

**Our Community School
Board of Directors Meeting
Wednesday, May 29, 2023, at 3:00pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave, Chatsworth, CA 91311**

**SATELLITE MEETING LOCATIONS
(required for board members joining remotely)**

**IN LA COUNTY:
4524 Simpson Ave.
Studio City 91607**

**OUTSIDE LA COUNTY
1371 Whitehall Place,
Westlake Village, CA 91361**

Community Members may choose to join in-person or via Zoom Meeting at:
**[https://ourcommunityschool-org.zoom.us/j/88447430207?pwd=eWpiNE4xWD
M5ZTIKL2Q1dkNQFNyUT09](https://ourcommunityschool-org.zoom.us/j/88447430207?pwd=eWpiNE4xWD
M5ZTIKL2Q1dkNQFNyUT09)**

Meeting ID: 884 4743 0207

Passcode: 860644

Public Documents Folder:

https://drive.google.com/drive/folders/1sGut2giuES5aHC2DquBhvccxFjUPLzBZ?usp=share_link

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations

Board Members Present: Annie Parnell, David Connelly, Genesis Keller, Judy Kogan, Tracey Renson, & Kelly Simon (3:11p.m.)

Board Members Absent: Yi Ding, Genesis Keller

School Staff Present: Lynn Izakowitz, OCS Executive Director

Community Advisors Present: Irina Castillo, ExEd, Teacher Community Advisor, Faculty Advisor - Jude Stabler

Guest: Attorney Michael Williams, CFOMW Tax LLC

Meeting Called to Order at: **3:08 p.m.**

SPECIAL BOARD MEETING MINUTES

I. **Community Speakers** (3 minutes each) - For Special Board meetings, any member of the public may comment agendized topics for this board meeting. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.

II. **Reading of the OCS Mission and Vision** (3 mins)

A. **Mission Statement:** Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.

B. **Vision Statement:** OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.

III. **Consent Agenda** (3 mins)

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

A. **Approve** Agenda for May 29, 2023 SPECIAL Board Meeting

Moved to Approve: Tracey Renson

Second: Annie Parnell

Approved by Roll-Call Vote: Annie Parnell, David Connelly, Judy Kogan, & Tracey Renson

IV. **Executive Director Report** (10 mins)

The Board will learn about the details of the Employee Retention Credit and how it applies to Our Community School.

- A. **Review and Approve** CFOMW Tax LLC Service Fee Agreement

Moved to Approve: Annie Parnell - **with proviso that we be added to the** CFOMW Tax LLC Insurance Rider

Second: David Connelly

Approved by Roll-Call Vote: Annie Parnell, David Connelly, Judy Kogan, Tracey Renson, & Kelly Simon

- B. **Motion #ED052923A Resolution to Approve** the application for Employee Retention Credit to the IRS from Our Community School.

Moved to Approve: Annie Parnell with proviso that we be added to the CFOMW Tax LLC Insurance Rider

Second: David

Approved by Roll-Call Vote: Annie Parnell, David Connelly, Judy Kogan, Tracey Renson, & Kelly Simon

V. Board Chair Report (3 min)

The Chair will acknowledge the conclusion of the terms for Board Members Tracey Renson and Genesis Keller and thank them for their service.

VI. Announcements and Adjourn

Meeting Adjourned at: **4:14 p.m**