

**VETERANS HIGH SCHOOL  
INSTRUMENTAL MUSIC DEPARTMENT**

---

**2022-2023**



**Handbook**

**GRAYSON MULLIS**

Director of Bands

**KATIE GRIFFIN**

Associate Director of Bands



veteransband.org

# Veterans High School

## Instrumental Music Department

---

Dear Parents & Students,

Welcome back for another exciting year of music making at Veterans High School! The 2022-2023 school year promises to be one of excitement and hard work for all of our Band Family! It is our goal to make this school year as successful as possible for our students!

To the parents, thank you for letting your child participate in the musical arts. Without support from parents and the community, there could be no band program. The Veterans High School Instrumental Music Department will be entertaining for you and emotionally fulfilling for your child. It takes three parts to make a great band program: the students, the staff, and the parents. It is our sincere hope you choose to get involved with our fantastic band booster program to help continue moving this band forward.

To the band members, we hope that you are ready to jump right in to all of our fantastic activities offered throughout the year! Whether you are joining us as a member of the Warhawk Squadron, or if you will be making music with us in one of our Concert groups, we are so excited to have you as a part of our program! Keep in mind that everything we do in the band room is applicable to the rest of your life, and we hope to use the magical medium of MUSIC to help you grow as a musician, student, and person!

Achieving the goals set before us will not always be an easy feat, but we can say with absolute certainty that it will be a rewarding one! As you read through this handbook, and prepare for the upcoming school year, never lose sight of the fact that we make incredible things happen through our EFFORT and PROCESS! Nobody gets to “sit on the bench” in band, so we are expecting for 100% of our students to put in the necessary work!

This band has gone through much change as of late, and we are eager to continue to pursue the best version of ourselves and the best version of this program. It is the sincere hope of both directors that all students will join us on this incredible journey!

Please take time to thoroughly read and become familiar with this handbook. It is full of important information regarding policies and procedures and everything in it will be adhered to and followed. Please be aware also of our website, [veteransband.org](http://veteransband.org)! Make sure to book mark this and check it regularly. This upcoming year is going to be memorable for the program and we cannot wait to get started!

Musically,

Grayson Mullis  
Director of Bands

Katie Griffin  
Associate Director of Bands



veteransband.org

# Veterans High School

## Instrumental Music Department

---

# OUR IDENTITY



### **Mission:**

To produce hardworking, compassionate, and determined students of character and integrity through the medium of music.

### **Vision:**

Our vision is to create outstanding performances for the enjoyment of our students, school, and community

### **Rules:**

1. Work Hard and give your BEST.
2. Be understanding of those around you.

### **Expectations:**

1. Be prepared, and follow instructions.
2. Put in the time and put in the effort.
3. Learn to love the process!
4. When mistakes happen, be ready to learn from them.



veteransband.org

# Veterans High School Instrumental Music Department

---



Scan above QR Code to get to band website

This website has many resources and documents for you and your band student.

Items on the website include:

- Calendar of Events (able to sync to device)
- Marching Band Music & Recordings - Charms Access and FAQ's
- Documents & Forms that are used in class and marching band
- Contact information for faculty, staff and band boosters
- Information on the programs the Instrumental Music Department has to offer
- Fingering Charts & Scales for all instruments
- Maps to Veterans High School as well as Freedom Field

Guest Area & Charms Password:

VeteransHSBand

**\*\*Case sensitive\*\***



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### GOOGLE CLASSROOM

#### Step One:

Go to the county's website and click on SSO Portal.

Or, click on the link below:

<https://hcbe.us001-rapididentity.com/idp/AuthnEngine#/authn>

#### Step Two:

Students should sign in using their school/county username and password. If you have questions on your username and password, please ask your teacher.

Portal Login

Username

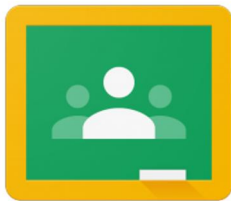
Password

[Forgot Password?](#)

Login

#### Step Three:

Students should click on the Google Classroom app.



Google Classroom

#### Step Four:

Let's get to work! "#\$% When they sign into Google Classroom, they should see several "classrooms". They simply click on 'JOIN' for each class.



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **GENERAL GUIDELINES**

*The purpose of these guidelines is to ensure the most productive rehearsal atmosphere.*

1. Work hard at all times, and don't be afraid to make a mistake!
2. Make intelligent decisions.
3. Students will respect all Directors, Staff, School Personnel, and other adults
4. Students will follow instructions and directives given by the Directors, Staff, School Personnel, and other adults
5. Attendance is mandatory at all events. Never assume an event or rehearsal is cancelled because of inclement weather.
6. To be early is to be on time, on time is late, and to be late is unacceptable.
7. All Veterans High School and Houston County Board of Education Policies will be enforced.



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **SYLLABUS**

**Course Goal:** The primary objective of band is to entertain. This will be accomplished through the music that is performed at the highest level possible. To perform at this level will require a focus on fundamentals that will be taught during class. The classes will work on technique, characteristic sound development, and music appropriate for its level.

**Chromebook Statement:** All students are issued a district-provided chrome book for instructional purposes, student engagement, and student learning. Chrome book use is at the direction and discretion of the classroom teacher.

**Expected Outcomes:** The students will be able to:

1. Perform major scales
2. Perform alone and with others
3. Read and notate music
4. Evaluate music and music performances
5. Understand music in relationship to history and culture
6. Listen to, analyze, and describe music

### **GRADING METHOD & DESCRIPTIONS**

A	90-100
B	80-89
C	70-79
F	0-69

15% Daily participation

45% Performances & Major Playing Assessments

20% Minor playing, written assessments, and extra rehearsals

20% Cumulative final exam



veteransband.org

# Veterans High School

## Instrumental Music Department

---

### **Performances:**

Georgia Music Standard 53.03810 states:

*“Participation in concert performances outside of regular class hours is expected.”*

Students are made aware of upcoming performances and band events in plenty of time. Because this is a performance based class, students are required to be at **ALL** performances. **Veterans does not offer a non-performance band class.** You have been provided a performance calendar in a timely manner to assist you in avoiding conflicts. If the student misses an extra rehearsal or performance with a valid excuse (see attendance policies), it is the individual student’s responsibility to coordinate an individualized make up assignment. In addition to this handbook, we will follow school guidelines for excused and unexcused absences. Any exception must be cleared by the Directors at least **two weeks** in advance.

### **Performance Attire:**

Students in the Freshman Concert Band (4th & 5th Periods) will be required to wear all black for every performance. For gentlemen: black pants, shirt, belt, black socks and black shoes. For ladies: black skirt, dress or pants, black shoes, shirt, blouse, etc. Please make arrangements to have the appropriate clothing at the concerts. Failure to be in dress will negatively affect the students’ performance grade. **IF IT’S NOT BLACK, DON’T WEAR IT.**

Students in Wind Ensemble as well as Wind Symphony will be required to wear concert black: gentlemen in tuxedos and ladies in long black dresses. Both of these items will be ordered through the band boosters. The cost is a one-time expense of **\$105** for tuxedos and **\$80** for dresses. It will be the students’ responsibility to maintain and keep these items.





veteransband.org

# Veterans High School

## Instrumental Music Department

### **Participation:**

Every student is expected to be prepared for class every day and to play at appropriate times. A daily grade will be assigned and the average will be logged in the grade book at the end of every week. Loss of points include but are not limited to:

- The student does not have the required materials for class.
- The student refuses to play their instrument.
- The student talks excessively during class at inappropriate times
- The student engages in any behavior that disrupts the learning environment.

### **Playing Tests:**

Periodically, there will be playing tests to evaluate student's mastery of skills and/or repertoire. Students will have options for completing the playing assessment: schedule a time before or after school, during SOAR time or via Google Classroom. Students will be assessed based on the GMEA score Rubric including:

- correct rhythms
- correct notes
- correct articulations
- correct musicianship (dynamics, phrasing, etc.)

### **Written Assignments:**

From time to time, students will be required to do brief writing assignments on various topics. Both grammar and content will be graded.

### **Final Exam:**

This course includes a cumulative exam at the end of each semester. The final exam during first semester and second semester is worth 20% of the semester grade.

### **Veterans High School Retake Policy:**

Students are permitted to retake **two** major assessments per semester provided they complete the necessary undertakings (ie. tutoring, extra practice, etc).



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **CLASSROOM PROCEDURES**

**Morning Band Room Procedures** : The band room will be opened in the morning for students needing to drop off instruments, practice, or take care of any additional band-related business.

**Entering the Room:** Students will quickly and quietly enter the room and retrieve their instruments from their assigned lockers. Once the bell rings, students will have two and a half minutes to assemble their instruments, be in a chair, have music out and in order for the day's rehearsal. Failure to be prepared when class starts will negatively affect their participation points.

**Bathroom Policy:** Students are to use the bathroom before and after class. Only extreme emergencies (vomiting, bleeding, etc.) will be allowed during instructional time. Students that abuse the bathroom policy will be referred to administration.

**Dismissal from Class:** Students will be allowed between three to five minutes at the end of class to put their instruments up. After everything is put away, students will help set up the rehearsal space for the next class. Once the dismissal bell rings, students will quickly and quietly exit the room.

**Help, my Instrument is Broken!:** The VHS Band Program is fortunate to benefit from traveling repair companies that are able to perform basic maintenance on personal and school-owned instrument. We are visited weekly by representatives from Portman's Music Superstore and Big Note Music. If your instrument is in need of repair, please fill out the Instrument Repair Info document (available in the Repair Room) and place your instrument in the Repair Room. Please note that if your instrument is being rented through a program that includes repair, or if your instrument has a separate repair program, please notate as much on the Instrument Repair Info document. Most importantly, please be aware that ***if you drop off your instrument in the repair room, and it is worked on by a repair technician, the cost of that repair will be charged to the student's Charms account.*** Please feel free to reach out to a director for any further inquiries on instrument repair



veteransband.org

# Veterans High School

## Instrumental Music Department

---

**I need New Music!:** Students are expected to keep up with all items issued to them in the band program, including music used for any rehearsals or performances. However, in the event that replacement copies are needed, students must scan the Music Request Form (outside the music library in the band room) and fill out the form. Excessive requests will result in a lowered daily grade (for class) and/or some form of disciplinary action.

## **DISCIPLINE PROCEDURES**

While it is expected that members of the Veterans High School Instrumental Music Department act professionally and with maturity at all times, there are some instances where consequences to inappropriate behavior are warranted:

**First Offence:** Verbal warning

**Second Offence:** Student / Teacher conference.

**Third Offence:** Alternate assignment and/or Parent contact

**Fourth Offence:** Disciplinary referral

*\*Excessive offences could result in dismissal from the band program*

*\*Any major infraction, fighting, cursing, etc will result in an immediate disciplinary referral.*



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **ATTENDANCE POLICY**

Attendance is mandatory at all events including performances and rehearsals. Band is one of only a few organizations that require 100% participation by every individual for the success of the whole. With that said, there will be situations where a student will have to miss a rehearsal or performance. **Students MUST scan the Absence Request QR code and fill out the corresponding form.** Absences will be coded as “Excused” or “Un-Excused;” see below for descriptions of each:

#### **Excused Absences:**

**Emergency:** These absences are the result of unforeseen circumstances such as sudden illness, family illness, or death in family. Contact the directors *immediately* if an emergency should occur. A note acknowledging the absence is required upon return. **Non-Emergency:** The following are acceptable non-emergency excused absences:

- religious observances
- medical appointments (please try to schedule around rehearsals)
- legal obligations
- family visitation

**Documentation:** When presenting a doctors’ note, please have the doctor be specific with his or her orders so the band staff can follow them. Please drop them off in Mr. Mullis’ office.

***\*\*All non-emergency excused absences MUST be submitted prior to the missed event. Failure to do so will result in disciplinary action.\*\****

#### **Unexcused Absences:**

An unexcused absence is defined as failure to show up to a Veterans Band event without prior approval and/or an absence for any reason other than the excused absences listed above. Consequences for unexcused absences are as follows:

***Understand that just because a note or email is provided, that does not mean it will be coded as “unexcused.” This will be evaluated on a case by case basis.***

#### **Tardiness:**

Rehearsals and performances BEGIN at the time indicated on the calendar; therefore, students are expected to arrive early in order to get their instrument ready and into proper formation. Students who are tardy to concert rehearsals must check in with the director upon arrival. Students who are tardy to marching rehearsals must check in with the Band Secretary. Failure to check in will result in the student being counted absent.



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **ATTENDANCE POLICY (CONT.)**

#### **Consequences for Absences/Tardies:**

##### **Marching Band:**

- Students will run laps for being tardy to marching rehearsals, 1 lap for every 10 minutes late
- One unexcused absence will result in loss of 3<sup>rd</sup> Quarter Break for the next football game.
- Students will also be required to make up missed time outside of regularly scheduled rehearsals, and **WILL NOT BE ALLOWED TO PERFORM UNTIL ALL REHEARSAL TIME HAS BEEN ACCOUNTED FOR**
- Students who miss more than 3 rehearsals run the risk of being removed from the marching band. This is due to student safety being our top concern, as students run a higher risk of being run into or hurt on the field when they do not know their drill or music
- Students who miss 1 performance with no excuse may be removed from the program

##### **Class Band:**

- From time to time, after school rehearsals will be required for concert preparation. Missing these rehearsals will result in a lowered grade for that concert cycle.
- If 2 or more rehearsals are missed, the student runs the risk of not being allowed to perform in the concert performance.
- Students who miss 1 performance with no excuse may be removed from the program

***In addition to the above, the Directors also have the right to assign an additional or alternative consequence as needed***

#### **Practice Dismissal:**

When picking up your student from practice, please use the parent pick up lane in front of the school. DO NOT park next to the trailers adjacent to the band room. This is for safety purposes. Parents and students need to be punctual when leaving practice/games/competitions. It is unacceptable for students to have to wait more than 15 minutes after practice is over for a ride.

#### **Third Quarter Break:**

Third Quarter Break is a privilege and not a right. Students will sit their Third Quarter Break for attendance issues, failing to complete pass offs, disciplinary infractions, disrespect to students or staff, etc.



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **MARCHING BAND AFTER SCHOOL PROCEDURES**

Marching Band rehearsals will take place every Monday, Tuesday and Thursday afterschool from 3:30 to 5:30pm on our Practice Field behind the school. Once the entire show is on the field, **Monday rehearsals will go away (yay!)**. Attendance at every rehearsal is expected. Refer to the attendance policy regarding questions about this. After the bell, students will gather needed items from the band room, and report immediately to the practice field. Inspection will begin promptly at 3:30.

### **PARENT / TEACHER CONFERENCES**

We at Veterans High School welcome parents' questions and concerns. We advise contacting us by email because that will generate the most prompt and thoughtful response.

If a face to face meeting is necessary, we welcome you! We want to maintain the integrity of the rehearsal schedule so your student receives quality instruction. Therefore, we kindly request that questions and concerns wait until **AFTER** a rehearsal has ended or schedule an appointment ahead of time. Please understand that we may not be available if you show up unannounced.

### **RECOMMENDED WOODWIND MOUTHPIECES**

Clarinet: D'Addario Reserve X5 or Vandoren M30

Bass Clarinet: Vandoren B45

Alto Sax: Selmer Paris S80 C\* (alto) or Vandoren AL3

Tenor Sax: Vandoren TL4, Selmer Paris S80 C\* (tenor)

Bari Sax: Yamaha 5C or Vandoren BL3, Selmer Paris S80 C\*(bari)

### **RECOMMENDED BRASS MOUTHPIECES**

Trumpet: Bach 3C

French Horn: Holton Farkas MC

Trombone: Bach 6.5 AL or Bach 5G (large bore)

Euphonium: Schilke 51D (large bore)

Tuba: Conn Helleberg



# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **INSTRUMENT AND EQUIPMENT CARE**

School-owned instruments and equipment become the responsibility of the student to whom they are assigned. Any damage other than normal wear and tear will need to be repaired at the student's expense. A \$65 instrument rental fee for marching students using school-owned instruments will be assessed as needed. This includes instruments used in band class.

Personal instruments must always be maintained in top playing condition. Students are expected to have all necessary items to make their instrument play. Always show the director your instrument before taking it in for repairs. Remember that horseplay can cause damage to instruments and equipment. Be careful with your own instrument, place it out of harm's way if it is necessary for you to put it down, and never play around with or play on anyone else's instrument. Please see the procedure for fixing broken instruments for more information!

### **OUT OF SCHOOL BAND OPPORTUNITIES**

**District Honor Band / Region Band / All-State:** Students are highly encouraged to audition for the GMEA District 11 Honor Band and the Georgia All-State Band. These ensembles are comprised of the most talented musicians in the district and state. To be selected for these ensembles is a great honor. District Honor Band Auditions, which serve as the first round of All-State auditions, are held in early December every year. If a student passes the first round, they move to the final round of All-State auditions in January. Region Band is determined by the second round scores.

**Solo & Ensemble:** Students are highly encouraged to participate in solo and ensemble. Solo and Ensemble is an opportunity for students to be rated on a solo or a small ensemble performance. Small ensembles consist of brass quintet, woodwind quintet/quartet, trios, duets, etc.

**University of Georgia Janfest:** Students that have performed above and beyond the duties of a band member will have the opportunity to attend The University of Georgia Janfest. There will be two rounds to get accepted: one at the high school level the other at the University level. Students will write a one-page essay as to why they believe they should be nominated. The names of the students that pass the essay round will be sent to UGA; at that point the University will pick students based on instrument needs. Please watch the board for the specific dates in January.





# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **Southeastern United States Honor Band**

Students who have demonstrated excellence in performance and attitude within the VHS Bad Program will be given the opportunity to attend the Southeastern United States (SEUS) Honor Band at Troy University in Troy, Alabama. There will be two rounds to get accepted: one at the high school level the other at the University level. Students will write a one-page essay as to why they believe they should be nominated. The names of the students that pass the essay round will be sent to Troy University; at that point, the University will pick students based on instrument needs and a recorded audition. Please watch the board for the specific dates in February.

**Please note that JanFest and SEUS will alternate years, and will not be offered both in the same semester**

**Local Community Bands:** There are two community bands in the area: The Wellston Winds and the Middle Georgia Youth Wind Ensemble. Be on the lookout for information concerning each group.

### **LARGE GROUP PERFORMANCE EVALUATION**

Each year, the Georgia Music Educators Association sponsors a Large Group Performance Evaluation for high schools and middle schools in GMEA's districts. The Concert Band, Wind Symphony and Wind Ensemble will be rated by qualified adjudicators from across the state.

### **BAND LOCKERS**

Each band student will be issued a band locker. Students will be required to use the lock provided. *You may not use a personal lock; it must be a school issued lock.* Students will not be permitted to go to their band locker between classes. It is important to keep the lockers free and clear of trash.

### **LOST OR DAMAGED PROPERTY**

The Veterans High School Instrumental Music Department and the Houston County School System will not be held liable for any lost or damaged property in the band room, band bus, or band trips.

### **LETTERING**

To letter in Concert Band, students must have been a part of the Veterans Band Program for 3 years or 6 consecutive semesters. To letter in marching band, students must have marched in one full season, have no more than 2 unexcused absences (3 unexcused tardies count as 1 unexcused absence), pass off all music/choreography by the given deadlines, and have no more than 3 losses off 3<sup>rd</sup> quarter break.





# Veterans High School

## Instrumental Music Department

---

veteransband.org

### **HONOR CORDS**

In order to receive honor cords for graduation, a band member must do the following:

1. Be a graduating senior
2. Have auditioned and been accepted to the South Georgia Region Honor Band.

### **FINE ARTS DIPLOMA SEAL**

Graduating seniors are eligible for the Georgia Fine Arts Diploma Seal. The requirements are as follows:

1. At least 3 Fine Arts classes in the same subject area during high school (with “B” or higher average in each).
2. Participation in at least two fine arts events.
3. Twenty hours of fine arts related community service.
4. Completion of a capstone project.
5. Written Musicianship Statement

### **BAND AWARDS**

*The following are awards given out every year for various VHS Band Program Honors*

#### **The John Philip Sousa Award:**

This award is given to the graduating Senior who has had the most significant contribution on the band program during their time at VHS

#### **The Director’s Award:**

This award is given to a junior or senior who, in the eyes of the directors, has proven themselves to be an outstanding band member both in musical ability and character.

#### **The Leonard Bernstein Musicianship Award:**

This award is meant to honor students whose musical contributions, dedication, and creativity set them apart as deserving of the highest recognition for their achievements.

#### **The Louis Armstrong Jazz Award:**

This award is given to the most outstanding jazz band student in the program.

#### **The National School Marching Award:**

This award recognizes outstanding contributions on the field. It honors the musical contributions and dedication of student leaders whose example inspires others.

#### **The National School Color Guard Award:**

This award is meant to honor the outstanding contributions of members of the color guard. It honors the musical contributions and dedication of student leaders whose example inspires others.



# Veterans High School Instrumental Music Department

---

veteransband.org

*The following awards are given to students in each concert band ensemble*

**Most Improved:** Awarded to the student who has shown the greatest growth over their year of class band

**Most Spirited:** Awarded to the student who shows the most positive attitude towards our activity on a day in, day out basis

**Most Valuable Player (MVP):** Awarded to the most outstanding student in each ensemble for their musical contributions, attitude, and general demeanor as a band member in the VHS Instrumental Music Department.

## **PROGRAM DIRECTORY**

Grayson Mullis, Director of Bands, [grayson.mullis@hcbe.net](mailto:grayson.mullis@hcbe.net)

Katie Griffin, Associate Director of Bands, [kaitlyn.griffin@hcbe.net](mailto:kaitlyn.griffin@hcbe.net)

### **Instructional Staff**

Shelby Lee – Color Guard Instructor

Jeff Bare – Marching Percussion Instructor

Laura Hancock—Flute Instructor

Tom Brown—Adjunct Staff, former Director of Bands

### **Booster Officers**

**President:** Kristen Jones, [vhsbandspresident@gmail.com](mailto:vhsbandspresident@gmail.com)

**Vice-President of Revenue:** *VACANT*

**Vice-President of Special Events:** *VACANT*

**Vice-President of Operations:** Tara Scroggs

**Co-Treasurers:** Crissy Lawrence and Brandy Whitman,  
[vhsbandtreasurer@gmail.com](mailto:vhsbandtreasurer@gmail.com)

**Secretary:** Alicia Jones, [vhsbandssecretary@gmail.com](mailto:vhsbandssecretary@gmail.com)

