	2016 - 2017	701.35	0.00	0.00	0.00	701.35	701.35	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	158 : PARAPROFESSIONAL-SUMMER SCHOOL	2016 - 2017	23,330.30	0.00	0.00	0.00	0.00	23,330.30	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	48,664.67	22,476.00	0.00	0.00	8,598.81	26,188.67	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	12,144.48	0.00	0.00	0.00	6,134.30	12,144.48	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	162 : OTHER SUPPORT PERSONL INSERVIC	2016 - 2017	233.19	0.00	0.00	0.00	0.00	233.19	0.00	0.00	
110 : GENERAL FUND	5200 : EXCEPTIONAL	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	2,288.92	0.00	0.00	0.00	0.00	2,288.92	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	283,368.35	143,907.07	0.00	24,012.50	72,237.48	139,461.28	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	122 : TEACHER INSERVICE EARNINGS	2016 - 2017	5,900.00	0.00	0.00	5,900.00	5,900.00	5,900.00	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	123 : TEACHER SUPPLEMENT	2016 - 2017	3,763.23	1,268.02	0.00	1,544.23	1,966.89	2,495.21	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	1,642.27	0.00	0.00	0.00	0.00	1,642.27	0.00	0.00	
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	140 : SUBSTITUTES	2016 - 2017	1,738.32	0.00	0.00	526.38	1,207.76	1,738.32	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	425,890.25	190,964.02	0.00	29,583.52	102,421.98	234,926.23	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	24,184.28	0.00	0.00	0.00	0.00	24,184.28	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	140 : SUBSTITUTES	2016 - 2017	953.83	0.00	0.00	266.78	546.46	953.83	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	120 : CLASSROOM TEACHER-REGULAR PAY	2016 - 2017	199,459.02	111,107.56	0.00	19,351.24	38,645.73	88,151.46	200.00	0.10	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	122 : TEACHER INSERVICE EARNINGS	2016 - 2017	7,943.48	0.00	0.00	0.00	-2,958.25	7,943.48	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	123 : TEACHER SUPPLEMENT	2016 - 2017	13,729.08	633.98	0.00	12,672.42	12,883.76	13,095.10	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	126 : CLASSROOM TEACHER-HOURLY EMP	2016 - 2017	6,100.00	0.00	0.00	1,080.00	3,100.00	6,100.00	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	132 : OTHER CERTIFIED INSERVICE	2016 - 2017	1,991.28	0.00	0.00	0.00	0.00	1,991.28	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	140 : SUBSTITUTES	2016 - 2017	2,206.22	0.00	0.00	834.17	1,763.53	2,206.22	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	150 : INSTRUCTIONAL ASSIST-REGULAR P	2016 - 2017	109,394.37	61,859.55	0.00	0.00	6,254.10	47,534.82	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	151 : INSTRUCTION ASST MISC EARNINGS	2016 - 2017	825.68	0.00	0.00	0.00	0.00	825.68	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	152 : INSTRUCTIONAL ASST INSERVICE	2016 - 2017	3,025.77	0.00	0.00	0.00	-853.76	3,025.77	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	153 : INSTRUCTIONAL ASSIST-SUPPLMNT	2016 - 2017	4,108.54	0.00	0.00	4,108.54	4,108.54	4,108.54	0.00	0.00	
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	15,175.57	0.00	0.00	0.00	0.00	15,175.57	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	68,755.48	28,648.13	0.00	0.00	11,459.24	40,107.35	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	1,181,933.93	546,100.78	0.00	65,516.61	275,500.84	635,833.15	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	133 : OTHER CERTIFIED-SUPP	2016 - 2017	23,781.79	7,106.62	0.00	11,684.16	14,017.92	16,675.17	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	138 : OTHER CERTIFIED-SUMMER SCHOOL	2016 - 2017	20,935.48	0.00	0.00	0.00	0.00	20,935.48	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	140 : SUBSTITUTES	2016 - 2017	10,642.85	0.00	0.00	938.00	2,778.48	10,642.85	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	153 : INSTRUCTIONAL ASSIST-SUPPLMNT	2016 - 2017	187.50	0.00	0.00	187.50	187.50	187.50	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	57,231.46	25,954.73	0.00	0.00	9,538.58	31,276.73	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	164 : OTHER SUPPORT PER-ANNUAL LEAVE	2016 - 2017	873.63	0.00	0.00	0.00	873.63	873.63	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	1,205.91	0.00	0.00	0.00	1,205.91	1,205.91	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	72,100.00	30,041.69	0.00	0.00	12,016.66	42,058.31	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	125 : CLASSROOM TEACHER-SICK PAY	2016 - 2017	2,910.25	0.00	0.00	0.00	0.00	2,910.25	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	335,586.70	170,813.17	0.00	28,468.85	87,154.11	164,773.53	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	132 : OTHER CERTIFIED INSERVICE	2016 - 2017	582.90	0.00	0.00	582.90	582.90	582.90	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	133 : OTHER CERTIFIED-SUPP	2016 - 2017	4,799.66	1,267.96	0.00	2,686.34	3,109.02	3,531.70	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	140 : SUBSTITUTES	2016 - 2017	691.14	0.00	0.00	30.35	193.58	691.14	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	321,595.13	111,802.71	23,065.00	4,935.00	58,290.02	186,727.42	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	113 : ADMINISTRATION-SUPP	2016 - 2017	582.90	0.00	0.00	582.90	582.90	582.90	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	114 : ADM-ANNUAL LEAVE	2016 - 2017	3,191.50	0.00	0.00	0.00	0.00	3,191.50	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	115 : ADMINISTRATION-SICK PAY	2016 - 2017	7,581.75	0.00	0.00	0.00	0.00	7,581.75	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	317,473.73	153,104.78	0.00	13,109.69	67,356.73	164,368.95	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	133 : OTHER CERTIFIED-SUPP	2016 - 2017	6,430.50	2,509.76	0.00	1,277.78	2,235.62	3,920.74	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	138 : OTHER CERTIFIED-SUMMER SCHOOL	2016 - 2017	2,090.64	0.00	0.00	0.00	0.00	2,090.64	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	140 : SUBSTITUTES	2016 - 2017	395.53	0.00	0.00	0.00	261.63	395.53	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	114,272.58	48,817.60	0.00	0.00	18,370.21	65,454.98	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	1,812.20	0.00	0.00	0.00	0.00	1,812.20	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	164 : OTHER SUPPORT PER-ANNUAL LEAVE	2016 - 2017	19,193.13	0.00	0.00	0.00	10,198.27	19,193.13	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	4,217.94	0.00	0.00	0.00	0.00	4,217.94	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	123 : TEACHER SUPPLEMENT	2016 - 2017	950.00	0.00	0.00	950.00	950.00	950.00	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	130 : OTHER CERTIFIED REGULAR PAY	2016 - 2017	110,210.00	45,920.88	0.00	0.00	18,368.32	64,289.12	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	133 : OTHER CERTIFIED-SUPP	2016 - 2017	1,882.90	0.00	0.00	1,882.90	1,882.90	1,882.90	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	33,063.89	15,342.85	0.00	0.00	5,830.30	17,721.04	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	5,770.45	0.00	0.00	0.00	0.00	5,770.45	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	123.20	0.00	0.00	0.00	0.00	123.20	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	170 : BOARD MEMBERS-REGULAR PAY	2016 - 2017	129,704.22	58,531.80	0.00	0.00	23,469.00	71,172.42	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	176,950.11	79,687.67	0.00	0.00	31,981.56	97,262.44	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	111 : ADMINISTRATION-MISC EARNINGS	2016 - 2017	4,167.76	0.00	0.00	0.00	0.00	4,167.76	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	113 : ADMINISTRATION-SUPP	2016 - 2017	500.01	0.00	0.00	0.00	0.00	500.01	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	155,759.55	65,706.99	0.00	0.00	26,282.88	90,052.56	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	7,693.38	0.00	0.00	0.00	1,998.78	7,693.38	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	3,942.75	0.00	0.00	0.00	3,942.75	3,942.75	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	1,908,477.85	871,547.85	0.00	0.00	318,075.62	1,036,930.00	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	113 : ADMINISTRATION-SUPP	2016 - 2017	11,225.95	0.00	0.00	11,225.95	11,225.95	11,225.95	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	115 : ADMINISTRATION-SICK PAY	2016 - 2017	7,320.52	0.00	0.00	0.00	0.00	7,320.52	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	118 : ADMINISTRATION-SUMMER SCHOOL	2016 - 2017	10,468.47	0.00	0.00	0.00	0.00	10,468.47	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	874,376.57	389,483.51	0.00	0.00	148,211.99	484,893.06	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	350.00	0.00	0.00	0.00	150.00	350.00	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	163 : OTHER SUPPORT PERS-SUPPLEMENT	2016 - 2017	6,044.72	0.00	0.00	6,044.72	6,044.72	6,044.72	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	1,577.53	0.00	0.00	0.00	1,577.53	1,577.53	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	4,871.01	0.00	0.00	0.00	1,443.85	4,871.01	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	830.35	0.00	0.00	0.00	0.00	830.35	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	70,555.00	29,397.94	0.00	0.00	11,759.16	41,157.06	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	122,898.30	51,462.46	0.00	0.00	20,585.00	71,435.84	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	183,430.29	75,180.07	0.00	0.00	30,071.98	108,250.22	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	3,929.31	0.00	0.00	0.00	2,044.00	3,929.31	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	4,787.87	0.00	0.00	0.00	0.00	4,787.87	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7600 : FOOD SERVICE	140 : SUBSTITUTES	2016 - 2017	1,297.36	0.00	0.00	1,297.36	1,297.36	1,297.36	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	13,444.52	6,912.98	0.00	0.00	6,531.54	6,531.54	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	163 : OTHER SUPPORT PERS-SUPPLEMENT	2016 - 2017	10,365.76	0.00	0.00	10,365.76	10,365.76	10,365.76	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	3,137.35	0.00	0.00	0.00	1,651.95	3,137.35	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	1,955.21	0.00	0.00	0.00	0.00	1,955.21	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	98,045.48	40,878.13	0.00	0.00	16,351.24	57,167.35	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	133,330.96	55,929.34	0.00	0.00	22,371.76	77,401.62	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	2,198.19	0.00	0.00	0.00	0.00	2,198.19	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	110 : ADMINISTRATION-REGULAR PAY	2016 - 2017	74,697.00	31,123.75	0.00	0.00	12,449.50	43,573.25	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	140 : SUBSTITUTES	2016 - 2017	58,616.76	0.00	0.00	893.15	19,293.81	58,616.76	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	1,139,965.80	551,210.69	0.00	22,342.88	207,217.07	588,755.11	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	244,543.84	0.00	0.00	0.00	77,789.49	244,543.84	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	162 : OTHER SUPPORT PERSONL INSERVIC	2016 - 2017	9,183.94	0.00	0.00	0.00	0.00	9,183.94	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	163 : OTHER SUPPORT PERS-SUPPLEMENT	2016 - 2017	1,350.00	0.00	0.00	1,350.00	1,350.00	1,350.00	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	3,741.03	0.00	0.00	0.00	585.58	3,741.03	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	6,630.72	0.00	0.00	0.00	1,629.00	6,630.72	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	32,726.48	0.00	0.00	0.00	0.00	32,726.48	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	140 : SUBSTITUTES	2016 - 2017	19,167.10	0.00	0.00	0.00	6,981.33	19,167.10	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	1,233,751.43	581,220.66	0.00	0.00	202,666.81	652,530.77	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	163 : OTHER SUPPORT PERS-SUPPLEMENT	2016 - 2017	10,590.76	0.00	0.00	10,590.76	10,590.76	10,590.76	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	1,529.75	0.00	0.00	0.00	0.00	1,529.75	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7900 : OPERATION OF PLANT	168 : OTHER SUPPORT PERS-SUMMER SCH	2016 - 2017	3,334.36	0.00	0.00	0.00	0.00	3,334.36	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	492,331.65	195,015.11	0.00	-22,342.88	65,860.93	297,316.54	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	161 : OTHER SUPPORT-MISC EARNINGS	2016 - 2017	2,799.04	0.00	0.00	0.00	221.90	2,799.04	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	163 : OTHER SUPPORT PERS-SUPPLEMENT	2016 - 2017	231.23	0.00	0.00	331.23	331.23	331.23	-100.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	15,200.39	0.00	0.00	0.00	9,786.45	15,200.39	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	160 : OTHER SUPPORT PERSONNEL-REG PY	2016 - 2017	355,143.39	148,679.55	0.00	0.00	59,471.84	206,463.84	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	164 : OTHER SUPPORT PER-ANNUAL LEAVE	2016 - 2017	17,550.22	0.00	0.00	0.00	4,978.40	17,550.22	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	165 : OTHER SUPPORT PERSONNEL-SICK P	2016 - 2017	5,597.71	0.00	0.00	0.00	0.00	5,597.71	0.00	0.00	
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	166 : OTHER SUPPORT-HOURLY EMPLOY	2016 - 2017	138,430.98	0.00	0.00	0.00	45,581.29	138,430.98	0.00	0.00	
			<b>Page Totals</b>	<b>13,618,727.72</b>	<b>6,415,656.07</b>	<b>0.00</b>	<b>1,210,763.55</b>	<b>3,504,629.82</b>	<b>7,140,621.13</b>	<b>62,450.52</b>	<b>0.46</b>	
			<b>Grand Totals</b>	<b>24,989,259.99</b>	<b>11,199,621.34</b>	<b>23,065.00</b>	<b>1,454,118.51</b>	<b>5,698,914.71</b>	<b>13,704,023.13</b>	<b>62,550.52</b>	<b>0.25</b>	

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# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	210 : RETIREMENT	2016 - 2017	796,286.81	391,166.40	0.00	64,338.76	199,909.97	405,120.41	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	220 : SOCIAL SECURITY	2016 - 2017	796,278.75	391,316.70	0.00	71,443.69	202,659.97	404,962.05	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	1,053,300.15	524,773.63	0.00	84,914.36	267,163.54	528,526.52	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	25,018.24	12,595.44	0.00	2,035.20	6,331.68	12,422.80	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	240 : WORKERS COMPENSATION	2016 - 2017	53,079.03	23,977.00	0.00	5,076.93	14,496.89	29,102.03	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5200 : EXCEPTIONAL	210 : RETIREMENT	2016 - 2017	198,033.76	92,015.26	0.00	12,210.97	44,254.28	102,769.86	3,248.64	1.64	<input type="text"/>
110 : GENERAL FUND	5200 : EXCEPTIONAL	220 : SOCIAL SECURITY	2016 - 2017	187,496.60	88,375.53	0.00	13,676.72	42,478.21	95,820.60	3,300.47	1.76	<input type="text"/>
110 : GENERAL FUND	5200 : EXCEPTIONAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	342,849.29	168,706.75	0.00	17,398.69	75,131.23	168,990.75	5,151.79	1.50	<input type="text"/>
110 : GENERAL FUND	5200 : EXCEPTIONAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	6,294.74	3,045.16	0.00	400.12	1,466.16	3,123.58	126.00	2.00	<input type="text"/>
110 : GENERAL FUND	5200 : EXCEPTIONAL	240 : WORKERS COMPENSATION	2016 - 2017	15,503.84	6,668.42	0.00	970.66	3,667.75	8,616.27	219.15	1.41	<input type="text"/>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	210 : RETIREMENT	2016 - 2017	24,400.33	12,357.65	0.00	2,061.70	6,211.09	12,042.68	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	220 : SOCIAL SECURITY	2016 - 2017	21,621.62	11,105.91	0.00	2,245.57	5,662.98	10,515.71	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	33,299.86	16,956.87	0.00	3,258.21	8,910.49	16,342.99	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	831.96	420.48	0.00	77.52	217.68	411.48	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	240 : WORKERS COMPENSATION	2016 - 2017	1,505.24	733.95	0.00	163.12	414.69	771.29	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	5400 : ADULT GENERAL	210 : RETIREMENT	2016 - 2017	38,658.56	17,755.96	0.00	2,966.50	9,536.65	20,902.60	0.00	0.00	<input type="text"/>

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5400 : ADULT GENERAL	220 : SOCIAL SECURITY	2016 - 2017	33,376.55	14,608.76	0.00	2,103.34	7,327.72	18,767.79	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	26,947.37	11,860.48	0.00	2,394.08	7,217.62	15,086.89	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,037.88	456.48	0.00	66.96	249.84	581.40	0.00	0.00	
110 : GENERAL FUND	5400 : ADULT GENERAL	240 : WORKERS COMPENSATION	2016 - 2017	2,216.24	889.78	0.00	152.26	525.21	1,326.46	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	210 : RETIREMENT	2016 - 2017	23,510.68	12,931.66	0.00	1,544.39	3,592.44	10,579.02	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	220 : SOCIAL SECURITY	2016 - 2017	25,928.30	13,280.47	0.00	2,828.85	4,580.37	12,647.83	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	42,003.38	23,704.46	0.00	1,824.15	6,096.41	18,298.92	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	883.65	505.53	0.00	53.75	130.89	378.12	0.00	0.00	
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	240 : WORKERS COMPENSATION	2016 - 2017	1,774.65	882.14	0.00	194.06	321.07	892.51	0.00	0.00	
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	220 : SOCIAL SECURITY	2016 - 2017	1,160.96	0.00	0.00	0.00	0.00	1,160.96	0.00	0.00	
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	240 : WORKERS COMPENSATION	2016 - 2017	77.45	0.00	0.00	0.00	0.00	77.45	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	210 : RETIREMENT	2016 - 2017	102,538.48	46,771.69	0.00	5,232.51	23,206.50	55,766.79	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	220 : SOCIAL SECURITY	2016 - 2017	100,939.90	46,497.57	0.00	5,704.97	22,704.99	54,442.33	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	121,662.33	53,415.04	0.00	5,237.91	31,472.19	68,247.29	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,307.14	1,524.33	0.00	145.68	721.94	1,782.81	0.00	0.00	
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	6,748.93	2,884.12	0.00	399.52	1,609.52	3,864.81	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	210 : RETIREMENT	2016 - 2017	32,418.66	15,992.48	0.00	2,288.91	7,891.25	16,426.18	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	220 : SOCIAL SECURITY	2016 - 2017	30,780.99	15,462.39	0.00	2,261.84	7,338.72	15,318.60	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	35,875.79	18,235.39	0.00	3,024.49	9,108.85	17,640.40	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,009.24	495.12	0.00	67.92	238.80	514.12	0.00	0.00	
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	2,114.72	1,020.49	0.00	162.04	525.60	1,094.23	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	210 : RETIREMENT	2016 - 2017	63,170.66	27,500.12	0.00	1,022.55	12,038.79	35,670.54	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	220 : SOCIAL SECURITY	2016 - 2017	55,017.96	24,191.96	0.00	1,045.73	10,184.30	30,826.00	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	68,662.36	32,245.21	0.00	1,793.09	13,669.83	36,417.15	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,991.85	911.08	0.00	38.20	381.40	1,080.77	0.00	0.00	
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	240 : WORKERS COMPENSATION	2016 - 2017	3,814.57	1,600.00	0.00	76.34	735.47	2,214.57	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	210 : RETIREMENT	2016 - 2017	6,571.31	2,738.05	0.00	0.00	1,095.22	3,833.26	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	220 : SOCIAL SECURITY	2016 - 2017	8,290.98	3,512.94	0.00	216.72	1,516.48	4,778.04	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	10,171.38	4,320.70	0.00	0.00	1,728.28	5,850.68	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	314.88	133.20	0.00	0.00	53.28	181.68	0.00	0.00	
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	240 : WORKERS COMPENSATION	2016 - 2017	576.52	234.20	0.00	14.45	108.13	342.32	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	210 : RETIREMENT	2016 - 2017	4,295.02	1,993.04	0.00	0.00	757.36	2,301.98	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	220 : SOCIAL SECURITY	2016 - 2017	2,225.31	1,173.73	0.00	0.00	356.39	1,051.58	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	5,085.69	2,160.35	0.00	0.00	864.14	2,925.34	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	105.36	44.40	0.00	0.00	17.76	60.96	0.00	0.00	
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	240 : WORKERS COMPENSATION	2016 - 2017	168.62	78.25	0.00	0.00	29.73	90.37	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	210 : RETIREMENT	2016 - 2017	42,557.94	19,418.08	0.00	0.00	7,780.46	23,139.86	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	220 : SOCIAL SECURITY	2016 - 2017	12,132.76	4,477.69	0.00	0.00	2,373.65	7,655.07	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	7,784.25	4,320.70	0.00	0.00	1,313.90	3,463.55	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	285.36	104.40	0.00	0.00	41.76	180.96	0.00	0.00	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	240 : WORKERS COMPENSATION	2016 - 2017	33,476.46	239.04	0.00	0.00	119.70	393.06	32,844.36	98.11	
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	250 : UNEMPLOYMENT COMPENSATION	2016 - 2017	30,403.97	0.00	0.00	10,393.92	10,434.75	30,403.97	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	210 : RETIREMENT	2016 - 2017	24,737.25	10,294.54	0.00	0.00	4,330.55	14,442.71	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	220 : SOCIAL SECURITY	2016 - 2017	25,960.80	11,122.71	0.00	0.00	4,728.13	14,838.09	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	18,557.01	6,759.67	0.00	0.00	2,703.86	11,797.34	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	850.42	376.39	0.00	0.00	150.56	474.03	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	240 : WORKERS COMPENSATION	2016 - 2017	1,779.97	741.51	0.00	0.00	327.45	1,038.46	0.00	0.00	
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	290 : OTHER EMPLOYEE BENEFITS	2016 - 2017	37,520.00	0.00	0.00	4,630.00	14,010.00	37,520.00	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	210 : RETIREMENT	2016 - 2017	210,005.01	94,998.46	0.00	0.00	35,095.73	115,006.55	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	220 : SOCIAL SECURITY	2016 - 2017	207,454.80	96,468.90	0.00	1,321.27	34,396.64	110,985.90	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	288,298.59	134,869.09	0.00	0.00	50,787.77	153,429.50	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	7,718.40	3,631.20	0.00	0.00	1,331.52	4,087.20	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	240 : WORKERS COMPENSATION	2016 - 2017	14,410.29	6,431.27	0.00	88.12	2,482.31	7,979.02	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	210 : RETIREMENT	2016 - 2017	5,305.73	2,210.73	0.00	0.00	884.28	3,095.00	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	220 : SOCIAL SECURITY	2016 - 2017	5,397.43	2,248.94	0.00	0.00	899.56	3,148.49	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	212.28	88.45	0.00	0.00	35.38	123.83	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	202.08	85.20	0.00	0.00	34.08	116.88	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	240 : WORKERS COMPENSATION	2016 - 2017	359.84	149.93	0.00	0.00	59.98	209.91	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	210 : RETIREMENT	2016 - 2017	29,822.99	12,199.28	0.00	0.00	5,033.40	17,623.71	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	220 : SOCIAL SECURITY	2016 - 2017	23,565.52	9,688.15	0.00	0.00	3,875.22	13,877.37	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	25,471.68	10,978.65	0.00	0.00	4,391.46	14,493.03	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	861.00	370.80	0.00	0.00	148.32	490.20	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,606.74	645.88	0.00	0.00	268.76	960.86	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7600 : FOOD SERVICE	210 : RETIREMENT	2016 - 2017	1,158.08	519.86	0.00	0.00	491.18	638.22	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	220 : SOCIAL SECURITY	2016 - 2017	2,297.95	528.84	0.00	892.35	1,507.92	1,769.11	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	240 : WORKERS COMPENSATION	2016 - 2017	1,292.17	307.63	0.00	508.27	872.44	984.54	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	210 : RETIREMENT	2016 - 2017	26,175.59	10,865.80	0.00	0.00	4,346.32	15,309.79	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	220 : SOCIAL SECURITY	2016 - 2017	16,908.33	7,405.79	0.00	0.00	2,710.95	9,502.54	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	13,138.75	5,577.78	0.00	0.00	2,231.10	7,560.97	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	662.64	281.40	0.00	0.00	112.56	381.24	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,191.58	493.72	0.00	0.00	197.50	697.86	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	210 : RETIREMENT	2016 - 2017	117,151.87	45,307.61	0.00	1,680.19	23,651.18	71,844.26	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	220 : SOCIAL SECURITY	2016 - 2017	114,480.36	44,548.64	0.00	1,506.37	22,287.30	69,931.72	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	282,547.08	142,191.75	0.00	2,925.34	50,208.06	140,355.33	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,338.76	1,615.56	0.00	61.92	612.68	1,723.20	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	60,707.95	21,216.61	0.00	216.69	12,190.92	39,491.34	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	210 : RETIREMENT	2016 - 2017	95,514.26	44,835.58	0.00	0.00	15,654.86	50,678.68	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	220 : SOCIAL SECURITY	2016 - 2017	91,955.25	44,463.45	0.00	810.27	15,213.92	47,491.80	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	224,610.66	108,373.97	0.00	0.00	37,582.58	116,236.69	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	3,479.04	1,663.68	0.00	0.00	586.56	1,815.36	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	240 : WORKERS COMPENSATION	2016 - 2017	57,452.49	26,284.93	0.00	471.35	9,969.06	31,167.56	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	210 : RETIREMENT	2016 - 2017	42,206.70	16,151.69	0.00	-1,680.19	5,772.71	26,055.01	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	220 : SOCIAL SECURITY	2016 - 2017	37,434.98	14,918.67	0.00	-1,309.32	5,650.28	22,523.96	-7.65	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	48,769.87	19,364.88	0.00	-2,925.34	7,222.28	29,404.99	0.00	0.00	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	1,723.03	567.60	0.00	-61.92	286.04	1,155.43	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	240 : WORKERS COMPENSATION	2016 - 2017	19,738.35	7,443.96	0.00	-112.26	3,511.49	12,294.90	-0.51	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	210 : RETIREMENT	2016 - 2017	31,766.63	13,688.42	0.00	0.00	5,849.76	18,078.21	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	220 : SOCIAL SECURITY	2016 - 2017	27,709.08	11,374.00	0.00	0.00	4,574.40	16,335.08	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	35,812.11	15,210.90	0.00	0.00	6,084.36	20,601.21	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	232 : BOARD TERM LIFE INSURANCE	2016 - 2017	844.08	361.20	0.00	0.00	144.48	482.88	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	1,929.31	758.28	0.00	0.00	328.71	1,171.03	0.00	0.00	
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	210 : RETIREMENT	2016 - 2017	457.45	0.00	0.00	0.00	130.70	457.45	0.00	0.00	
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	220 : SOCIAL SECURITY	2016 - 2017	10,590.23	0.00	0.00	0.00	3,487.06	10,590.23	0.00	0.00	
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	230 : BOARD MEDICAL & DENTAL INS	2016 - 2017	858.20	0.00	0.00	0.00	0.00	858.20	0.00	0.00	
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	240 : WORKERS COMPENSATION	2016 - 2017	706.55	0.00	0.00	0.00	232.65	706.55	0.00	0.00	
			<b>Page Totals</b>	<b>4,078,516.60</b>	<b>1,987,775.17</b>	<b>0.00</b>	<b>310,575.95</b>	<b>995,938.51</b>	<b>2,078,695.38</b>	<b>12,046.05</b>	<b>0.30</b>	
			<b>Grand Totals</b>	<b>6,852,582.49</b>	<b>3,185,468.58</b>	<b>0.00</b>	<b>342,550.46</b>	<b>1,498,650.94</b>	<b>3,622,231.66</b>	<b>44,882.25</b>	<b>0.65</b>	

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## Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	2,915,356.43	0.00	141,168.70	302,732.81	721,386.63	2,167,122.14	607,065.59	20.82	<div style="width: 20.82%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	299,478.00	0.00	0.00	0.00	74,494.50	148,989.00	150,489.00	50.25	<div style="width: 50.25%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	360 : RENTALS	2016 - 2017	60,360.00	0.00	360.00	0.00	0.00	0.00	60,000.00	99.40	<div style="width: 99.40%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	370 : COMMUNICATIONS	2016 - 2017	250.00	0.00	0.00	0.00	0.00	250.00	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	390 : OTHER PURCHASED SERVICES	2016 - 2017	10,400.00	0.00	3,520.00	0.00	2,940.00	6,880.00	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	391 : SUBAWDS 1ST 25,000 OTHR PURCHD	2016 - 2017	4,087.92	0.00	0.00	2,041.24	2,041.24	4,087.92	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	383,484.53	0.00	132,765.88	37,129.23	88,053.31	200,718.62	50,000.03	13.04	<div style="width: 13.04%;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	390 : OTHER PURCHASED SERVICES	2016 - 2017	51,959.50	0.00	8,760.25	4,252.50	13,296.75	25,419.75	17,779.50	34.22	<div style="width: 34.22%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	100.00	<div style="width: 100.00%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	330 : TRAVEL	2016 - 2017	5,079.36	0.00	0.00	5,079.36	5,079.36	5,079.36	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	360 : RENTALS	2016 - 2017	11,009.00	0.00	2,409.00	0.00	8,600.00	8,600.00	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5400 : ADULT GENERAL	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	100.00	<div style="width: 100.00%;"></div>
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	100.00	<div style="width: 100.00%;"></div>
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	390 : OTHER PURCHASED SERVICES	2016 - 2017	9,320.00	0.00	3,004.70	0.00	2,082.50	6,315.30	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	100,100.00	0.00	50,050.00	0.00	25,025.00	50,050.00	0.00	0.00	<div style="width: 0.00%;"></div>

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	330 : TRAVEL	2016 - 2017	51,081.92	0.00	0.00	0.00	753.50	1,081.92	50,000.00	97.88	<input type="text"/>
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	84,000.00	0.00	35,000.00	0.00	14,000.00	49,000.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	360 : RENTALS	2016 - 2017	20,357.44	0.00	0.00	0.00	20,357.44	20,357.44	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	370 : COMMUNICATIONS	2016 - 2017	3,466.57	0.00	0.00	432.36	1,587.59	3,466.57	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6300 : INSTRUCTIONAL/CURRICULUM DEV	390 : OTHER PURCHASED SERVICES	2016 - 2017	72,000.00	0.00	72,000.00	0.00	0.00	0.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	1,400.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	330 : TRAVEL	2016 - 2017	6,956.51	0.00	0.00	0.00	326.19	6,956.51	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	390 : OTHER PURCHASED SERVICES	2016 - 2017	5,000.00	0.00	1,301.70	802.45	1,515.89	2,385.83	1,312.47	26.25	<input type="text"/>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	391 : SUBAWDS 1ST 25,000 OTHR PURCHD	2016 - 2017	17,500.00	0.00	17,500.00	0.00	0.00	0.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	360 : RENTALS	2016 - 2017	57,177.54	0.00	30,680.64	0.00	0.00	3,096.90	23,400.00	40.93	<input type="text"/>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	370 : COMMUNICATIONS	2016 - 2017	253.82	0.00	0.00	36.26	108.78	253.82	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	390 : OTHER PURCHASED SERVICES	2016 - 2017	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	100.00	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	34,678.32	0.00	0.00	2,775.00	15,181.35	34,678.32	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	20,500.00	0.00	0.00	0.00	0.00	20,500.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	330 : TRAVEL	2016 - 2017	16,353.34	0.00	0.00	0.00	10,972.06	16,353.34	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	370 : COMMUNICATIONS	2016 - 2017	9,299.67	0.00	1,961.00	819.88	4,833.02	6,994.03	344.64	3.71	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	390 : OTHER PURCHASED SERVICES	2016 - 2017	11,325.00	0.00	2,847.22	0.00	800.00	4,477.78	4,000.00	35.32	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	30,500.01	0.00	3,000.00	0.00	14,807.68	27,500.01	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	330 : TRAVEL	2016 - 2017	8,513.27	0.00	0.00	1,478.06	2,776.46	8,513.27	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	360 : RENTALS	2016 - 2017	822.47	0.00	0.00	0.00	0.00	822.47	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	370 : COMMUNICATIONS	2016 - 2017	5,702.49	0.00	3,253.42	408.99	607.28	2,449.07	0.00	0.00	<input type="text"/>



Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	390 : OTHER PURCHASED SERVICES	2016 - 2017	1,507.45	0.00	1,500.00	0.00	0.00	7.45	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	330 : TRAVEL	2016 - 2017	484.60	0.00	0.00	0.00	484.60	484.60	0.00	0.00	
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	370 : COMMUNICATIONS	2016 - 2017	757.47	0.00	0.00	108.21	324.63	757.47	0.00	0.00	
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	70,000.00	0.00	0.00	0.00	0.00	0.00	70,000.00	100.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	330 : TRAVEL	2016 - 2017	2,273.81	0.00	0.00	139.67	975.81	2,273.81	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	360 : RENTALS	2016 - 2017	8,235.64	0.00	4,431.96	213.46	640.38	3,803.68	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	370 : COMMUNICATIONS	2016 - 2017	5,676.59	0.00	542.00	108.21	1,759.92	4,422.30	712.29	12.55	
110 : GENERAL FUND	7600 : FOOD SERVICE	330 : TRAVEL	2016 - 2017	-434.84	0.00	0.00	0.00	0.00	-434.84	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	5,247.24	0.00	2,567.08	320.96	962.88	2,680.16	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	360 : RENTALS	2016 - 2017	5,470.00	0.00	0.00	0.00	5,000.00	5,470.00	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	370 : COMMUNICATIONS	2016 - 2017	2,759.65	0.00	450.00	-11.33	244.84	1,243.32	1,066.33	38.64	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	121,993.01	0.00	7,890.80	150.00	2,025.55	28,475.02	85,627.19	70.19	
110 : GENERAL FUND	7790 : OTHER CENTRAL SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	100.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	113,480.00	0.00	5,715.00	0.00	0.00	4,845.00	102,920.00	90.69	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	68,043.00	0.00	0.00	0.00	17,010.75	34,021.50	34,021.50	50.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	350 : REPAIRS AND MAINTENANCE	2016 - 2017	28,625.45	0.00	5,670.45	0.00	725.00	22,255.00	700.00	2.45	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	360 : RENTALS	2016 - 2017	4,899.00	0.00	0.00	0.00	0.00	4,899.00	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	370 : COMMUNICATIONS	2016 - 2017	2,559.38	0.00	0.00	0.00	0.00	2,559.38	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	52,914.75	0.00	0.00	0.00	0.00	52,914.75	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	14,990.00	0.00	3,310.00	0.00	0.00	11,680.00	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	320 : INSURANCE AND BOND PREMIUMS	2016 - 2017	714,893.00	0.00	0.00	0.00	188,598.25	362,196.50	352,696.50	49.34	

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7900 : OPERATION OF PLANT	350 : REPAIRS AND MAINTENANCE	2016 - 2017	292,156.78	5,753.20	139,995.01	-59,649.71	-28,552.80	79,404.21	67,004.36	22.91	<input type="text"/>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	360 : RENTALS	2016 - 2017	179,648.38	0.00	82,844.45	9,637.21	16,368.98	90,934.25	5,869.68	3.27	<input type="text"/>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	370 : COMMUNICATIONS	2016 - 2017	444,458.91	0.00	0.00	30,447.07	159,312.61	444,157.53	301.38	0.07	<input type="text"/>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	380 : PUBLIC UTILITY SERVICES- OTHER	2016 - 2017	72,050.54	0.00	0.00	9,014.70	25,380.67	72,050.54	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	381 : GARBAGE	2016 - 2017	60,636.27	0.00	0.00	8,002.76	22,494.11	60,636.27	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	390 : OTHER PURCHASED SERVICES	2016 - 2017	586,714.20	0.00	273,508.26	18,805.07	50,383.78	313,205.94	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	350 : REPAIRS AND MAINTENANCE	2016 - 2017	329,783.64	0.00	190,414.24	4,010.33	52,714.99	128,825.58	10,543.82	3.20	<input type="text"/>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	370 : COMMUNICATIONS	2016 - 2017	140.00	0.00	0.00	0.00	0.00	140.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	390 : OTHER PURCHASED SERVICES	2016 - 2017	9,595.01	0.00	80.00	0.00	9,264.76	9,515.01	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	310 : PROFESSIONAL AND TECHNICAL	2016 - 2017	467,864.38	0.00	144,862.87	12,672.03	47,672.03	323,001.51	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	330 : TRAVEL	2016 - 2017	5,871.96	0.00	1,200.54	898.00	3,053.21	4,671.42	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	350 : REPAIRS AND MAINTENANCE	2016 - 2017	52,248.58	0.00	25,631.37	2,289.25	17,293.18	26,617.21	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	360 : RENTALS	2016 - 2017	199,315.61	0.00	24,937.52	120,213.46	121,815.43	154,912.50	19,465.59	9.77	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	370 : COMMUNICATIONS	2016 - 2017	857.42	0.00	0.00	108.21	324.63	857.42	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	100,119.00	0.00	0.00	0.00	0.00	100,119.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	9100 : COMMUNITY SERVICES	390 : OTHER PURCHASED SERVICES	2016 - 2017	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	<input type="text"/>
			<b>Page Totals</b>	<b>4,377,856.86</b>	<b>0.00</b>	<b>499,920.87</b>	<b>355,281.21</b>	<b>996,830.03</b>	<b>2,766,889.40</b>	<b>1,111,046.59</b>	<b>25.38</b>	<input type="text"/>
			<b>Grand Totals</b>	<b>8,491,358.99</b>	<b>5,753.20</b>	<b>1,426,534.06</b>	<b>515,465.70</b>	<b>1,748,054.72</b>	<b>5,187,751.86</b>	<b>1,871,319.87</b>	<b>22.04</b>	<input type="text"/>

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# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7500 : FISCAL SERVICES	450 : GASOLINE	2016 - 2017	157.54	0.00	0.00	0.00	76.50	157.54	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	450 : GASOLINE	2016 - 2017	77,372.04	0.00	3,271.32	0.00	1,185.10	4,303.52	69,797.20	90.21	<div style="width: 90.21%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	460 : DIESEL FUEL	2016 - 2017	112,181.52	0.00	11,126.74	29,535.71	75,069.00	72,851.98	28,202.80	25.14	<div style="width: 25.14%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	410 : NATURAL GAS	2016 - 2017	25,076.79	0.00	0.00	13,908.44	19,243.64	25,076.79	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	420 : BOTTLED GAS	2016 - 2017	41,410.66	0.00	21,775.75	7,295.50	14,765.69	19,634.91	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	7900 : OPERATION OF PLANT	430 : ELECTRICITY	2016 - 2017	1,060,106.01	0.00	0.00	150,607.36	329,090.94	1,060,106.01	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	420 : BOTTLED GAS	2016 - 2017	482.38	0.00	84.00	24.00	132.28	398.38	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	440 : HEATING OIL	2016 - 2017	7,000.00	0.00	6,474.68	525.32	525.32	525.32	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	460 : DIESEL FUEL	2016 - 2017	3,000.00	0.00	2,127.90	0.00	872.10	872.10	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	450 : GASOLINE	2016 - 2017	24.65	0.00	0.00	0.00	0.00	24.65	0.00	0.00	<div style="width: 0%; height: 10px; background-color: black;"></div>
			<b>Page Totals</b>	<b>1,326,811.59</b>	<b>0.00</b>	<b>4,860.39</b>	<b>201,896.33</b>	<b>440,960.57</b>	<b>1,183,951.20</b>	<b>98,000.00</b>	<b>7.39</b>	<div style="width: 7.39%; height: 10px; background-color: black;"></div>
			<b>Grand Totals</b>	<b>1,326,811.59</b>	<b>0.00</b>	<b>4,860.39</b>	<b>201,896.33</b>	<b>440,960.57</b>	<b>1,183,951.20</b>	<b>98,000.00</b>	<b>7.39</b>	<div style="width: 7.39%; height: 10px; background-color: black;"></div>

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# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	510 : SUPPLIES	2016 - 2017	153,956.29	0.00	1,972.34	13,686.00	17,997.84	149,687.15	2,296.80	1.49	<div style="width: 1.49%;"></div>
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	520 : TEXTBOOKS	2016 - 2017	67,208.46	0.00	4,411.45	0.00	3,382.50	53,644.96	9,152.05	13.62	<div style="width: 13.62%;"></div>
110 : GENERAL FUND	5200 : EXCEPTIONAL	510 : SUPPLIES	2016 - 2017	305.36	0.00	0.00	0.00	0.00	305.36	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	510 : SUPPLIES	2016 - 2017	110,077.28	1,014.00	16,676.93	736.01	4,920.42	20,410.32	71,976.03	65.39	<div style="width: 65.39%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	520 : TEXTBOOKS	2016 - 2017	8,000.00	0.00	2,023.45	0.00	0.00	0.00	5,976.55	74.71	<div style="width: 74.71%;"></div>
110 : GENERAL FUND	5400 : ADULT GENERAL	520 : TEXTBOOKS	2016 - 2017	276.46	0.00	0.00	0.00	0.00	276.46	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5500 : PRE-KINDERGARTEN	510 : SUPPLIES	2016 - 2017	16,343.03	0.00	633.76	208.50	208.50	15,709.27	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	510 : SUPPLIES	2016 - 2017	55,701.00	0.00	0.00	6,165.68	6,165.68	57,465.68	-1,764.68	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	6100 : PUPIL PERSONNEL SERVICE	510 : SUPPLIES	2016 - 2017	4,540.83	0.00	0.00	0.00	0.00	4,540.83	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	6200 : INSTRUCTIONAL MEDIA SERVICE	510 : SUPPLIES	2016 - 2017	2,539.12	0.00	0.00	0.00	0.00	0.00	2,539.12	100.00	<div style="width: 100.00%;"></div>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	510 : SUPPLIES	2016 - 2017	481,440.52	0.00	357.00	0.00	0.00	0.00	481,083.52	99.93	<div style="width: 99.93%;"></div>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	590 : OTHER MATERIALS & SUPPLIES	2016 - 2017	13,070.98	0.00	0.00	0.00	0.00	13,070.98	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	510 : SUPPLIES	2016 - 2017	253.17	0.00	0.00	0.00	253.17	253.17	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	510 : SUPPLIES	2016 - 2017	10,738.19	0.00	1,944.04	0.00	73.28	2,268.70	6,525.45	60.77	<div style="width: 60.77%;"></div>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	530 : PERIODICALS	2016 - 2017	1,000.00	0.00	919.00	0.00	0.00	81.00	0.00	0.00	<div style="width: 0.00%;"></div>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	510 : SUPPLIES	2016 - 2017	66,969.85	0.00	4,540.50	1,622.93	4,564.08	12,429.35	50,000.00	74.66	<div style="width: 74.66%;"></div>

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	510 : SUPPLIES	2016 - 2017	1,090.00	0.00	1,090.00	0.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	7500 : FISCAL SERVICES	510 : SUPPLIES	2016 - 2017	96,052.63	0.00	8,844.30	124.95	4,744.90	8,170.93	79,037.40	82.29	
110 : GENERAL FUND	7500 : FISCAL SERVICES	560 : TIRES AND TUBES	2016 - 2017	83.34	0.00	83.34	0.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	7600 : FOOD SERVICE	510 : SUPPLIES	2016 - 2017	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	100.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	510 : SUPPLIES	2016 - 2017	5,514.92	0.00	2,896.18	481.56	1,169.72	2,618.74	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	510 : SUPPLIES	2016 - 2017	32,429.86	0.00	2,044.87	1,044.39	2,228.45	30,384.99	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	540 : OIL AND GREASE	2016 - 2017	6,645.65	0.00	2,475.00	0.00	0.00	4,170.65	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	550 : REPAIR PARTS	2016 - 2017	51,854.62	3,219.47	46,819.70	5,805.06	17,251.25	-30,796.29	32,611.74	62.89	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	560 : TIRES AND TUBES	2016 - 2017	49,829.31	0.00	21,437.99	1,559.90	3,390.20	28,391.32	0.00	0.00	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	510 : SUPPLIES	2016 - 2017	227,903.57	1,000.00	23,809.99	10,409.72	53,180.50	101,962.15	101,131.43	44.37	
110 : GENERAL FUND	7900 : OPERATION OF PLANT	550 : REPAIR PARTS	2016 - 2017	5,000.00	0.00	1,010.25	0.00	2,323.16	3,989.75	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	510 : SUPPLIES	2016 - 2017	166,648.14	0.00	15,671.30	2,323.68	9,013.97	37,969.97	113,006.87	67.81	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	550 : REPAIR PARTS	2016 - 2017	275.00	0.00	0.00	0.00	0.00	275.00	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	510 : SUPPLIES	2016 - 2017	133,292.66	0.00	19,367.38	734.20	18,957.59	20,789.74	93,135.54	69.87	
			<b>Page Totals</b>	<b>1,776,040.24</b>	<b>5,233.47</b>	<b>179,028.77</b>	<b>44,902.58</b>	<b>149,825.21</b>	<b>538,070.18</b>	<b>1,053,707.82</b>	<b>59.33</b>	
			<b>Grand Totals</b>	<b>1,776,040.24</b>	<b>5,233.47</b>	<b>179,028.77</b>	<b>44,902.58</b>	<b>149,825.21</b>	<b>538,070.18</b>	<b>1,053,707.82</b>	<b>59.33</b>	

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# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	24,000.00	0.00	23,634.55	-6,283.90	-6,283.90	-6,283.90	6,649.35	27.71	<div style="width: 27.71%;"></div>
110 : GENERAL FUND	5300 : VOCATIONAL TECHNICAL	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	7,940.00	0.00	0.00	6,283.90	6,283.90	6,283.90	1,656.10	20.86	<div style="width: 20.86%;"></div>
110 : GENERAL FUND	5900 : OTHER INSTRUCTION	621 : AV MATERIALS-MORE THAN \$750	2016 - 2017	572,752.00	0.00	0.00	0.00	0.00	0.00	572,752.00	100.00	<div style="width: 100%;"></div>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	20,967.78	0.00	0.00	0.00	0.00	0.00	20,967.78	100.00	<div style="width: 100%;"></div>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	621 : AV MATERIALS-MORE THAN \$750	2016 - 2017	32,126.73	0.00	0.00	0.00	0.00	32,126.73	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	893.49	0.00	0.00	0.00	749.21	893.49	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	6500 : INSTRUCTION RELATED TECHNOLOGY	690 : COMPUTER SOFTWARE	2016 - 2017	47,519.00	0.00	0.00	0.00	0.00	47,519.00	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	4,573.82	0.00	790.32	1,891.75	1,891.75	3,783.50	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	8,228.67	0.00	5,931.80	0.00	1,178.52	2,296.87	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	1,669.58	0.00	1,669.58	0.00	0.00	0.00	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	258.89	0.00	0.00	0.00	0.00	258.89	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	8,739.86	0.00	8,739.86	0.00	0.00	0.00	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7300 : SCHOOL ADMINISTRATION	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	3,683.36	0.00	3,683.36	0.00	0.00	0.00	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7400 : FACILITIES ACQ & CONSTRUCTION	681 : CAPITALIZ REMODEL & RENOVATION	2016 - 2017	3,965.00	0.00	0.00	3,965.00	3,965.00	3,965.00	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7500 : FISCAL SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	2,382.66	0.00	0.00	0.00	0.00	2,382.66	0.00	0.00	<div style="width: 0%;"></div>
110 : GENERAL FUND	7500 : FISCAL SERVICES	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	5,185.53	0.00	0.00	0.00	0.00	5,185.53	0.00	0.00	<div style="width: 0%;"></div>

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	7700 : CENTRAL SERVICES	641 : FURN, FIXT, EQUIP-MORE THAN \$750	2016 - 2017	978.40	0.00	0.00	0.00	978.40	978.40	0.00	0.00	
110 : GENERAL FUND	7700 : CENTRAL SERVICES	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	1,001.92	0.00	1,001.92	0.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	195.99	0.00	195.99	0.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	2,144.90	0.00	0.00	0.00	0.00	2,144.90	0.00	0.00	
110 : GENERAL FUND	7800 : PUPIL TRANSPORTATION SERVICES	651 : BUSES	2016 - 2017	11,000.00	0.00	11,000.00	0.00	0.00	0.00	0.00	0.00	
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	670 : IMPROVMENTS OTHER THAN BLDG	2016 - 2017	842.30	0.00	0.00	0.00	0.00	842.30	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	642 : FURN, FIXT, EQUIP-LESS THAN \$750	2016 - 2017	300.06	0.00	0.00	0.00	0.00	150.06	150.00	49.99	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	643 : COMPUTER EQUIP-MORE THAN \$750	2016 - 2017	25,996.77	0.00	0.00	0.00	404.73	25,996.77	0.00	0.00	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	644 : COMPUTER EQUIP-LESS THAN \$750	2016 - 2017	3,374.50	0.00	0.00	0.00	36.00	2,774.50	600.00	17.78	
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	690 : COMPUTER SOFTWARE	2016 - 2017	18,886.95	0.00	4,288.20	399.99	499.99	10,098.74	4,500.01	23.83	
			<b>Page Totals</b>	<b>809,608.16</b>	<b>0.00</b>	<b>60,935.58</b>	<b>6,256.74</b>	<b>9,703.60</b>	<b>141,397.34</b>	<b>607,275.24</b>	<b>75.01</b>	
			<b>Grand Totals</b>	<b>809,608.16</b>	<b>0.00</b>	<b>60,935.58</b>	<b>6,256.74</b>	<b>9,703.60</b>	<b>141,397.34</b>	<b>607,275.24</b>	<b>75.01</b>	

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# Expense Report

GADSDEN COUNTY SCHOOLS  
 FEBRUARY 2016 - 2017 (1 Year)  
 PRINTED FROM: FOCUS ERP  
 FUND: 110 GENERAL FUND  
 SORT: FUND/FUNCTION/OBJECT

Fund	Function	Object	Year	Budgeted	Committed	Encumbered	Expended MTD	Expended QTD	Expended YTD	Balance	Percent	Visual Percent
110 : GENERAL FUND	5100 : INSTRUCTIONAL K-12	730 : DUES AND FEES	2016 - 2017	2,914.50	0.00	0.00	80.00	80.00	2,914.50	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	6400 : INSTRUCTIONAL STAFF TRAINING	730 : DUES AND FEES	2016 - 2017	4,252.00	0.00	0.00	0.00	50.00	4,252.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7100 : BOARD OF EDUCATION	730 : DUES AND FEES	2016 - 2017	64,578.25	0.00	0.00	605.00	1,501.06	58,052.84	6,525.41	10.10	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	730 : DUES AND FEES	2016 - 2017	56,073.37	0.00	0.00	255.32	1,374.70	56,073.37	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7200 : GENERAL ADMINISTRATION	790 : MISCELLANEOUS	2016 - 2017	-227.86	0.00	0.00	0.00	-227.86	-227.86	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7700 : CENTRAL SERVICES	730 : DUES AND FEES	2016 - 2017	180.00	0.00	0.00	0.00	60.00	180.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	7800 : PUPIL TRANSPORATION SERVICES	730 : DUES AND FEES	2016 - 2017	444.23	0.00	0.00	4.19	180.90	444.23	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8100 : MAINTENANCE OF PLANT	730 : DUES AND FEES	2016 - 2017	485.00	0.00	0.00	0.00	0.00	485.00	0.00	0.00	<input type="text"/>
110 : GENERAL FUND	8200 : ADMIN. TECHNOLOGY SERVICES	730 : DUES AND FEES	2016 - 2017	205.70	0.00	0.00	0.00	0.00	205.70	0.00	0.00	<input type="text"/>
			<b>Page Totals</b>	<b>128,905.19</b>	<b>0.00</b>	<b>0.00</b>	<b>944.51</b>	<b>3,018.80</b>	<b>122,379.78</b>	<b>6,525.41</b>	<b>5.06</b>	<input type="text"/>
			<b>Grand Totals</b>	<b>128,905.19</b>	<b>0.00</b>	<b>0.00</b>	<b>944.51</b>	<b>3,018.80</b>	<b>122,379.78</b>	<b>6,525.41</b>	<b>5.06</b>	<input type="text"/>

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA



AGENDA ITEM NO. 9a

Date of School Board Meeting: February 28, 2017

TITLE OF AGENDA ITEM: Annual Comprehensive Safety Inspection

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Board approval of the Annual Comprehensive Safety Inspection conducted through AG&B Safety Inspectors.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

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**INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER**

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

Be sure that the COMPTROLLER has signed the budget page.



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00014 00015

School: Carter Parramore Alternative School

Address: 631 S Stewart St

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	00	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/7/2013
1201	002.5	E	00	00		O	Fire drill reports are incomplete	3	30	1/7/2013
	17(f)	B	01	08		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
	17(f)	B	01	21		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
210	008.8(a)2	C	01	21		O	Secondary egress is obstructed - keep clear	0	30	1/9/2017
204	008.11(b)	C	01	25 hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	01	26 hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	01	30 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
509	008.10(c)3	F	01	34		M	Fire sprinkler inspection is needed	5	30	5/26/2011
	17(f)	B	01	36		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
	1(d)	B	01	40		O	Air Fresheners, candles and other odor masking substances are not permitted.	0	60	1/9/2017
204	008.11(b)	C	01	41 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	17(f)	B	01	46		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
	17(f)	B	02	12		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/4/2016
	17(f)	B	02	15		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
	17(f)	B	02	1A		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/4/2016
	1(e)6f	B	02	20		O	Light bulb needs to be replaced	1	60	4/4/2016
515	008.9(j)1	F	03	05		M	Hood Suppression System biannual certification has expired	4	30	1/10/2012
899	14(f)4	E	03	05D		O	Boiler Certificate expired	0	30	1/9/2017
	17(f)	E	04	20		M	Electrical panel box needs panel blanks installed	5	30	5/26/2011
203	008.11(b)2	C	04	band		O	Exit sign needs bulb(s)	1	30	4/4/2016



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00021 00013

**School:** Gadsden Technical Institute

**Address:** 201 Martin Luther King Jr Blvd

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
203	008.11(b)2	C	10	01		O	Exit sign needs bulb(s)	0	30	1/9/2017
203	008.11(b)2	C	10	01A		O	Exit sign needs bulb(s)	0	30	1/9/2017
203	008.11(b)2	C	10	01A		O	Exit sign needs bulb(s)	0	30	1/9/2017
	14(p)	B	12	01		M	Equipment guard is missing/damaged -replace/repair	0	60	1/9/2017
204	008.11(b)	C	12	01		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	12	06		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
	12(f)	E	12	22		O	Clean lint from dryer & vent	1	30	4/4/2016
899	14(f)4	E	12	23		O	Boiler Certificate expired	0	30	1/9/2017
402	008.11(d)	F	14	01		M	Fire alarm needs inspection and current tag	0	30	1/9/2017
204	008.11(b)	C	14	08		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
	17(f)	B	14	18		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/4/2016
	2(b)6	B	99	58		M	Portable skirting needs repair	4	60	1/9/2012
209	008.5(b)5	F	99	58		C	Door closer needs to be installed	1	30	4/4/2016
	17(f)	B	99	58 computer		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
402	008.11(d)	F	99	cafe		M	Fire alarm needs inspection and current tag	0	30	1/9/2017
209	008.5(b)5	F	99	cafe		C	Door closer needs to be installed	1	30	4/4/2016



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00021 00013

**School:** Gadsden Technical Institute

**Address:** 201 Martin Luther King Jr Blvd

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
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Inspector: Ronald Hobbs

Signature:                     *Ronald Hobbs*                    1-9-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/12/2017

**Fish Number:** 00020 00002 00002

**School:** George W. Munroe Elementary

**Address:** 1850 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	00	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/7/2013
	6(c)	B	00	00		M	Walkway covering needs repair	2	60	1/13/2014
1201	002.5	E	01	01		O	Fire drill reports are incomplete	0	30	1/12/2017
899	008.9(d)	E	02	12		O	Boiler Certificate needs to be posted	0	30	1/12/2017
	17(f)1	B	03	07		M	Electrical outlet cover is missing - replace cover	1	60	4/7/2016
204	008.11(b)	C	03	mens		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
204	008.11(b)	C	03	womens		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
199	17(f)2c	B	04	01		O	Storage must be removed from electrical room	1	60	4/7/2016
199	008.8(a)4	F	06	01		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
199	008.8(a)4	F	08	01		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	008.8(a)4	F	08	02		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
	17(f)	B	09	09		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/12/2017
106	008.8(a)4	F	11	01		O	Combustibles covering window/door need to be removed	1	30	4/7/2016
204	008.11(b)	C	11	02		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
199	008.8(a)4	F	11	07		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
199	008.8(a)4	F	11	08		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	17(f)2c	B	11	09		O	Storage must be removed from electrical room	1	60	4/7/2016
199	008.8(a)4	F	11	12		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
106	008.8(a)4	F	11	12		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
204	008.11(b)	C	11	13 (hall)		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
	8(c)	B	11	14		O	Ceiling tile needs replaced	0	60	1/12/2017



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/12/2017

**Fish Number:** 00020 00002 00002

**School:** George W. Munroe Elementary

**Address:** 1850 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
106	008.8(a)4	F	11	15		O	Combustibles covering window/door need to be removed	1	30	4/7/2016
106	008.8(a)4	F	11	18		O	Combustibles covering window/door need to be removed	1	30	4/7/2016
199	008.8(a)4	F	11	18		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
106	008.8(a)4	F	11	19		O	Combustibles covering window/door need to be removed	1	30	4/7/2016
204	008.11(b)	C	11	22		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
106	008.8(a)4	F	11	22		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
204	008.11(b)	C	12	02		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
204	008.11(b)	C	12	03		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
407	008.11(d)	F	14	01		M	Fire alarm in trouble mode needs repair	0	30	1/12/2017
402	008.11(d)	F	14	01		M	Fire alarm needs inspection and current tag	1	30	4/7/2016
199	008.8(a)4	F	15	05		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
204	008.11(b)	C	2	03		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
515	008.9(j)1	F	2	4		M	Hood Suppression System biannual certification has expired	4	30	1/9/2012
199	008.8(a)4	F	8	1		O	Curtains must be labeled flame resistant from Manufacturer	4	30	1/9/2012
204	008.11(b)	C	98	04		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
	2(b)6	B	98	07		M	Portable skirting needs repair	5	60	5/24/2011
	9(a)	C	98	07		M	Door needs to be repaired/replaced	1	30	4/7/2016
204	008.11(b)	C	98-07	01		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
204	008.11(b)	C	99	05		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
199	008.8(a)4	F	99	05		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
	2(b)6	B	99	05		M	Portable skirting needs repair	5	60	5/24/2011



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/12/2017

**Fish Number:** 00020 00002 00002  
**School:** George W. Munroe Elementary  
**Address:** 1850 W. King Street  
**City:** Quincy  
**State:** Florida  
**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	2(b)6	B	99	06		M	Portable skirting needs repair	5	60	5/24/2011
209	008.5(b)5	F	99	06		C	Door closer needs to be installed	1	30	4/7/2016
	2(b)6	B	99	07		M	Portable skirting needs repair	1	60	4/7/2016
204	008.11(b)	C	99	07		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
	2(b)6	B	99	09		M	Portable skirting needs repair	5	60	5/24/2011
199	008.8(a)4	F	99	09 A&B		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/7/2016
204	008.11(b)	C	99	09A		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
209	008.5(b)5	F	99	10		C	Door closer needs to be installed	4	30	1/9/2012
	2(b)6	B	99	10		M	Portable skirting needs repair	5	60	5/24/2011
209	008.5(b)5	F	99	11		C	Door closer needs to be installed	4	30	1/9/2012
204	008.11(b)	C	99	11		M	Emergency light needs to be repaired/replaced	3	30	1/7/2013
	2(b)6	B	99	11		M	Portable skirting needs repair	5	60	5/24/2011
204	008.11(b)	C	99-08	01		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
204	008.11(b)	C	99-10	01		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-12-17

Fl. Certificate No. 174939  
 Phone: (386)-397-5191  
 Address: 588 NW Harris Lake Dr, Lake City, Florida 32055

**AG & B SAFETY INSPECTORS**



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/12/2017

**Fish Number:** 00020 00002 00002

**School:** George W. Munroe Elementary

**Address:** 1850 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351





Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00003 00003

School: Greensboro Elementary

Address: 559 Greensboro Hwy

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
402	008.11(d)	F	1	01		M	Fire alarm needs inspection and current tag	1	30	4/5/2016
	1(e)3	F	1	109		O	Gas containers must be metal safety cans-replace	1	30	4/5/2016
	17(f)	B	1	113		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/5/2016
	9(c)	C	10	outside		M	Door lock needs to be repaired/replaced	1	30	4/5/2016
	17(f)	B	2	201		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/5/2016
199	008.8(a)4	F	2	203		O	Curtains must be labeled flame resistant from Manufacturer	5	30	6/1/2011
	1(d)	B	2	204		O	Air Fresheners, candles and other odor masking substances are not permitted.	1	60	4/5/2016
	17(f)	B	2	215		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/5/2016
199	008.8(a)4	F	2	218		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
	17(f)	B	2	219		M	Cord running across door/ceiling/aisle must be removed	1	60	4/5/2016
	12(f)	E	2	220		O	Clean lint from dryer & vent	0	30	1/10/2017
	12(f)	E	2	229		O	Clean lint from dryer & vent	1	30	4/5/2016
	17(f)	B	2	245		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/5/2016
106	008.8(a)4	F	2	515		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
	15(a)	E	3	300		O	Elevator certificate expired	1	30	4/5/2016
	12(f)	E	3	306		O	Clean lint from dryer & vent	1	30	4/5/2016
	(14)(o)10	N	3	309		N	Hood suppression system needs to be inspected	2	0	1/14/2014
199	008.8(a)4	F	5	03		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/10/2017
199	008.8(a)4	F	5	1		O	Curtains must be labeled flame resistant from Manufacturer	3	30	1/8/2013
199	008.8(a)4	F	5	12		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
204	008.11(b)	C	5	13		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/10/2017

Fish Number: 00020 00003 00003  
 School: Greensboro Elementary  
 Address: 559 Greensboro Hwy  
 City: Quincy  
 State: Florida  
 Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
199	008.8(a)4	F	5	15		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
204	008.11(b)	C	5	5		M	Emergency light needs to be repaired/replaced	3	30	1/8/2013
	17(f)1	B	6	8G		M	Electrical outlet cover is missing - replace cover	0	60	1/10/2017
203	008.11(b)2	C	8	01		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	8	1		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
209	008.5(b)5	F	8	1		C	Door closer needs to be installed	1	30	4/5/2016
506	008.7(b)	F	8	1		O	Fire extinguisher missing needs to be installed/replaced	1	30	4/5/2016
	17(f)	B	8	1F		M	Electrical panel box needs circuits to be labeled	1	60	4/5/2016
	2(b)6	B	99	16		M	Portable skirting needs repair	1	60	4/5/2016
	2(b)6	B	99	35		M	Portable skirting needs repair	1	60	4/5/2016
209	008.5(b)5	F	99	35		C	Door closer needs to be installed	1	30	4/5/2016
	2(b)6	B	99	37		M	Portable skirting needs repair	1	60	4/5/2016
204	008.11(b)	C	99	37		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
	9(a)	C	99	37		M	Door needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	99	45		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
	2(b)6	B	99	45		M	Portable skirting needs repair	1	60	4/5/2016
	2(b)6	B	99	47		M	Portable skirting needs repair	1	60	4/5/2016
204	008.11(b)	C	99	61		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
	2(b)6	B	99	61		M	Portable skirting needs repair	1	60	4/5/2016
209	008.5(b)5	F	99	65		C	Door closer needs to be installed	1	30	4/5/2016
204	008.11(b)	C	99	65		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/10/2017

**Fish Number:** 00020 00003 00003  
**School:** Greensboro Elementary  
**Address:** 559 Greensboro Hwy  
**City:** Quincy  
**State:** Florida  
**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	2(b)6	B	99	65		M	Portable skirting needs repair	1	60	4/5/2016
	2(b)6	B	99	66		M	Portable skirting needs repair	1	60	4/5/2016
199	008.8(a)4	F	99	66		O	Curtains must be labeled flame resistant from Manufacturer	5	30	6/1/2011
	2(b)6	B	99	67		M	Portable skirting needs repair	1	60	4/5/2016
199	008.8(a)4	F	99	67		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
	8(c)	B	99-37	01		O	Ceiling tile needs replaced	0	60	1/10/2017
204	008.11(b)	C	99-47			M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
	17(f)	B	99-47			M	Electrical panel box needs circuits to be labeled	0	60	1/10/2017
	17(f)	B	99-61	01		M	Electrical panel box needs circuits to be labeled	0	60	1/10/2017
203	008.11(b)2	C	99-66	01		O	Exit sign needs bulb(s)	0	30	1/10/2017
	9(a)	C	99-66	01		M	Door needs to be repaired/replaced	0	30	1/10/2017
501	008.7(b)	F	all	all		O	Fire extinguisher expired/outdated	0	30	1/10/2017
205	002.5	F	all	all		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	2	30	1/14/2014
	4(d)	E	football	stadium		M	Stadiums and bleachers inspections	1	30	4/5/2016
	4(d)	E	gym	bleachers		M	Stadiums and bleachers inspections	1	30	4/5/2016



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

**Fish Number:** 00020 00003 00003

**School:** Greensboro Elementary

**Address:** 559 Greensboro Hwy

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
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Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-10-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00014 00015

School: Carter Parramore Alternative School

Address: 631 S Stewart St

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	9(c)13	C	04	band		M	Door closer needs to be adjusted/repared	1	30	4/4/2016
499	008.11(d)	F	04	band		M	Fire alarm pull station missing glass bar - replace	0	30	1/9/2017
899	14(f)4	E	04	boiler		O	Boiler Certificate expired	0	30	1/9/2017
204	008.11(b)	C	04	gym		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	4(d)	E	04	gym		M	Stadiums and bleachers inspections	1	30	4/4/2016
204	008.11(b)	C	05	508B		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	9(a)	C	98	15		M	Door needs to be repaired/replaced	1	30	4/4/2016
210	008.8(a)2	C	98	15		O	Secondary egress is obstructed - keep clear	1	30	4/4/2016
	2(b)6	B	98	15		M	Portable skirting needs repair	5	60	5/26/2011
	2(b)6	B	99	33		M	Portable skirting needs repair	5	60	5/26/2011
	8(c)	B	99	33		O	Ceiling tile needs replaced	1	60	4/4/2016
899	14(f)4	E	boiler	boiler		O	Boiler Certificate expired	0	30	1/9/2017

Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-9-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

**Fish Number:** 00020 00009 00009

**School:** Chattahoochee Elementary

**Address:** 335 Maple Street

**City:** Chattahoochee

**State:** Florida

**Zip Code:** 32324

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
402	008.11(d)	F	01	001		M	Fire alarm needs inspection and current tag	2	30	1/14/2014
	17(f)	B	01	01		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/10/2017
204	008.11(b)	C	01	01J		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	02 (hall)		O	Exit sign needs bulb(s)	0	30	1/10/2017
203	008.11(b)2	C	01	03		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	01	04		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	04		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	04		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
106	008.8(a)4	F	01	05		O	Combustibles covering window/door need to be removed	2	30	1/14/2014
106	008.8(a)4	F	01	06		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
203	008.11(b)2	C	01	06		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	07		O	Combustibles covering window/door need to be removed	2	30	1/14/2014
106	008.8(a)4	F	01	08		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
203	008.11(b)2	C	01	09		O	Exit sign needs bulb(s)	0	30	1/10/2017
	1(d)	B	01	12		O	Air Fresheners, candles and other odor masking substances are not permitted.	0	60	1/10/2017
203	008.11(b)2	C	01	13		O	Exit sign needs bulb(s)	0	30	1/10/2017
203	008.11(b)2	C	01	14		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	01	15		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	15		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	16		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
204	008.11(b)	C	01	19		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00009 00009

School: Chattahoochee Elementary

Address: 335 Maple Street

City: Chattahoochee

State: Florida

Zip Code: 32324

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
203	008.11(b)2	C	01	20 (hall)		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	01	21		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	21(hall)		O	Exit sign needs bulb(s)	0	30	1/10/2017
203	008.11(b)2	C	01	22		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	01	24		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	24		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	24		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
210	008.8(a)2	C	01	24		O	Secondary egress is obstructed - keep clear	1	30	4/5/2016
106	008.8(a)4	F	01	25		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
204	008.11(b)	C	01	25		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
204	008.11(b)	C	01	26		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	27		O	Exit sign needs bulb(s)	0	30	1/10/2017
203	008.11(b)2	C	01	27 (hall)		O	Exit sign needs bulb(s)	0	30	1/10/2017
203	008.11(b)2	C	01	28		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	29		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
203	008.11(b)2	C	01	29		O	Exit sign needs bulb(s)	0	30	1/10/2017
106	008.8(a)4	F	01	30		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
106	008.8(a)4	F	01	31		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
203	008.11(b)2	C	01	31		O	Exit sign needs bulb(s)	0	30	1/10/2017
204	008.11(b)	C	01	32		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
203	008.11(b)2	C	01	32		O	Exit sign needs bulb(s)	0	30	1/10/2017



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

**Fish Number:** 00020 00009 00009

**School:** Chattahoochee Elementary

**Address:** 335 Maple Street

**City:** Chattahoochee

**State:** Florida

**Zip Code:** 32324

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	01	33 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	01	34		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
	17(f)	B	01	34		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/10/2017
204	008.11(b)	C	01	34		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
204	008.11(b)	C	01	34 (hall)		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
515	008.9(j)1	F	01	43		M	Hood Suppression System biannual certification has expired	5	30	5/23/2011
204	008.11(b)	C	01	43		M	Emergency light needs to be repaired/replaced	2	30	1/14/2014
899	14(f)4	E	01	46		O	Boiler Certificate expired	2	30	1/14/2014
203	008.11(b)2	C	01	hall		O	Exit sign needs bulb(s)	0	30	1/10/2017
	2(b)6	B	98	01		M	Portable skirting needs repair	1	60	4/5/2016
199	008.8(a)4	F	99-04	01		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/10/2017

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-10-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055





**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/11/2017

**Fish Number:** 00020 00020 00021  
**School:** East Gadsden High  
**Address:** 27001 Blue Star Hwy  
**City:** Havana  
**State:** Florida  
**Zip Code:** 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	1	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
1201	002.5	E	1	103		O	Fire drill reports are incomplete	1	30	4/6/2016
199	008.8(a)4	F	1	143		O	Curtains must be labeled flame resistant from Manufacturer	5	30	5/31/2011
199	17(f)2c	B	10	1008		O	Storage must be removed from electrical room	3	60	1/9/2013
407	008.11(d)	F	10	1012		M	Fire alarm in trouble mode needs repair	4	30	1/10/2012
402	008.11(d)	F	10	1012		M	Fire alarm needs inspection and current tag	5	30	5/31/2011
	10(a)	B	10	hallway		M	Wall (Interior) needs to be repaired	1	60	4/6/2016
203	008.11(b)2	C	10	hallway		O	Exit sign needs bulb(s)	0	30	1/11/2017
205	002.5	F	2	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
	17(f)	B	2	200		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/6/2016
199	008.10(c)	F	2	207		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
205	002.5	F	3	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
199	17(f)2c	B	3	301		O	Storage must be removed from electrical room	5	60	5/31/2011
106	008.8(a)4	F	3	309		O	Combustibles covering window/door need to be removed	0	30	1/11/2017
106	008.8(a)4	F	3	332		O	Combustibles covering window/door need to be removed	0	30	1/11/2017
199	008.10(c)	F	3	333		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/6/2016
106	008.8(a)4	F	3	339		O	Combustibles covering window/door need to be removed	0	30	1/11/2017
205	002.5	F	4	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
199	17(f)2c	B	4	401		O	Storage must be removed from electrical room	1	60	4/6/2016
199	008.10(c)	F	4	412		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	4	413		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/11/2017

**Fish Number:** 00020 00020 00021  
**School:** East Gadsden High  
**Address:** 27001 Blue Star Hwy  
**City:** Havana  
**State:** Florida  
**Zip Code:** 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	17(f)	B	4	423		O	Multi-plug cords must plug directly into wall receptacle	3	60	1/9/2013
	1(d)	B	4	424		O	Air Fresheners, candles and other odor masking substances are not permitted.	0	60	1/11/2017
199	008.10(c)	F	4	425		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
	8(c)	B	4	427		O	Ceiling tile needs replaced	0	60	1/11/2017
199	008.10(c)	F	4	427		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	4	433		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	4	444		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
106	008.8(a)4	F	4	448		O	Combustibles covering window/door need to be removed	1	30	4/6/2016
199	008.8(a)4	F	4	449		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/6/2016
199	008.8(a)4	F	4	452		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/6/2016
199	008.10(c)	F	4	452		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	17(f)2c	B	4	458		O	Storage must be removed from electrical room	1	60	4/6/2016
203	008.11(b)2	C	4	hallway		M	Signage - Exit sign needs repair	1	30	4/6/2016
205	002.5	F	5	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
501	008.7(b)	F	5	500		O	Fire extinguisher missing seal and/or inspection tag	0	30	1/11/2017
505	.008.7(b)	F	5	509		M	Fire extinguisher (K class) is required- install	5	30	5/31/2011
899	14(f)4	E	5	522		O	Boiler Certificate expired	0	30	1/11/2017
515	008.9(j)1	F	5	525		M	Hood Suppression System biannual certification has expired	4	30	1/10/2012
	1(e)6	B	5	536		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
	1(e)6	B	5	541		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
501	008.7(b)	F	6	601		O	Fire extinguisher expired/outdated	0	30	1/11/2017



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/11/2017

Fish Number: 00020 00020 00021

School: East Gadsden High

Address: 27001 Blue Star Hwy

City: Havana

State: Florida

Zip Code: 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	4(d)	E	6	610		M	Stadiums and bleachers inspections	1	30	4/6/2016
	8(c)	B	6	613 (hall)		O	Ceiling tile needs replaced	0	60	1/11/2017
	1(e)6	B	6	624		O	Housekeeping is poor - room is cluttered and disorganized	1	60	4/6/2016
	8(c)	B	6	639		O	Ceiling tile needs replaced	0	60	1/11/2017
	8(c)	B	6	640		O	Ceiling tile needs replaced	0	60	1/11/2017
501	008.7(b)	F	6	gym		M	Fire extinguisher cabinet needs repair	3	30	1/9/2013
501	008.7(b)	F	6	hallway		M	Fire extinguisher cabinet needs repair	1	30	4/6/2016
	8(c)	B	6	north hall		O	Ceiling tile needs replaced	0	60	1/11/2017
203	008.11(b)2	C	6	north hall		M	Signage - Exit sign needs repair	0	30	1/11/2017
205	002.5	F	7	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
199	008.10(c)	F	7	704		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	7	710		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
	8(c)	B	7	710		O	Ceiling tile needs replaced	0	60	1/11/2017
205	002.5	F	8	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
	8(c)	B	8	800 hall		O	Ceiling tile needs replaced	0	60	1/11/2017
199	17(f)2c	B	8	801		O	Storage must be removed from electrical room	0	60	1/11/2017
	1(e)6	B	8	808		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
199	008.10(c)	F	8	811		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	8	812		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
	17(f)	B	8	814		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/11/2017
515	008.9(j)1	F	8	820		M	Hood Suppression System biannual certification has expired	3	30	1/9/2013



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/11/2017

Fish Number: 00020 00020 00021

School: East Gadsden High

Address: 27001 Blue Star Hwy

City: Havana

State: Florida

Zip Code: 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	1(e)6	B	8	833		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/17
205	002.5	F	9	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/11/17
199	008.10(c)	F	9	909		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/17
	8(c)	B	9	916		O	Ceiling tile needs replaced	0	60	1/11/17
	1(e)6	B	9	923		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/17
199	008.10(c)	F	9	925		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/17
501	008.7(b)	F	9	926		O	Fire extinguisher needs to be recharged	0	30	1/11/17
	8(c)	B	9	926		O	Ceiling tile needs replaced	0	60	1/11/17
199	008.10(c)	F	9	928		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/17
	8(c)	B	9	928		O	Ceiling tile needs replaced	1	60	1/11/17
501	008.7(b)	F	9	hallway		M	Fire extinguisher cabinet needs repair	1	30	1/11/17
	4(d)	E	baseball	bleachers		M	Stadiums and bleachers inspections	1	30	1/11/17
	4(d)	E	football	stadium		M	Stadiums and bleachers inspections	1	30	4/11/17
	4(d)	E	softball	bleachers		M	Stadiums and bleachers inspections	1	30	4/11/17

Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-11-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/12/2017

**Fish Number:** 00020 00007 00007

**School:** Gadsden Elementary Magnet

**Address:** 500 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	17(f)	B	05	01		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/12/2017
	11(d)	C	05	stairs		M	Stairs need repair	0	30	1/12/2017
205	002.5	F	3	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
205	002.5	F	4	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
205	002.5	F	5	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
205	002.5	F	7			O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
204	008.11(b)	C	7	02		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
204	008.11(b)	C	7	06		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
106	008.8(a)4	F	7	11		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
	17(f)	B	7	18		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/12/2017
106	008.8(a)4	F	7	22		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
106	008.8(a)4	F	7	25		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
106	008.8(a)4	F	7	26		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
204	008.11(b)	C	7	3		M	Emergency light needs to be repaired/replaced	1	30	4/7/2016
204	008.11(b)	C	7	east stairs		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
205	002.5	F	8	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
204	008.11(b)	C	99-34	01		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
204	008.11(b)	C	migrant	03		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
402	008.11(d)	F	migrant	03		M	Fire alarm needs inspection and current tag	0	30	1/12/2017



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/12/2017

**Fish Number:** 00020 00007 00007

**School:** Gadsden Elementary Magnet

**Address:** 500 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
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Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-12-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/9/2017 1

Fish Number: 00020 00012 00012

School: Stewart Street Elementary

Address: 749 S Stewart St

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
402	008.11(d)	F	1	01		M	Fire alarm needs inspection and current tag	5	30	5/26/2011
407	008.11(d)	F	1	01		M	Fire alarm in trouble mode needs repair	1	30	4/4/2016
515	008.9(j)1	F	2	43		M	Hood Suppression System biannual certification has expired	4	30	1/10/2012
106	008.8(a)4	F	3	20		O	Combustibles covering window/door need to be removed	4	30	1/10/2012
106	008.8(a)4	F	3	21		O	Combustibles covering window/door need to be removed	4	30	1/10/2012
106	008.8(a)4	F	3	22		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	3	23		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	3	26		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	3	27		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	4	10		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	4	11		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	4	12		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	4	13		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	4	17		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
204	008.11(b)	C	4	19		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	4	hallway		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
106	008.8(a)4	F	5	30		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	5	31		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	5	32		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	5	33		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	5	34		O	Combustibles covering window/door need to be removed	1	30	4/4/2016



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00012 00012

School: Stewart Street Elementary

Address: 749 S Stewart St

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
106	008.8(a)4	F	5	35		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
204	008.11(b)	C	5	35 hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
106	008.8(a)4	F	5	36		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	5	37		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	5	38		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	5	39		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	5	40		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
	17(f)	B	5	41		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/4/2016
203	008.11(b)2	C	5	east hall		O	Exit sign needs bulb(s)	1	30	4/4/2016
106	008.8(a)4	F	7	50		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
204	008.11(b)	C	7	51		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
106	008.8(a)4	F	7	51		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
204	008.11(b)	C	7	51 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
106	008.8(a)4	F	7	52		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
204	008.11(b)	C	7	52		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
106	008.8(a)4	F	7	53		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
204	008.11(b)	C	7	53		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	7	54 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	7	58		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
106	008.8(a)4	F	7	58		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	7	59		O	Combustibles covering window/door need to be removed	4	30	1/10/2012





Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00012 00012

School: Stewart Street Elementary

Address: 749 S Stewart St

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	7	60		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
199	008.8(a)4	F	7	60		O	Curtains must be labeled flame resistant from Manufacturer	5	30	5/26/2011
106	008.8(a)4	F	7	60		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
106	008.8(a)4	F	7	60		O	Combustibles covering window/door need to be removed	0	30	1/9/2017
106	008.8(a)4	F	7	61		O	Combustibles covering window/door need to be removed	4	30	1/10/2012
204	008.11(b)	C	7	61		M	Emergency light needs to be repaired/replaced	3	30	1/7/2013
204	008.11(b)	C	7	62		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	7	62 east hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	7	62 east hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	7	62 west hall		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
	12(f)	E	7	62A		O	Clean lint from dryer & vent	1	30	4/4/2016
199	008.8(a)4	F	7	west hall		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
204	008.11(b)	C	7	west hall		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
	1(e)3	E	8	01		O	Co2/helium tank needs to be secured	0	30	1/9/2017
	2(b)6	B	98	13		M	Portable skirting needs repair	2	60	1/13/2014
204	008.11(b)	C	98	13		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
	2(b)6	B	98	14		M	Portable skirting needs repair	3	60	1/7/2013
204	008.11(b)	C	98	14		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
299	008.2(f)15	C	98	14		M	Hand rails need to be repaired	0	30	1/9/2017
	2(b)6	B	98	18		M	Portable skirting needs repair	1	60	4/4/2016
506	008.7(b)	F	98	18		O	Fire extinguisher missing needs to be installed/replaced	1	30	4/4/2016



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00012 00012

**School:** Stewart Street Elementary

**Address:** 749 S Stewart St

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	99	18		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
199	008.8(a)4	F	99	25		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/9/2017
	2(b)6	B	99	25		M	Portable skirting needs repair	3	60	1/7/2013
204	008.11(b)	C	99	26		M	Emergency light needs to be repaired/replaced	3	30	1/7/2013
	2(b)6	B	99	26		M	Portable skirting needs repair	3	60	1/7/2013
210	008.8(a)2	C	99	26		O	Secondary egress is obstructed - keep clear	1	30	4/4/2016
204	008.11(b)	C	99	27		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
106	008.8(a)4	F	99	27		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
199	008.8(a)4	F	99	28		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
204	008.11(b)	C	99	28		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	2(b)6	B	99	28		M	Portable skirting needs repair	3	60	1/7/2013
	8(c)	B	99	28		O	Ceiling tile needs replaced	0	60	1/9/2017
	2(b)6	B	99	29		M	Portable skirting needs repair	3	60	1/7/2013
204	008.11(b)	C	99	29		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
203	008.11(b)2	C	99	29		O	Exit sign needs bulb(s)	1	30	4/4/2016
199	008.8(a)4	F	99	29		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
	9(a)	C	99	30		M	Door needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	99	30		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	99	30		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	99	40		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
209	008.5(b)5	F	99	40		C	Door closer needs to be installed	0	30	1/9/2017



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00012 00012

**School:** Stewart Street Elementary

**Address:** 749 S Stewart St

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	2(b)6	B	99	40		M	Portable skirting needs repair	1	60	4/4/2016

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-9-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00022 00022

School: West Gadsden High School

Address: 200 Providence Rd

City: Greensboro

State: Florida

Zip Code: 32330

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	00	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/8/2013
199	008.10(c)	F	01	109		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
302	008.3(c)	F	01	130		C	Fire separation needed	1	30	4/5/2016
	8(c)	B	02	207		O	Ceiling tile needs replaced	0	60	1/10/2017
199	008.10(c)	F	03	300		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
	8(c)	B	03	301		O	Ceiling tile needs replaced	0	60	1/10/2017
515	008.9(j)1	F	03	303		M	Hood Suppression System biannual certification has expired	3	30	1/8/2013
	12(f)	E	03	306		O	Clean lint from dryer & vent	0	30	1/10/2017
199	008.10(c)	F	03	306A		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
	1(e)6	B	03	306A		O	Housekeeping is poor - room is cluttered and disorganized	1	60	4/5/2016
	17(f)	B	03	313		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/5/2016
	17(f)	B	03	315		M	Cord running across door/ceiling/aisle must be removed	1	60	4/5/2016
199	008.10(c)	F	03	316		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
501	008.7(b)	F	04	410 (hall)		M	Fire extinguisher cabinet needs repair	0	30	1/10/2017
	8(c)	B	04	411		O	Ceiling tile needs replaced	1	60	4/5/2016
	8(c)	B	04	416		O	Ceiling tile needs replaced	0	60	1/10/2017
302	008.3(c)	F	04	418		C	Fire separation needed	1	30	4/5/2016
199	008.8(a)4	F	04	428		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/10/2017
501	008.7(b)	F	04	435 (hall)		M	Fire extinguisher cabinet needs repair	1	30	4/5/2016
	8(c)	B	04	436		O	Ceiling tile needs replaced	1	60	4/5/2016
	8(c)	B	04	437		O	Ceiling tile needs replaced	1	60	4/5/2016



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00022 00022

School: West Gadsden High School

Address: 200 Providence Rd

City: Greensboro

State: Florida

Zip Code: 32330

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
402	008.11(d)	F	05	501		M	Fire alarm needs inspection and current tag	0	30	1/10/2017
407	008.11(d)	F	05	501		M	Fire alarm in trouble mode needs repair	0	30	1/10/2017
501	008.7(b)	F	05	501		M	Fire extinguisher cabinet needs repair	0	30	1/10/2017
	4(d)	E	05	508		M	Stadiums and bleachers inspections	1	30	4/5/2016
501	008.7(b)	F	05	508		M	Fire extinguisher cabinet needs repair	1	30	4/5/2016
199	008.10(c)	F	05	522		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
	8(c)	B	06	605		O	Ceiling tile needs replaced	1	60	4/5/2016
199	008.10(c)	F	06	609		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
199	008.10(c)	F	06	610		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
199	008.10(c)	F	06	612		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
199	008.10(c)	F	07	704		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
	12(f)	E	07	720		O	Clean lint from dryer & vent	0	30	1/10/2017
515	008.9(j)1	F	07	722A		M	Hood Suppression System biannual certification has expired	3	30	1/8/2013
199	008.10(c)	F	07	727		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/10/2017
402	008.11(d)	F	07	729		M	Fire alarm needs inspection and current tag	4	30	1/11/2012
	8(c)	B	07	730		O	Ceiling tile needs replaced	1	60	4/5/2016
	8(c)	B	07	731		O	Ceiling tile needs replaced	1	60	4/5/2016
199	008.10(c)	F	07	731		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
499	008.11(d)	F	07	735		M	Fire alarm pull station missing glass bar - replace	0	30	1/10/2017
	8(c)	B	08	810		O	Ceiling tile needs replaced	0	60	1/10/2017
199	008.8(a)4	F	08	828		O	Curtains must be labeled flame resistant from Manufacturer	2	30	1/14/2014



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

**Fish Number:** 00020 00022 00022

**School:** West Gadsden High School

**Address:** 200 Providence Rd

**City:** Greensboro

**State:** Florida

**Zip Code:** 32330

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	12(f)	B	09	909		M	Dryer not vented to the exterior	4	60	1/11/2012
	12(f)	E	09	909		O	Clean lint from dryer & vent	1	30	4/5/2016
199	008.10(c)	F	09	911		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
199	008.10(c)	F	09	927		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/5/2016
501	008.7(b)	F	all	all		O	Fire extinguisher expired/outdated	0	30	1/10/2017
	4(d)	E	baseball	bleachers		M	Stadiums and bleachers inspections	1	30	4/5/2016
	4(d)	E	softball	bleachers		M	Stadiums and bleachers inspections	1	30	4/5/2016

Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-10-17

FI. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00015 00017

School: M D Walker Administrative Center

Address: 35 Experiment Station Road

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
899	14(f)4	E	01	022		O	Boiler Certificate expired	0	30	1/9/2017
	17(f)	B	01	04		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/9/2017
402	008.11(d)	F	01	075 hall		M	Fire alarm needs inspection and current tag	0	30	1/9/2017
204	008.11(b)	C	01	08		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	01	14		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	01	23		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	01	27 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	01	31		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	8(c)	B	01	68		O	Ceiling tile needs replaced	1	60	4/4/2016
204	008.11(b)	C	01	79		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
	1(e)3	E	04	01G		O	Co2/helium tank needs to be secured	1	30	4/4/2016
	14(p)	B	04	01G		M	Equipment guard is missing/damaged -replace/repair	5	60	5/23/2011
506	008.7(b)	F	04	01K (upstairs )		O	Fire extinguisher missing needs to be installed/replaced	4	30	1/9/2012
	17(f)	B	04	04		M	Electrical panel box needs circuits to be labeled	5	60	5/23/2011
	14(p)	B	04	04		M	Equipment guard is missing/damaged -replace/repair	1	60	4/4/2016
204	008.11(b)	C	99	31		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
106	008.8(a)4	F	99	31		O	Combustibles covering window/door need to be removed	1	30	4/4/2016
204	008.11(b)	C	99	38		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
199	008.8(a)4	F	99	38		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
	1(d)	B	99	38		O	Air Fresheners, candles and other odor masking substances are not permitted.	1	60	4/4/2016



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

Fish Number: 00020 00015 00017

School: M D Walker Administrative Center

Address: 35 Experiment Station Road

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
199	008.8(a)4	F	99	38C		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
	1(d)	B	99	38C		O	Air Fresheners, candles and other odor masking substances are not permitted.	1	60	4/4/2016
199	008.8(a)4	F	99	38F		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/4/2016
	2(b)6	B	99	62		M	Portable skirting needs repair	4	60	1/9/2012
	9(a)	C	99	62		M	Door needs to be repaired/replaced	1	30	4/4/2016
203	008.11(b)2	C	99	62		O	Exit sign needs bulb(s)	1	30	4/4/2016
204	008.11(b)	C	99	62		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
204	008.11(b)	C	99	62		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
501	008.7(b)	F	99	63		O	Fire extinguisher expired/outdated	0	30	1/9/2017
204	008.11(b)	C	99	63		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
199	008.8(a)4	F	99	63		O	Curtains must be labeled flame resistant from Manufacturer	4	30	1/9/2012
	12(f)	E	99	64		O	Clean lint from dryer & vent	1	30	4/4/2016
204	008.11(b)	C	99	64 (rr)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	99	64 (west)		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	99	64 east		M	Emergency light needs to be repaired/replaced	0	30	1/9/2017
203	008.11(b)2	C	99	68		O	Exit sign needs bulb(s)	1	30	4/4/2016
	2(b)6	B	99	68		M	Portable skirting needs repair	2	60	1/13/2014





**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00015 00017

**School:** M D Walker Administrative Center

**Address:** 35 Experiment Station Road

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
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Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-9-17

FI. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/9/2017 1

**Fish Number:** 00020 00016 00016

**School:** Transportation Center (Gadsden)

**Address:** 720 S Stewart Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	1	12		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
506	008.7(b)	F	1	12		O	Fire extinguisher missing needs to be installed/replaced	0	30	1/9/2017
506	008.7(b)	F	1	14		O	Fire extinguisher missing needs to be installed/replaced	1	30	4/4/2016
204	008.11(b)	C	1	14		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	1	19		M	Emergency light needs to be repaired/replaced	2	30	1/13/2014
204	008.11(b)	C	1	20		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	1	shop		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016
204	008.11(b)	C	1	shop		M	Emergency light needs to be repaired/replaced	1	30	4/4/2016

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-9-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/10/2017

Fish Number: 00020 00010 00010

School: Gretna Elementary

Address: 706 Martin L King Jr Blvd

City: Gretna

State: Florida

Zip Code: 32332

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	01	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
899	14(f)4	E	01	15		O	Boiler Certificate expired	0	30	1/10/2017
	1(e)6f	B	01	15		O	Light bulb needs to be replaced	0	60	1/10/2017
204	008.11(b)	C	01	east hall		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
205	002.5	F	02	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
	17(f)	B	02	03		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/10/2017
402	008.11(d)	F	02	09		M	Fire alarm needs inspection and current tag	1	30	4/5/2016
899	14(f)4	E	02	11		O	Boiler Certificate expired	0	30	1/10/2017
106	008.8(a)4	F	02	17		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
204	008.11(b)	C	02	west hall		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
205	002.5	F	03	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
	17(f)	B	03	07		O	Multi-plug cords must plug directly into wall receptacle	3	60	1/8/2013
899	14(f)4	E	03	15		O	Boiler Certificate expired	0	30	1/10/2017
205	002.5	F	04	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
515	008.9(j)1	F	05	002		M	Hood Suppression System biannual certification has expired	4	30	1/10/2012
899	14(f)4	E	05	05		O	Boiler Certificate expired	0	30	1/10/2017
205	002.5	F	09	01		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
204	008.11(b)	C	4	hallway		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
	2(b)6	B	99	05		M	Portable skirting needs repair	1	60	4/5/2016
205	002.5	F	99	05		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
	2(b)5a	B	99	13		C	Covered walks needed for portables in use 2 or more years.	5	60	5/25/2011



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

**Fish Number:** 00020 00010 00010

**School:** Gretna Elementary

**Address:** 706 Martin L King Jr Blvd

**City:** Gretna

**State:** Florida

**Zip Code:** 32332

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	99	13		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	5	30	5/25/2011
402	008.11(d)	F	99	13	09	M	Fire alarm needs inspection and current tag	5	30	5/25/2011
203	008.11(b)2	C	99-13	01		O	Exit sign needs bulb(s)	0	30	1/10/2017

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-10-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/11/2017

**Fish Number:** 00020 00019 00020

**School:** Havana Magnet School

**Address:** 1100 E 9th Avenue

**City:** Havana

**State:** Florida

**Zip Code:** 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	1	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/11/2012
402	008.11(d)	F	1	103		M	Fire alarm needs inspection and current tag	5	30	5/27/2011
1201	002.5	E	1	114		O	Fire drill reports are incomplete	1	30	4/6/2016
205	002.5	F	10	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
	9(c)	C	10	all		M	Door lock needs to be repaired/replaced	1	30	4/6/2016
205	002.5	F	11	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
	4(d)	E	11	1108		M	Stadiums and bleachers inspections	1	30	4/6/2016
501	008.7(b)	F	11	1108		M	Fire extinguisher cabinet needs repair	0	30	1/11/2017
	12(f)	E	11	1125		O	Clean lint from dryer & vent	0	30	1/11/2017
899	14(f)4	E	11	boiler		O	Boiler Certificate expired	1	30	4/6/2016
205	002.5	F	12	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
515	008.9(j)1	F	12	1203		M	Hood Suppression System biannual certification has expired	5	30	5/27/2011
505	.008.7(b)	F	12	1203		M	Fire extinguisher (K class) is required- install	1	30	4/6/2016
	8(c)	B	12	1216		O	Ceiling tile needs replaced	1	60	4/6/2016
	1(e)3	F	12	1223		O	Gas containers must be metal safety cans-replace	5	30	5/27/2011
	1(e)6	B	12	1223		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
	1(e)6	B	12	1223		O	Housekeeping is poor - room is cluttered and disorganized	4	60	1/11/2012
302	008.3(c)	F	12	1229A		C	Fire separation needed	1	30	4/6/2016
199	17(f)2c	B	12	1229A		O	Storage must be removed from electrical room	0	60	1/11/2017
199	008.10(c)	F	12	1230		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
899	14(f)4	E	12	128A		O	Boiler Certificate expired	0	30	1/11/2017



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/11/2017

**Fish Number:** 00020 00019 00020

**School:** Havana Magnet School

**Address:** 1100 E 9th Avenue

**City:** Havana

**State:** Florida

**Zip Code:** 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
	9(c)13	C	12	128A		M	Door closer needs to be adjusted/repared	0	30	1/11/2017
	1(e)6	B	13	01		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
199	008.10(c)	F	14	1405A		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
402	008.11(d)	F	14	1419		M	Fire alarm needs inspection and current tag	0	30	1/11/2017
205	002.5	F	2	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
	17(f)	B	2	201		O	Multi-plug cords must plug directly into wall receptacle	0	60	1/11/2017
	1(e)6	B	2	206		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
199	008.10(c)	F	2	206		O	Storage too close to ceiling - maintain 18" clearance	1	30	4/6/2016
	1(e)6	B	2	207		O	Housekeeping is poor - room is cluttered and disorganized	0	60	1/11/2017
205	002.5	F	4	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	2	30	1/15/2014
205	002.5	F	5	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	2	30	1/15/2014
205	002.5	F	6	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
	17(f)	B	6	604		O	Multi-plug cords must plug directly into wall receptacle	1	60	4/6/2016
199	008.10(c)	F	6	609		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
199	008.10(c)	F	6	626		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
	1(d)	B	6	631		O	Air Fresheners, candles and other odor masking substances are not permitted.	0	60	1/11/2017
	9(c)	C	6	634		M	Door lock needs to be repaired/replaced	1	30	4/6/2016
506	008.7(b)	F	6	646		O	Fire extinguisher missing needs to be installed/replaced	1	30	4/6/2016
205	002.5	F	7	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	2	30	1/15/2014
199	008.10(c)	F	7	712		O	Storage too close to ceiling - maintain 18" clearance	0	30	1/11/2017
506	008.7(b)	F	7	715		O	Fire extinguisher missing needs to be installed/replaced	1	30	4/6/2016



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/11/2017

**Fish Number:** 00020 00019 00020

**School:** Havana Magnet School

**Address:** 1100 E 9th Avenue

**City:** Havana

**State:** Florida

**Zip Code:** 32333

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	8	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
205	002.5	F	9	000		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	3	30	1/9/2013
	8(c)	B	9	906		O	Ceiling tile needs replaced	0	60	1/11/2017
899	14(f)4	E	9	918		O	Boiler Certificate expired	0	30	1/11/2017

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-11-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
For School Year 7/1/2016 1 to 6/30/2017  
Inspection Date: 1/12/2017

Fish Number: 00020 00013 00014  
School: James A. Shanks Middle  
Address: 1400 W. King Street  
City: Quincy  
State: Florida  
Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
1002	002.5	E	00	00		O	Elevator certification not posted in elevator	0	30	1/12/2017
204	008.11(b)	C	01	12		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
402	008.11(d)	F	01	21		M	Fire alarm needs inspection and current tag	5	30	5/24/2011
106	008.8(a)4	F	02	05		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
106	008.8(a)4	F	02	13		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
204	008.11(b)	C	02	women		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
199	008.8(a)4	F	03	05		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
	8(c)	B	03	08		O	Ceiling tile needs replaced	0	60	1/12/2017
204	008.11(b)	C	03	12		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
	8(c)	B	03	20 (hall)		O	Ceiling tile needs replaced	0	60	1/12/2017
199	008.8(a)4	F	03	36		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
204	008.11(b)	C	03	38		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017
199	008.8(a)4	F	03	47		O	Curtains must be labeled flame resistant from Manufacturer	5	30	5/24/2011
	1(d)	B	03	47		O	Air Fresheners, candles and other odor masking substances are not permitted.	1	60	4/6/2016
199	008.8(a)4	F	03	50		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
	9(c)13	C	03A	12 (hall)		M	Door closer needs to be adjusted/repared	1	30	4/6/2016
515	008.9(j)1	F	05	007		M	Hood Suppression System biannual certification has expired	1	30	4/6/2016
505	.008.7(b)	F	05	007		M	Fire extinguisher (K class) is required- install	1	30	4/6/2016
899	008.9(d)	E	05	20		O	Boiler Certificate needs to be posted	0	30	1/12/2017
	4(d)	E	06	02		M	Stadiums and bleachers inspections	1	30	4/6/2016
204	008.11(b)	C	06	17		M	Emergency light needs to be repaired/replaced	0	30	1/12/2017





**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/12/2017

**Fish Number:** 00020 00013 00014

**School:** James A. Shanks Middle

**Address:** 1400 W. King Street

**City:** Quincy

**State:** Florida

**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	06	34		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016
204	008.11(b)	C	06	34		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016
	8(c)	B	07	01		O	Ceiling tile needs replaced	0	60	1/12/2017
	1(e)6f	B	07	02		O	Light bulb needs to be replaced	0	60	1/12/2017
	8(c)	B	07	03		O	Ceiling tile needs replaced	0	60	1/12/2017
	8(c)	B	07	04		O	Ceiling tile needs replaced	0	60	1/12/2017
	8(c)	B	07	13		O	Ceiling tile needs replaced	0	60	1/12/2017
199	008.8(a)4	F	15	01		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/6/2016
106	008.8(a)4	F	15	07		O	Combustibles covering window/door need to be removed	0	30	1/12/2017
204	008.11(b)	C	15	09		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016
199	008.8(a)4	F	15	6		O	Curtains must be labeled flame resistant from Manufacturer	2	30	1/13/2014
199	008.8(a)4	F	16	101		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	008.8(a)4	F	16	103		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	008.8(a)4	F	16	104		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	008.8(a)4	F	16	105		O	Curtains must be labeled flame resistant from Manufacturer	0	30	1/12/2017
199	008.8(a)4	F	16	106		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/6/2016
204	008.11(b)	C	16	113		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016
204	008.11(b)	C	16	114		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016
	17(f)1	B	16	west outside		M	Electrical outlet cover is missing - replace cover	0	60	1/12/2017
	1(d)	B	3	47		O	Air Fresheners, candles and other odor masking substances are not permitted.	2	60	1/13/2014
204	008.11(b)	C	99	55		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016



**Gadsden**

ANNUAL COMPREHENSIVE SAFETY INSPECTION  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/12/2017

**Fish Number:** 00020 00013 00014  
**School:** James A. Shanks Middle  
**Address:** 1400 W. King Street  
**City:** Quincy  
**State:** Florida  
**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
204	008.11(b)	C	99	55		M	Emergency light needs to be repaired/replaced	1	30	4/6/2016

Inspector: Ronald Hobbs

Signature: *Ronald Hobbs* 1-12-17

FI. Certificate No. 174939  
 Phone: (386)-397-5191  
 Address: 588 NW Harris Lake Dr, Lake City, Florida 32055



**Gadsden**

**ANNUAL COMPREHENSIVE SAFETY INSPECTION**  
 For School Year 7/1/2016 1 to 6/30/2017  
 Inspection Date: 1/10/2017

**Fish Number:** 00020 00011 00011  
**School:** Saint Johns Elementary  
**Address:** 4463 Bainbridge Hwy  
**City:** Quincy  
**State:** Florida  
**Zip Code:** 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	01	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
402	008.11(d)	F	01	01		M	Fire alarm needs inspection and current tag	5	30	5/25/2011
504	008.7(b)	F	01	07		O	Fire extinguisher access is obstructed - keep clear	1	30	4/5/2016
	1(d)	B	01	07		O	Air Fresheners, candles and other odor masking substances are not permitted.	0	60	1/10/2017
106	008.8(a)4	F	01	08		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
204	008.11(b)	C	01	10		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
204	008.11(b)	C	01	12		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
899	14(f)4	E	01	14		O	Boiler Certificate expired	0	30	1/10/2017
	17(f)	B	01	14		M	Light switch needs to be repaired/replaced	1	60	4/5/2016
205	002.5	F	02	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
106	008.8(a)4	F	02	18		O	Combustibles covering window/door need to be removed	0	30	1/10/2017
204	008.11(b)	C	02	20		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	02	23		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
106	008.8(a)4	F	02	27		O	Combustibles covering window/door need to be removed	1	30	4/5/2016
210	008.8(a)2	C	02	29		O	Secondary egress is obstructed - keep clear	0	30	1/10/2017
199	008.8(a)4	F	02	30		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
204	008.11(b)	C	02	30 (hall)		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
210	008.8(a)2	C	02	31		O	Secondary egress is obstructed - keep clear	0	30	1/10/2017
899	14(f)4	E	02	32		O	Boiler Certificate expired	0	30	1/10/2017
204	008.11(b)	C	02	hallway		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	02	hallway		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00011 00011

School: Saint Johns Elementary

Address: 4463 Bainbridge Hwy

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
205	002.5	F	03	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
204	008.11(b)	C	03	45		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
203	008.11(b)2	C	03	45		O	Exit sign needs bulb(s)	1	30	4/5/2016
	9(a)	C	03	45		M	Door needs to be repaired/replaced	0	30	1/10/2017
204	008.11(b)	C	03	45 (stage)		M	Emergency light needs to be repaired/replaced	2	30	1/14/2014
515	008.9(j)1	F	03	45A		M	Hood Suppression System biannual certification has expired	4	30	1/10/2012
204	008.11(b)	C	03	45F		M	Emergency light needs to be repaired/replaced	4	30	1/10/2012
204	008.11(b)	C	03	45F		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
899	14(f)4	E	03	47		O	Boiler Certificate expired	1	30	4/5/2016
899	14(f)4	E	03	47		O	Boiler Certificate expired	0	30	1/10/2017
205	002.5	F	04	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
204	008.11(b)	C	04	33		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	04	33 (hall)		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
199	008.8(a)4	F	04	33A		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
899	14(f)4	E	04	34		O	Boiler Certificate expired	0	30	1/10/2017
204	008.11(b)	C	04	35		M	Emergency light needs to be repaired/replaced	0	30	1/10/2017
204	008.11(b)	C	04	38		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
204	008.11(b)	C	04	hallway		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
205	002.5	F	05	00		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
	8(c)	B	98	12		O	Ceiling tile needs replaced	1	60	4/5/2016
	9(c)13	C	98-12	01		M	Door closer needs to be adjusted/repared	0	30	1/10/2017



Gadsden

ANNUAL COMPREHENSIVE SAFETY INSPECTION

For School Year 7/1/2016 1 to 6/30/2017

Inspection Date: 1/10/2017

Fish Number: 00020 00011 00011

School: Saint Johns Elementary

Address: 4463 Bainbridge Hwy

City: Quincy

State: Florida

Zip Code: 32351

Fire Code	RuleID	Priority	Bldg	Room	Ext	Type	Deficiency	Times Cited	Cor Period	Insp Date
199	008.8(a)4	F	99	01		O	Curtains must be labeled flame resistant from Manufacturer	1	30	4/5/2016
205	002.5	F	99	01		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
	2(b)6	B	99	23		M	Portable skirting needs repair	5	60	5/25/2011
205	002.5	F	99	23		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012
204	008.11(b)	C	99	23		M	Emergency light needs to be repaired/replaced	1	30	4/5/2016
205	002.5	F	99	24		O	Monthly log of emergency light, exit sign, & fire ext. must be kept	4	30	1/10/2012

Inspector: Ronald Hobbs

Signature: Ronald Hobbs 1-10-17

Fl. Certificate No. 174939

Phone: (386)-397-5191

Address: 588 NW Harris Lake Dr, Lake City, Florida 32055

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 10a



**Date of School Board Meeting:** February 28, 2017

**TITLE OF AGENDA ITEM:** West Gadsden High School

**DIVISION:** Pre-K – 12 Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**  
(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. West Gadsden High School is requesting approval for an out-of-state field trip to Fort Rucker, Alabama. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Pink Hightower, Ph.D.

**POSITION:** Interim Superintendent of Schools

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INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

CR2  
EB 617 F0VD

**FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP**

### FIELD TRIP REQUEST

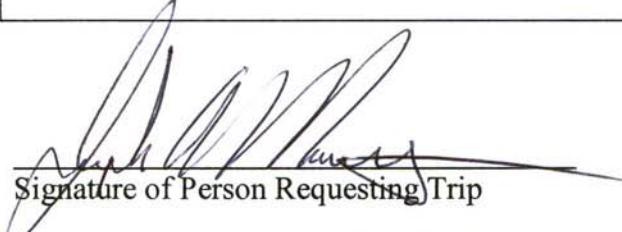
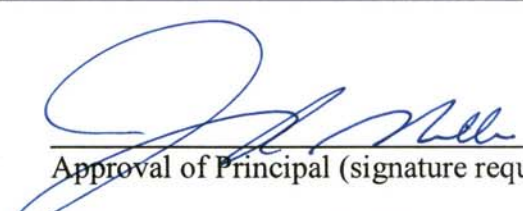
<b>SCHOOL:</b> WGHS	<b>CONTACT FOR FIELD TRIP:</b> MAJOR Martinez
------------------------	--

<b>DATE OF TRIP:</b> 23 March 2017	<b>WHO IS ATTENDING: (grade/organization)</b> See attached list 42 Let 1-IV Cadets (JROTC)
---------------------------------------	---

<b>LOCATION:</b> FT Rucker, Alabama	<b>TRAVELING BY:</b> <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus
--	---

**PURPOSE:** Visit a military base to enhance student knowledge of the Army

<b>SCHOOL BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request</li> </ol>	<b>CHARTER BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Copy of charter bus contract with signatures</li> <li>5. Proof of Insurance showing either district or school as insured</li> </ol>
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 Signature of Person Requesting Trip	 Approval of Principal (signature required)
--	--

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:  
**Mrs. Cheryl Ellison**  
 Administrative Assistant for Curriculum & Instruction  
 Fax: (850) 627-3530      Email: ellisonc@gcpsmail.com

## 23 MARCH 2017 JROTC field trip

1. He
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# **WGHS JROTC FT. RUKER ALABAMA FIELD TRIP DESCRIPTION, Itinerary and Permission Form for 23 MARCH 2017**

**Who:** West Gadsden JROTC selected cadets (see roster).

**What:** WGHS JROTC will visit FT RUCKER Alabama .

**When:** Wednesday, 23 MARCH 2017

**Itinerary:**

Bus arrives at WGHS at 0730.

Departs from WGHS at 0745.

Arrives at FT Rucker at 1000.

Depart Ft Rucker at 2:00 PM.

Returns to WGHS at 4:15 PM.

**Where:** FT RUCKER Alabama.

**Why:** To enhance military training, knowledge and experience.

**MEALS:** All cadets must bring sufficient funds to purchase lunch.

I \_\_\_\_\_ parent or Guardian of \_\_\_\_\_

Grant permission to attend this field trip. Date: \_\_\_\_\_

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 11a

**DATE OF SCHOOL BOARD MEETING:** February 28, 2017

**TITLE OF AGENDA ITEM:** Approval of job descriptions

**DIVISION:**

       This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

Approval of job descriptions is requested.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Roger P. Milton

**POSITION:** Superintendent of Schools

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INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

       Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

# SCHOOL DISTRICT OF GADSDEN COUNTY

## JOB DESCRIPTION

### PUBLIC INFORMATION OFFICER

#### QUALIFICATIONS:

- (1) Bachelor's Degree in Mass Communications/Public Relations, or
- (2) Bachelor's Degree in any area with five years of experience in Mass Communication/public Relations, or
- (3) Two years of college and ten years of experience in Mass Communication/Public Relations

#### KNOWLEDGE, SKILLS AND ABILITIES:

- (1) Excellent oral and written communication skills
- (2) Proficiency in digital technology (computer, cameras, projectors, and other peripherals)
- (3) Knowledge base of school system operations, programs and departments
- (4) Excellent skills in public speaking, planning and organizing and information gathering

#### REPORTS TO:

Superintendent

#### JOB GOAL

To develop, coordinate and implement activities that will project a positive image of the district and its schools.

#### SUPERVISES:

Assigned Support Personnel

#### PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

#### TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

#### EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

#### PERFORMANCE RESPONSIBILITIES:

##### Service Delivery

- 1) Compose and deliver district news articles to proper media source.
- 2) Plan and implement the Teacher of the Year and Employee of the Year recognitions.
- 3) Maintain a digital pictorial history of district activities
- 4) Serve as the primary liaison between the district and all print and broadcast outlets

**Professional Growth and Improvement**

- 5) Attend conferences to keep abreast of changes.
- 6) Keep well informed of current trends in district and community relations
- 7) Keep abreast of noteworthy events in the district
- 8) Set high standards for self and others.

**Systemic Functions**

- 9) Create and distribute Superintendent's monthly newsletter.
- 10) Coordinate as needed with Superintendent's office for the Superintendent's appearances at community events.
- 11) Perform other duties as assigned.

**Leadership and Strategic Orientation**

- 12) Promote District goals and priorities.

# SCHOOL DISTRICT OF GADSDEN COUNTY

## JOB DESCRIPTION

### DIRECTOR OF FINANCE

#### QUALIFICATIONS:

- (1) Bachelor's Degree or higher in Accounting, Business, Management or a related field.
- (2) Minimum of five (5) years successful experience in school finance, public budgeting, auditing or administration.

#### KNOWLEDGE, SKILLS AND ABILITIES:

- (1) Knowledge of governmental accounting standards
- (2) Florida school law and State Board of Education regulations
- (3) Management skills in supervising areas of budgeting, accounting, auditing, purchasing, investments and food service
- (4) Group dynamics and communication skills for both oral and written presentations
- (5) Ability to plan and analyze
- (6) Ability to utilize personal computer / mainframe software and hardware
- (7) Knowledge of investment banking

#### REPORTS TO:

Superintendent

#### JOB GOAL

To provide substantial and effective leadership, direction and oversight in developing, coordinating and maintaining fiscal and administrative services to facilitate successful educational programs and related support services throughout the district.

#### SUPERVISES:

Account Clerks  
Assistant Comptroller  
Budget Manager

#### PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

#### TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the district's approved compensation plan.  
Length of the work year and hours of employment shall be those established by the District.

#### EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

## **PERFORMANCE RESPONSIBILITIES:**

### **Service Delivery**

- 1) Coordinate and manage financial planning for the district
- 2) Coordinate and direct budget control
- 3) Oversee purchasing, including RFPs or bids as necessary for the district
- 4) Direct the district's cash management program
- 5) Respond to individual financial auditor concerns and questions during audit periods and coordinate the district's formal response to financial audits
- 6) Supervise the preparation of financial reports
- 7) Assign and supervise work within the accounting office
- 8) Coordinate budget, accounting, billing and collection control procedures
- 9) Record cash receipts, deposit all funds
- 10) Provide funding advice for Capital Improvement and Debt Service Programs
- 11) Oversee all functions necessary for maintaining the district's payroll system
- 12) Prepare the Superintendent's Annual Financial Report
- 13) Coordinate the district's investment program
- 14) Prepare and submit monthly financial statements to the Superintendent and School Board members.
- 15) Coordinate the district's risk management program
- 16) Determine need for and procurement of surety bonds

### **Interagency Communication and Delivery**

- 17) Maintain effective community relations and interpret financial matters to the community as may be required
- 18) Provide coordination of activities between units within the business services department
- 19) Advise and assist district staff on matters of budgeting and accounting policies, and interpret/apply policies to the various financial functions

### **Professional Growth and Improvement**

- 20) Keep abreast of local, state, and federal laws and regulations relative to school and district finance, provide advice to the Superintendent regarding the impact they may have on the district
- 21) Provide technical assistance to assigned employees as needed
- 22) Provide for the cross training of personnel within the department
- 23) Maintain a network of peer contacts through professional organizations
- 24) Promote and support the professional growth of self and others

### **Systemic Functions**

- 25) Provide information to the Superintendent and School Board on the financial status of the school district
- 26) Assist in the development of School Board financial policies and administrative guidelines
- 27) Keep abreast of legal requirements and proposed changes in areas of responsibility and Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment action
- 28) Prepare all required reports and maintain all appropriate records.
- 29) Act as legislative liaison to represent the district's financial interests
- 30) Perform other duties as assigned

### **Leadership and Strategic Orientation**

- 31) Direct and coordinate the planning, implementation and evaluation of business services
- 32) Direct the preparation and administration of the annual school district budget
- 33) Direct the preparation of financial reports and statements to schools, the district, the state and the federal government

# SCHOOL DISTRICT OF GADSDEN COUNTY

## JOB DESCRIPTION

### BUDGET MANAGER

#### QUALIFICATIONS:

- (1) Bachelor's degree or higher from an accredited college or university with a major in either business, accounting, finance or related field.
- (2) Four (4) years of professional accounting experience that includes the handling of financial records and other business functions and transactions.

#### KNOWLEDGE, SKILLS AND ABILITIES:

- (1) Knowledge of Generally Accepted Accounting Principles (GAAP)
- (2) Ability to strategically plan and serve as a catalyst for organizational change, cultivate a shared vision with others, and motivate others to transfer vision into action
- (3) Knowledge of contract administration and how contracts are included in the annual operating budget
- (4) Knowledge of the principles and practices of project planning, development, and evaluation
- (5) Knowledge of the concepts, principles, and practices of accounting, budgeting, and cost control procedures
- (6) Ability to establish and maintain effective working relationships provide for positive communication among staff
- (7) Ability to deal with conflict in a positive and constructive manner
- (8) Ability to receive constructive feedback in a positive and productive manner
- (9) Ability to utilize problem-solving techniques
- (10) Model and maintain high ethical standards
- (11) Ability to compile, review, and reconcile data for accuracy, completeness, and compliance
- (12) Knowledge of and ability to effectively interpret and apply related federal, state, and local laws, ordinances, rules and regulations
- (13) Knowledge of and the ability to effectively interpret and apply related Board policies, procedures, principles, and practices
- (14) Knowledge of applicable computer applications and basic computer functions and the ability to master software programs used in the Finance Office
- (15) Knowledge of TERMS and software used in a business environment expertise a plus
- (16) Knowledge of electronic data processing as it applies to fiscal and accounting activities

#### REPORTS TO:

Director of Finance

#### JOB GOAL

To assess, monitor, plan and manage efficient utilization of budgetary processes in a manner consistent with the objectives of the Gadsden County School District and to ensure compliance with GAAP, federal, state, and local laws, rules, and regulations by analyzing, verifying, and performing complex financial reconciliations.

#### SUPERVISES:

N/A

#### PHYSICAL REQUIREMENTS:

Light work: Exerting up to 30 pounds of force occasionally and/or up to 20 pounds of force frequently as needed to move objects.

**TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District’s approved compensation plan.  
Length of the work year and hours of employment shall be those established by the District.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of personnel.

**PERFORMANCE RESPONSIBILITIES:**

**Service Delivery**

- 1) Assist with the staffing plan. Leads strategic planning and staffing responsibilities
- 2) Actively monitor and update the budget during the fiscal period for changes in FEFP, etc.
- 3) Assume responsibility for the operational management and administrative direction of the overall district budget to support the mission and vision of the district and its departments and programs
- 4) Recommend, interpret, and implement fiscal and accounting administrative policies and procedures
- 5) Assist and/or direct the investigation of errors and complaints relative to the district budget
- 6) Serve as the backup to the Director of Finance for draw down of funds to pay accounts payable and forecasting of cash flow
- 7) Perform other duties as assigned by Director Finance

**Interagency Communication and Delivery**

- 8) Understand, manage, and supervise all aspects of the budget and budgetary process
- 9) Conduct budget committee meetings to formulate the fiscal year budget
- 10) Prepare and monitor revenue projections for annual and long-term budgets and inform the Director of Finance of significant changes in projections so that corrective actions may be taken as needed
- 11) Conduct monthly reviews of project and program budget statuses and discuss with department and/or program directors
- 12) Manage relationships with all concerned parties regarding the budget, both internal and external
- 13) Provides budget amendments for Board approval

**Professional Growth and Improvement**

- 14) Understand and manage appropriate accounting procedures and processes
- 15) Participate in workshops and training sessions as assigned
- 16) Participate in the Florida School Finance Officers Association (FSFOA) conference along with the Director of Finance

**Systemic Functions**

- 17) Assume responsibility for formulating and administrating the annual operating budget and ensuring appropriate expenditure for all funds allocated
- 18) Maintain compliance with Truth in Millage (TRIM) requirements
- 19) Ensure that School Board financial policies and governmental regulations are consistently applied to assignment
- 20) Assist the Director of Finance with the Annual Financial Report
- 21) Assist external auditors with documentation requests and provide responses to business process inquiries
- 22) Maintain work area in a safe and secure manner
- 23) Assist the Director of Finance with required reports

**Leadership and Strategic Orientation**

- 24) Keep track of revenue receipts and assist Director of Finance in resolving delinquent revenue receipts
- 25) Provide leadership and direction in policy/procedural development and implementation to ensure greater accountability over the District budget to maintain proper budget protocols



- 26) Provide guidance and direction to senior District management involved in fiscal and accounting services and programs, which may include grant compliance, budget analysis, account reconciliation, and other areas affecting the budget such as purchasing, payroll, collections, and financial reporting