



Management Council Regular Meeting Minutes

Date: September 10, 2024
Time: 11:00 a.m.
Meeting called to order by: Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite i-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

ATTENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Rhonda Decker, Cooperative Business Manager

ABSENT

Erin Lipkind, Missoula County Superintendent of Schools
Logan Labbe, Superintendent, Superior School

GUESTS

Sarah Schmill, Principal, Potomac
Christina Hartmann, Superintendent, Seeley Lake
Amanda Cyr, Superintendent, Clinton School

APPROVAL OF MINUTES

1. Jim Howard moved to accept the Minutes of the July 31, 2024 Management Council meeting. Jason Sargent- Second.

PUBLIC COMMENT

2. None

CORRESPONDENCE

3. None

OLD BUSINESS

4. None

NEW BUSINESS

5. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through August were \$74,047.00.
 - B. Treasurer's Financial Statement Fund Balance for July was \$356,558.67.
 - C. The Board approved the Business Manager to pay October claims and payroll. Jim Howard moved to approve the Business Manager's report. Jason Sargent- Second.

PERSONNEL REPORT

6. Stacia Vaughn, Director, presented the following:
 - A. The Cooperative received Monica Martin's resignation on July 31, 2024 and effective August 1, 2024.
 - B. The Director recommends that the Board hire Janet Metcalf, School Psychologist Consultant, for up to 25 work days or 187.5 hours throughout the 2024-25 school year. Jason Sargent moved to approval the hire of Janet Metcalf. Jim Howard- Second.
 - C. The Director recommends that the Board hire Carin Williams, Speech Language Pathologist for up to 72 work days or 540 hours throughout the 2024-25 school year. Jim Howard moved to approval the hire of Carin Williams. Jason Sargent- Second.
 - D. The Director recommends that the Board hire Anna Grussling, Special Education Teacher for up to 72 work days or 540 hours throughout the 2024-25 school year. Jim Howard moved to approval the hire of Anna Grussling. Jason Sargent- Second. Jason asked about the need for this position and Stacia explained that this will be an opt-in service offered by the Cooperative to member districts for them to pay a daily rate and be billed monthly by the Cooperative for sped services as assigned by the Director. Due to the high number and complex kinds of requests many of our member districts have for sped teacher case management and support for preschool through high school for multiple member districts, this service is important due to the sped teacher shortage and compliance monitoring occurring in all Cooperative member districts by OPI throughout the 24-25 school year.

GRANTS/CONTRACTS

7. None

POLICY UPDATES

8. None

DIRECTOR'S REPORT

9. Ms. Vaughn reviewed her Director's report.
 - A. All 15 signatures were returned on the Interlocal Agreement and it will now be routed to the appropriate agencies for approval.

- B. IDEA E-grant applications are still not open and Dani McCarthy of OPI advised that they are still waiting on their vendor to open the application.
- C. Preschool Teacher and Case Management updates for services as follows: Charlo receiving Consulting services, Alberton receiving Case Management services and Clinton, Bonner, Lolo, and DeSmet are all receiving Preschool services.

NEXT BOARD MEETING

- A. NEXT MANAGEMENT COUNCIL DATE: 10/2/2024, 8:15 a.m.

OTHER

- B. None

ADJOURN

- C. ADJOURN: Dale Olinger called the meeting adjourned at 11:12 a.m.

	
_____ Business Manager, Attest	_____ Chairman
<u>10/2/2024</u>	<u>10/2/2024</u>
Date	Date
<u>10/2/2024</u>	
Date Copies sent to JAB	