



SHONTO PREPARATORY SCHOOLS

Haleebé Na'nitin Binahjí' Da'ólta'í Binitsékees dóó Bina'nitin Bidziil
Empowering Student Learning Through Quality Education

PO Box 7900 • East Hwy 160 & Rt. 98 • Shonto AZ 86054-7900 • (928) 672-3500 • www.shontoprep.org

Shonto Governing Board of Education, Inc.

REGULAR BOARD MEETING MINUTES

July 10, 2015

CALL TO ORDER: Mr. Kenneth Y. Begishe, Board Vice-President, called the meeting to order at 9:09 AM.
INVOCATION: Mr. Royd Lee gave the invocation.
MEMBERS PRESENT: Mr. Kenneth Y. Begishe, Mr. Kee Yazzie Mann, & Mr. Royd Lee. Ms. Martha Tat attended via telephone.

#4589

ADOPTION OF AGENDA

Mr. Royd Lee moved and Ms. Martha Tate seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4590

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 5, 2015

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following items:

That the Governing Board approves the minutes of the June 5, 2015 Regular Board Meeting.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4591

RATIFICATION OF THE JUNE 2015 BOARD EXPENDITURE REPORT

That the Governing Board accepts and ratifies the June 2015 Board Expenditure Report as presented.

#4592

RATIFICATION OF THE JUNE 2015 MONTHLY EXPENDITURE REPORT

That the Governing Board accepts and ratifies the June 2015 Monthly Expenditure Report as presented.

#4593

RATIFICATION OF THE JUNE 2015, FY 2014-15 ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2014-15 June 2015 Accounts Payable Vouchers # 1082, 1083, 1084, 1085, 1086, & 1087 in the amount of \$639,406.77.

#4594

RATIFICATION OF THE JUNE 2015, FY 2014-15 PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2014-15 June 2015 Payroll Vouchers # 40, 2064, 41, 2066, 2067, 42, 2069, 2070, 44, 2071, 2072, 2073, 45, 46, 2074, & 2075 in the amount of \$584,821.74.

The motion was approved by a vote of (4, 0, 0) CV

#4595
APPROVAL OF VISION AND MISSION STATEMENT

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following items:

That the Governing Board approves the Vision and Mission Statements as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4596
APPROVAL OF THE BOARD POLICY FOR
ADMINISTRATOR ON DUTY

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the Board Policy for Administrator on Duty as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4597
APPROVAL OF CHILD STUDY TEAM
RECOMMENDATION FOR HANDBOOK REVISION

Ms. Martha Tate moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the revisions to the Elementary Handbook, recommended by the Child Study Team, which would ensure focus on early intervention, documentation of interventionist, and planning for student achievement growth.

The motion was approved by a vote of (4, 0, 0) CV

#4598
APPROVAL OF SHONTO PREPARATORY
TECHNOLOGY HIGH SCHOOL ADOPTED BUDGET
FOR SY 2015-16

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the Shonto Preparatory Technology High School adopted budget for SY 2015-16.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4599
APPROVAL OF LOCAL EDUCATION AGENCY (LEA)
SCHOOL IDEA 2004, PART B ASSURANCES

That the Governing Board approves the Local Education Agency (LEA) School IDEA 2004 Part B Assurances for SY 2015-16 as presented.

#4600
APPROVAL OF LOCAL EDUCATION AGENCY (LEA)
& AZ DEPARTMENT OF EDUCATION AGREEMENT
FOR COMMUNITY ELGIBILITY PROVISION

That the Governing Board approves the Local Education Agency (LEA) & AZ Department of Education agreement for community eligibility provision of the National School Lunch Program and School Breakfast Program as presented.

The motion was approved by a vote of (4, 0, 0) CV

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#4601
APPROVAL TO REMOVE ONE CHECK SIGNER AND
TO ADD ONE CHECK SIGNER WITH WELLS FARGO
BUSINESS ACCOUNTS

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves to remove Mr. Leonard Chee as check signer due to his resignation and to add Mr. Marlon Holiday as a check signer with Shonto Preparatory School Wells Fargo business accounts.

The motion was approved by a vote of (4, 0, 0) CV

#4602
APPROVAL OF UPDATE OF THE
ORGANIZATIONAL CHART FOR SY 2015-16

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the update of the organizational chart SY 2015-16 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4603
APPROVAL OF HEINFIELD & MEECH
ENGAGEMENT LETTER FOR FY 2015-16

Ms. Martha Tate moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves Heinfield & Meech engagement letter for FY 2015-16 as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4604
APPROVAL FOR USE OF INTEREST FUNDS FOR
THE SPS STAFF HEALTH & WELLNESS PROGRAM

That the Governing Board approves the use of interest funds for the SPS Staff Health & Wellness program.

#4605
APPROVAL FOR USE OF INTEREST FUNDS FOR
THE SPS ENRICHMENT PROGRAM FOR SY 2015-16

That the Governing Board approves the use of interest funds for the SPS Enrichment Program for SY 2015-16.

#4606
APPROVAL FOR INTEREST FUNDS PROCUREMENT
REQUEST FOR VEHICLE PURCHASE

That the Governing Board approves Interest funds procurement request for vehicle purchase for Residential, Security and Maintenance in the amount of \$99,133.30.

The motion was approved by a vote of (4, 0, 0) CV

#4607
APPROVAL OF CONSORTIUM PROCUREMENT
CONTRACTS FOR FY 2015-16

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

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That the Governing Board approves the Consortium Procurement Contracts for FY 2015-16, which includes the Arizona State Procurement, Mohave Educational Services with ASPIN Addendum, and Strategic Alliance for Volume Expenditures (SAVE) contracts and their awarded vendors with approximate amounts as presented.

The motion was approved by a vote of (4, 0, 0) CV

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following items:

#4608
APPROVAL OF SOLE SOURCE PROVIDERS FOR FY
2015-16

That the Governing Board approves of the Sole Source providers and suppliers for FY 2015-16.

#4609
APPROVAL TO PURCHASE FUEL SYSTEM
UPGRADES FOR ABOVE & UNDER GROUND
TANKS

That the Governing Board approves a contract with EATON Sales & Service, LLC., Phoenix, AZ for fuel system upgrades for above and underground tanks to correct Navajo EPA violations in the amount of \$23,099.00.

#4610
APPROVAL OF CONTRACT WITH CHIEF PROPANE
TO PROVIDE PROPANE GAS

That the Governing Board approves the contract with Chief Propane, Kayenta, AZ to provide propane gas for FY 2015-16 in the amount of \$48,195.00 with a 10% cushion additional for safety and only to be used when needed.

#4611
APPROVAL OF CONTRACT WITH CARTER OIL CO.
TO PROVIDE RED DYE HEATING FUEL FOR SY
2015-16

That the Governing Board approves the contract with Carter Oil Co., Flagstaff, AZ to provide red dye heating fuel for SY 2015-16 in the amount of \$231,393.15 with a 5% cushion additional for safety and only to be used when needed.

#4612
APPROVAL OF CONTRACT WITH UNIVERSITY
TERMITE & PEST CONTROL FOR PEST CONTROL
MANAGEMENT

That the Governing board approves the Contract with University Termite & Pest Control, Tucson, AZ for Pest control management in the amount of \$29,520.52.

#4613
APPROVAL OF CONTRACT WITH NAVAJO
SANITATION FOR TRASH REMOVAL SERVICES
FOR FY 2015-16

That the Governing board approves the Contract with Navajo Sanitation for trash removal services for FY 2015-16.

The motion was approved by a vote of (4, 0, 0) CV

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Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4614
APPROVAL OF EMPOWER EDUCATIONAL CONSULTING TO PROVIDE PROFESSIONAL LEARNING FOR SY 2015-16 FOR THE HIGH SCHOOL & K-8

That the Governing board approves Empower Educational consulting to provide professional learning for SY 2015-16 for the High School & K-8 in the amount of \$94,500.00.

#4615
APPROVAL OF WEST ED EDUCATIONAL CONSULTING TO PROVIDE PROFESSIONAL LEARNING FOR SY 2015-16 FOR THE HIGH SCHOOL & K-8

That the Governing board approves West ED educational consulting to provide professional learning for SY 2015-16 for the High School & K-8 in the amount of \$82,500.00.

#4616
ADOPTION OF OPEN THE WORLD OF LEARNING (PEARSON) TO THE DISTRICT CURRICULUM FOR ALL DOMAINS OF EARLY LEARNING

That the Governing board approves the adoption of Open The World of Learning Curriculum by Pearson to the District Curriculum for all domains for early learning in the amount of \$10,844.00.

The motion was approved by a vote of (4, 0, 0) CV

#4617
APPROVAL OF STUDENT TRAVEL ON THE TOUR DE REZ FIELD TRIP FROM NAVAJO MOUNTAIN TO WINDOW ROCK ON JULY 15-21, 2015

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the following items:

That the Governing board approves travel for 8 students and 2 adult chaperones to participate in the Tour De Rez field trip from Navajo Mountain to Window Rock on July 15-21, 2015.

The motion was approved by a vote of (4, 0, 0) CV

#4618
APPROVAL OF THE PERSONNEL REPORT FOR CERTIFIED STAFF

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items.

That the Governing board approves of the personnel report for certified staff as follows:

3. CERTIFIED CONTRACT OFFER FOR 2015 - 2016 SCHOOL YEAR:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Tallsalt, Verna	Elementary Teacher – 1 st Grade	Elementary School	ISEP	07/27/2015 – 05/26/2016

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4. MODIFICATION OF CERTIFIED POSITION FOR 2015-2016 SCHOOL YEAR:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Mooring, Greg	Modify contract from 10 months to 11 months, Dean of Students	Elementary School	ISEP	07/13/2015 – 06/09/2016
b. Morgan, Lance	Modify contract from 11 months to 10 months, Early Childhood Interventionist	Elementary School	ISEP	07/27/2015 – 05/26/2016

5. EDUCATIONAL CREDIT FOR CERTIFIED STAFF FOR SY2015 - 2016:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. El-Hajj, Carmelita	Elementary Teacher	Elementary School	ISEP	07/27/2015 – 05/26/2016
b. Miles, Harrison	Math Coach	District	District	07/13/2015 – 06/09/2016
c. Secody, Leola	Elementary Teacher	Elementary School	ISEP	07/27/2015 – 05/26/2016

6. ESTABLISHMENT OF SHORT-TERM CONTRACT:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Certified Staff (1)	Outdoor Adventure Leader	Shonto Preparatory School	ISEP	07/15/2015 – 07/21/2015

7. RETRO-ACTIVE SHORT-TERM CONTRACT:

<u>Name/Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Certified Staff (2)	High School Summer Program	High School	Charter	06/29/2015 – 07/02/2015
	Begay, Reginald Henri, Hilary			
b. Certified Staff (25)	Staff Summer Travel	Shonto Preparatory School	Charter, ISEP, ESS	05/28/2015 – 07/26/2015
	Beard, Merle Begay, Barbara Begay, Charlynda Begay, Karen Begay, Belinda Belinte-Dougi, Elrena Black, Katherine Boles, Carol Boutang, Simone Chee, Elizabeth Grass, Cheryl Hathale, Rory Haviland, Marlita Johnson, Caroline Kellywood, Reid Laughter, Cheryl Laughter, Frieda			

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Meyers, Geneva
Mooring, Gregory
Morgan, Lance
Secody, Leola
Sells, Regina
Tsosie, Laverne
Tunney, Sarah
Yazzie, Carlotta

8. ESTABLISHMENT OF VOLUNTEER STUDENT TEACHING POSITION FOR 2015-2016 SCHOOL YEAR:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates:</u>
a. Huelsenbeck, Alyssa	Student Teacher – placement with R. Hathale	High School	Charter	Volunteer – pending background clearance	08/24/2015 – 12/11/2015
b. Koeberlein, Adam	Student Teacher – placement with S. Boutang	Elementary School	ISEP	Volunteer – pending background clearance	08/24/2015 – 12/11/2015
c. Wesling, Emily	Student Teacher – placement with S. Allison	High School	Charter	Volunteer – pending background clearance	08/24/2015 – 12/11/2015

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kee Yazzie Mann Seconded a Motion to Rescind #1 & 2 of Personnel Report or Certified Staff and vote on them separately.

The motion was approved by a vote of (4, 0, 0) CV

1. REQUEST WAIVER FOR NAVAJO AND INDIAN PREFERENCE:

Ms. Martha Tate moved and Mr. Royd Lee seconded a motion to approve the request wavier for Navajo and Indian preference:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Physical Education Teacher -Elementary (1)	Waiver for Navajo and Indian Preference	Elementary School	ISEP	07/27/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

2. CERTIFIED CONTRACT OFFER FOR 2015 - 2016 SCHOOL YEAR:

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following Contract Offer:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Smith, Frank	Physical Education Teacher	Elementary School	ISEP	07/27/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

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#4619 APPROVAL OF THE PERSONNEL REPORT FOR CLASSIFIED STAFF

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items.

That the Governing board approves of the personnel report for certified staff as follows:

1. MODIFICATION OF CLASSIFIED POSITION FOR 2015-2016 SCHOOL YEAR:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Clitso, Teresa	Modify position from part-time to non-exempt; Change in Salary Schedule	Elementary School	ISEP	07/27/2015 – 05/26/2016
b. James, Nellie	Modify position from non-exempt to exempt; Change in Salary Schedule	School Cafeteria	District	07/13/2015 – 06/09/2016
c. Slick, Orleta	Modify position from non-exempt to exempt; Change in Salary Schedule	District	District	07/01/2015 – 06/30/2016
d. Smallcanyon, Kay	Modify position from part-time to non-exempt; Change in Salary Schedule	Elementary School	ISEP	07/27/2015 – 05/26/2016
e. Yazzie, Leta	Modify position from part-time to non-exempt; Change in Salary Schedule	Elementary School	ISEP	07/27/2015 – 05/26/2016

2. ESTABLISHMENT OF SHORT-TERM CONTRACT:

<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Classified Staff (1)	Outdoor Adventure Leader	Shonto Preparatory School	ISEP	07/15/2015 – 07/21/2015

3. RETRO-ACTIVE SHORT-TERM CONTRACT:

<u>Name/Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Classified Staff (1)	High School Summer Program	High School	Charter	06/29/2015 – 07/02/2015
	Bearshield, Corilee			
b. Classified Staff (20)	Support Services Work Session	Shonto Preparatory School	District, ESS	07/12/2015 – 07/16/2015
	Austin, Matilda			
	Benally, Arlene			
	Clitso, Florentia			
	Calamity, Phefiela			
	Dodson, Leneo			
	Greyhat, Harry			
	June, Eugena			
	Klitso, Karen			
	Laughter, Josephine			
	Laughter, Velma			
	Martin, Renee			
	Nez, Susan			
	Peaches, Bruce			
	Redshirt, Fabian			

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Reed, Avelina
Residential Assistant
Residential/Recreationa
l Assistant
Slim, Betty
Substitute Bus Driver
Tracy, Silas

c. Classified Staff (5)	Staff Summer Travel Bryant, Berlinda Kee, Helen Kee, Berlinsea Laughter, Felicia Littleman, Alyce	Shonto Preparatory School	Charter, ISEP	05/28/2015 – 07/26/2015
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The motion was approved by a vote of (4, 0, 0) CV

#4620
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion for adjournment:

RESOLVED, that the Governing Board adjourn the Regular Meeting at 9:43 AM.

The motion was approved by a vote of (4, 0, 0) CV

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CERTIFICATION

RECORDED BY:

CONCURRED BY:



Ms. Cassandra Burtel, Administrative Assistant
Office of the Superintendent

Mr. Lemual Adson, Superintendent
Shonto Preparatory Schools

APPROVED BY:



Ms. Martha Tate, Board President
Shonto Governing Board of Education, Inc.

August 7, 2015

Date

Motion: Mr. Kee Yazzie Mann

Second: Mr. Royd Lee

VOTE: 4 in favor, 0 opposed and 0 abstained.