

WHITEPINE JOINT SCHOOL DISTRICT #288
BOARD OF TRUSTEES MEETING
Thursday, August 13th, 2026 5:00 p.m.
Elk River Community Center
MINUTES

1. Call to Order: Vice Chair, Mandy Kirk, called the meeting to order at 5:06 p.m.
 - a. Attendance: Marc Manni, Mandy Kirk, Brittany Griffin, Sarah Stanton, Amy Caessens, Stephanie Fletcher, various patrons.
 - b. Changes to Agenda: None
 - c. Adopt Agenda*: *By unanimous consent, the Agenda was approved.*
2. Public Comments (Limited to 12 minutes): None
3. Approve Consent Agenda*: *By unanimous consent, the Consent Agenda was approved.*
 - a. Minutes
 - b. Bill Payments
 - c. Certified, Classified, and Supplemental Personnel Actions - HS BBB Asst Coach Resignation
 - d. Items to be Disposed - Technology
4. Presentations: None
5. Information Items
 - a. Budget Reports - N/A
 - b. Enrollment Report - N/A
 - c. Department / Principals' Reports
 - **Athletic Director:** None
 - **SPED Director:** None
 - **IT Director:** The Federal Communications Commission/E-Rate is looking to limit Chromebook/screen use for students similar to the Los Angeles Unified School District. The limits include ranges based on the students' grade level. For example, those in 2nd and 3rd grade would be limited to 100 minutes/week or (20 min/day). Our 9th-12th graders would get up to 600 minutes per week or 10 hours. The avenue for public comment allows teachers to provide their experiences or concerns, and it allows the same for the public.
There are two types of public comments. The first is an [Express Comment](#), which allows for text only/shorter responses. The second is a [Standard Filing](#) where people can provide attachments as needed.
The deadline to submit comments is August 28, 2026. This information will be made available to our certified staff during the In-Service days prior to the start of school.
 - **Transp/Maint. Director:**
 - The new bus will be the primary transportation for students traveling from the Deary School to the Bovill School. This will be a significant cost savings to the district.
 - The new lawn mower was received. The plan to sell the old mower has changed. We will be keeping it to save some wear and tear on the new machine. Since the value was very low, it is an advantage for us to keep it.
 - **Business Manager / District Clerk:**
 - The audit is going well. Mr. Coleman is almost done and will be ready to present at the September board meeting. We did find some glitches with rolling over purchase orders from FY25 to FY26 where the expense was posted in FY25 when the check hadn't been written until FY26, therefore causing an incorrect fund balance. Mr. Coleman and I worked through this and found the issue and have corrected it with Journal Entries. We are aware of the same issue with FY 26 to FY27 and will correct those discrepancies with Journal Entries before the end of the year. The future solution is to not roll over the purchase order, but rather close, delete, and reissue a new one in the new fiscal year. As always, Mr. Coleman has been a delight to work with, and I appreciate the partnership with Quest CPA. The audit is on track to be finalized and ready to approve in September.

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- The new Medicaid reimbursement rates have decreased for the coming school year.
- ISBA has a new board member spotlight that anyone can use.
- ISBA convention is November 4-6. Board members will need to decide by September regular meeting if they will be attending the convention.

• **Elementary Principal:** None

• **Secondary Principal:** None

d. Superintendent's Report

- Mrs. Caessens reviewed the guidelines for homeschool students accessing IDLA classes through the district. With the new fee structure of IDLA, she clarified how it will be applied to non-traditional students.

6. Discussion / Action* Items

- a. Approve 26-27 School Year Bus Routes: *Brittany Griffin moved to approve the 26-27 Bus Routes. Mandy Kirk seconded, motion carried.*
- b. Approve Athletic Code Updates: *Sarah Stanton moved to approve the 26-27 Athletic Code as amended. Brittany Griffin seconded, motion carried.*
- c. Approve the Sport Pass Fee Increase: *Sarah Stanton moved to approve the Sports Pass Fee Increase for the 26-27 school year. Marc Manni seconded, motion carried.*
- d. Approve Special Education Manual: *Brittany Griffin moved to approve the Special Education Manual for the 26-27 school year, Sarah Stanton seconded, motion carried.*

7. Policy Items:

- a. 1st Readings: *Sarah Stanton moved to move the following policies into 2nd reading,*
1303 Policies and Procedures to Review Annually – Moved to 2nd
5100 Hiring Process and Criteria - Moved to 2nd
5100 - P Procedures for Obtaining personnel Records for Applicants - Moved to 2nd
5100F1 Authorization for Release - Moved to 2nd
5210 Work Day - Moved to 2nd
5265 Employee Responsibilities Regarding Student harassment, Intimidation, and Bullying - Moved to 2nd
5295 Professional Employee Representation for Purposes of Negotiations - Moved to 2nd
5296 Limits of Teacher Union Activities - Moved to 2nd
5296-P(1) Limits on Teacher Union Activities - LEA Activity Personal Leave Bank – Board Declined
5335 Employee Use of Electronic Communications Devices - Moved to 2nd
5335F Mobile Computing Device Agreement – Board Declined
5335FA1 & 2 Mobile Computing Device Agreement – Board Declined
5500 Personnel Files - Moved to 2nd
5500P Procedures from Releasing Personnel Records to Hiring School Districts - Moved to 2nd
5900 Prohibition on Staff Support of Social Transitions - Moved to 2nd
Sarah Stanton moved to move the following policies 1303, 5100, 5100P, 5100F1, 5210, 5265, 5295, 5296, 5335, 5500, 5500P, 5900 into 2nd reading. Brittany Griffin seconded, motion carried.
- b. 2nd Readings:
2353 Minute of Silence (New Board Policy)
2353F Minute of Silence,
3265 Student Owned Electronic Communications Devices,
3295 Hazing, Harassment, Intimidation, Bullying, Cyber Bulling,
3295-P(1) Hazing, Harassment, Intimidation, Bullying, Cyber Bullying Procedure,
3330 Student Discipline,
3331 Weapons at School (New Board Policy),

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3500 Student Health/Physical Screenings/Examinations,

3500F Notice of Health Services,

3515 Food Allergy Management,

3515F Emergency Care Plan,

3515-P(1) Food Allergy Management,

3540 Emergency Treatment,

5260 Abused and Neglected Child Reporting,

5360 - Staff Dress and Appearance

Brittany Griffin moved to approve the following policies, 2353, 2353F, 3265, 3295, 3295P1, 3330, 3331, 3500, 3500F, 3515, 3515F, 3515P1, 3540, 5260, 5360. Mandy Kirk seconded, motion carried.

The board recessed at 6:22 p.m. and returned at 6:27 p.m.

8. Executive Session: I.C. 74-206 (h) To consider labor contract matters authorized under section 74-206A (1)(a) and (b), Idaho Code. *Brittany Griffin moved to enter Executive Session under I.C. 74-206 (h). Sarah Stanton seconded. Roll Call Vote: Marc Manni – Aye, Mandy Kirk – Aye, Brittany Griffin – Aye, Sarah Stanton – Aye.*

In: 6:27 p.m.

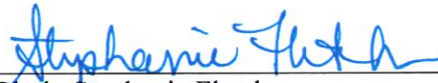
Out: 6:37 p.m.

9. Other Business – The board scheduled a special meeting on August 17th at 8:00 am in the Deary School to approve the MOU with the WEA.

10. Adjourn: *By unanimous consent, the meeting was adjourned at 6:40 p.m.*



Chair, Beverly Clark



Clerk, Stephanie Fletcher